

RESOLUTION NO. 10-721

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH OLYMPIC ENVIRONMENTAL RESOURCES FOR THE 2011 SPECIAL RECYCLING EVENT


WHEREAS, the City of Black Diamond has identified the need for recycling services associated with its year 2011 Special Collection Event;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute a Memorandum of Understanding with Olympic Environmental Services for the year 2011 Special Recycling Event, in an amount not to exceed \$19,002.29, said agreement to be substantially in the form attached hereto as Exhibit A and by reference incorporated herein.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 16TH DAY OF DECEMBER, 2010.

CITY OF BLACK DIAMOND:



Rebecca Olness, Mayor

Attest:


Brenda L. Martinez, City Clerk

Exhibit A



Olympic Environmental Resources

4715 SW Walker Street Seattle WA 98116

Tel. 206 938-8262 Fax (206) 938-9873

Email: pauldevine@msn.com

Memorandum of Understanding

To: The City of Black Diamond
From: Olympic Environmental Resources
Date: November 10, 2011
RE: City of Black Diamond/Olympic Environmental Resources Agreement for
Implementing 2011 Recycling Projects

This Memorandum of Understanding is intended to detail Olympic Environmental Resources (OER) services and responsibilities in implementing City of Black Diamond Recycling 2011 Spring Recycling Collection Event.

The proposed project includes:

One Recycling Collection Event

The event is tentatively scheduled for March or April 2011 at Black Diamond Police Department. At the event the following materials will be collected and recycled: used tires, used anti-freeze, used petroleum-based products, used oil filters, lead acid and household batteries, used motor oil, bulky yard waste (large material only), scrap wood, electronic equipment, TV sets, appliances (including refrigerators, freezers, household air conditioners, and other appliances), ferrous metals, nonferrous metals, textiles, reusable or recyclable household goods, porcelain toilets and sinks, propane tanks, and other materials whenever practical. User fees will apply to the collection of some materials.

At the 2011 Spring Recycling Collection Event, OER will organize a chipper event to be held in conjunction with the Recycling Collection Event.

OER wishes to involve the Black Diamond staff at the level most comfortable for the City. OER will meet with the City of Black Diamond staff at any time during the project for updates on activities or will pursue activities independently if desired by the City.


The project budget will incorporate the City of Black Diamond grant funds available from the Seattle-King County Health Department, King County Solid Waste Division, and the Washington State Department of Ecology. **The budget is contingent on continued grant funding from King County and the Washington State Department of Ecology.** Total grant funds are estimated at \$19,002.29 and includes all items that will be billed to the grants directly by the City, such as City staff time. The specific project activities to be carried out by OER are detailed in the grant scopes of work. OER will cover project expenses as they arise, such as the costs of printing and vendor services. OER will then request reimbursement of staff time and expenses on a monthly basis with thirty-day payment terms. OER will assist the City in requesting reimbursement for these costs from the King County Solid Waste Division, Seattle-King County Health Department, and the Washington State Department of Ecology.

OER's goal is to conduct events with very limited City staff time and no City cost. However, there are a number of "official acts" necessary for the City to bring the programs on line:

- Sign and submit letters of intent.
- Review program scopes of work.
- Sign necessary grant agreements.
- Keep OER informed of any changes made to grant agreements.
- Reimburse OER for staff time and expenses from grant funding.

Recycling related programs continue on an annual basis. OER will continue to provide service to the City of Black Diamond until the City decides to no longer participate. We ask that you provide thirty-days (30) notice to discontinue services. This agreement solidifies our relationship. Please sign both copies of this agreement and return one to OER. OER looks forward to working with the City of Black Diamond in 2011.


City of Black Diamond


Olympic Environmental Resources

2011 Black Diamond Recycling Grants

The City of Black Diamond is eligible and has applied for the following grants. It is expected that no non-grant City funds will be expended on recycling projects in 2011.

The City has applied for the following:

- 1) The King County Health Department Local Hazardous Waste Management Plan Grant. Grant total \$5,901.79.
- 2) The Washington State Department of Ecology Coordinated Prevention Grant. Grant total \$3,100.50.
- 3) The King County Waste Reduction and Recycling Grant Program. Grant total \$10,000.00.

TOTAL: \$19,002.29

1. Task One: Recycling Collection Event Budget

Estimated Costs	2011	2011	2011	TOTAL
	LHWMP	CPG	WRR	
City Staff Costs	\$600.00	\$0.00	\$400.00	\$1,000.00
Management/Staffing/Admin/Graphics	\$2,947.70	\$2,800.50	\$1,440.00	\$7,188.20
Event Staff Costs	\$0.00	\$0.00	\$1,760.00	\$1,760.00
Collection/Hauling Costs				
Wood Waste	\$0.00	\$0.00	\$500.00	\$500.00
Scrap Metal, Appliances, etc.	\$0.00	\$300.00	\$1,800.00	\$2,100.00
Tires	\$0.00	\$0.00	\$700.00	\$700.00
Used Oil/Antifreeze	\$900.00	\$0.00	\$0.00	\$900.00
Batteries	\$250.00	\$0.00	\$0.00	\$250.00
Printing/Mailing	\$300.00	\$0.00	\$300.00	\$600.00
Event Supplies	\$350.00	\$0.00	\$300.00	\$650.00
Other Expenses - rentals, etc	\$554.09	\$0.00	\$800.00	\$1,354.09
TOTALS	\$5,901.79	\$3,100.50	\$8,000.00	\$17,002.29

2. Task Two: Chipper Event Budget

ESTIMATED COSTS	2011	Total
Program Management/Coordination/Reporting	\$350.00	\$350.00
Contractor Services	\$720.00	\$720.00
Event Staff	\$880.00	\$880.00
Supplies	\$50.00	\$50.00
Total	\$2,000.00	\$2,000.00

NOTE: Hourly rates for consultants are as follows: Project Manager - \$70.00 and Event Staff - \$55.00.