

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:	Agenda Date: December 17, 2020	AB20-099
Ordinance amending the 2020 Budget Ordinance 19-1134 to add excess revenues and grants received during 2020 and their related expenditures in excess of estimates.	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Mona Davis	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): \$5,782,517	Public Works – Seth Boettcher	
Fund Source: --	Court – Stephanie Metcalf	
Timeline:		

Agenda Placement: Mayor Two Councilmembers Committee Chair City Administrator

Attachments: Ordinance; Exhibit A & Detailed Budget Adjustment

SUMMARY STATEMENT:

Washington State law RCW 35A.120 allows budget amendments for funds or grants received in excess of estimates during the fiscal year. The 2020 budget amendment ordinance needs to be approved to cover the additional operating revenues and expenditures before December 31, 2020 to avoid exceeding expenditure budgets.

The 2020 Budget Ordinance Amendment totals \$5,782,517. Most of the Ordinance is due to accounting changes made by the State Auditor's office that now required revenues and expenditures that previously been accounted for as Agency Funds (which did not require budgets) to be account for in funds that now do require budgets. The Council adoption of the various school impact fees of approximately \$3,000,000 is one example of that kind of change. This accounting change also includes costs for the City collection and remittance of AWC insurance costs during the year for liability, building and equipment as well as the AFLAC Flex 125 employee set asides and reimbursement of allowed health expenditures, and the capital project retainage funds for projects.

The next portion of the budget change is primarily for capital projects or grants received during 2020 that were not previously expected at last year or exceeded the previous revenue estimates. Most of those capital projects have been already approved in Resolution form, but now need authorized budgets.

The last portion of the budget change covers inclusion of the two COVID 19 Cares grants from Commerce and King County, plus miscellaneous items previously discussed such as the transfer to the Street fund and some additional operating costs in the Public Works funds.

These budget changes cover additional costs for repairs, state and city taxes, Increased Insurance costs as well as some overtime necessary for call-back during the beginning of the COVID closures.

All additional costs are covered by grants, or increased revenues due to the increased sales tax from building material for new homes, increased REET tax due to increased number of home sales or increased utility revenues due to the increased number of new customers.

FISCAL NOTE (Finance Department): The \$5.782,517 Budget Amendment Ordinance needs to be adopted before 12/31/2020 to cover the unanticipated revenues and expenditures for 2020

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The Finance Committee reviewed the 2020 budget amendment Ordinance at their December 10, 2020 committee meeting and recommended forwarding to council.

RECOMMENDED ACTION: **MOTION to approve Ordinance No. 20-1155 adopting the 2020 Budget Amendment.**

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
December 17, 2020		

ORDINANCE NO. 20-1155

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AMENDING THE BUDGET FOR CALENDAR YEAR 2020 AS ADOPTED BY ORDINANCE 19-1134 FOR MEANS OF APPROPRIATIONS, ADJUSTMENTS AND TRANSFERS WITHIN VARIOUS FUNDS IN ACCOUNTS IN THE 2020 BUDGET

WHEREAS, RCW 35A.33.120(4) allows budget amendments to be authorized by ordinance for funds received in excess of estimated Revenues during the fiscal year if those amounts exceed the amounts set forth in Ordinance No. 19-1134; and

WHEREAS, it is necessary to adjust those accounts and/or funds by means of appropriation adjustments and transfers for the 2020 Budget;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Section 3 of Ordinance 19-1134 is hereby amended with the following additions:

Fund	Name	Revenue	Expenditures
Fund 001	General Fund	563,650	563,650
Fund 101	Street Fund	70,000	70,000
Fund 110	School Impact Fees	3,000,000	3,000,000
Fund 401	Water Fund	939,517	939,517
Fund 407	Sewer Fund	40,000	40,000
Fund 410	Stormwater Fund	30,000	30,000
Fund 310	Gen Govt Capital Fund	488,000	488,000
Fund 320	Street & PW Fund	651,350	651,350
		\$5,782,517	\$5,782,517

Section 2. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication in summary form as provided by law.

Introduced on 17th day of December 2020.

Passed by a majority of the City Council at a Regular Council meeting held on the 17th day of December 2020.

Mayor Carol Benson

Attest:

Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

David Linehan, City Attorney

Published:

Posted:

Effective Date:

City of Black Diamond, Washington

2020 Budget worksheet

A. Estimated Expenditures by Fund

Fund #	Fund Title	Ordinance	C/O Capt Prj	Ordinance	Total Adj. Budget
		19-1134	RCW 35A.150	Budget Adjustment	
		Budget			
		2020			2020
Fund 001	General Fund	10,515,196		563,650	11,078,846
Fund 101	Street Fund	390,804		70,000	460,804
Fund 107	Fire Impact Fee Fund	741,099			741,099
Fund 108	Trans. Benefit District Fund	116,398			116,398
Fund 109	Traffic Mitigation Fees Fund	277,204			277,204
Fund 110	School Impact Fees			3,000,000	
Fund 401	Water Fund	3,940,475	305,872	939,517	5,185,864
Fund 407	Sewer Fund	1,594,803	5,088	40,000	1,639,891
Fund 410	Stormwater Fund	710,329	43,543	30,000	783,872
Fund 310	Gen Govt Captial Fund	2,016,597	244,189	488,000	488,000
Fund 320	Street & PW Fund	1,200,103	99,870	651,350	1,951,323
Fund 510	Internal Service Fund	369,124	101,922		471,046
		\$ 21,872,132	\$ 800,484	\$ 5,782,517	28,455,133

Budget Change Detail Worksheet -December 2020

		REVENUE	EXPENSES	
		Rev Bud Change	Exp Bud Change	Approved Resolution
1				
2	COVID King County Grant	10,000	10,000	
3	COVID Fed Commerce Grant	203,650	203,650	Res 20-1370
5	Sales Tax Increase	100,000		
6	Transfer to Street Fund		100,000	
7	Acctng change- Deposit for AWC Lia/Bld/Eq Ins.	230,000	230,000	
8	Acct Change-Deposit for Flex 125 Insurance	20,000	20,000	
11	Total General Fund Budget Adj.	563,650	563,650	
12				
13	Street Fund			
14	Trf from General Fund	100,000		
15	Reduce Street Gas Tax & misc Rev..	(30,000)		
16	Inc Street Mtc, Signs,Traf Sig Mtc, Ins, & misc		70,000	
16	Total Gen Gov't Capt. Bud Adj	70,000	70,000	
17				
18	New School Impact Fee Fund			
19	School Impact Fee Revenue & Exp.	3,000,000	3,000,000	20-1376-79
20	Total School Impact Fees Adj.	3,000,000	3,000,000	
21				
22	General Government Capital Projects			
23	REET I additional Revenue	193,000		
24	Transfer to Gen Govt Campus Improvements		193,000	
25	Campus Improvements	100,000	100,000	
26	Cottonwood Tree Removal Prj	33,000	33,000	Res 20-1367
27	Fire Service Study	60,000	60,000	Res 20-1339
28	KC Parks Levy Tax-New Levy	102,000		
29	Parks Plan		40,000	
30	Ginder Creek Elevated Trails project		62,000	
31	Total Gen Govt Capt Projects Budget Adj.	488,000	488,000	
32				
33	Public Works Capital Projects			
34	REET II Additional Funds	145,900		
35	Transfer to Public Works Projects		145,900	
36	Grant Matching refurbish	40,000	40,000	
37	Robert Dr. Lights Project	35,000	35,000	Res 20-1385
38	Traffic Impact Fees Project	20,000	20,000	Res 20-1392
39	Lawson St. TIB Project-Grant	130,000		Res 20-1366

40	Lawson St Match from REET	28,000		Res 20-1366
41	Lawston Street Project		158,000	Res 20-1366
42	Acct Change-Deposit for PW Retainage Funds	100,000		
43	Acct Change-Release Retainage Funds		100,000	
44	Asphalt Overlay TIB Grant	129,550	129,550	Res 20-XXX
45	Asphalt Overlay City Match	22,900	22,900	Res 20-XXX
46	Total Public Works Capital Budget Adj.	651,350	651,350	
47				
48	Water Fund			
49	Water Excess Water Revenue from New Customers	50,000		
50	Tacoma Water Purchase & Sys repairs, Taxes		50,000	
51	Excess Water Reserve Revenue	116,000		
52	Transfer to Water Captial Projects		116,000	
53	Water Comp Plan	50,000	50,000	Res 20-1392
54	Morgan S Wtr Main Repl CBDG Grant	357,517	357,517	Res 20-1383
55	Margan S Wtr Main Grant Match	66,000	66,000	Res 20-1383
56	WSFFA Springs Partner Revenue	300,000		
57	WSFFA Springs Project Expense		300,000	Res 20-1384
58	Total Water Fund Bud adj	939,517	939,517	
59				
60	Sewer Fund			
61	Sewer Excess Revenue from new customers	40,000		
62	Aditonal Exp for Taxes, Prof Svs, Ins, Misc.		40,000	
63	Total Sewer Capt & Res Fund Bud Adj	40,000	40,000	
64	Stormwater excess Rev. from new customers	30,000		
65	Aditonal Exp for Taxes, Prof Svs. Ins, Misc.		30,000	
66	Total Stormwtr Op Fund Budget Adj	30,000	30,000	
67				
68	Total Budget Change	5,782,517	5,782,517	