

**BLACK DIAMOND CITY COUNCIL
WORK SESSION MINUTES
August 13, 2020
Virtual Meeting Via Zoom**

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular work session meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers, Deady, Wisnoski, Stout, de Leon

ABSENT: Councilmember Oglesbee and Paige (excused)

Staff present: Barb Kincaid, Community Development Director and Brenda L. Martinez, City Clerk/HR.

WORK SESSION:

1) Discussion on Establishing a Code Compliance Board

Mayor Benson introduced Community Development Director Kincaid who would be leading the discussion with Council on this subject.

Community Development Director Kincaid explained that at the Planning Committee meetings they have been discussing establishing a code enforcement board to help with code compliance issues. She shared that while working on code issues within the city this type of board was brought up by legal and thought this type of board might work well in Black Diamond.

There was a robust conversation between Councilmembers and staff on this and below are topic/highlights of the discussion:

- Purpose / Role of a Code Compliance Board
- Code violations are not black and white, and parameters are needed on the city wants to approach violations.
- How enforcement comes with a lot of cost and certain violations could be sent to the board to review.
- How would HOAs and other codes fit into this? How would it be fair and equitable for everyone?

- What kind of training would citizens on the board need to understand our codes with regards to what can and cannot be done. It was noted this board would be similar to the Planning Commission and the training they go through, along with staff and legal involvement.
- Comment was made on not wanting this to be a City-wide HOA, but rather a board where they can help the city to determine the best approach to resolve issues.
- Question on how to make sure the information is transparent to the citizens and showing a directory of who does what. Having one location for residents to go to for a code violation.
- It was noted that having a seven-member board would give the City a range of voices.
- It was discussed that the board would be more like a mediator with the focus being to get all parties involved to find a resolution, with minimal involvement from the City. It was also noted this was a great alternative to help the city to alleviate code complaints coming in that don't need legal advice.
- There was discussion on how to recruit and what would meetings for the members to get together and discuss look like.
- Discussion on the first step being putting together bylaws and need for term limits.
- What types of complaints would the board hear and what complaints would be handled by city staff.
- Suggested to hold a work session to look at what codes need to be updated.

In closing, Director Kincaid noted there appears to be support for investigating this type of community board and to get help from legal to write the charter.

2) Discussion on Council Recruitment Process for Position #6 Vacancy

Mayor Benson shared with Councilmembers the proposed timeline for the recruitment process for Position #6. There was consensus on the timeline to move forward with also adding for the City Clerk to send out notification to the Lake Sawyer Community Club, Ten Trails HOAs, and the Council Agenda distribution list.

ADJOURNMENT:

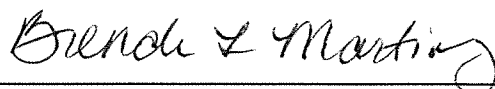
Councilmember Deady **moved** to adjourn the meeting; **second** by Councilmember Wisnoski. Motion **passed** with all voting in favor (4-0).

The meeting ended at 7:35 p.m.

ATTEST:



Carol Benson, Mayor



Brenda L. Martinez, City Clerk