

**BLACK DIAMOND CITY COUNCIL MINUTES**  
**Council Special Meeting of October 29, 2020**  
**Virtual Meeting Via Zoom**

**CALL TO ORDER, FLAG SALUTE:**

Mayor Benson called the special meeting to order at 5:30 p.m. and led us all in the Flag Salute.

**ROLL CALL:**

**PRESENT:** Councilmembers Deady, Wisnoski, Stout, de Leon, O'Donnell, and Paige.

**ABSENT:** Councilmembers Oglesbee (excused)

Staff present were: Mayene Miller, Finance Director; Andrew Williamson, MDRT/Ec Dev Director; Jamey Kiblinger, Police Chief; Barb Kincaid, Community Development Director; Stephanie Metcalf, Court Administrator; Seth Boettcher, Public Works Director; Shane O'Neill, Deputy Finance Director; Krista White-Swain, Municipal Judge; Rob Reed, IS Manager; David Linehan, City Attorney, and Brenda L. Martinez, City Clerk/HR

Mayor Benson noted she had a request from a Councilmember to move item number 2 to be discussed last on the agenda. There was Council consensus on this.

**NEW BUSINESS:**

- 1) **AB20-072** – Ordinance Amending Black Diamond Municipal Code 15.24, Flood Damage Prevention Code, to Comply with FEMA Requirements

Community Development Director Kincaid reported to Council on this item.

Councilmember Deady **moved** to adopt Ordinance No. 20-1150 adopting the amendments to Black Diamond Municipal Code Chapter 15.24, Flood Damage Prevention; **second** Councilmember de Leon. Motion **passed** with all voting in favor (6-0).

- 3) **Work Session** - Review of 2021 Preliminary Budget of Revenues and Expenditures for Public Works for Streets, Water, Sewer, and Stormwater Funds, and review of 2021 Budgets for Capital Projects, other Special Revenue and Internal Service Funds

Ms. Miller reviewed with Council the following funds:

**Special Revenue Funds**

Ms. Miller shared that these funds are established by governments to collect money that must be used for a specific project.

- Street Fund – Revenues from gas tax and TBD car tab fess are the primary sources of fund for the street department.
- Fire Impact Fee Fund – These funds are to be used to replace growth related fire equipment and facilities.
- Transportation Benefit District Fund – Ms. Miller shared that with the current court ruling the city can continue to collect this fee.
- Traffic Mitigation Fees Fund – Funds collected from developers for specific traffic improvements.
- School Impact Fees Fund – Finance Director Miller noted that the State Auditor now requires these fees be tracked in a special revenue fund.

### **Internal Service Funds**

- Equipment Replacement Funds which comprise:
  - Fire Equipment Replacement
  - Public Works Equipment Replacement
  - Police Equipment Replacement
  - Public Works Building Improvements

### **Utility Funds**

- Water Operating Fund 401 – It was noted this fund is looking good due to growth.
- Water Debt Service – Ms. Miller discussed the payments that are due for 2021 and when those debt payments will end.
- Sewer Operating Fund 407 – Ms. Miller noted with the rate increase that was adopted this fund is really strong and there is no need to transfer money in from the sewer reserve fund. She also discussed deferring the sewer rate increase for 1 year and the finance committee recommended taking this to Council next week for consideration.
- Stormwater Operating Fund 410 – It was noted that this fund continues to improve, and it is the first year the City has been able to transfer out monies for capital projects.

### **Capital Project Funds**

Finance Director Miller share that each project comes from the Capital Plan and those budgets carry over until completion of the project.

- Real Estate Excise Tax Funds– She noted these funds can only be used for capital items.
  - General Government REET I – Fund 311
  - General Government REET II – Fund 321

- Public Works Retainage - Fund 322 – She noted the State Auditor’s now require that these fees be tracked as a special revenue fund.

### **Capital Improvement Projects**

- Fund 310 – General Government Capital Projects – Ms. Miller reviewed the projects in this fund along with the revenue and expenditure sources.

There was discussion on the Parks Plan Update

There was discussion to increase the General Govt – Various Campus Improvements. It was suggested to bring it up to \$300,000 – there was consensus to start at that number.

There was discussion on the Skate Park, and it was suggested to tear down and replace this amenity. It was noted Block Grant funds were used to build this and for that type of grant the City needs to have a useful life out of it, which is 20 years.

There was discussion on parks planning and how the process inventories our amenities and the condition they are in.

- Fund 320 - Public Works Capital Projects – Capital Projects/Program Manager Hanis reviewed the projects listed in this fund and touched on the revenue and expenditure sources.
- WSFFA Partners – Fund 402 Capital Projects – Public Works Director Boettcher briefed Council on the phases of the Spring Source Rehab
- Water Capital Projects – 404 – Mr. Hanis reviewed the projects listed in the fund along with their revenue and expenditure sources.
- Fund 408 - Sewer Capital Projects
- Fund 410 – Stormwater Capital Projects – Mr. Hanis reviewed the projects listed in the fund and the corresponding revenue and expenditure sources.

Public Works Director Boettcher reviewed with Council the deferred projects and why those are deferred.

In closing, Ms. Miller noted the other pages are repeat documents and then reviewed the calendar with Council.

## **2) AB20-073 – Resolution Regarding Lease Agreement for City Office Space**

Mayor Benson reported to Council on this item and noted getting a suggestion to hold a work session on this item before the meeting on November 5, 2020.

There was a suggestion to start the special meeting on November 5<sup>th</sup> at 5:30 p.m.

Deady discussed she would like to know what it would cost to stay as is, see a cost comparison. Asking developers what they could build for the city and the costs.

There was consensus to hold a special meeting on Tuesday November 17 at 6 p.m. to discuss this item further.

**ADJOURNMENT:**

Councilmember Wisnoski **moved** to adjourn the meeting; **second** Councilmember Deady. Motion **passed** with all voting in favor (6-0).

The meeting ended at 8:31 p.m.

ATTEST:



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Carol Benson, Mayor



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Brenda L. Martinez, City Clerk