



Black Diamond Police Department

RESIDENTIAL VACATION CHECK REQUEST

If you live within the City of Black Diamond, and would like to have vacation checks performed on your residence, please complete this form and submit it to the Black Diamond Police Department. You must notify the department immediately if departure or return times change.

Address of Residence _____		Date of Departure: _____
		Date of Return: _____
Resident Name _____		Contact Phone While Away () -
Name and phone number of Emergency Contact or Person(s) allowed access to residence while you are away: () -	Other persons(s) allowed access to residence while you are away: () -	

Describe Vehicles or Property Left Outdoors while on Vacation:

License Plate _____ Make _____ Model _____ Color _____

License Plate _____ Make _____ Model _____ Color _____

Other Vehicle(s) or Property: _____

Do you have a house alarm? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name and phone number of monitoring company: () -
Is it monitored by a company? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have any broken windows, screens or doors? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any pets in the house or yard? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, describe: _____	Description: Name and phone number of person caring for them: () -
Have you stopped your mail and newspaper delivery? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you left any inside lights on? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are they on a timer? <input type="checkbox"/> Yes <input type="checkbox"/> No

The undersigned does hereby grant and request that the Black Diamond Police Department visually check the property listed above, which may include access to the yard. The undersigned does hereby agree to hold harmless the City of Black Diamond, its employees and agents for any claim for personal injury, loss or damage to property that may be suffered by the undersigned, through any action or lack thereof, by a representative of the City of Black Diamond. Further, the undersigned understands and agrees that this is a voluntary, free service and does not create a special duty upon the City and will be provided only as time and personnel are available and no guarantee is made nor assurance given against loss, theft or damage to premises.

Signature of Homeowner/Renter _____ Date _____

Vacation checks will be performed as time allows. Vacation checks are done for residents of the City of Black Diamond only.

Mail or drop off to:
Black Diamond Police Department
25510 Lawson St/PO Box 309
Black Diamond, WA 98010

or FAX to:

(360)886-2901

For BDPD Use: Checked _____ by _____ Checked _____ by _____ Checked _____ by _____ Checked _____ by _____

Checked _____ by _____ Checked _____ by _____ Checked _____ by _____ Checked _____ by _____