

RESOLUTION NO. 19-1308

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON,
ADOPTING THE PLANNING CALENDAR FOR THE 2020
BUDGET PROCESS

WHEREAS, in accordance with Chapter 35A.33 RCW, Black Diamond has adopted an annual budget process; and

WHEREAS, Washington States RCW's provides statutory deadlines for several steps of the budget process; and

WHEREAS, The Mayor and Council of Black Diamond find it in the best interest of the City to establish a 2020 Budget Planning Calendar, and

WHEREAS, a resolution that includes the planned dates for the various budget items, work sessions, public hearings and final adoption of the 2020 Budget will provide the public and council a planned scheduled of dates for each step of the process;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Adoption of Planning Calendar for the 2020 Budget process. The events and dates specified in Exhibit A to this Resolution shall comprise the budget planning calendar. Meetings will be posted in accordance with Washington State Open Public Meetings Act (OPMA).

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON,
AT A REGULAR MEETING THEREOF, THIS 1ST DAY OF AUGUST 2019.

CITY OF BLACK DIAMOND:

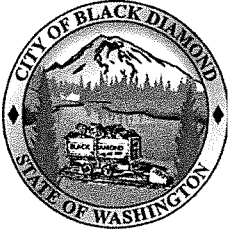


Carol Benson, Mayor

Attest:



Brenda L. Martinez, City Clerk



CITY OF BLACK DIAMOND

2019 Calendar for 2020 Budget Meetings As Passed by Resolution 19-1308

	Process	Work Study	City Council	State Law Limitations
1	Budget CALL: Budget requests and instructions go out to all departments			By Sept 9
2	Estimates to be filed with Finance/ City Clerk			By Sept 23
3	<u>Special Meeting Workstudy</u> 6pm - CAO provides Council with current info on Revenue from all sources as adopted in 2019 Budget, provides the Clerk's proposed Prelim 2020 Budget for General Fund and 2019 Budget totals for all funds including debt service & possible Revenue for Property Taxes.	Sept 26		October 7
4	City Clerk Submits to CAO the proposed prelim budget setting forth the complete financial program			October 1
5	Workstudy Meeting 5:30 - General Fund Budget REV and EXP for Public Safety, Community Development, Parks etc & possible Property Taxes.	Oct 17		Oct 16 - Nov 15
6	<u>Special Meeting</u> - Workstudy - Public Works Budgets for REV and EXP for Street, Water, Sewer, Stormwater, REE & I and Gen Govt, Utilities, Capital Projects and Debt Service.	Oct 24		Oct 16 - Nov 15
7	Mayor prepares Preliminary Budget and message and files with Council and Clerk		Nov 1	Nov 1
8	City Clerk publishes notice of Public Hearing on 2019 Budget and filing of Preliminary Budget - once a week for two consecutive weeks			Nov 1 - Nov 18
9	<u>Special Meeting</u> - Public Hearing on Revenue Sources including possible increases in Property Taxes.		Nov 7	Nov 1 - Nov 25
10	Copies of Preliminary Budget made available to the public		Nov 21	Nov 20
11	Preliminary 2020 Budget Document ready. City Council holds 1st Public Hearing on 2019 Budget		Nov 21	Nov 1 - Nov 30
12	Adopt Property Tax 2020, forward to King County by 11/30/2019		Nov 21	Nov 30
13	<u>Special Meeting</u> - Final Budget Hearing on 2019 Budget		Dec 2	Dec 2
14	File Final Property tax worksheet and Ordinances with King County			Dec 5
15	City Council adopts Final 2020 Budget and submits to State Auditor and Association of Washington Cities		Dec 2 or 5	Dec 31