



CITY OF BLACK DIAMOND
November 21, 2019 Regular Business Meeting Agenda
25510 Lawson St., Black Diamond, Washington

7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA REVIEW AND APPROVAL:

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

CONSENT AGENDA:

- 1) **Claim Checks** –November 21, 2019 Check No. 48162 through 48220 and EFTs in the amount of \$508,172.52
- 2) **Payroll** – October 2019 – Check No. 19880 through No. 19890 and ACHS in the amount of \$364,567.52
- 3) **Minutes** –Special Meeting of November 7, 2019, Council Meeting of November 7, 2019

- | | |
|--|---------------|
| 4) AB19-057 – Resolution No. 19-1324 Accepting 2019 Lawson Street Patching Project | Mr. Boettcher |
| 5) AB19-058 – Resolution No. 19-1325 Accepting East Ginder Creek Cottonwood Removal Project | Mr. Boettcher |

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name. Please limit your comments to 3 minutes. If you desire a formal agenda placement, please contact the City Clerk at 360-851-4564. Thank you for attending.

PUBLIC HEARINGS:

- | | |
|--|---------------|
| 6) AB19-059 – Ordinance Regarding Utility Rate Structure | Mr. Boettcher |
| 7) AB19-060 – 2020 Preliminary Budget | Ms. Miller |
| 8) AB19-061 – Ordinance No. 19-1130 Regarding the City's Lifeline Program | Ms. Miller |

(Council Action May Follow Public Hearing)

- | | |
|---|------------|
| 9) AB19-062 - 2020 Preliminary Budget of Revenue Sources and Possible Increase in Property Tax | Ms. Miller |
|---|------------|

UNFINISHED BUSINESS: None

NEW BUSINESS:

- | | |
|---|------------|
| 10) AB19-063 – Ordinance No. 19-1131 Adopting Percentage Increase in 2020 Property Tax | Ms. Miller |
| 11) AB19-064 – Ordinance No. 19-1132 Adopting Total Property Tax Dollars for 2020 Budget | Ms. Miller |

DEPARTMENT REPORTS:

MAYOR'S REPORT:

COUNCIL REPORTS:

- Councilmember Deady

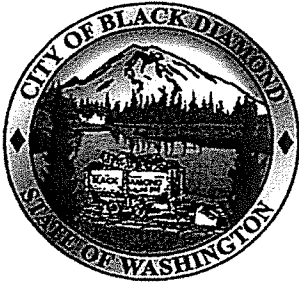
- Councilmember Oglesbee
- Councilmember Edelman
- Councilmember Stout
- Councilmember Wisnoski
- Councilmember Nelson
- Councilmember Paige

ATTORNEY REPORT:

PUBLIC COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:



CERTIFICATION

Date: November 21st 2019 Council Meeting

Check No.'s / EFT	Batch Name	Check / EFT Date	Amount
EFT	Oct - Oct EFT Batch for 11/21/2019 Council	10/1/2019 - 10/31/2019	\$ 16,876.61
48162 - 48166	Nov - Early 2nd Batch for 11/21/19 Council	11/08/19	\$ 51,717.60
48167 - 48220	Nov - 2nd November Batch for 11/21/19 Council	11/22/19	\$ 439,578.31
		TOTAL	\$ 508,172.52

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

May Miller

MAY MILLER, FINANCE DIRECTOR

DATE

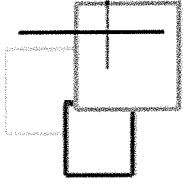
COUNCILMEMBERS

CAROL BENSON, MAYOR

DATE

DATE

Voucher Directory with Transaction Date



Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name Title	Void Amount
Columbia Bank	EFT Payment 10/15/2019 10:09:36 AM - 1	10/15/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	103119 CB	3rd Qtr 2019 Analysis Fee		
		001-000-120-512-50-49-11	Court- Bank Analysis Fees	\$78.27
		001-000-180-518-50-49-05	City- Bank Analysis Fees	\$341.00
		101-000-000-542-30-49-50	Credit Card/Bank Charges	\$85.25
		401-000-000-534-80-49-50	Bank Analysis Fees/Merch CC/ Lien Fees	\$170.50
		407-000-000-535-80-49-50	Bank Analysis Fees/Merch CC/ Lien Fees	\$170.50
		410-000-000-531-10-49-50	Bank Analysis Fees/Merch CC/ Lien Fees	\$85.26
		Total 103119 CB		\$930.78
	Total EFT Payment 10/15/2019 10:09:36 AM - 1			\$930.78
Total Columbia Bank				
First Bankcard	EFT Payment 10/23/2019 10:10:37 AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	Benson - 5176 101719	001-000-130-513-10-43-00	Lodging, Meals & Mileage	\$323.06
		Mayor's Exchange - Leavenworth		
		001-000-130-513-10-49-00	Miscellaneous	\$137.20
		S Sound Mayor's Luncheon - Black Diamond		
	Total Benson - 5176 101719			\$460.26
	EFT Payment 10/23/2019 10:10:37 AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	Chatterson - 4096 101719	001-000-215-521-10-43-00	Lodging, Meals & Mileage VRF	\$19.89
		Marine Conference - Vancouver		
		001-000-215-521-10-43-00	Lodging, Meals & Mileage VRF	\$410.28
		Marine Conference - Vancouver		
	Total Chatterson - 4096 101719			\$430.17

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
	EFT Payment 10/23/2019 10:10:37 AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	Clifton - 3262 101719	001-000-180-518-50-49-03	Bank Merch CC Fees	\$39.00
		001-000-240-558-51-43-01	Bank Chg	
		001-000-240-558-51-43-01	Lodging - Int. Code Counc Train - Sac., CA	\$536.94
		001-000-240-558-51-43-01	Lodging, Meals & Mileage	
		001-000-240-558-51-43-01	Lodging, Meals & Mileage	\$35.56
		001-000-240-558-51-43-01	Meals - Int. Code Counc Train - Sac., CA	
		001-000-240-558-51-43-01	Lodging, Meals & Mileage	\$243.37
		001-000-240-558-51-43-01	Transportation - Int. Code Counc Train - Sac., CA	
		001-000-240-558-51-43-01	Lodging, Meals & Mileage	\$21.38
		001-000-240-558-51-43-01	Meals - Int. Code Counc Train - Sac., CA	
	Total Clifton - 3262 101719			\$876.25
	EFT Payment 10/23/2019 10:10:37 AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	Colagiovanni - 8699 101719	001-000-214-521-20-48-04	NetMotion Maintenance Mobile Units	\$60.00
		001-000-214-521-20-48-04	IT Security Oct 2019 Service	
	Total Colagiovanni - 8699 101719			\$60.00
	EFT Payment 10/23/2019 10:10:37 AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	Cote' - 3963 101719	001-000-210-521-10-31-00	PD-Operating Supplies	\$11.92
		001-000-210-521-10-31-00	Name Plate	
		001-000-210-521-10-31-00	PD-Operating Supplies	\$54.24
		001-000-210-521-10-31-00	Coin Holders	
		001-000-210-521-10-31-00	PD-Operating Supplies	\$27.14
		001-000-210-521-10-31-00	Business Cards	
		001-000-210-521-10-31-00	PD-Operating Supplies	\$21.67
		001-000-210-521-10-31-00	Toner	
		001-000-210-521-10-31-00	PD-Operating Supplies	\$10.40
		001-000-210-521-10-31-00	CD Sleeves	
		001-000-210-521-10-49-00	PD-Miscellaneous	\$58.48
		001-000-210-521-10-49-00	Refreshments - Tactical Medical Instructor Training	
		001-000-210-521-10-49-00	PD-Miscellaneous	\$38.99
		001-000-210-521-10-49-00	Refreshments - Tactical Medical Instructor Training	
		001-000-210-521-10-49-00	PD-Miscellaneous	\$15.98
		001-000-210-521-10-49-00	Refreshments - Tactical Medical Instructor Training	
		001-000-210-521-10-49-00	PD-Miscellaneous	\$50.02
		001-000-210-521-10-49-00	Refreshments - Tactical Medical Instructor Training	

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
		001-000-213-521-10-31-00	Civil Service Postage and Supplies	\$6.85
		Certified Mail		
		001-000-213-521-10-31-00	Civil Service Postage and Supplies	\$15.32
		Certified Mail		
		001-000-213-521-10-31-00	Civil Service Postage and Supplies	\$6.85
		Shipping		
	Total Cote' - 3963 101719			\$317.86
	EFT Payment 10/23/2019 10:10:37			
	AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	Esping - 9037 101719			
		001-000-180-518-50-31-00	Office Supplies City Hall	\$9.77
		Name Plates for Council		
		001-000-180-518-50-49-17	Recognition Awards	\$60.82
		Plaque for Citizen Award - Ron Sheppard		
		101-000-000-544-90-31-00	PW Clearing Acct-Supplies	\$197.87
		Nitrile Gloves		
		101-000-000-544-90-31-00	PW Clearing Acct-Supplies	\$2.10
		Bottled Water		
		101-000-000-544-90-49-02	PW Clearing-Shared Other costs	\$137.70
		Safety vests, Safety Glasses, Dust Masks		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$25.68
		Cabling - Council Chambers Upgrade		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$285.61
		IT Cabinet - Council Chambers Upgrade		
	Total Esping - 9037 101719			\$719.55
	EFT Payment 10/23/2019 10:10:37			
	AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	Hershaw - 1210 101719			
		001-000-210-521-10-35-00	PD-Firearms Program	\$889.09
		Rifle		
	Total Hershaw - 1210 101719			\$889.09
	EFT Payment 10/23/2019 10:10:37			
	AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	Hopkins - 4215 101719			
		001-000-140-514-23-43-00	Lodging, Meals & Mileage	\$45.12
		Vision Software Conf - Leavenworth		
		401-000-000-534-80-43-00	Lodging, Meals & Mileage	\$150.38
		Vision Software Conf - Leavenworth		
		407-000-000-535-80-43-00	Lodging, Meals & Mileage	\$60.16
		Vision Software Conf - Leavenworth		
		410-000-000-531-10-43-00	Lodging, Meals & Mileage	\$45.12

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Title	Account Number	Void Amount
	Vision Software Conf - Leavenworth					
	Total Hopkins - 4215 101719					
	EFT Payment 10/23/2019 10:10:37					
	AM - 1					
	Kiblinger - 7383 101719					
		10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council			
	001-000-210-521-10-32-00		PD-Fuel			\$300.78
			Fuel			
	001-000-210-521-10-43-00		PD-Lodging, Meals & Mileage			\$42.85
			WASP Conf 11/2019			
	001-000-210-521-10-43-00		PD-Lodging, Meals & Mileage			\$293.56
			Cancelled Reservation WASP Conf 11/2019			
	001-000-210-521-10-43-00		PD-Lodging, Meals & Mileage			(\$640.07)
			WASP Conf 11/2019			
	001-000-210-521-10-43-00		PD-Lodging, Meals & Mileage			\$640.07
			Bridge Toll			
	001-000-210-521-10-49-01		PD-Lodging, Meals & Mileage			\$6.00
			PD-Training			
	001-000-210-521-10-49-01		Regist NW Leadership Seminar			\$350.00
	Total Kiblinger - 7383 101719					
	EFT Payment 10/23/2019 10:10:37					
	AM - 1					
	Kincaid - 6179 101719					
		10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council			
	001-000-240-558-60-49-01		Training			\$305.00
			APA Conference - Seattle			
	Total Kincaid - 6179 101719					
	EFT Payment 10/23/2019 10:10:37					
	AM - 1					
	Martinez - 4360 101719					
		10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council			
	001-000-110-511-60-43-00		Lodging, Meals and Mileage			\$45.00
			SCA Networking Dinner - Council - Stout			
	001-000-137-514-21-43-00		Lodging, Meals & Mileage			\$8.66
			AWC Member Expo - Chelan			
	001-000-137-514-21-49-02		Memberships			\$189.00
			Soc for Human Resource - 10/2020			
	001-000-180-518-50-49-00		Miscellaneous			\$200.00
			AWC - Block of Job Posting Slots			
	Total Martinez - 4360 101719					
	EFT Payment 10/23/2019 10:10:37					
	AM - 1					
	Metcalf - 4013 101719					
		10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council			
	001-000-120-512-50-49-07		Miscellaneous Juror Costs			\$41.51
	001-000-120-512-50-49-07		Miscellaneous Juror Costs			\$19.51
	Total Metcalf - 4013 101719					
						\$61.02

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Title	Void Amount
	EFT Payment 10/23/2019 10:10:37 AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council		
	O'Neill - 8528 101719				
		001-000-140-514-23-43-00	Fuel - Vision Software Conf - Leavenworth	Lodging, Meals & Mileage	\$28.75
		001-000-140-514-23-43-00	Vision Software Conf - Leavenworth	Lodging, Meals & Mileage	\$18.40
		001-000-140-514-23-43-00	Vision Software Conf - Leavenworth	Lodging, Meals & Mileage	\$267.36
		001-000-140-514-23-43-00	Vision Software Conf - Leavenworth	Lodging, Meals & Mileage	\$314.51
	Total O'Neill - 8528 101719				
	EFT Payment 10/23/2019 10:10:37 AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council		
	Peters - 9496 101719				
		001-000-180-518-50-49-23	Wellness Event Supplies	City Wellness Program	\$109.21
		101-000-000-543-50-35-00	Handtools used during Wellness Event	Small Tools & Equipment	\$38.95
	Total Peters - 9496 101719				\$148.16
	EFT Payment 10/23/2019 10:10:37 AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council		
	Pittam - 4402 101719				
		001-000-248-518-20-31-00	Paper towel and shelf	MDRT Bldg. Supplies	\$106.37
	Total Pittam - 4402 101719				\$106.37
	EFT Payment 10/23/2019 10:10:37 AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council		
	Redd - 5176 101719				
		001-000-246-558-70-49-00	MDRT Luncheon Meeting	Miscellaneous	\$26.04
	Total Redd - 5176 101719				\$26.04
	EFT Payment 10/23/2019 10:10:37 AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council		
	Reed - 3197 101719				
		310-000-002-594-18-62-03	Device Box, Wall Plate	Gen Govt Campus Improvements	\$23.71
	Total Reed - 3197 101719				\$23.71
	EFT Payment 10/23/2019 10:10:37 AM - 1	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council		
	Riepl - 7041 101719				
		001-000-210-521-10-35-00	Returned Memory Card	PD-Firearms Program	(\$249.41)
		001-000-210-521-10-35-00	Cans	PD-Firearms Program	\$36.20

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number	Title		
	001-000-210-521-10-35-00	Battery Case	PD-Firearms Program	\$22.77
	001-000-210-521-10-35-00	Firearm	PD-Firearms Program	\$148.72
	001-000-210-521-10-35-00	Memory Card	PD-Firearms Program	\$249.41
	001-000-210-521-10-35-00	Adobe PDF Export	PD-Firearms Program	\$25.93
	001-000-210-521-10-43-00	Parking - Seattle	PD-Lodging, Meals & Mileage	\$26.00
	001-000-210-521-10-49-00	Coffee With A Cop Event	PD-Miscellaneous	\$16.29
	Total Riepl - 7041 101719			\$275.91
	EFT Payment 10/23/2019 10:10:37			
	AM - 1			
	Sharif - 3221 101719	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	001-000-210-521-10-48-01	Wiper blade, elec tape	PD-Vehicle/Eq. Mtc. & Repair	\$45.22
	001-000-213-521-10-41-00	City pd Med Exam	Civil Service Testing	\$30.35
	Total Sharif - 3221 101719			\$75.57
	EFT Payment 10/23/2019 10:10:37			
	AM - 1			
	Sloss - 1135 101719	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	001-000-210-521-10-43-00	LEIRA Conf - Walla Walla	PD-Lodging, Meals & Mileage	\$40.29
	001-000-210-521-10-43-00	LEIRA Conf - Walla Walla	PD-Lodging, Meals & Mileage	\$35.94
	001-000-210-521-10-43-00	LEIRA Conf - Walla Walla	PD-Lodging, Meals & Mileage	\$17.52
	001-000-210-521-10-43-00	LEIRA Conf - Walla Walla	PD-Lodging, Meals & Mileage	\$22.61
	001-000-210-521-10-43-00	LEIRA Conf - Walla Walla	PD-Lodging, Meals & Mileage	\$20.79
	001-000-210-521-10-49-00	Refreshments - Tactical Medical Instructor Training	PD-Miscellaneous	\$39.02
	001-000-210-521-10-49-00	Refreshments - Tactical Medical Instructor Training	PD-Miscellaneous	\$21.98
	Total Sloss - 1135 101719			\$198.15

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
	EFT Payment 10/23/2019 10:10:37 AM - 1		10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	Stavano - 7166 101719	407-000-000-535-80-48-02	Parts for Pump Station	Sewer System Rep & Mtc-Ext/Int	\$100.66
	Total Stavano - 7166 101719				\$100.66
	EFT Payment 10/23/2019 10:10:37 AM - 1		10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	Williamson - 7508 101719	001-000-246-558-70-32-00	Fuel		\$40.83
	Total Williamson - 7508 101719				\$40.83
	Total EFT Payment 10/23/2019 10:10:37 AM - 1				\$6,864.96
	Total First Bankcard				\$6,864.96
	Invoice Cloud				
	EFT Payment 10/08/2019 10:11:11 AM - 1		10/8/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	100819 IC				
	Sep 2019 Charges				
	001-000-210-521-10-49-04	PD Online Portal		PD-Bank Analysis Fees/Merch CC Fees	\$25.00
	001-000-240-558-51-49-05	CD Online Portal		Bank Analysis Fees/Merch CC Fees	\$25.00
	401-000-000-534-80-49-50	Water Online Portal & Misc		Bank Analysis Fees/Merch CC/ Lien Fees	\$56.49
	407-000-000-535-80-49-50	Sewer Online Portal & Misc		Bank Analysis Fees/Merch CC/ Lien Fees	\$56.49
	410-000-000-531-10-49-50	Storm Online Portal & Misc		Bank Analysis Fees/Merch CC/ Lien Fees	\$9.82
	Total 100819 IC				\$172.80
	Total EFT Payment 10/08/2019 10:11:11 AM - 1				\$172.80
	Total Invoice Cloud				\$172.80
	Merchant Card Services / Vantive Holding, LLC				
	EFT Payment 10/10/2019 10:12:23 AM - 1		10/10/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	101019 MCS				
	Oct 2019 Service				
	001-000-270-576-80-49-01			Bank Analysis Fees/Merch CC Fees	\$89.36

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name	Amount
				Title	

Lake Sawyer Pay Station

Total 101019 MCS
Total EFT Payment 10/10/2019 10:12:23 AM - 1
Total Merchant Card Services / Vantive Holding, LLC
\$89.36
\$89.36
\$89.36

U.S. Postal Service (Black Diamond)
EFT Payment 10/01/2019 1:13:32 PM - 1
354883324
2019 - October - Oct EFT Batch for 11/21 Council

Sep 2019 UB and Newsletter
401-000-000-534-80-42-01
Sept UB
Postage
\$165.32
407-000-000-535-80-42-01
Sept UB
Postage
\$165.32
410-000-000-531-10-42-01
Sept UB
Postage
\$28.76
410-000-000-531-10-42-01
Sept UB
Postage
\$303.86

Strmwtr Only Newsletters
Total 354883324
Total EFT Payment 10/01/2019 1:13:32 PM - 1
Total U.S. Postal Service (Black Diamond)
\$663.26
\$663.26
\$663.26

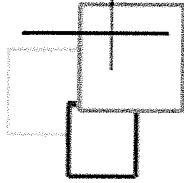
U.S. Postal Service (CMRS-FP)
EFT Payment 10/01/2019 10:12:53 AM - 1
10/28/2019
2019 - October - Oct EFT Batch for 11/21 Council

TDC#500015117-241
001-000-180-518-50-42-00
Postage
\$600.00
\$600.00
\$600.00
\$600.00

Total TDC#500015117-241
Total EFT Payment 10/01/2019 10:12:53 AM - 1
Total U.S. Postal Service (CMRS-FP)
US Bank Equipment Finance
EFT Payment 10/21/2019 10:13:41 AM - 1
2019 - October - Oct EFT Batch for 11/21 Council

Invoice - 11/7/2019 1:15:53 PM
001-000-210-521-10-45-00
Pool 2 - PD
PD-Payments - US Bank/Copier
\$193.03
001-000-248-518-20-45-03
Pool 2 - MDRT
MDRT-Copier Costs
\$193.03

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number		Title	
	001-000-254-518-20-45-04		City Hall/Comm Deve Copier Lease	\$8.00
	Supply Freight			
	001-000-254-518-20-45-04		City Hall/Comm Deve Copier Lease	\$960.82
	Pool 1 - CH			
	001-000-254-518-20-45-04		City Hall/Comm Deve Copier Lease	\$0.69
	Sales & Use Tax			
	001-000-254-518-20-45-04		City Hall/Comm Deve Copier Lease	\$115.85
	Sales & Use Tax			
	Total Invoice - 11/7/2019 1:15:53 PM			
	Total EFT Payment 10/21/2019 10:13:41 AM - 1			
	Total US Bank Equipment Finance			
	Washington State Department of Revenue			
	EFT Payment 10/23/2019 10:14:42			
	AM - 1			
	102319 DOR	10/23/2019	2019 - October - Oct EFT Batch for 11/21 Council	
	Sep 2019 Excise Tax			
	401-000-000-534-80-44-01		State of WA Utility Excise Tax	\$4,282.54
	B&O Tax: Water			
	401-000-000-534-80-44-01		State of WA Utility Excise Tax	\$358.59
	Utility Tax: Water			
	407-000-000-535-80-44-01		State of WA Excise Tax	(\$2,035.97)
	Utility Tax: Sewer(KC Credit)			
	407-000-000-535-80-44-01		State of WA Excise Tax	\$3,201.12
	Utility Tax: Sewer			
	410-000-000-531-10-44-01		State of Wa Excise Tax	\$277.75
	B&O Tax: Storm			
	Total 102319 DOR			
	Total EFT Payment 10/23/2019 10:14:42 AM - 1			
	Total Washington State Department of Revenue			
	Vendor Count	8	Grand Total	\$16,876.61



Voucher Directory with Transaction Date

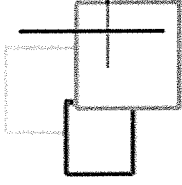
Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
Carol Benson	48164	11/11/2019	2019 - November - Early 2nd November Batch for 11/21 Council	
	11112019 CB			
		Reimbursement for Parking		
		001-000-130-513-10-43-00	Lodging, Meals & Mileage	
		Deposition Meeting - Seattle		\$24.00
	Total 11112019 CB			\$24.00
	Total 48164			\$24.00
	Total Carol Benson			\$24.00
	City of Black Diamond/Retained Funds			\$24.00
	48162	11/6/2019	2019 - November - Early 2nd November Batch for 11/21 Council	
	INV0002 RL			
		Tree Removal - Ginder Crk		
		310-000-004-595-62-63-07	Rehab E Ginder Creek Prop	\$162.90
	Total INV0002 RL			\$162.90
	Total 48162			\$162.90
	48165	11/6/2019	2019 - November - Early 2nd November Batch for 11/21 Council	
	Inv0003 RL			
		Retainage Ginder Crk Tree Removal		
		310-000-004-595-62-63-07	Rehab E Ginder Creek Prop	\$162.90
	Total Inv0003 RL			\$162.90
	48165	11/7/2019	2019 - November - Early 2nd November Batch for 11/21 Council	
	INV0004 RL			
		Retainage Ginder Crk Tree Removal		
		310-000-004-595-62-63-07	Rehab E Ginder Creek Prop	\$7,428.24
	Total INV0004 RL			\$7,428.24
	Total 48165			\$7,591.14
	Total City of Black Diamond/Retained Funds			\$7,754.04

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name	Amount

Rocky Lang

48163	INV0002	11/6/2019	2019 - November - Early 2nd November Batch for 11/21 Council		
			Tree Removal - Ginder Crk		
			310-000-004-595-62-63-07	Rehab E Ginder Creek Prop	\$923.10
Total 48163	Total INV0002				\$923.10
48166	INV0003	11/6/2019	2019 - November - Early 2nd November Batch for 11/21 Council		
			Tree Removal - Ginder Crk		
			310-000-004-595-62-63-07	Rehab E Ginder Creek Prop	\$923.10
Total 48166	Total INV0003				\$923.10
48166	INV0004	11/7/2019	2019 - November - Early 2nd November Batch for 11/21 Council		
			Tree Removal - Ginder Crk		
			310-000-004-595-62-63-07	Rehab E Ginder Creek Prop	\$42,093.36
			Sched A and B		
Total 48166	Total INV0004				\$42,093.36
Total Rocky Lang					\$43,016.46
					\$43,939.56
					\$51,717.60
				Grand Total	
	Vendor Count	3			

Voucher Directory with Transaction Date



Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	
ADT Security Services (PA)					
48167	720273722	Service 10/12/2019 - 11/11/2019	10/25/2019	2019 - November - 2nd November Batch for 11/21 Council	
		001-000-248-518-20-49-02		MDRT Bldg Security Costs	\$22.62
		001-000-254-518-20-49-00		Facilities Security	\$33.92
		Total 720273722			\$56.54
Total 48167					\$56.54
Total ADT Security Services (PA)					
AHBL, Inc.					
48168	115871	8/26 - 9/25 Service	9/30/2019	2019 - November - 2nd November Batch for 11/21 Council	
		001-000-257-558-70-49-00		MDRT-Bldg Ins/Plan Ex/Official	\$12,362.50
		Total 115871			\$12,362.50
Total 48168					\$12,362.50
Total AHBL, Inc.					
Alliance 2020. Inc					
48169	572841	Oct 2019 Service	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council	
		001-000-213-521-10-41-00		Civil Service Testing	\$40.00
		New Employee Credit Check			\$40.00
		Total 572841			\$40.00
Total 48169					\$40.00
Total Alliance 2020. Inc					

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description Name	Title	Void Amount
Amazon Capital Services, Inc.						
48170	13N7-37RC-4YWL CM	MDRT - Returned Supplies 001-000-246-558-70-49-00	7/28/2019	2019 - November - 2nd November Batch for 11/21 Council	Miscellaneous Returned envelopes	(\$11.57)
	Total 13N7-37RC-4YWL CM					(\$11.57)
48170	1GXK-MQJG-CPMP	IT - Supplies 310-000-011-594-18-64-00	10/25/2019	2019 - November - 2nd November Batch for 11/21 Council	General Government Technology Cell phone cases for new phones	\$372.38
	Total 1GXK-MQJG-CPMP					\$372.38
48170	1LPD-7GHD-YVWG	IT - Supplies 310-000-011-594-18-64-00	10/30/2019	2019 - November - 2nd November Batch for 11/21 Council	General Government Technology Cell phone cases for new phones	\$57.97
	Total 1LPD-7GHD-YVWG					\$57.97
Total Amazon Capital Services, Inc.						
Amber & Tyler Hendrix						
48171	110819	Refund CB Acct 2536.0 - 30416 Cumberland Dr 401-000-000-343-40-00-01	11/8/2019	2019 - November - 2nd November Batch for 11/21 Council	Water Charges	\$194.40
	Total 110819					\$194.40
Total Amber & Tyler Hendrix						
Black Diamond Auto Parts						
48172	441153	PW - Supplies 101-000-000-544-90-48-02	9/9/2019	2019 - November - 2nd November Batch for 11/21 Council	PW Clearing- Shared Veh/Equip Maint	\$14.16
	Total 441153					\$14.16

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

48172	441243	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PD - Supplies			
		001-000-210-521-10-48-01		PD-Vehicle/Eq. Mtc. & Repair	\$7.59
Total 48172	Total 441243				\$7.59
Total Black Diamond Auto Parts					\$21.75
Cadman, Inc.					\$21.75
48173	5647224	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PW - Supplies			
		310-000-023-594-76-63-00		Ginder Creek Trail	\$606.54
Total 48173	Total 5647224				\$606.54
48173	5647693	11/1/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PW - supplies			
		310-000-023-594-76-63-00		Ginder Creek Trail	\$847.37
Total 48173	Total 5647693				\$847.37
Total Cadman, Inc.					
48173	5648765	11/6/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PW - Supplies			
		310-000-023-594-76-63-00		Ginder Creek Trail	\$786.04
Total 48173	Total 5648765				\$786.04
Total Canon Solutions America, Inc.					\$2,239.95
					\$2,239.95
48174	162955301	10/30/2019	2019 - November - 2nd November Batch for 11/21 Council		
		CD - Copier & Attachments			
		310-000-011-594-18-64-00		General Government Technology	\$6,619.16
Total 48174	Total 162955301				\$6,619.16
Total Canon Solutions America, Inc.					\$6,619.16

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

Chicago Title Company of Washington

48175	190022-TC-25	9/20/2019	2019 - November - 2nd November Batch for 11/21 Council		
	Recording Fees- Easements				
	101-000-000-543-50-41-01			Professional Services	\$115.41
	401-000-000-534-80-41-10			Professional Services	\$115.41
	Total 190022-TC-25				\$230.82
	Total 48175				\$230.82

Total Chicago Title Company of Washington

City of Black Diamond/Retained Funds

48176	975 SPL Ret	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
	Retainage Statewide Parking Lot Svc				
	634-000-000-589-20-00-38			Ret Rel-Statewide-Lawson Patching	\$4,151.25
	Total 975 SPL Ret				\$4,151.25
	Total 48176				\$4,151.25

Total City of Black Diamond/Retained Funds

Core & Main LP

48177	L329946	10/22/2019	2019 - November - 2nd November Batch for 11/21 Council		
	PW - Supplies				
	401-000-000-534-80-31-01			Water Operating Supplies	\$1,115.68
	Total L329946				\$1,115.68
	Total 48177				\$1,115.68

Total Core & Main LP

Dicks Heating & A/C Inc

48178	221908	10/30/2019	2019 - November - 2nd November Batch for 11/21 Council		
	PD - Heating Repair				
	001-000-212-521-50-48-02			Police Bldg Repairs & Maintenance	\$75.48
	Total 221908				\$75.48
	Total 48178				\$75.48

Total Dicks Heating & A/C Inc

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

Direct Matters

48179	55933	10/29/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Court Forms			
		001-000-120-512-50-49-02		Printing and Binding	\$225.54
Total 48179	Total 55933				\$225.54
Total Direct Matters					\$225.54
					\$225.54
Enumclaw School District					
48180	103119 ESD	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Oct 2019 Collection			
		637-000-000-589-30-00-00		School Mitigation Fee disbursement	\$249,056.00
		32 fees			
Total 48180	Total 103119 ESD				\$249,056.00
Total Enumclaw School District					\$249,056.00
Fugate Ford					
48181	436634	10/9/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PD - 2017 Ford Police Interceptor			
		001-000-210-521-10-48-01		PD-Vehicle/Eq. Mtc. & Repair	\$430.30
Total 48181	Total 436634				\$430.30
48181	436683	10/14/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PD - 2019 Ford Police Interceptor			
		001-000-210-521-10-48-01		PD-Vehicle/Eq. Mtc. & Repair	\$60.09
Total 48181	Total 436683				\$60.09
Total Fugate Ford					\$490.39
					\$490.39

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	
Galls, LLC	48182	014111237	10/30/2019	2019 - November - 2nd November Batch for 11/21 Council	
			PD - Uniforms		
			001-000-210-521-10-31-04	PD-Uniforms	\$138.48
	Total 48182	Total 014111237			\$138.48
	Total Galls, LLC				\$138.48
Gunderson Law Firm	48183	1075 GL0	11/3/2019	2019 - November - 2nd November Batch for 11/21 Council	
			Oct 2019 Service and Jury Trial		
			001-000-151-515-41-41-04	Court Legal-Pros Attorney	\$800.00
			Jury Trial 10/11/2019		\$3,400.00
			001-000-151-515-41-41-04	Court Legal-Pros Attorney	\$4,200.00
Total Gunderson Law Firm	Total 48183	Total 1075 GL0			\$4,200.00
Hach Company	48184	11701738	10/29/2019	2019 - November - 2nd November Batch for 11/21 Council	
			PW - Supplies		
			401-000-000-534-80-31-01	Water Operating Supplies	\$137.03
	Total 48184	Total 11701738			\$137.03
	Total Hach Company				\$137.03
Hanging Gardens Nursery	48185	10262	10/4/2019	2019 - November - 2nd November Batch for 11/21 Council	
			PW - Supplies		
			320-000-020-595-30-63-00	Roberts Dr Rehab-Roadway Const	\$90.17
			320-000-020-595-50-63-01	Roberts Dr Rehab-Bridge Const	\$109.16
			320-000-020-595-61-63-00	Robert Drive Sidewalk Cost	\$275.26
Total Hanging Gardens Nursery	Total 48185	Total 10262			\$474.59
					\$474.59

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

Home Depot Credit Service

48186	0612460	10/30/2019	2019 - November - 2nd November Batch for 11/21 Council		
	PD - Supplies				
	001-000-212-521-50-48-02		Police Bldg Repairs & Maintenance		\$32.84
	Total 0612460				\$32.84
48186	1621705	10/29/2019	2019 - November - 2nd November Batch for 11/21 Council		
	PD - Supplies				
	001-000-212-521-50-48-02		Police Bldg Repairs & Maintenance		\$54.27
	Total 1621705				\$54.27
48186	6510645	11/3/2019	2019 - November - 2nd November Batch for 11/21 Council		
	Facil - Supplies				
	001-000-181-518-30-35-00		Small Tools & Equipment		\$108.90
	Total 6510645				\$108.90
48186	6521655	10/24/2019	2019 - November - 2nd November Batch for 11/21 Council		
	IT - Supplies				
	310-000-002-594-18-62-03		Gen Govt Campus Improvements		\$51.79
	Total 6521655				\$51.79
48186	7521593	10/23/2019	2019 - November - 2nd November Batch for 11/21 Council		
	PD - Supplies				
	001-000-212-521-50-48-02		Police Bldg Repairs & Maintenance		\$20.19
	Total 7521593				\$20.19
48186	8612740	11/1/2019	2019 - November - 2nd November Batch for 11/21 Council		
	PW - Bldg Maint Supp				
	101-000-000-544-90-31-00		PW Clearing Acct-Supplies		\$70.52
	Total 8612740				\$70.52
	Total 48186				\$338.51
	Total Home Depot Credit Service				\$338.51

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	
Intercom Language Services, Inc.	48187	19-377	11/5/2019	2019 - November - 2nd November Batch for 11/21 Council	
			Service through 10/23/2019		
			001-000-120-512-50-41-04	Court Interpreter	\$169.44
	Total 48187	Total 19-377			\$169.44
Total Intercom Language Services, Inc.					\$169.44
Johnsons Home & Garden	48188	441102	10/29/2019	2019 - November - 2nd November Batch for 11/21 Council	
			PRKS - Supplies		
			001-000-270-576-80-31-04	Park Signage	\$273.27
	Total 441102				\$273.27
Total Johnsons Home & Garden	48188	441300	11/5/2019	2019 - November - 2nd November Batch for 11/21 Council	
			PW - Supplies		
			310-000-023-594-76-63-00	Ginder Creek Trail	\$152.00
	Total 441300				\$152.00
Total Johnsons Home & Garden					\$425.27
Joseph and Janice Davis	48189	110819 JD	11/8/2019	2019 - November - 2nd November Batch for 11/21 Council	
			Refund CB Acct 3911.0 @ 32212 Fifth Ave		
			401-000-000-343-40-00-01	Water Charges	\$273.13
	Total 110819 JD				\$273.13
Total Joseph and Janice Davis					\$273.13
Kenyon Disend, PLLC	48190	189491	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council	
			Oct 2019 Service		
			101-000-000-543-30-41-07	Legal Svs-Soos Cr Franchise	\$516.00
	Total 189491				\$516.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
48190	189493	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Oct 2019 Service			
		001-000-150-515-41-41-01	Legal Services-General Govt		\$5,358.05
		101-000-000-543-30-41-05	Legal Costs		\$1,190.68
		401-000-000-534-80-41-04	Legal Svcs		\$1,786.02
		407-000-000-535-80-41-09	Legal Costs		\$1,786.02
		410-000-000-531-10-41-01	Legal Costs		\$1,786.00
	Total 189493				\$11,906.77
48190	189494	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Oct 2019 Service			
		001-000-257-558-70-41-00	MDRT Legal Services		\$810.00
	Total 189494				\$810.00
48190	189495	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Oct 2019 Service			
		001-000-150-515-45-41-10	Legal Lawsuits/Other Charges		\$525.57
	Total 189495				\$525.57
48190	189496	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Oct 2019 Service			
		001-000-150-515-41-41-37	Legal Svs Vill at 10 trails appeals		\$4,292.37
	Total 189496				\$4,292.37
48190	189497	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Oct 2019 Service			
		001-000-150-515-41-41-38	Legal Svs Comp Plan appeal		\$20,283.54
	Total 189497				\$20,283.54
Total 48190					\$38,334.25
Total Kenyon Disend, PLLC					\$38,334.25

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
King County Finance					
48191	30028100	11/1/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Oct 2019 Service			
		407-000-000-535-80-41-04		Metro Sewer Charges	\$53,761.38
Total 30028100					\$53,761.38
Total 48191					\$53,761.38
Total King County Finance					\$53,761.38
King County Radio Comm Services					
48192	15184	10/30/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Oct 2019 Service			
		001-000-214-521-20-41-03		K/C 800 Mhz Radio Costs	\$1,609.45
Total 15184					\$1,609.45
Total 48192					\$1,609.45
Total King County Radio Comm Services					\$1,609.45
L.N. Curtis & Sons					
48193	INV330491	10/25/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PD - Uniforms			
		001-000-210-521-10-31-04		PD-Uniforms	\$91.35
Total INV330491					\$91.35
48193	INV330843	10/28/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PD - Uniforms			
		001-000-210-521-10-31-04		PD-Uniforms	\$91.35
Total INV330843					\$91.35
Total 48193					\$182.70
Total L.N. Curtis & Sons					\$182.70
Law Offices of Susan Elizabeth Drummond, PLLC					
48194	1308	11/7/2019	2019 - November - 2nd November Batch for 11/21 Council		
		001-000-242-558-60-41-00		Prof Serv-Hearing Examiner	\$420.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name	Amount
				Title	

Oct 2019 Service

Total 1308
Total 48194
Total Law Offices of Susan Elizabeth Drummond, PLLC
Les Schwab Tire Ctr - MV

48195 39800397573 11/4/2019 2019 - November - 2nd November Batch for 11/21 Council
PD - Veh Maint PD-Vehicle/Eq. Mtc. & Repair
001-000-210-521-10-48-01
Total 39800397573
Total 48195
Total Les Schwab Tire Ctr - MV

McCarthy & Causseaux, P.S.

48196 103119 MCC 10/31/2019 2019 - November - 2nd November Batch for 11/21 Council
Oct 2019 Service Prof Serv-Hearing Examiner
001-000-242-558-60-41-00 Hearing Examiner ProTem
Total 103119 MCC
Total 48196
Total McCarthy & Causseaux, P.S.

MRSC Rosters
48197 50037 11/7/2019 2019 - November - 2nd November Batch for 11/21 Council
Small Works Rosters
101-000-000-542-30-49-00 Miscellaneous
401-000-000-534-80-49-02 Memberships
407-000-000-535-80-49-04 Miscellaneous
410-000-000-531-10-49-00 Miscellaneous
Total 50037
Total 48197
Total MRSC Rosters

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
Northwest Safe					
48198	18-10073	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PD - Supplies			
		001-000-210-521-10-35-00	PD-Firearms Program		\$352.95
Total 48198	Total 18-10073				\$352.95
Total Northwest Safe					\$352.95
O'Brien, Barton, & Hopkins, PLLP					
48199	63995	11/4/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Oct 2019 Service			
		001-000-151-515-91-41-00	Court Legal-Public Defender		\$2,750.00
Total 48199	Total 63995				\$2,750.00
Total O'Brien, Barton, & Hopkins, PLLP					\$2,750.00
Office Products Nationwide					
48200	1063115-0	9/30/2019	2019 - November - 2nd November Batch for 11/21 Council		
		MDRT - Supplies			
		001-000-246-558-70-31-00	Office Supplies		\$97.35
		MDRT Office Supplies			\$97.35
Total 1063115-0					
48200	1066359-0	10/21/2019	2019 - November - 2nd November Batch for 11/21 Council		
		MDRT - Supplies			
		001-000-246-558-70-31-00	Office Supplies		\$140.70
		MDRT Office Supplies			\$140.70
Total 1066359-0					
48200	1066911-0	10/24/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Court - Supplies			
		001-000-120-512-50-31-00	Operating Supplies		\$39.09
		Crt Office Supplies			\$39.09
Total 1066911-0					

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
48200	1067346-0	10/25/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PW - Supplies			
		101-000-000-542-30-31-00	Office Supplies		\$18.59
		401-000-000-534-80-31-02	Office Supplies		\$18.58
		407-000-000-535-80-31-02	Office Supplies		\$18.58
		410-000-000-531-10-31-00	Office Supplies		\$74.33
	Total 1067346-0				
48200	1067358-0	10/25/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PD - Supplies			
		001-000-210-521-10-31-00	PD-Operating Supplies		\$61.57
	Total 1067358-0				\$61.57
48200	1067358-1	10/28/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PD - Supplies			
		001-000-210-521-10-31-00	PD-Operating Supplies		\$35.83
	Total 1067358-1				\$35.83
48200	1067567-0	10/28/2019	2019 - November - 2nd November Batch for 11/21 Council		
		CH - Supplies			
		001-000-180-518-50-31-00	Office Supplies City Hall		\$37.65
	Total 1067567-0				\$37.65
48200	1067735-0	10/28/2019	2019 - November - 2nd November Batch for 11/21 Council		
		CD - Supplies			
		001-000-180-518-50-31-02	Office Supplies CD/ PW Bldg Clearing		\$125.17
	Total 1067735-0				\$125.17
48200	1067892-0	10/29/2019	2019 - November - 2nd November Batch for 11/21 Council		
		MDRT - Supplies			
		001-000-246-558-70-31-00	Office Supplies		\$95.21
	Total 1067892-0				\$95.21

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number	Name	Title	Amount

48200	1068086-0	11/4/2019	2019 - November - 2nd November Batch for 11/21 Council		
	PD - Supplies				
	001-000-210-521-10-31-00		PD Office Supplies	PD-Operating Supplies	\$21.59
	Total 1068086-0				\$21.59
48200	1068497-0	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
	PW - Supplies				
	101-000-000-542-30-31-00		Office Supplies		\$10.37
	401-000-000-534-80-31-02		Office Supplies		\$10.36
	407-000-000-535-80-31-02		Office Supplies		\$10.36
	410-000-000-531-10-31-00		Office Supplies		\$10.36
	Total 1068497-0				\$41.45
48200	1068630-0	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
	PW - Supplies				
	101-000-000-542-30-31-00		Office Supplies		\$4.92
	401-000-000-534-80-31-02		Office Supplies		\$4.91
	407-000-000-535-80-31-02		Office Supplies		\$4.91
	410-000-000-531-10-31-00		Office Supplies		\$4.91
	Total 1068630-0				\$19.65
48200	1068802-0	11/4/2019	2019 - November - 2nd November Batch for 11/21 Council		
	PD - Supplies				
	001-000-210-521-10-31-00		PD Office Supplies	PD-Operating Supplies	\$215.68
	Total 1068802-0				\$215.68
48200	1069098-0	11/5/2019	2019 - November - 2nd November Batch for 11/21 Council		
	CH - Supplies				
	001-000-180-518-50-31-00		CH Office Supplies	Office Supplies City Hall	\$63.88
	Total 1069098-0				\$63.88

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	

48200	1070049-0	11/11/2019	2019 - November - 2nd November Batch for 11/21 Council		
	CH - Supplies				
	001-000-180-518-50-31-00		Office Supplies City Hall		\$40.36
	Total 1070049-0				\$40.36
48200	C1067501-0	11/11/2019	2019 - November - 2nd November Batch for 11/21 Council		
	CH- Returned Supplies				
	001-000-180-518-50-31-00		Office Supplies City Hall		(\$30.72)
	Total C1067501-0				(\$30.72)
Total 48200					\$1,078.79
Total Office Products Nationwide					\$1,078.79
Olympic Environmental Resources					
48201	190ER2	11/1/2019	2019 - November - 2nd November Batch for 11/21 Council		
	2019 Recycling Prog Implementation				
	001-000-182-554-90-41-00		Recycling Program- KC Grant		\$6,714.95
	Total 190ER2				\$6,714.95
Total 48201					\$6,714.95
Total Olympic Environmental Resources					
Orkin Commercial Services					
48202	190445369	11/5/2019	2019 - November - 2nd November Batch for 11/21 Council		
	Nov 2019 Service				
	001-000-248-518-20-49-01		MDRT Bldg Custodial Costs		\$31.94
	001-000-254-518-20-49-01		Facilities Bldg Custodial & Maint.		\$95.80
	Total 190445369				\$127.74
Total 48202					\$127.74
Total Orkin Commercial Services					

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
Parametrix, Inc.					
48203	13911	10/25/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Service thru Oct 2019			
		001-000-257-558-70-41-06	MDRT Surveyor-Parametrix		\$1,237.50
Total 48203	Total 13911				\$1,237.50
Total Parametrix, Inc.					\$1,237.50
Peninsula Financial Consulting					
48204	19-101	10/9/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Oct 2019 Service			
		404-000-007-534-80-41-00	Water-Rate Study		\$2,133.40
		408-000-011-535-80-41-00	Sewer Rate Study		\$2,133.40
Total 19-101					\$4,266.80
Total 48204					\$4,266.80
Total Peninsula Financial Consulting					\$4,266.80
Proforce Law Enforcement					
48205	388315	9/26/2019	2019 - November - 2nd November Batch for 11/21 Council		
		PD - Firearms			
		001-000-210-521-10-35-00	PD-Firearms Program		\$3,283.14
Total 388315					\$3,283.14
Total 48205					\$3,283.14
Total Proforce Law Enforcement					\$3,283.14
Puget Construction Services Inc.					
48206	48750	11/7/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Nov 2019 Service			
		407-000-000-535-80-41-01	Professional Services-Sewer		\$624.45
Total 48750					\$624.45
Total 48206					\$624.45
Total Puget Construction Services Inc.					\$624.45

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

Puget Sound Energy

48207	110419 PSE	11/13/2019	2019 - November - 2nd November Batch for 11/21 Council		
	Oct 2019 Service				
	101-000-000-542-63-47-01			Street Lighting	\$11.12
	220013397355: PSE Streetlights				
	Total 110419 PSE				\$11.12
	Total 48207				\$11.12
	Total Puget Sound Energy				\$11.12
	Republic Services #176				\$11.12

48208	5897655	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
	Oct 2019 Service				
	001-000-248-518-20-47-03			MDRT-Waste Disposal Costs	\$104.71
	MDRT				
	001-000-254-518-20-47-01			Facilities-Waste Disposal	\$157.07
	City Hall				
	Total 5897655				\$261.78

48208	5897948	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council		
	Oct 2019 Service				
	001-000-270-576-80-47-04			Garbage & Waste Disposal	\$12.52
	PW-Parks				
	001-000-280-536-20-47-04			Waste Disposal	\$6.26
	PW-Cemetery				
	101-000-000-543-50-47-04			Waste Disposal	\$68.85
	PW-Street				
	401-000-000-534-80-47-04			Waste Disposal	\$75.11
	PW-Water				
	407-000-000-535-80-47-04			Waste Disposal	\$75.12
	PW-Sewer				
	410-000-000-531-10-47-04			Waste Disposal	\$75.11
	PW-Drainage				
	Total 5897948				\$312.97

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	48208	5898096	11/13/2019	2019 - November - 2nd November Batch for 11/21 Council	
		Oct 2019 Service			
		001-000-212-521-50-47-04		Waste Disposal	\$261.78
		Police & Court			
		Total 5898096			\$261.78
		Total 48208			\$836.53
		Total Republic Services #176			\$836.53
		Ron & Leo's Welding Service			
	48209	214152	10/22/2019	2019 - November - 2nd November Batch for 11/21 Council	
		Oct 2019 Service			
		410-000-000-531-10-48-03		Stormwater Maintenance & Repair	\$120.55
		Total 214152			\$120.55
		Total 48209			\$120.55
		Total Ron & Leo's Welding Service			\$120.55
		Secure Pacific Corporation			
	48210	237016	11/1/2019	2019 - November - 2nd November Batch for 11/21 Council	
		11/1 - 1/31/ Service			
		001-000-120-512-50-49-05		Security	\$185.72
		Court Security			
		001-000-212-521-50-49-05		Security	\$371.51
		Police Security			
		Total 237016			\$557.23
		Total 48210			\$557.23
		Total Secure Pacific Corporation			\$557.23
		Severson's Building Maintenance			
	48211	983278	11/6/2019	2019 - November - 2nd November Batch for 11/21 Council	
		Oct 2019 Service			
		001-000-270-575-51-48-00		Gym Facility Repair & Maintenance	\$225.00
		Gym Janitorial Services			
		Total 983278			\$225.00

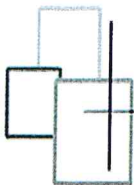
Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
48211	983280	Oct 2019 Service 101-000-000-544-90-48-01	11/6/2019	2019 - November - 2nd November Batch for 11/21 Council	
		PW Shop Janitorial Services			
	Total 983280				\$250.00
48211	983281	Oct 2019 Service 001-000-248-518-20-49-01	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council	
		MDRT Janitorial Services			
		001-000-254-518-20-49-01		MDRT Bldg Custodial Costs	\$225.00
		City Hall/Com Dev Janitorial Services		Facilities Bldg.Custodial & Maint.	\$900.00
	Total 983281				\$1,125.00
48211	983282	Oct 2019 Service 001-000-212-521-50-41-03	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council	
		Police/Court Janitorial Services			
				Police Custodial Cost	\$625.00
	Total 983282				\$625.00
Total 48211					\$2,225.00
Total Severson's Building Maintenance					\$2,225.00
SHI International Corp.					
48212	B10137603	IT - Backup - Software Support 310-000-011-594-18-64-00	6/19/2019	2019 - November - 2nd November Batch for 11/21 Council	
		Lost Invoice			
	Total B10137603				\$1,291.41
48212	B10794628	IT - Drives for PD Backup Project 310-000-011-594-18-64-00	10/25/2019	2019 - November - 2nd November Batch for 11/21 Council	
				General Government Technology	\$863.54
	Total B10794628				\$863.54

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	48212	B10830703	11/1/2019	2019 - November - 2nd November Batch for 11/21 Council	
		Total 48212			
Total SHI International Corp.			IT - Computers for Council		
			310-000-011-594-18-64-00	General Government Technology	\$3,573.18
					\$3,573.18
					\$5,728.13
					\$5,728.13
Shred-It USA LLC					
	48213	8128390205	11/1/2019	2019 - November - 2nd November Batch for 11/21 Council	
			Oct 2019 Service		
			001-000-120-512-50-49-04	Shredding Services	\$21.07
			001-000-180-518-50-49-04	Shredding Services	\$21.07
			001-000-210-521-10-49-05	PD-Shredding Services	\$21.08
					\$63.22
					\$63.22
					\$63.22
Total 48213					
Total Shred-It USA LLC					
SkillPath Seminars					
	48214	12179628	11/13/2019	2019 - November - 2nd November Batch for 11/21 Council	
			Regis - R Peters Admin Asst Conf - Tacoma		
			101-000-000-542-30-49-01	Training	\$49.75
			401-000-000-534-80-49-03	Training	\$49.75
			407-000-000-535-80-49-02	Training	\$49.75
			410-000-000-531-10-49-02	Training	\$49.75
					\$199.00
					\$199.00
					\$199.00
Total 48214					
Total SkillPath Seminars					
Statewide Parking Lot Services, Inc.					
	48215	975 SPL	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council	
			Oct 2019 Service		
			320-000-002-595-30-63-03	Asphalt Patching Preservation	\$23,523.75
					\$23,523.75
					\$23,523.75
					\$23,523.75
Total 48215					
Total Statewide Parking Lot Services, Inc.					

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
Utilities Underground Location Center				
	48216	10/31/2019	2019 - November - 2nd November Batch for 11/21 Council	
	9100128	401-000-000-534-80-41-08 223 locates	Locating Service	\$287.67
	Total 9100128			
Total 48216				\$287.67
Total Utilities Underground Location Center				
VenTek International				
	48217	11/1/2019	2019 - November - 2nd November Batch for 11/21 Council	
	119022	Oct 2019 Service 001-000-270-576-80-41-02	Venue Pay Station	\$90.00
	Total 119022			\$90.00
Total 48217				\$90.00
Total VenTek International				
Voice of The Valley				
	48218	10/23/2019	2019 - November - 2nd November Batch for 11/21 Council	
	21556	Advertising 001-000-240-558-60-41-75	Advertising-Long range planning	\$340.00
	Total 21556			\$340.00
	48218	10/30/2019	2019 - November - 2nd November Batch for 11/21 Council	
	21591	Advertising Ord 19-1129 Adopted 001-000-180-518-50-41-04	Miscellaneous Costs	\$70.00
	Total 21591			\$70.00
Total 48218				\$410.00
Total Voice of The Valley				
Water Management Laboratories, Inc.				
	48219	10/26/2019	2019 - November - 2nd November Batch for 11/21 Council	
	180259	Oct 2016 Service 401-000-000-534-80-41-02	Water Testing and Sampling	\$48.00
	Total 180259			\$48.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	

48219	180406	10/29/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Oct 2019 Service			
		401-000-000-534-80-41-02	Water Testing and Sampling		\$380.00
	Total 180406				\$380.00
	Total 48219				\$428.00
	Total Water Management Laboratories, Inc.				\$428.00
	Williams Scotsman, Inc.				
48220	7255696	11/1/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Nov 2019 Rent			
		001-000-254-518-20-45-01	Facilities-Bldg Rental/Modspace		\$3,454.55
		CD Modular Rental			\$3,454.55
	Total 7255696				
48220	7255697	11/1/2019	2019 - November - 2nd November Batch for 11/21 Council		
		Nov 2019 Rent			
		001-000-248-518-20-45-01	MDRT-Bldg Rental-Modspace		\$1,958.05
		MDRT Modular Rental			\$1,958.05
	Total 7255697				\$5,412.60
	Total 48220				\$5,412.60
	Total Williams Scotsman, Inc.				\$5,412.60
	Vendor Count	54	Grand Total		\$439,578.31



Register

Fiscal: 2019

Deposit Period: 2019 - October

Check Period: 2019 - October - Month End

Number	Name	Print Date	Amount
Check			
19880	Paper Paycheck	10/15/2019	\$3,640.00
19881	Paper Paycheck	10/31/2019	\$5,265.13
19882	Paper Paycheck	10/31/2019	\$5,578.01
19883	Paper Paycheck	10/31/2019	\$4,862.86
19884	AWC Sup Life	10/31/2019	\$8.00
19885	BD Police Officers Association	10/31/2019	\$840.00
19886	City of Black Diamond Flex	10/31/2019	\$156.66
19887	Joseph Kaufman	10/31/2019	\$147.40
19888	Minnesota Child Support Payment Ctr	10/31/2019	\$467.00
19889	Teamsters Local 117	10/31/2019	\$1,918.29
19890	Trusted Plans Service CP LTD	10/31/2019	\$954.45
Oct 2019 Aflac	Aflac	10/31/2019	\$128.44
Oct 2019 AWC Ins	AWC Employee Benefit Trust	10/31/2019	\$53,518.96
Oct 2019 Draw	Payroll Vendor	10/15/2019	\$49,073.00
Oct 2019 DRS: DCP	DOR - Deferred Comp	10/31/2019	\$4,725.00
Oct 2019 DRS: Ret	Dept of Retirement Systems	10/31/2019	\$44,705.32
Oct 2019 ESD	Employment Security Dept	10/31/2019	\$530.47
Oct 2019 Fed Taxes	City of Black Diamond Taxes	10/31/2019	\$66,111.37
Oct 2019 L&I	Dept of Labor and Industries	10/31/2019	\$3,823.52
Oct 2019 Month End	Payroll Vendor	10/31/2019	\$117,594.76
Oct 2019 PFML	PFML Emp. Security Dept	10/31/2019	\$518.88
Total			\$364,567.52

I hereby certify that payroll and benefits have been processed and delivered as required under contract or legal obligation.

Finance
Director

M. Miller

Date 11-4-2019

**BLACK DIAMOND CITY COUNCIL
SPECIAL MEETING MINUTES**

November 7, 2019

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the special meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Oglesbee, Edelman, Stout, Wisnoski, Nelson, and Paige.

ABSENT: None

Staff present: Jamey Kiblinger, Police Chief; Andrew Williamson, MDRT/Ec Dev Director; Shane O'Neill, Deputy Finance Director; Mayene Miller, Finance Director and Brenda L, Martinez, City Clerk.

1) Review of 2020 Preliminary Budget of Revenue Sources Including Possible Increase in Property Tax

Mayor Benson welcomed everyone and explained that tonight's meeting is to review and discuss the 2020 Preliminary Budget revenues and possible increase to property tax. She then turned the meeting over to Finance Director Miller.

Finance Director Miller explained how the RCWs speak to the budget areas that must be discussed and met during the budget process. She shared with Council the revenue sources for 2020 and highlighted how those revenues are used. She then reviewed the property tax history for Black Diamond and the amount that is anticipated to be collected in 2020. She discussed the 1% cap and how it doesn't keep up with inflation. She shared with Council how property taxes are distributed and also reviewed the 2020 tax roll levy limit worksheet and the two ordinances that need to be passed by Council.

In closing she commented that a public hearing on this will be held at the next regular Council meeting with adoption being scheduled for that night too. She also mentioned that there will be another public hearing that night on the 2020 Preliminary Budget and the final Budget hearing taking place at a special meeting on December 2nd.

There was discussion on what affect the car tab initiative (if passed) would have on the City's budget and available options to recoup that money.

ADJOURNMENT:

Councilmember Deady **moved** to adjourn the meeting; **second** Councilmember Edelman. Motion **passed** with all voting in favor (7-0).

The meeting ended at 6:23 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

BLACK DIAMOND CITY COUNCIL MINUTES

Council Meeting of November 7, 2019

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Oglesbee, Edelman, Stout, Wisnoski, Nelson, and Paige.

ABSENT: None

Staff present: Jamey Kiblinger, Police Chief; Barb Kincaid, Community Development Director; Andrew Williamson, MDRT/Ec Dev Director; Chief Smith; Kevin Esping, Facilities Coordinator, David Linehan, City Attorney, and Brenda L. Martinez, City Clerk.

AGENDA REVIEW AND APPROVAL:

Councilmember Edelman **moved** to approve the agenda; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (7-0).

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

Oath of Office - Chief Kiblinger introduced our newest Reserve Officer Pamela Mandery and Mayor Benson administered the Oath of Office.

Presentation - Mayor Benson announced that King County Councilmember Dunn cancelled his address tonight and is scheduled for the January 16, 2020 Council meeting.

CONSENT AGENDA:

Councilmember Deady **moved** to adopt the Consent Agenda; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (7-0). The Consent Agenda was approved as follows:

- 1) **Claim Checks** –November 7, 2019 Check No. 48047 through 48161 (void 48046) in the amount of \$263,734.97
- 2) **Payroll** – September 2019 – Check No. 19868 through No. 19879 and ACHS in the amount of \$380,625.06
- 3) **Minutes** – Work Session of October 10, 2019, Town Hall of October 10, 2019, Special Meeting of October 17, 2019, Council Meeting of October 17, 2019, and Special Meeting of October 24, 2019

- 4) **AB19-055** – Resolution No. 19-1322 Authorizing Contract with AHBL for the MDRT Department
- 5) **AB19-056** – Resolution No. 19-1323 Authorizing Addendum to Valley Communications Agreement

PUBLIC COMMENTS:

Kristen Bryant, Bellevue spoke to Council.

Mike Englund, Black Diamond spoke to Council.

Philip Acosta, Black Diamond spoke to Council.

Andrew Williamson, representing the Black Diamond Kiwanis spoke to Council

Bill Bryant, Black Diamond spoke to Council.

Bonnie Englund, Black Diamond spoke to Council.

PUBLIC HEARINGS: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

DEPARTMENT REPORTS:

FIRE – Commission Ferrell spoke about the ad hoc committee with Councilmembers and the department and noted working with Councilmember Edelman and presented her with a plaque for their appreciation of service from the ad hoc committee.

Chief Smith recapped the incidents that happened within the City between October 17 and November 6th. During that time there were a total of 40 incidents for an average of 1.9 incidents per day. He shared that all fire apparatus vehicles in King County have been renumbered, there were 1200 volunteer hours in October, KC Medic 1 levy passed and part of that new funding will help fund the Mobile Integrated Health Services, South King Cares 2020 new funds and Mountain View will be signing agreement with VRFA and SKFire. He updated Council on the new truck and where they are in the process. The District audit started this month and mentioned the Boardmembers attended the yearly state commissioner legal and emerging issues seminar in October and over 400 Commissioners were in attendance.

COMMUNITY DEVELOPMENT: Director Kincaid asked Council about holding an extra meeting on December 30 in regards to the Annual Comprehensive Plan Amendments. She noted the annual process is going on and it's a tight time frame as the Planning Commission is working on the preliminary docket. She noted having a well attended Planning Commission meeting last month and at the Planning Commission meeting next week Commissioners will be working on the docket and the testimony heard. She

reviewed with Council the timeline for this annual process. On December 2nd Council will hold a public hearing on the final docket in order to get it back to the Planning Commission so Council can consider adoption at the special meeting on December 30th. She further noted that this amendment will be correcting errors in the May plan and to address comments heard and to make tweaks. There was consensus from Council to hold a special meeting on December 30th. She also discussed the Planning Commission will have a vacancy due to a term ending and the current Commissioner is unsure if he wants to run again.

PUBLIC WORKS/FACILITIES: Mr. Esping commented on the Fire Department members on the call for the 2-year old who swallowed the Tide pod stopped by the house a few days later to check on the toddler.

MAYOR'S REPORT:

Mayor Benson reported that in the packet material for this meeting is the 2020 Legislative Agenda and discussed the differences from last year. She discussed the culvert project and a new bridge being a good solution. She noted presenting it the Finance Committee and would like Council to approve this tonight.

There was discussion on the 2020 Legislative Agenda.

Action: Councilmember Edelman **moved** to adopt the 2020 Legislative Agenda; **second** Councilmember Deady. Motion **passed** with all voting in favor (7-0).

Mayor Benson continued her report and noted attending the City's Wellness Walk at the Lake Sawyer Regional Park; SCA Networking Dinner, Mayor's/Manager's/Administrator's tour of SeaTac's new north satellite area, and the SEAL TC meeting.

COUNCIL REPORTS:

Councilmember Paige reported attending the joint meeting between the City of Enumclaw and the Enumclaw School Board, he congratulated Officer Mandery for stepping up to be a volunteer. He spoke on public comments and stated he does appreciate people having the courage to get up and speak and he really listens to those comments. He noted he may not know all of the back story and is building a library of knowledge by hearing them and encouraged people to stand up and speak. He thanked the Mayor and Councilmembers who are involved in the coalition as it is doing a lot of good for our community.

Councilmember Deady congratulated Pamela Mandery and noted all our reserves being excellent and she will fit in perfect. She reported attending the Finance Committee meeting, SEAL TC meeting, and the joint meeting with the City of Enumclaw and the Enumclaw School Board.

Councilmember Oglesbee reported attending the special meeting and work session, SCA Networking Dinner, Joint meeting with City of Enumclaw and Enumclaw School Board,

Public Safety Committee meeting where they discussed the new truck that we will be receiving next fall.

Councilmember Edelman reported attending the Public Works Committee meeting where the topic was Cedarbrook Mobile Home Park. She noted meeting with the new owners and manager who are interested in working with the city on water issues regarding the lifeline program; she also attended the King County meeting at the Maple Valley Library to discuss the beaver issues; joint meeting with City of Enumclaw and the Enumclaw School Board; SEAL TC meeting; and the Public Safety meeting. In closing she thanked the Fire Department for the plaque.

Councilmember Stout reported attending the Public Works Committee meeting where Cedarbrook owners and manager attended to discuss the lifeline program; SCA Networking Dinner; Finance Committee meeting and discussed the jury payments that were in the batch; joint meeting with City of Enumclaw and the Enumclaw School Board; SEAL TC meeting and commented on the Ginder Creek Trail work that has begun on Roberts Drive.

Councilmember Wisnoski noted being out of town however he reported attending Make a Difference Day and the joint meeting with City of Enumclaw and the Enumclaw School Board.

Councilmember Nelson reported attending the SCA Networking Dinner and the joint meeting with City of Enumclaw and the Enumclaw School Board.

ATTORNEY REPORT:

City Attorney Linehan followed up with Council on the previous meeting's topic of the Affordable Housing Tax Credit and the research he did at the request of Council. He noted at the last meeting there was interest in this; it was asked if the funds could be pooled with other cities or did the funds need to be used by Black Diamond. He shared speaking with Jeff Tate at the City of Auburn who is the interim executive manager of SKIP a coalition of nine cities. He noted that one of the items in their agreement is to pool resources and this might be a place for Council to look at if they want to pool monies. For Council to get the monies an Ordinance would need to be adopted. He commented that there may be a need to join the coalition to do this and then the city would have a yearly financial obligation. He gave an example of what that financial obligation may be. The other option would be to collect the money and figure out a plan of intent to apply the monies too.

PUBLIC COMMENTS:

Gary Davis, Black Diamond spoke to Council.

Philip Acosta, Black Diamond spoke to Council.

Kristen Bryant, Black Diamond spoke to Council.

EXECUTIVE SESSION:

At 8:24 p.m. Mayor Benson announced that in accordance with RCW 42.30.110(1)(i) Council would be going into executive session to discuss litigation with legal Counsel. The

executive session was anticipated to last 20 minutes with no action to follow. She then asked the audience members to exit the Council Chambers.

There was a five minute extension announced.

At 8:52 p.m. Mayor Benson called the meeting back to order.

ADJOURNMENT:

Councilmember Oglesbee **moved** to adjourn the meeting; **second** Councilmember Deady. Motion **passed** with all voting in favor (7-0).

The meeting ended at 8:52 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION-		
SUBJECT:	Agenda Date: November 21, 2019 AB19-057	
Resolution accepting Lawson Street Patching Project	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Barb Kincaid	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): N/A	Public Works – Seth Boettcher	X
Fund Source: N/A	Court – Stephanie Metcalf	
Timeline: N/A		
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Resolution		
SUMMARY STATEMENT:		
<p>Acceptance of Lawson Street Patching Project</p> <p>This project consisted of the asphalt patching work for hot mix asphalt patches along Lawson Street between the eastern city limits and Botts Drive in the City of Black Diamond. Statewide Parking Lots completed the project to the satisfaction of the Public Works Department, and they are recommending the acceptance of this project. The State has established a 45 day period where labor or material providers may make a claim against the retainage.</p> <p>FISCAL NOTE (Finance Department): The contract was awarded to Statewide Parking Lots in the amount of \$24,925. Actual costs were \$27,675 (overruns from striping being added in and more asphalt used than anticipated).</p>		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The Public Works Committee reviewed on November 12 th and recommended moving to full council.		
RECOMMENDED ACTION: A motion to adopt Resolution No. 19-1324 accepting the Lawson Street Patching Project by Statewide Parking Lots according to the contract documents.		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
November 21, 2019		

RESOLUTION NO. 19-1324

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON
REGARDING FINAL ACCEPTANCE OF THE LAWSON
STREET PATCHING PROJECT**

WHEREAS, Statewide Parking Lots has completed the Lawson Street Patching Project according to the contract and Council authorization; and

WHEREAS, RCW 60.28.011(2) allows a period of forty-five days to file any liens or claims with the City; and

WHEREAS, RCW 39.08.030 requires acceptance of a Public Works project as complete as a formal, public action in order to begin the forty-five day period;

Section 1. The City hereby accepts the Lawson Street Patching Projects as complete and as set forth in that contract with Statewide Parking Lots.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND,
WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 21ST DAY OF
NOVEMBER 2019.**

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 21, 2019 AB19-058	
Resolution accepting the East Ginder Creek Cottonwood Removal Project	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Barb Kincaid	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): N/A	Public Works – Seth Boettcher	X
Fund Source: N/A	Court – Stephanie Metcalf	
Timeline: N/A		
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Resolution		
SUMMARY STATEMENT:		
<p>Acceptance of East Ginder Creek Cottonwood Removal Project</p> <p>This project consisted of the removal of cottonwood trees on Railroad Avenue between SR 169/3rd Avenue and 2nd Avenue. Rocky Lang completed the project to the satisfaction of the Public Works Department, and they are recommending the acceptance of this project. The State has established a 45 day period where labor or material providers may make a claim against the retainage.</p> <p>FISCAL NOTE (Finance Department): The contract was awarded to Rocky Lang in the amount of \$49,521.60. After two change orders for additional tree removal, the project total came to \$51,693.60, which was covered by contingency funds authorized at bid award.</p>		
<p>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The Public Works Committee reviewed on November 12th and recommended moving to full council.</p>		
<p>RECOMMENDED ACTION: A motion to adopt Resolution No. 19-1325 accepting the East Ginder Creek Property Cottonwood Removal Project by Rocky Lang according to the contract documents.</p>		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
November 21, 2019		

RESOLUTION NO. 19-1325

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON
REGARDING FINAL ACCEPTANCE OF THE EAST
GINDER CREEK PROPERTY COTTONWOOD REMOVAL
PROJECT**

WHEREAS, Rocky Lang. has completed the East Ginder Creek Property Cottonwood Removal Project according to the contract and Council authorization; and

WHEREAS, RCW 60.28.011(2) allows a period of forty-five days to file any liens or claims with the City; and

WHEREAS, RCW 39.08.030 requires acceptance of a Public Works project as complete as a formal, public action in order to begin the forty-five day period;

Section 1. The City hereby accepts the East Ginder Creek Property Cottonwood Removal Project as complete and as set forth in that contract with Rocky Lang.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND,
WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 21ST DAY OF
NOVEMBER 2019.**

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 21, 2019 AB19-059	
Public Hearing on Ordinance regarding Utility Rate Structure policy changes and minor administrative changes	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Barb Kincaid	
	Finance – May Miller	x
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (<i>see also Fiscal Note</i>):	Public Works – Seth Boettcher	X
Fund Source: water, sewer, stormwater	Court – Stephanie Metcalf	
Timeline: this fall		
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Ordinance, Attachments A, B, C, and D, and Exhibit 1		
SUMMARY This ordinance proposes to: <ul style="list-style-type: none"> Residential customers in multi-family structures and mobile home parks are currently billed as a commercial customer. This ordinance changes the water and sewer billing structure from commercial to residential. Move all utility rates from the municipal code to a utility rate sheet that will be adopted by resolution. (housekeeping item) Cleans up reference language for consistency with current city positions and labeling Opens up eligibility of residents in mobile home parks and multi family structures to the lifeline program in concert with changes made to the lifeline ordinance. 		
FISCAL NOTE (Finance Department): For customers in a multi-family complex that have high water use this ordinance will lower the water bill and increase the sewer bill for a fairly level overall impact. For customers in a multi-family complex that has low water use, there may be a small overall water and sewer bill increase. There will be slight improvement to the city Sewer Revenue and a slight decrease in the expected revenue for the water department due to the rate structure changes.		
A comparison sheet of various size multi family customers will be provided by November 12 th and posted to the website.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The Public Works Committee has recommended bringing this ordinance forward to the full council and public for consideration.		
RECOMMENDED ACTION: Public hearing to take testimony from the public on the pending changes to the utility rate structure policy.		

RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 21, 2019		

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AMENDING CHAPTERS 13.04, 13.20, 13.24, AND 14.02 OF THE BLACK DIAMOND MUNICIPAL CODE TO PROVIDE MORE EQUITY IN RATES CHARGED TO CITY WATER, SEWER, AND STORMWATER UTILITY CUSTOMERS, SHIFT ALL UTILITY RATES AND CHARGES TO A COMBINED RATE SCHEDULE, UPDATE STAFF TITLE AND FUNCTION REFERENCES, AND PROVIDE DISCOUNTED RATES FOR LIFELINE CUSTOMERS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City's current utility rate codes and policies treat residential customers in apartment and manufactured home parks as commercial customers; and

WHEREAS, the City Council desires to provide better customer equity for residential utility customers regardless of whether they live in a single-family home, manufactured home, or apartment; and

WHEREAS, RCW 35.92.020(1) authorizes cities to, among other things, manage, regulate, operate, control, and fix the price of service and facilities of systems, plants, sites, or other facilities of sewerage within and without the limits of the city or town; and

WHEREAS, RCW 35.92.020(2) provides that the rates charged for sewer service shall be uniform for the same class of customers or service and facilities, taking into account the following factors at the discretion of the City Council:

- (a) The difference in cost of service and facilities to customers;
- (b) The location of customers within and without the city or town;
- (c) The difference in cost of maintenance, operation, repair, and replacement of the parts of the system;
- (d) The different character of the service and facilities furnished to customers;
- (e) The quantity and quality of the sewage delivered and the time of its delivery;
- (f) Capital contributions made to the systems, plants, sites, or other facilities, including but not limited to, assessments;
- (g) The nonprofit public benefit status, as defined in RCW 24.03.490, of the land user; and
- (h) Any other factors that present a reasonable difference as a ground for distinction; and

WHEREAS, RCW 35.92.010 grants cities full power to regulate and control the use, distribution, and price of waterworks for the purpose of furnishing the city and its

inhabitants, and any other persons, with an ample supply of water for all purposes, public and private; and

WHEREAS, RCW 35.92.010 provides that the rates charged by cities for water utility services must be uniform for the same class of customers or service, taking into account any or all of the following factors in the City Council's discretion: The difference in cost of service to the various customers; location of the various customers within and without the city or town; the difference in cost of maintenance, operation, repair, and replacement of the various parts of the system; the different character of the service furnished various customers; the quantity and quality of the water furnished; the time of its use; the achievement of water conservation goals and the discouragement of wasteful water use practices; capital contributions made to the system including, but not limited to, assessments; and any other matters which present a reasonable difference as a ground for distinction; and

WHEREAS, the City Council finds that charging the same rates to all residential customers within the City limits, regardless of whether they live in a single-family residence, manufactured home park, or apartment best meets the objectives of RCW 35.92.010 and 35.92.020(2) to ensure uniformity of rates for the same class of customers or service of the City's water, sewer, and stormwater utilities; and

WHEREAS, shifting all City utility rates and charges to a single rate schedule to be adopted by City Council resolution will avoid outdated rates in the Black Diamond Municipal Code ("BDMC") and the high administrative cost of updating the BDMC every time a utility rate is adjusted; and

WHEREAS, the BDMC currently contains outdated references to staff titles, duties, and processes, and therefore needs to be updated consistent with modern City practices and job functions; and

WHEREAS, the City Council desires to continue providing discounts to utility lifeline customers and to update the utility codes to harmonize the lifeline program with the other changes implemented in this Ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment to BDMC Chapters 13.20 and 13.24. Black Diamond Municipal Code Sections 13.20.010 and 13.20.070 and Sections 13.24.010 and 13.24.030 are hereby amended as shown on Attachment A hereto.

Section 2. Amendment to BDMC Chapter 13.04. Black Diamond Municipal Code Section 13.04.280 is hereby amended as shown on Attachment B hereto.

Section 3. Amendment to BDMC Chapter 14.02. Black Diamond Municipal Code Sections 14.02.110, 14.02.120, and 14.02.130 are hereby amended as shown on Attachment C hereto.

Section 4. Adoption of City Utility Rate Schedule. A City of Black Diamond Utility Rate Schedule is hereby adopted as shown on Attachment D hereto, with an effective date of January 1, 2020. The Utility Rate Schedule shall be amended from time to time by resolution of the City Council at its discretion, consistent with RCW 35.92.010 and 35.92.020.

Section 5. Severability. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND AT A REGULAR MEETING THEREOF ON THE ____ DAY OF NOVEMBER, 2019.

CITY OF BLACK DIAMOND

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

Approved as to form:

David Linehan, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.
Date of Publication:
Effective Date:

13.20.010 Definitions.

As used in this chapter, the following definitions shall be applicable:

- A. "BOD" means biochemical oxygen demand, a parameter of organic strength of water or wastewater, determined by measuring the amount of oxygen utilized during microbial decomposition.
- B. "cfs" means cubic feet per second.
- C. "Coliform" means bacterial organisms found in the digestive tract of warm blooded animals.
- D. "DOE" means the State Department of Ecology.
- E. "Domestic flow" refers to wastewater from residential uses.
- F. "EPA" means the US Environmental Protection Agency.
- G. "ERU" or "Equivalent Residential Unit" means usage of 750 cubic feet per month or approximately 187 gpd.
- H.G. "gpd" means gallons per day.
- I.H. "lb/day" means pounds per day.
- J.I. "mgd" means million gallons per day (flow).
- K.J. "mg/l" means milligrams per liter, a unit of the concentration of water or wastewater constituent. It is 0.001 grams of the constituent in one thousand milliliters of water. It has replaced the unit formerly used commonly, parts per million, to which it is approximately equivalent, in reporting the results of water and wastewater analysis.
- L.K. "pH" refers to the negative log of the hydrogen ion concentration. It is a measure of the relative acidic or basic content of a liquid. pH ranges from one to fourteen; one being the highest acid content and fourteen the basic content. A pH of seven is a neutral solution.
- M.L. "ppm" means parts per million. The number of weight or volume units of a minor constituent present with each one million units of the major constituent of a solution or mixture. Formerly used to express the results of most water and wastewater analyses, but more recently replaced by the ratio milligrams per liter.
- N.M. "Sanitary sewer" and "public sewer" mean a pipeline (eight inches in diameter and larger) designed to carry domestic and industrial wastes which run from manhole to manhole, and in some cases from cleanout to manhole, but does not include side sewers.

~~O.N.~~ "Sewer extension" refers to the extension of the sanitary sewer not including side sewers which can be connected to the extended sewer.

~~P.O.~~ "Side sewers," "connecting sewer" and "service connection" mean the pipeline (usually four inches or six inches in diameter) that carries domestic and industrial waste from a building or residence to the sewer line (usually connecting directly into the sewer pipe between manholes via side sewer tees).

~~Q.P.~~ "Storm sewers" means a pipeline designed to carry surface water and ground water which can discharge to a drainage way or stream.

13.20.070 Connection permit.

- A. It shall be unlawful for any persons to make any opening in any sewer or drain or connect any private sewer to city sewer or service connection without complying with all of the provisions of this chapter, and obtaining a connection permit from the city to make such connection or opening. The sewer ~~connection~~capital facility charges called for in Section 13.20.080 shall be collected by the city ~~clerk-treasurer~~ Permit Technician prior to issuance of any building permit or connection permit.
- B. In order to obtain a permit, the property owner or his designated agent shall file an application stating the name of the owner or occupant of the premises to be connected, the number of buildings thereon, and the purposes for which they are to be occupied, together with plans and specifications showing the course and depth of the drain from the connection with the public sewer to its terminus within the building and premises, which plans and specifications shall be made in duplicate and presented at the time of application. The city ~~building inspector~~Public Works Director or designee shall examine the plans and may change or modify the same and designate the manner and route from which the connecting sewer shall be connected with the building and places where such connections with the public sewer shall be made, and specify the material and size of such connecting sewer in accordance with Section 13.20.100, and shall endorse his approval on such plans and specifications originally prepared, or as modified and changed, and retain one copy thereof in the ~~office of the city clerk-treasurer~~building permit file or such other place as the council may designate. Upon presentation of the plans so approved by the ~~city building inspector~~Public Works Director or designee, the city ~~clerk-treasurer~~building official shall issue the permit, which permit shall contain or have attached to it the other copy of the approved plans and specifications; and it shall be unlawful for any person to extend any private sewer or drain beyond the limits of the building or property for which a permit has been given.

13.24.010 Monthly rates designated.

Effective January 1, ~~2017~~2020 sewer service charges shall be as follows:

- A. General. The sewer service charge shall be the total of the base sewer service charge, the King County surcharge, and, for commercial and industrial customers, the applicable additional flow and unit charges.
- B. Base Sewer Service Charge. The base sewer service charge shall be ~~twenty dollars and fifty-one cents~~per equivalent residential unit as set by the city Utility Rate Schedule. The base sewer service charge is for the City of Black Diamond local costs of providing sewer connection services.
- C. King County Surcharge. There shall be, in addition to the city base sewer service charge, a surcharge reflecting the cost of service charged to the city by King County for wastewater transmission, storage and treatment. The surcharge shall be as set by the city Utility Rate Schedule~~forty-four dollars and twenty-two cents.~~
- D. ~~Single-family~~ Residential Sewer Charge. Residential ~~customers~~ users served by a single meter to the residence shall be subject to the base sewer service charge plus the King County ~~S~~urcharge. Owners of multiple residential units, whether apartments, condominiums, manufactured home parks, or other multi-family residential structures, shall also be subject to the base sewer service charge plus the King County Surcharge for each permitted residential unit in the manufactured home park, structure, or complex served by a single meter. For purposes of this chapter, a "permitted residential unit" in a manufactured home park means a manufactured home for which a landing permit has been issued.
- E. Lifeline Utility Program. Residential users ~~served by a single meter~~ who have been approved under the lifeline utility program will receive a discount on the city ~~share of the sewer rate~~ base sewer service charge as shown on the city ~~fee~~ Utility Rate ~~S~~chedule.
- F. ~~Other users; Additional Flow and Unit Charges~~Commercial and Industrial Customers. For each water meter in use, commercial-users, industrial, institutional, and non-residential customers shall multi-family residences and mobile home parks shall, for each water meter in use, be subject to the base sewer service charge plus the King County ~~S~~urcharge plus additional flow charges ~~of seven dollars and thirty-five cents for each one hundred cubic feet of water consumed each month~~ as set by the city Utility Rate Schedule for monthly water consumption in excess of seven hundred fifty cubic feet, as measured by such water meter. The user shall, for each water meter in use that serves more than one unit, be subject to an additional unit charge ~~of ten dollars~~ as set by the city Utility Rate Schedule for each additional unit served by that water meter. For purposes of this section, the word "unit" shall be defined as any ~~dwelling unit, home, condominium, mobile~~

home, manufactured home structure or location at which a distinct business, service, or industry is conducted.

- G. Irrigation and Landscaping. Any user subject to an additional flow charge may apply to the city for installation of a separate meter to monitor water usage solely for irrigation and landscaping purposes. The individual or entity requesting such a meter shall pay the city for the cost of the meter and cost of installation according to the city Utility Rate Schedule. Water consumed for these purposes shall not be subject to any the base sewer service charges and surcharge but shall not be subject to the water service charges according to the City Utility Rate Schedule~~additional flow charge~~.
- H. Home occupations. For purposes of this chapter, home occupations shall not be considered a second use.
- I. Taxes. Federal, state and local taxes, where applicable, shall be added to the sums as set forth above.
- J. CPI-U Annual Adjustment. The monthly base sewer service, additional flow and unit charges set forth herein in the city Utility Rate Schedule shall be adjusted annually at 12:01 a.m. on January 1st of each year by the annual percentage of change in the all urban consumer price index ("CPI-U") published by the Bureau of Labor Statistics of the U.S. Department of Labor for the Western Region, using the July index for the year immediately preceding the year of the adjustment.* In no event shall the monthly charges decrease as a result of the CPI-U adjustment without separate and specific action by the city council. The CPI-U adjustment shall apply to the base sewer service, additional flow and unit charges, as annually adjusted pursuant to this section.

13.24.030 Periodic review.

The charges and fees established by this chapter shall be reviewed periodically by the city council. As part of such review, the city's finance department shall present to the city council proposed amendments to any rates and charges necessary to enable the city to pay all costs to be incurred by the city's sewer system. Amendments to rates and charges shall be adopted by city council resolution and shall be reflected in the city Utility Rate Schedule.

13.04.280 Rates—Consumption ~~and meter installation.~~

A.

1. The water service rates for customers of the city's water utility shall be as set forth in subsections (2) ~~and through (38)~~ below, ~~plus two dollars and nine cents per one hundred cubic feet of water used, for water consumption ranging between zero to six hundred cubic feet of water, per month, plus two dollars and forty cents per one hundred cubic feet of water used, for water consumption ranging between six hundred one to one thousand two hundred cubic feet of water per month, plus two dollars and seventy six cents per one hundred cubic feet of water used, for consumption greater than one thousand two hundred cubic feet of water per month.~~
2. Except as described in subsection D, below, each residential customer on a single meter shall be billed for the amount of water consumed each month according to the prices for each tier noted in the city Utility Rate Schedule. The Tier 1 water price will apply for 0 – 600 cubic feet of water consumed per month. The Tier 2 water price will apply for 600 – 1200 cubic feet of water consumed per month. The Tier 3 water price will apply for consumption greater than 1200 cubic feet per month.
3. Except as described in subsection D, below, each customer will be billed a fixed base fee by meter size according to the most recently adopted city Utility Rate Schedule.
- ~~2. All five eighths inch and three fourths inch meters shall be charged a minimum fee of twenty six dollars and ninety four cents per month. Each additional dwelling/business served from the above described meter shall be charged seventeen dollars and nineteen cents for each additional unit for each month inside the city limits and thirty four dollars and thirty nine cents for each additional unit for each month outside the city limits.~~
- ~~3. All one inch meters shall be charged thirty four dollars and six cents per month plus the additional amount per unit served by such meter as established in subsection (A)(2) above.~~
- ~~4. All one and one half inch meters shall be charged thirty six dollars and seventy four cents per month plus the additional amount per unit served as established in subsection (A)(2) above.~~
- ~~5. All two inch meters shall be charged sixty four dollars and twelve cents per month plus the additional amount per unit served as established in subsection (A)(2) above.~~

- ~~6. All three-inch meters shall be charged a minimum of seventy-seven dollars and eighty cents per month plus the additional amount per unit served as established in subsection (A)(2) above.~~
- ~~7. All four-inch meters shall be charged a minimum of one hundred and forty-six dollars and ten cents per month. For additional dwellings, apartments, or units, there shall be a minimum charge of seventeen dollars and nineteen cents per month for each additional dwelling, apartment or unit, and seventeen dollars and nineteen cents for each additional commercial use.~~
- ~~8. All six-inch meters shall be charged a minimum of three hundred and seventy-seven dollars and eighty cents per month. For additional dwellings, apartments, or units, there shall be a minimum charge of seventeen dollars and nineteen cents per month for each additional dwelling, apartment, or unit, and seventeen dollars and nineteen cents for each additional commercial use.~~
- ~~9. Effective 12:01 a.m. January 1, 2014, the flow rates set forth in Subsection (A)(1) of this section and the minimum charges set forth in Subsections (A)(2) through (A)(8) of this section, shall be increased by fifteen percent. Fractions shall be rounded to the nearest whole number.~~
- ~~10. Effective 12:01 a.m. January 1, 2015, the flow rates set forth in subsection (A)(1) of this section, as adjusted pursuant to subsection (A)(9) of this section, and the minimum charges set forth in Subsections (A)(2) through (A)(8) of this section, as adjusted pursuant to Section (A)(9) of this section, shall be increased by fifteen percent. Fractions shall be rounded to the nearest whole number.~~

B. Customers outside city limits. The minimum monthly water rates for all users outside the city limits shall be twice the monthly rate charged to in-city users pursuant to subsection (A). In addition, in the event of a shortage of water, all water users within the city limits shall have a first priority over users outside the city limits.

C. Change of owner or renter. An additional service charge as set forth in the most recently-adopted city fee schedule shall be assessed each time the water billing records are required to be amended as a result of change from owner to renter, or from seller to new owner, or as a result of any other change due to the actions of the owner or user of water.

D. Multiple Residential Customers on a Single Meter. For apartments, condominiums, manufactured home parks, or other multi-family residential structures connected to a single meter, the landlord, owner, or homeowners association, as applicable, shall be billed one base fee (for a 5/8-inch meter) for each permitted residential unit in the manufactured home park, structure, or complex served by the meter, whether or not the units are occupied, plus a consumption charge for the amount of water used each month, as shown on the city's adopted Utility Rate Schedule. The monthly water consumption charge will be calculated by multiplying the Tier 1 price for

water used between 0 and 600 cubic feet times the number of residential units, plus the Tier 2 price for water used between 600 and 1200 cubic feet times the number of residential units, plus the Tier 3 price for water used in excess of 1200 cubic feet times the number of residential units. The Tier 2 and Tier 3 price levels will not be charged unless the total consumption for all units connected to the meter exceeds the number of units multiplied by 600 cubic feet (for Tier 2) or 1200 cubic feet (for Tier 3). For purposes of this chapter, "permitted residential unit" in a manufactured home park means a manufactured home for which a landing permit has been issued.

14.02.110 Service charge rates.

A.

~~Stormwater and surface water management utility~~ Service charges are hereby imposed on each developed parcel of real property within the city ~~limits~~served by or to which is available for service the stormwater and surface water management utility.

B.

~~The following~~ Stormwater and surface water management utility service charges rate is hereby shall be established by resolution of the city counsel and incorporated into the city Utility Rate Schedule ~~for all parcels of real property in the city,~~ subject to any credits as described in subsection C, below.

- ~~1. Fourteen dollars per ERU per month.~~
- ~~2. Effective January 1, 2014, the service charge rate shall increase to sixteen dollars per ERU per month.~~

C.

Credits. Where applicable, the following credits may be applied in calculating the service rate for a parcel of real property within the City of Black Diamond:

1. Department of ecology permit credit. Any customer within the City of Black Diamond that is required to obtain a general or individual wastewater permit from the Washington State Department of Ecology shall receive a credit, prorated monthly, in the amount paid each year for such permit toward the amount owed to the City of Black Diamond under this chapter. In order to qualify for this credit, the business must provide the city with a copy of the department of ecology permit and proof of payments along with a letter to the city utility clerk requesting the credit.
2. Storm pond investment credit. Any customer that is assessed a stormwater utility fee under [Section 14.02.070\(B\)\(4\)](#) and that constructs and has approved by the city a storm water detention/retention facility shall be eligible for a credit toward the storm water utility rate for the site served by the facility, subject to the following:
 - (a) To qualify for a credit, the detention/retention pond and associated facilities must adequately perform storm water treatment functions through the use of such methods as oil/water separators, bioswales, wet ponds, cartridge filter systems, or other means. The city may revoke any credit granted under this

section upon a determination that the facilities are out of compliance with this section.

- (b) The owner of record must provide the city's public works department with a copy of the facility's "as built" plans, stamped and signed by the owner's engineer, to verify that the drainage system has adequate capacity to meet the design criteria for which the owner is requesting a credit. The engineer shall also provide a stamped and signed operations manual for the retention/detention pond. New capacity calculations, "as built" plans, and a new operations manual shall be provided to the city if the retention/detention pond is increased or decreased in size.
- (c) Annually by January 1 of the year preceding the year for which the credit is being requested, each owner of record shall provide a certified statement on a form provided by the city verifying that all required maintenance has been performed in accordance with the operations manual. Once every five years, the certified statement shall be stamped and signed by the owner's engineer.
- (d) The owner of record shall provide the city with a "hold harmless" statement on a form provided by the city that indemnifies the city from any loss arising from the construction and maintenance and operation of the retention/detention pond and associated private drainage facilities for both the quantity and quality of water runoff from the owner's property. This statement shall be signed by the owner and will be recorded with the county auditor by the owner of record. The owner of record shall provide a copy to the city showing the county auditor's recording number stamped on it before the credit will be given by the city.
- (e) Each owner of record must enter into an agreement that allows the city to enter upon the owner's property to inspect the retention/detention pond and associated drainage facilities and verify all information submitted by the owner and his or her engineer. The agreement shall be on a form provided by the city and shall be recorded with the county auditor by the owner. The owner shall provide a copy to the city showing the county auditor's recording number stamped on it before the credit will be given by the city.
- (f) Credit shall be given as follows:
 - (1) Retention facilities:
 - a. One hundred-year storage: Eighty-five percent credit.
 - b. Fifty-year storage: Forty percent credit.
 - c. Twenty-five-year storage: Twenty percent credit.

d. Ten-year storage: Ten percent credit.

(2) Detention facilities:

- a. One hundred-year storage facility with release rate of fifty percent of the predevelopment discharge rate for a two-year storm: Eighty-five percent credit.
- b. Fifty-year storage facility with release rate of fifty percent of the predevelopment discharge rate for a two-year storm: Forty percent credit.
- c. Twenty-five-year storage facility with release rate of fifty percent of the predevelopment discharge rate for a two-year storm: Twenty percent credit.
- d. Ten-year storage facility with release rate of fifty percent of the predevelopment discharge rate for a two-year storm: Ten percent credit.

14.02.120 Billing—Interest added to past due accounts—Collections authorized.

A.

Stormwater and surface water management utility charges shall be computed on a monthly basis. The amount billed shall be included on the city utility bill.

B.

In addition to any other fees or charges authorized by law, the city is authorized to add interest to the amount of any delinquent stormwater utility charges and associated fees at the rate of six percent per annum, as computed on a monthly basis.

C.

In addition to liens authorized by RCW 35.21.217, the city may also assign any delinquent charges and associated fees to a collections agency Pursuant to chapter 19.16 RCW, as currently enacted or hereafter amended, ~~the city may assign any delinquent charges and associated fees to a collections agency; the~~ The collections agency may add fees or charges to the original amount assigned to collections as allowed by law. No debt may be assigned to collections until at least thirty calendar days have elapsed from the time that the city attempts to notify the person responsible for the debt of the existence of the debt and that the debt may be assigned to

collections if the debt is not paid. Notice of potential assignment to collections shall be made by personal service or regular first class mail to the last known address of the person responsible for the debt; provided, the city's inability to ascertain a current mailing address shall not prohibit the debt from being assigned to collections.

14.02.130 Periodic review of charges and fees.

The charges and fees established by this ordinance and any other ordinances or resolutions of the city council establishing charges and fees for the stormwater and surface water management utility shall be reviewed periodically by the mayor or his or her designee. As part of such review, the finance director, in conjunction with the public works director, shall present to the city council a yearly budget for the utility and propose amendments to any rates and charges necessary to enable the city to pay all costs to be incurred by the utility. From time to time in its discretion, the city council may, by resolution amending the city Utility Rate Schedule, revise the fees and charges for the stormwater and surface water management utility.



CITY OF BLACK DIAMOND UTILITY RATES & INFORMATION 2020

The City of Black Diamond services water, sewer, and stormwater utilities. Water meters are read approximately 1 week prior to the end of each month. Bills containing water, sewer, and stormwater charges are combined and sent out on the first day of the following month.

Water

For Single Family Residential Customers, the water rate is determined by the size of the water meter plus water consumption. Water consumption is measured in volume based on one hundred cubic feet.

Meter size	Base Monthly Charge	Lifeline Discount	*For Multiple Residential Customers, such as manufactured home parks, apartments or other multi-family residential structures connected to a single meter, as well Commercial Customers with multiple units with a single water meter, each permitted unit will be charged a base monthly charge. Along with this monthly charge, each unit will receive a full water consumption allotment.
5/8" and 3/4"	\$35.63	50% = (\$17.82)	
1"	\$45.05	50% = (\$22.53)	
1 1/2"	\$48.59		
2"	\$84.80		
3"	\$102.89		
4"	\$193.22		
6"	\$499.96		

Water Consumption	Rate per 100 cu. ft.	Lifeline Discount per cu. Ft.
0 – 600	\$2.76	50% = (\$1.38)
601 – 1,200	\$3.17	50% = (\$1.59)
Over 1,200	\$3.65	50% = (\$1.83)

Black Diamond Sewer

Sanitary Sewer Utility operates and maintains the City's sewer collection lines and pump stations.

Sewer Type	Base Monthly Charge	Lifeline Discount	*For Multiple Residential Customers, such as manufactured home parks, apartments or other multi-family residential structures connected to a single meter, each permitted unit will be charged a base monthly charge. Commercial Customers will receive an additional \$10.00 per unit charge for multiple units attached to a single meter.
Residential Sewer (\$10.89)	\$21.78	50% =	
Commercial Sewer Discount)	\$21.78	(No	

King County Sewer (Metro)

King County charges each agency a monthly amount for providing wastewater treatment. That amount is based on King County's monthly sewer rate and the number of customers served by the local agency. In turn, the local agencies pass along those charges to the residences, businesses and industries in their wastewater collection system.

Sewer Type	Monthly Charge	Lifeline Discount	*King County applies an additional \$45.33 flat charge to Residential customers for each additional dwelling unit, such as a mobile home or apartment unit. *King County applies an additional consumption charge to Commercial customers for all usage exceeding 750 cubic feet at \$7.53 per 100 cu. ft.
King County Discount)	\$45.33	(No	

Stormwater

Stormwater rate will be billed monthly to each parcel of improved property within the City. The rate is based on service charges for the stormwater and surface water management utility. Some properties are billed directly through King County; while others are billed through the City of Black Diamond. If you do not see "Stormwater" on your utility bill, the charge is included in your property tax from King County, shown as 'Surface Water'.

	Monthly charge	Lifeline Discount
Single Family Residential Customers are 1 ERU	\$19.00 per ERU	50% = (\$9.50) per ERU
Multiple Residential Customers up to 4 ERUs	\$19.00 per ERU	50% = (\$9.50) per ERU*
Commercial and Multiple Residential Customers (above 4 ERUs) number of ERUs are based on actual impervious surface - (exempting gravel)		

*Lifeline Discounts for Multiple Residential Customers will be calculated on a case by case basis.

Other Charges

- Account Setup Fee: \$5.00
- Delinquency Notice: \$10.00
- Shut Off Notice plus Fee: \$45
- NSF Check Penalty: \$35.00

City of Black Diamond
Monthly Utility Rates
Rate Restructure Comparison

AVERAGE RESIDENTIAL CUSTOMER

Rate Comparison for 800 cu ft. Water

	Jan-17	Jan-18	Jan-19	Monthly Difference	Percentage
Water	\$58.53	\$58.53	\$58.53	\$0.00	0%
Metro Sewer	\$44.22	\$44.22	\$45.33	\$1.11	2%
City Sewer	\$20.51	\$21.02	\$21.78	\$0.76	3.5%
Stormwater	\$16.00	\$16.00	\$19.00	\$3.00	15.8%
Total Monthly	\$139.26	\$139.77	\$144.64	\$4.87	3.37%
Increase of 12 cents a day from 2018 to 2019					

AVERAGE RESIDENTIAL w/LIFELINE DISCOUNT

Monthly Rate Comparison for 800 cu ft. Lifeline customer

	Jan-17	Jan-18	Jan-19	Monthly Difference	Percentage
Water	\$29.27	\$29.27	\$29.27	\$0.00	0%
Metro Sewer	\$44.22	\$44.22	\$45.33	\$1.11	2%
City Sewer	\$10.26	\$10.51	\$10.89	\$0.38	3.5%
Stormwater	\$8.00	\$8.00	\$9.50	\$1.50	15.8%
Total Monthly	\$91.75	\$92.00	\$94.99	\$2.99	3.15%
Increase of .06 cents a day from 2018 to 2019					

Cedar brook MHP

Nov 2019 assumes Commercial class charges, as is now, with 79,200 cu ft. (800 usage per 99 units)

Dec 2019 assumes Change from Commercial to Residential, with rate restructure & allotment for 99 units

	Before	After	Monthly Difference	Percentage
Water	\$6,395.06	\$5,794.47	(\$600.59)	-10%
Metro Sewer	\$5,952.62	\$4,487.67	(\$1,464.95)	-33%
City Sewer	\$1,211.78	\$2,156.22	\$944.44	43.8%
Stormwater	\$1,434.50	\$1,434.50	\$0.00	0.0%
Total Monthly	\$14,993.96	\$13,872.86	(\$1,121.10)	-8.08%

Post Restructure Monthly Diff: Decrease of 37.37 a day

Cedar brook MHP Comparison showing one MHP Residential amount

Nov 2019 assumes Commercial class charges split between 99 units, with same usage as above (79,200)

Dec 2019 assumes Change from Commercial to Residential, with rate restructure & allotment for 99 units

	Before	After	Monthly Difference	Percentage
Water	\$64.60	\$58.53	(\$6.07)	-10%
Metro Sewer	\$60.13	\$45.33	(\$14.80)	-33%
City Sewer	\$12.24	\$21.78	\$9.54	43.8%
Stormwater	\$14.49	\$14.49	\$0.00	0.0%
Total Monthly	\$151.45	\$140.13	(\$11.32)	-8.08%

Post Restructure Monthly Diff: Decrease of .38 cents a day

City of Black Diamond
Monthly Utility Rates
Rate Restructure Comparison

AVERAGE RESIDENTIAL CUSTOMER [1 Residential unit]

Rate Comparison for 800 cu ft. Water

	Before	After	Monthly	Percentage
			Difference	
Water	\$58.53	\$58.53	\$0.00	0%
Metro Sewer	\$45.33	\$45.33	\$0.00	0%
City Sewer	\$21.78	\$21.78	\$0.00	0.0%
Stormwater	\$19.00	\$19.00	\$0.00	0.0%
Total Monthly	\$144.64	\$144.64	\$0.00	0.00%

No Change to Single Family Residential Customers

Post Restructure Monthly Diff: \$0.00 (total)

Diamond Village Owners Association #2 [13 Residential units]

Rate Comparison for 800 cu ft. Water per unit [10,400 cu ft.]

	Before	After	Monthly	Percentage
			Difference	
Water	\$679.89	\$760.89	\$81.00	11%
Metro Sewer	\$771.98	\$589.29	(\$182.69)	-31%
City Sewer	\$141.78	\$283.14	\$141.36	49.9%
Stormwater [13]	\$247.00	\$247.00	\$0.00	0.0%
Total Monthly	\$1,840.65	\$1,880.32	\$39.67	2.11%

Post Restructure Monthly Diff: \$39.67 (total) \$3.05 (each)

Diamond Square [18 Commercial units]

Rate Comparison for 800 cu ft. Water per unit [14,400 cu ft.]

	Before	After	Monthly	Percentage
			Difference	
Water	\$952.55	\$952.55	\$0.00	0%
Metro Sewer	\$1,073.18	\$1,073.18	\$0.00	0%
City Sewer	\$191.78	\$191.78	\$0.00	0.0%
Stormwater [45.5]	\$864.50	\$864.50	\$0.00	0.0%
Total Monthly	\$3,082.01	\$3,082.01	\$0.00	0.00%

No Change to Commercial Customers

Post Restructure Monthly Diff: \$0.00 (total)

Black Diamond Bakery [1 Commercial Unit of water/ 2 Commercial Units of Sewer]

Rate Comparison for with avg 2019 usage [5,079]

	Before	After	Monthly	Percentage
			Difference	
Water	\$212.79	\$212.79	\$0.00	0%
Metro Sewer	\$371.30	\$371.30	\$0.00	0%
City Sewer	\$31.78	\$31.78	\$0.00	0.0%
Stormwater [5]	\$95.00	\$95.00	\$0.00	0.0%
Total Monthly	\$710.87	\$710.87	\$0.00	0.00%

No Change to Commercial Customers

Post Restructure Monthly Diff: \$0.00 (total)

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 21, 2019	
Public Hearing on 2020 Preliminary Budget	AB19-060	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Andy Williamson	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): \$	Police – Chief Kiblinger	
Fund Source: --	Public Works – Seth Boettcher	
Timeline:	Court – Stephanie Metcalf	
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input checked="" type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: 2020 Preliminary Budget including Salary Schedule		
SUMMARY STATEMENT: This is the first public hearing on the preliminary 2020 Budget for both the revenues and expenditures for all funds. The 2020 preliminary Budget is in balance for all operating and capital funds. The budget for the General Fund totals \$10,515,196, which includes the budgeted ending fund balance of \$2,145,964. This balance is 26.5% of budgeted expenditures. This exceeds the policy recommended 10% balance. A healthy fund balance is important for cash flow, due to the dependence on and collection of property tax in April and October. Moving forward the Administration will be recommending to council an increase of policy to 17% ending fund balance, per the new standards and recommendation from MRSC. The State Auditor's Office also measure a city's on-going "fitness" by making sure we maintain a continuing secure fund balance. The General Fund, which is the main operating fund of the city, continues to support the safety of our citizens as a priority, with 52% of the budget for Police, Fire, Court and Emergency Management. 100% of the property tax as well as other revenue are used to fund Public Safety. 2020 preliminary Budget focused on Public Safety for Police, Fire, Courts and Emergency Services. The Ten Trails development is booming and is expected to continue. This increased growth and activity has affected all departments in the city. A limited number of staff has been included in the 2020 Preliminary Budget to help off-set the demands for customer service. Those include a Police Officer as well as an additional Building Inspector/Code Compliance position, a part time Court Clerk and an additional summer helper for Public Works. On the capital side of the 2020 Budget, revenue from the sale of homes and Grants will cover the cost of Wayfinding signs, Gym Improvements and a sub area plan for the Historic Downtown areas, with a focus on parking. Also funded are Street projects including asphalt overlays, seal coating and chip sealing, as well as water main replacement at Morganville, a Stormwater Pond Vault project and engineering for		

the Covington Culvert project.

The 2020 preliminary Budget is still a conservative budget, as ongoing revenues still have only increased enough to fund a limited number of additional positions and operating costs. As future homes or commercial businesses are built and occupied, we expect to see our future core operating revenue continue to improve and stabilize.

This is the first public hearing on the Preliminary 2020 budget. Additional public hearings are scheduled for Nov. 7 and December 2, 2019. Public participation and input is encouraged throughout the process. The 2020 preliminary Budget can be viewed at the city's website and is also available for purchase at the front counter of City Hall. No action is expected at this Public Hearing.

FISCAL NOTE (Finance Department): The Mayor's Preliminary 2019 Budget includes balanced sources and uses for each operating and Capital Fund.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **Public hearing only.**

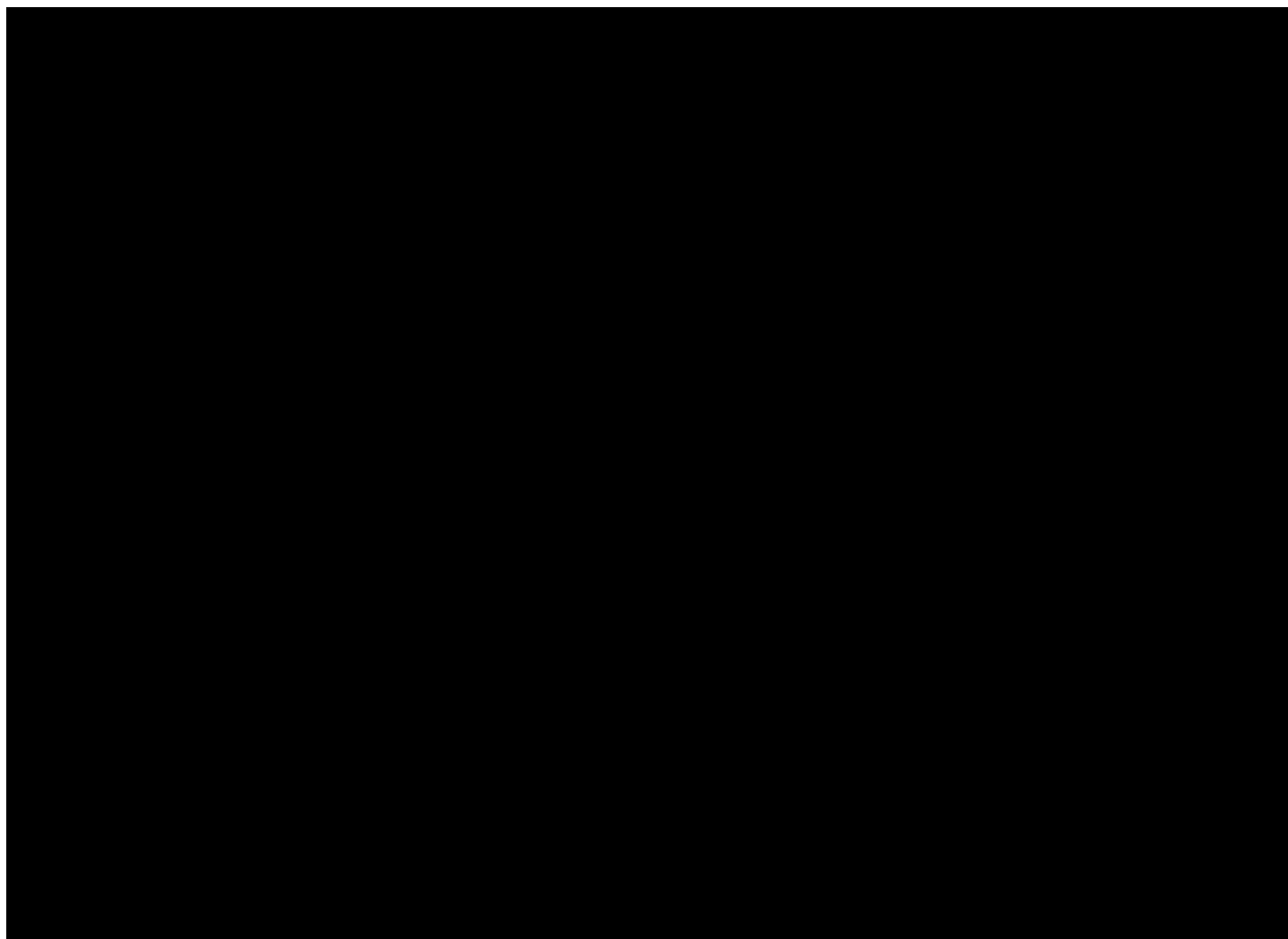
RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 21, 2019		

**BLACK
DIAMOND
Preliminary
BUDGET**

2020

Pacific Northwest Wildflowers



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October 25, 2020

City Council and Black Diamond Residents,

It is with great honor as the Mayor of the City of Black Diamond that I present the 2020 Preliminary Budget to both the City Council and citizens. Staff and I have worked very hard to bring forward a balanced budget that retains the municipal services our citizens have been provided for many years. I believe this document does an excellent job of blending values and goals with the financial realities that must always be considered.

The total 2020 Preliminary Budget for both Operating and Capital totals \$21,872,132, with the General Fund portion at \$10,515,196. The General Fund includes a budgeted increase to the ending cash and investment balance, of \$2,145,964. This amount equals 25.2% of operating expenditures which exceeds the policy adopted of at least a 10% ending balance. A healthy fund balance is also important for cash flow, due to the collection of property tax in April and October. Moving forward the Administration will be recommending to Council to change the policy and increase the ending balance to 17%, per the new standards and recommendation from MRSC.

The General Fund, which is the main operating fund of the city, continues to support the safety of our citizens as a priority, with 52% of the operating budget planned for Police, Fire, Court and Emergency Management. 100% of property tax as well as other revenues are used to fund Public Safety.

Public Safety continues to be a top priority, and due to increased calls for service and in preparation of future growth, the 2020 budget includes filling one of the previously frozen police officer positions, along with the required equipment and vehicle. The Police Department continues their emphasis on community relations, investigations, as well as both commercial vehicle and traffic safety. The 2020 budget also includes the third debt payment for the 2017 purchase of our new police vehicles and one additional police vehicle is budgeted to replace a high mileage car in 2020 as outlined in the adopted vehicle replacement schedule. Local and federal grants continue to support areas including marine services on Lake Sawyer, traffic safety emphasis patrols, and local donations to assist with the DARE program at the Black Diamond Elementary School.

The Fire Department has made progress toward the new Satellite Fire Station on Lawson Hills. The site was selected, and the land was purchased in 2019 by the developer. The Fire Station site design and architectural design are scheduled for 2020. The City Council authorized in 2019 the fire department to finalize the fire engine specs, solicit bids, award a contract and order a new fire engine. Funds are being accumulated for the payment of the delivered new fire engine in 2020. The 2020 Fire Budget also includes \$272,000 for the replacement of SCBAs and Defibrillators.

Another priority in the 2020 Budget is to provide additional review and inspection staff due to the increased building activity in Black Diamond. The Ten Trails development is booming, and commercial projects are starting in 2020. Along with several new in-fill residential developments, the Community Development Department is keeping busy. Their budget includes funds for one additional Building Inspector/Code Compliance Official to meet the demands for building inspections and to increase emphasis on code enforcement and legal review. Also included are funds for beginning the Parks Comprehensive Plan and other long-range planning activities.

Looking back, 2019 was an exciting year, with the completion and ribbon cutting of the Rock Creek Bridge Improvement and walk way that connects the historic area of Black Diamond to the new Ten Trails development. This bridge allows for safe passage for school children from the new Ten Trails homes to the elementary school, library, as well as the historic museum and bakery. Every day I see people using this walkway safely uniting our community. This project was entirely paid for with a TIB Grant and Oakpointe matching funds.

We were fortunate in 2019 to see the completion of a second traffic roundabout paid for entirely by the Master Planned Development. This is an efficient safety feature that benefits our citizens without any cost to the city.

The 2020 Budget includes funds for Morgan Street Seal Coat, Street Asphalt Overlay and Chip-Seal Projects as well as a 232nd Ave. SE Asphalt Overlay Project that will proceed if the State TIB Grant is approved in late 2019. Also included are funds for the Gym and Wayfinding signs, as well as funds for a sub area plan for the Historic Downtown area, with a focus on the parking area.

A King County Water Quality Grant has been obtained and will be used as a match to apply for a Department of Ecology Grant for the North Commercial Stormwater Pond vault project. A King County grant was received and 2020 will see the continuation of the engineering for the Covington Culvert Project. A King County Grant is anticipated and will be used to cover part of the costs of the Asbestos Water main replacement at Morganville. Completion of the city's Water Comp Plan is anticipated and included in 2020.

Sustaining the budget for maintenance and operation of the Street and Utility Funds is of continuing importance. The upcoming vote on the Car Tab Initiative could cause the loss of revenue to the Street Fund which receives the \$20 car tab fee of more than \$100,000 a year. Passage of this initiative will require the City to provide other sources of funding to support such activities such as roadway striping, traffic signage, pothole repair, streetlights, pavement, signals, sidewalks and road safety improvements as well as tree removal, snow and ice maintenance, to the detriment of our citizens.

The Water and Stormwater 2020 operating budgets are in balance. The Sewer Operating 2020 budget includes an anticipated increase in rates and revenue from a needed rate increase in 2020. A work session, public hearing and approval have been scheduled for November and December of 2019. This will allow Council time to review needed rate increase options. It is important that rates and revenue from utility customers cover the cost of operations and debt service. The costs of sewer operations have continued to exceed the revenue and reduced the fund balance below the required amount.

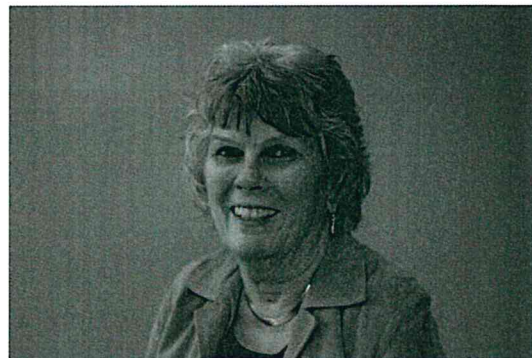
A conservative yet forward looking preliminary budget is presented again this year. Although we are beginning to see growth and new homes being built, the selling of the homes and sustained long term revenue has only begun to show increases. The resulting increase in construction activity is starting to affect all the departments of the city. A limited number of new staff have been added to 2019 and 2020 to help off-set the demands for customer service. However, we must continue to guard against too fast a rise in operating costs until more actual long-term sustainable revenue streams are in place to support additional new staffing or costs.

I thank you in advance for your review and consideration of this preliminary budget and I look forward to your input. I also want to thank City Staff for their hard work and dedication to develop a balanced 2020 Preliminary Budget within the resources we have. I am proud that the city has maintained a level of service which makes Black Diamond a better place to live, work, play and do business.

Sincerely,



Mayor



**Black Diamond Elected Officials
Adopting 2020 Budget**

Mayor
Carol Benson
Expires 12/31/2021

Position 1
Tamie Deady
Mayor Pro Tem
Expires 12/31/2019

Position 2
Melissa Oglesbee
Expires 12/31/2021

Position 3
Janie Edelman
Expires 12/31/2019

Position 4
Erin Stout
Expires 12/31/2021

Position 5
Chris Wisnoski
Term Expires after
2019 Nov. Election

Position 6
Patrick Nelson
Term Expires after
2021 Nov. Election

Position 7
Steven Paige
Term Expires after
2021 Nov. Election



'Monarch Promise' Tropical Milkweed

History of Black Diamond, Washington – Coal Town

Black Diamond incorporated in 1959 but has had a much longer history as a historic town in Washington. Black Diamond was first established as a community in the late 1880s for the mining of coal. At the turn of the century the town was a major exporter of coal in the region. The Pacific Coast Coal Company in Black Diamond became the largest coal mining operations on the West Coast. Some historic buildings retain their original locations. In 2010, Black Diamond's historic Railroad Avenue was updated and refurbished making a great improvement to the Historic Museum and Black Diamond Bakery area.

Black Diamond offers a warm and friendly small-town atmosphere with spectacular mountain views. The city is nestled in the foothills within a few miles of the beautiful Green River Gorge and Flaming Geyser Park.

Beginning with the Master Plan Development Agreement growth, the city is growing. At 4,525 citizens, population projections may reach above 20,000 in the next 20 years. Over past years, major annexations have increased the population and acreage of Black Diamond. The annexation of the Lake Sawyer area in 1998 doubled the number of citizens.

Form of Government

Black Diamond is a "Code City" as described under Title 35A in the Revised Code of Washington. The city operates under a strong mayor form of government with five elected council members serving staggered four-year terms. The Mayor serves as the chief administrative officer of the city. The City Council acts as the legislative body. The city expanded to a seven-member council in fall of 2019. The city is served by Legislative Congressional District 8 and Legislative District 5.

Budget Process

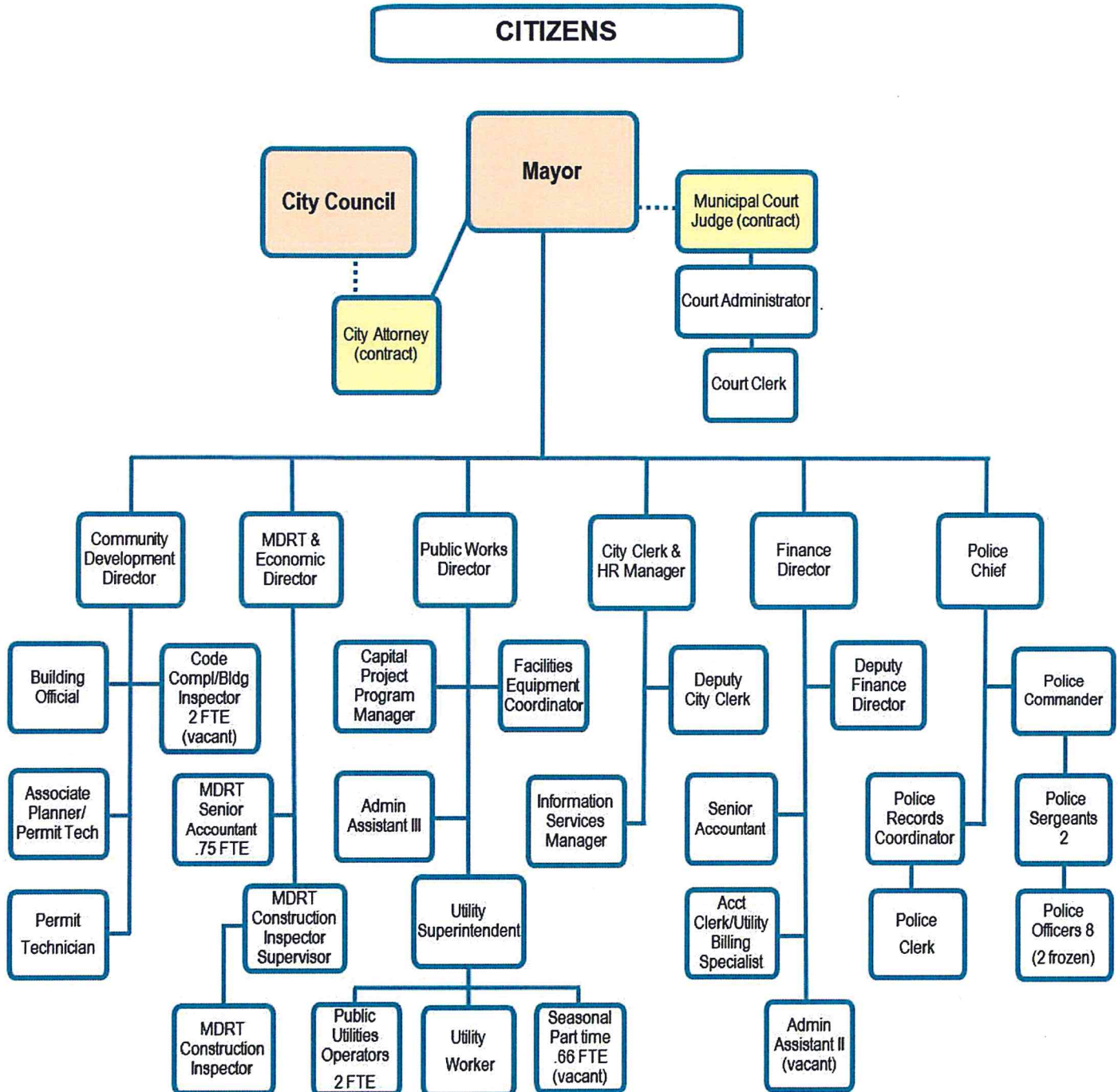
Budgeting is an essential element of the financial planning, control and evaluation process of government. The planning process involves determining the types and levels of services to be provided by the various departments, programs and functions.

The City of Black Diamond budgets annually on the calendar year beginning January 1 and ending December 31. Budget adjustments are limited by state law (35A.33.120). Allocations are made based on a fund level, limiting uses outside of each fund. Funds are segregated to carry on specific objectives. Funds are budgeted on a cash basis in accordance with the Revised Code of Washington, RCW 35.33. Appropriations in the operating fund budgets constitute maximum expenditure authorizations during the year and cannot be legally exceeded until subsequently amended by the City Council.

How Black Diamond Serves the Community

The City of Black Diamond strives to provide a safe and enjoyable environment for residents, businesses and visitors alike. Foremost, safety is a priority in Black Diamond. Our city's Police Department and Mountain View Fire and Rescue employees are both dedicated and top notch. City employees provide other important services such as road maintenance, planning, permitting, code enforcement, a municipal court, parks maintenance, water utility services, stormwater management and a sewer utility.

City of Black Diamond 2020 Organization Chart



This Chart represents budgeted positions for 2020 = 41.06 FTE

Each position is filled by 1 FTE, unless otherwise noted.

Black Diamond is served by Mountain View Fire and Rescue

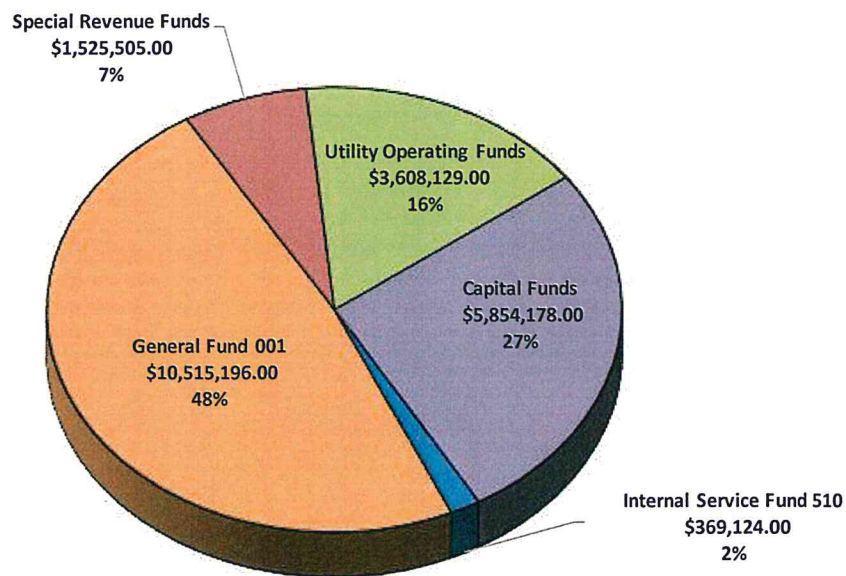
Elected Positions

Contract

Combined 2020 Preliminary Budget - All Funds

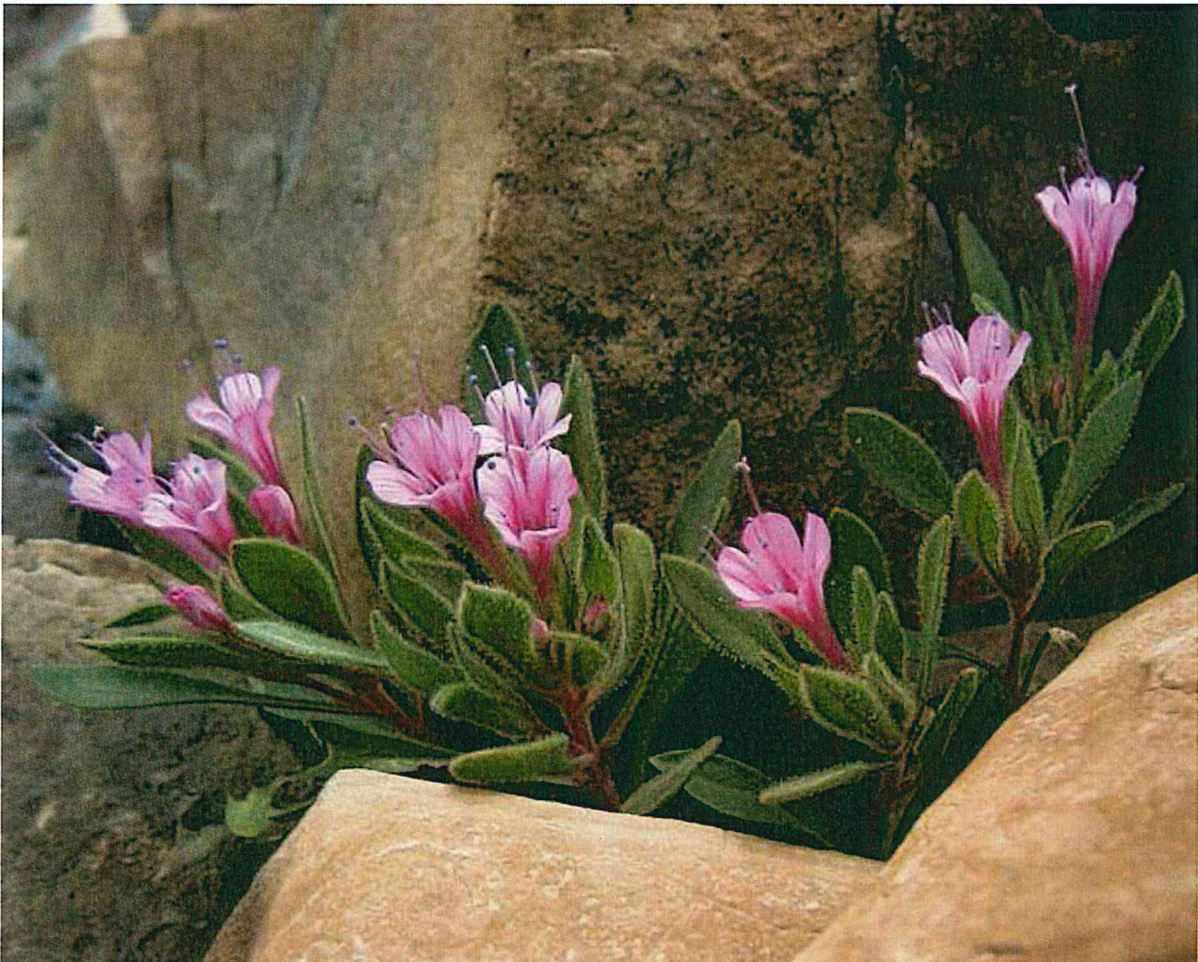
	Beginning Fund Balance	2020 Revenue	Total Source	2020 Expenditures	Ending Fund Balance	Total Uses
1 General Fund 001	2,387,486	8,127,710	10,515,196	8,369,232	2,145,964	10,515,196
2 Special Revenue Funds						
3 101 Street Fund	85,449	305,355	390,804	332,041	58,763	390,804
4 107 Fire Impact Fees	325,599	415,500	741,099	600,000	141,099	741,099
5 108 Trans Benefit District Fund	9,948	106,450	116,398	100,000	16,398	116,398
6 109 Traffic Mitigation Fees	204,204	73,000	277,204	277,204	-	277,204
7 Utility Operating Funds						
8 401 Water Fund	479,002	1,226,503	1,705,505	1,370,317	335,188	1,705,505
9 407 Sewer Fund	169,476	1,140,500	1,309,976	1,165,563	144,413	1,309,976
10 410 Stormwater Fund	105,148	487,500	592,648	488,444	104,204	592,648
11 Capital Funds						
12 310 Gen. Government CIP Fund	225,064	1,155,500	1,380,564	1,380,564	-	1,380,564
13 REET I	296,783	339,250	636,033	545,390	90,643	636,033
14 320 Street CIP Fund	-	477,000	477,000	477,000	-	477,000
15 REET II	383,853	339,250	723,103	377,000	346,103	723,103
16 402 Water Supply and Facility Fund	70,000	920,000	990,000	990,000	-	990,000
17 404 Water Capital Fund	467,970	777,000	1,244,970	939,000	305,970	1,244,970
18 408 Sewer Capital Fund	230,437	54,390	284,827	120,000	164,827	284,827
19 410 Stormwater Capital Fund	-	117,681	117,681	117,681	-	117,681
20 Internal Service Fund 510	205,424	163,700	369,124	240,738	128,386	369,124
21 Grand Total All Funds	5,645,843	16,226,289	21,872,132	17,890,174	3,981,958	21,872,132

Total Black Diamond 2020 Preliminary Budget



General Fund

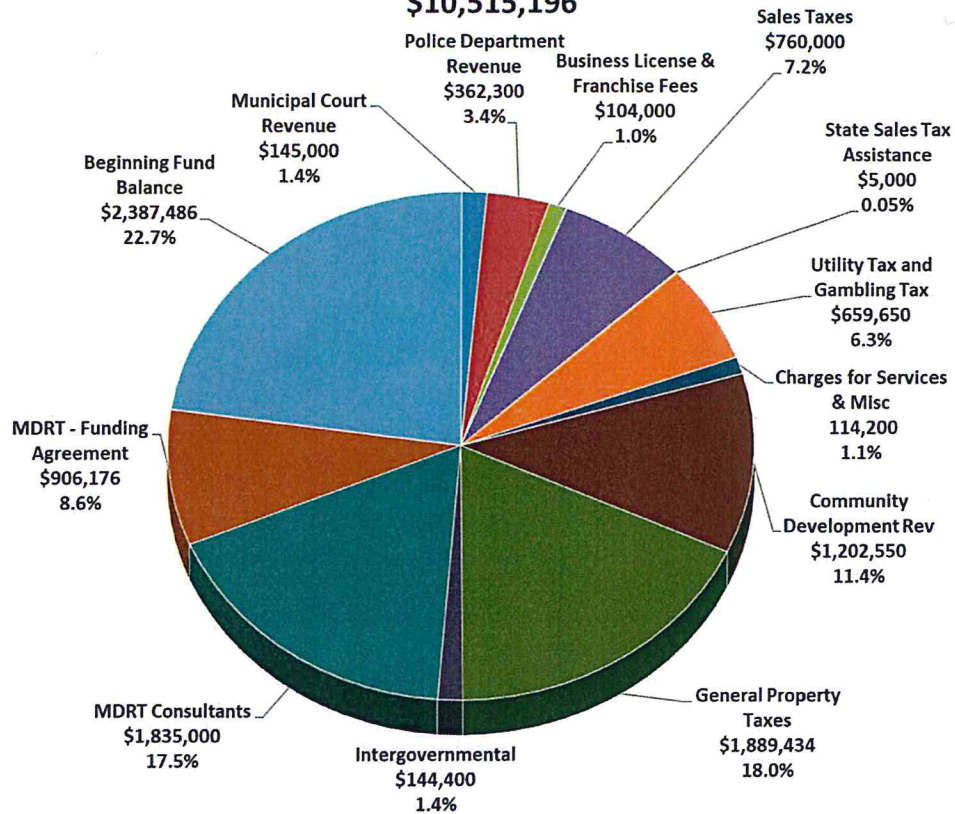
The General Fund is the primary fund of the city. It is similar to a firm's general ledger account and records all assets and liabilities of the entity that are not assigned to a special purpose fund. It provides the resources necessary to sustain day-to-day city activities.



Alpine Collomia
A small midsummer Alpine flower

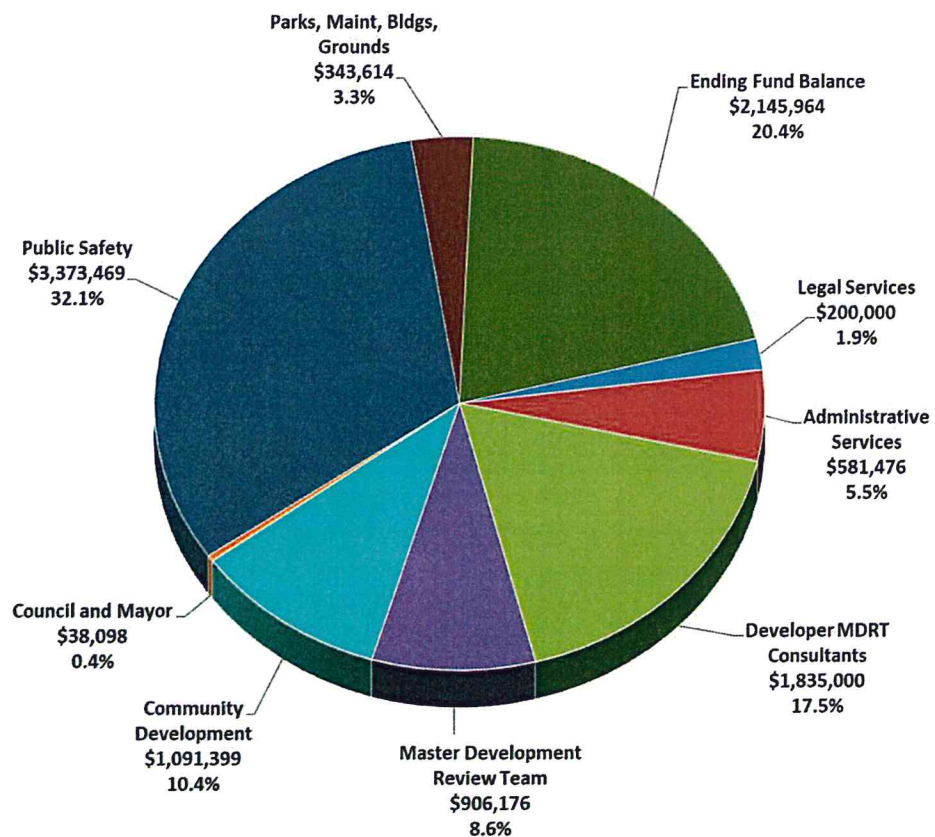
2020 General Fund Sources

\$10,515,196



2020 General Fund Uses

\$10,515,196



2020 BLACK DIAMOND PRELIMINARY BUDGET

City of Black Diamond General Fund Revenue Projection for 2020			2 0 1 9			2 0 2 0		
	Budget	Actuals Thru June	Estimated Year End			Prelim Budget	\$ Budget Change	% Budget Change
REVENUES								
1 Beginning Cash and Investments	1,366,173	1,794,462	1,794,462			2,387,486	1,021,313	74.8%
2 General Property Taxes	1,646,137	852,547	1,704,274			1,889,434	243,297	14.8%
3 Sales Taxes	660,000	398,869	750,000			760,000	100,000	15.2%
4 State Sales Tax Assistance	-	4,670	7,000			5,000	5,000	
5 Utility Tax and Gambling Tax	678,914	340,584	625,150			659,650	(19,264)	-2.8%
6 Cable Franchise Fees	80,000	36,604	74,000			73,000	(7,000)	-8.8%
7 Business License	31,000	16,750	29,000			31,000	0	0.0%
8 Liquor Excise Tax	22,000	11,947	22,900			29,700	7,700	35.0%
9 Liquor Board Profits	36,000	17,773	35,500			36,000	0	0.0%
10 KC EMS Levy, Recycle Grants & Misc	74,000	13,817	81,000			78,700	4,700	6.4%
11 Community Development Rev	902,550	827,604	1,282,550			1,202,550	300,000	33.2%
12 Police Department Revenue	379,900	181,239	340,715			362,300	(17,600)	-4.6%
13 Municipal Court Revenue	151,350	67,959	150,300			145,000	(6,350)	-4.2%
14 Charges for Services	9,050	27	50			9,100	50	0.6%
15 Miscellaneous Revenue	26,880	30,096	64,200			61,200	34,320	127.7%
16 Parks Revenue	35,400	15,592	31,400			35,400	0	0.0%
17 Cemetery Revenue	6,000	14,700	16,200			8,500	2,500	41.7%
18 Funding Agreement - MDRT	829,505	452,177	829,505			906,176	76,671	9.2%
19 Total Operating Revenues	5,568,686	3,282,955	6,043,744			6,292,710	724,024	13.0%
Developer Reimburse-MDRT								
20 Consultants	1,520,000	559,443	1,520,000			1,835,000	315,000	20.7%
21 TOTAL GENERAL FUND SOURCES	8,454,859	5,636,860	9,358,206			10,515,196	2,060,337	24.4%

City of Black Diamond General Fund Expenditure Projection for 2020			2 0 1 9			2 0 2 0		
	Budget	Actuals Thru June	Estimated Year End			Prelim Budget	\$ Budget Change	% Budget Change
EXPENDITURES								
22 Legislative - Council	16,174	6,064	1,490			22,341	6,167	38.1%
23 Executive - Mayor	15,663	7,163	14,750			15,757	94	0.6%
24 Administrative Services	525,746	213,378	511,300			581,476	55,730	10.6%
25 Legal Services	156,500	23,465	160,000			200,000	43,500	27.8%
26 Prosecuting Atty and Public Defender	83,500	28,750	74,800			95,000	11,500	13.8%
27 Municipal Court	276,268	128,948	268,000			322,062	45,794	16.6%
28 Police Department	2,071,435	892,638	2,025,000			2,343,031	271,596	13.1%
29 Fire Department	558,650	285,334	573,575			571,376	12,726	2.3%
30 EMS/Recyl/Anim Cont/Mental Health	32,000	13,369	26,700			42,000	10,000	31.3%
31 Master Development Review Team	829,505	381,305	829,505			906,176	76,671	9.2%
32 Community Development	854,323	223,963	740,000			1,091,399	237,076	27.8%
33 Facilities	127,370	55,795	119,000			186,708	59,338	46.6%
34 Parks Department	101,914	47,632	94,500			128,146	26,232	25.7%
35 Cemetery	13,750	4,926	12,100			28,760	15,010	109.2%
36 Total Operating Expenditures	5,662,798	2,312,730	5,450,720			6,534,232	871,434	15.4%
Developer MDRT Consultants	1,520,000	435,267	1,520,000			1,835,000	315,000	20.7%
38 Total Expenditures	7,182,798	2,747,997	6,970,720			8,369,232	1,186,434	16.5%
39 Ending Cash and Investments	1,272,861	2,888,863	2,387,486			2,145,964	873,103	68.6%
40 TOTAL GENERAL FUND USES	8,455,659	5,636,860	9,358,206			10,515,196	2,059,537	24.4%

2020 BLACK DIAMOND PRELIMINARY BUDGET

General Fund Functions Supported by Types of Revenue		2019 Budget	2020 Prelim Budget	\$ Change	% Change	Public Safety	General Gov't	MDRT
REVENUES								
1	Beginning Cash and Investments	1,366,173	2,387,486	1,021,313	74.8%	24,000	2,300,486	63,000
2	Public Safety Revenue Funded With:							
3	General Property Taxes	1,646,137	1,889,434	243,297	14.8%	1,889,434		
4	Utility Tax and Gambling Tax	678,914	659,650	(19,264)	-2.8%	659,650		
5	Criminal Justice Sales Tax	135,200	138,000	2,800	2.1%	138,000		
6	Liquor Excise Tax and Profits	58,000	65,700	7,700	13.3%	65,700		
7	Municipal Court Revenue	151,350	145,000	(6,350)	-4.2%	145,000		
8	EMS Levy Taxes	60,000	62,000	2,000	3.3%	62,000		
9	Business License	31,000	31,000	0	0.0%	31,000		
10	Police Charges for Service, Grants, Misc	244,300	224,300	(20,000)	-8.2%	224,300		
11	Total Public Safety Revenue	3,004,901	3,215,084	210,183	7.0%	3,215,084		
12	General Government Funded With:							
13	Sales Taxes	660,000	760,000	100,000	15.2%		760,000	
14	Land Use and Permitting Fees	902,550	1,202,550	300,000	33.2%		1,202,550	
15	Cable Franchise Fees	80,000	73,000	(7,000)	-8.8%		73,000	
16	Sales Tax Assist	-	5,000	5,000			5,000	
17	Grants, Passports, Charges for Svs	50,330	87,000	36,670	72.9%		87,000	
18	Parks Revenue	35,400	35,400	0	0.0%		35,400	
19	Cemetery Revenue	6,000	8,500	2,500	41.7%		8,500	
20	Total General Government Revenue	1,734,280	2,171,450	437,170	25.2%		2,171,450	
21	Funding Agreement - MDRT	829,505	906,176	76,671	9.2%			906,176
22	Total GF Operating Revenue	5,568,686	6,292,710	513,841	9.2%	3,215,084	2,171,450	906,176
23	TOTAL GENERAL FUND SOURCES	6,934,859	8,680,196	1,745,337	25.2%	\$3,239,084	\$4,471,936	\$969,176
EXPENDITURES								
24	Public Safety (Fire, Police, Court, EM.)	3,021,853	3,373,469	351,616	11.6%	3,373,469		
25	Community Development	854,323	1,091,399	237,076	27.8%		1,091,399	
26	Legal	156,500	200,000	43,500	27.8%		200,000	
27	Parks, Cemetery & Building Mtc.	243,034	343,614	100,580	41.4%		343,614	
28	Legislative, Executive, Adm, Tech, CS.	557,583	619,574	61,991	11.1%		619,574	
29	Master Development Review Team MDRT	829,505	906,176	76,671	9.2%			906,176
30	Total Operating Expenditures	5,662,798	6,534,232	871,434	15.4%	3,373,469	2,254,587	906,176
31	Ending Cash and Investments	1,272,861	2,145,964	873,103	68.6%	(134,385)	2,217,349	63,000
32	TOTAL GENERAL FUND USES*	6,935,659	8,680,196	1,744,537	25.2%	\$3,239,084	\$4,471,936	\$969,176

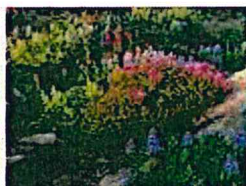
* Analysis doesn't include MDRT Consultant Revenues and Expenses in 2019 or 2020

General Fund Revenue

The General Fund budget refers to the expenditures and revenues associated with the delivery of city services in Black Diamond that are funded with property, sales, and utility taxes, charges & fees, and state shared revenues. Services provided under the General Fund include police and fire, municipal court, parks maintenance, building permits, development review and administrative functions in the city. The General Fund includes close to one half of Black Diamond's total budget.

Top Twenty General Fund Revenue Sources

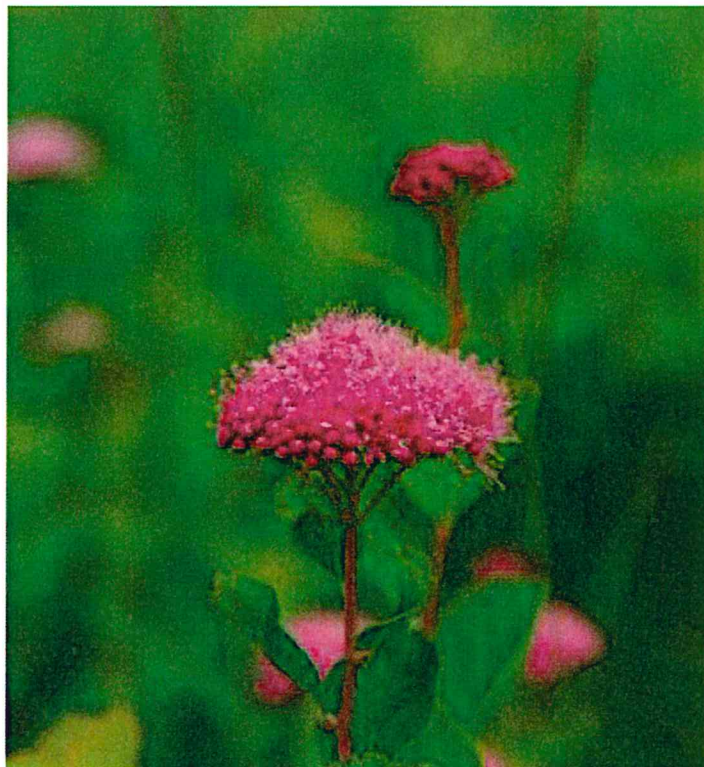
1	General Property Taxes	1,889,434
2	Land Use and Permitting Fees	1,202,550
3	Sales Taxes	760,000
4	Electric Utility Tax	240,000
5	Police Traffic School Fees	150,000
6	Municipal Court Fees	145,000
7	Local Criminal Justice Funds	138,000
8	Stormwater Utility Tax	91,000
9	Cable Utility Tax	80,000
10	Cable Franchise Fees	73,000
11	Water Utility Tax	71,500
12	Sewer Utility Tax	71,000
13	LGIP Interest on Investments	70,000
14	Liquor Board Profits & Excise Tax	65,700
15	KC EMS VLS Contract	62,000
16	Telephone Utility Tax	60,000
17	Solid Waste Utility Tax	40,000
18	Business License	31,000
19	Lake Sawyer Parking	21,000
20	Gym Revenue	14,400



General Fund Taxes

Locally levied taxes represent Black Diamond's largest portion of revenues of \$3,309,084 of the city's General Fund operating revenue. Taxes include real and personal property tax, local sales tax, utility taxes on utility services (water, sewer, stormwater, electric, gas, cable and telephone) and gambling taxes. A 11.6% increase of \$324,033 is estimated.

General Fund Tax Revenue	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 General Property Taxes	1,498,568	1,529,826	1,646,137	852,547	1,889,434	243,297	15.9%
2 Sales Taxes	599,718	630,007	660,000	398,869	760,000	100,000	15.9%
3 PSE Electric & Gas Utility Tax	245,985	231,896	260,000	136,418	240,000	(20,000)	-8.6%
4 Water Utility Tax	48,304	61,294	80,000	30,866	71,500	(8,500)	-13.9%
5 Stormwater Utility Tax	70,922	70,724	82,000	47,134	91,000	9,000	12.7%
6 Sewer Utility Tax	50,375	55,246	54,600	27,823	71,000	16,400	29.7%
7 Solid Waste Utility Tax	46,854	44,110	44,814	20,888	40,000	(4,814)	-10.9%
8 Cable TV Utility Tax	87,934	76,178	82,000	42,054	80,000	(2,000)	-2.6%
9 Telephone Utility Tax	77,071	75,832	70,000	32,136	60,000	(10,000)	-13.2%
10 Gas Utility Tax	209	120	100	72	150	50	41.8%
11 Pull Tabs and Punch Board Tax	5,086	8,011	5,400	3,192	6,000	600	7.5%
12 Total General Fund Taxes	\$ 2,731,025	\$ 2,783,243	\$ 2,985,051	\$ 1,592,000	\$ 3,309,084	\$ 324,033	11.6%

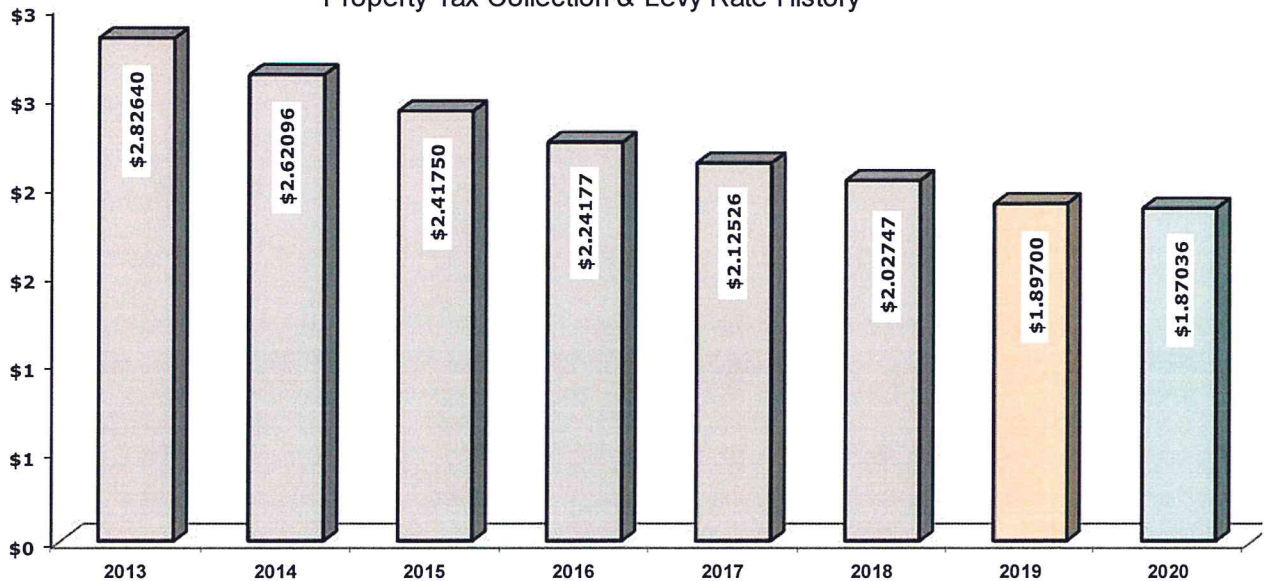


Subalpine Rosy Spirea: It is found in moist meadows, on streambanks, and open, rocky slopes.

Property taxes make up 57% of the General Fund's tax revenue and estimated to generate \$1,889,434 in revenue for the city. All revenues from property taxes go directly to the General Fund to support public safety for police, fire protection and emergency services. Black Diamond depends heavily on property tax collections, as the city has a small commercial base for generating sales tax revenue.

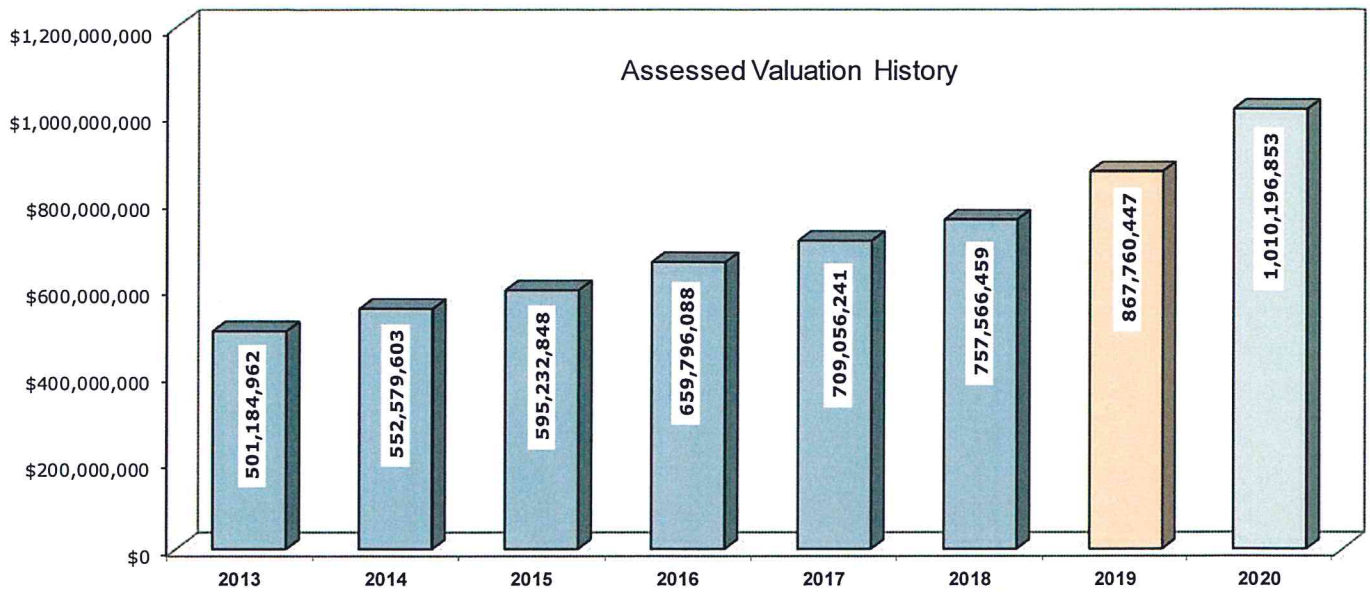
In Washington cities such as Black Diamond, property tax increases are limited to a 1% total dollar annual increase per year unless voters approve a lid-lift or larger percent increases plus any property tax from new construction. King County sets assessed valuation on property and calculates levy rates. Each taxing authority receives a portion of the tax amount, which King County collects and then passes on. In Black Diamond, there are four school districts with separate rates, so depending on which school district the property is in, the taxing amount will vary.

Property Tax Collection & Levy Rate History



Regular Levy Base	1,373,558	1,400,391	1,438,114	1,462,890	1,481,033	1,475,350	1,535,244	1,653,489
1% Increase	13,736	14,004	14,381	14,629	14,810	14,753	15,352	15,958
New Construction	4,256	11,833	3,145	11,905	13,378	11,470	95,541	219,986
Annexations								
Adjustments	8,841	11,886	5,137	-14,074	-534	698		
Total Property Taxes	\$1,400,391	\$1,438,114	\$1,460,777	\$1,475,350	\$1,508,687	\$1,502,271	\$1,646,137	\$1,889,434
Levy Rate per \$1000 AV	\$ 2.82640	\$ 2.62096	\$ 2.41750	\$ 2.24177	\$ 2.12526	\$ 2.02747	\$ 1.89700	\$ 1.87036
Allowable Levy	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10
Assessed Valuation	\$501,184,962	\$552,579,603	\$595,232,848	\$659,796,088	\$709,056,241	\$757,566,459	\$867,760,447	\$1,010,196,853

Please note: 2020 numbers are preliminary



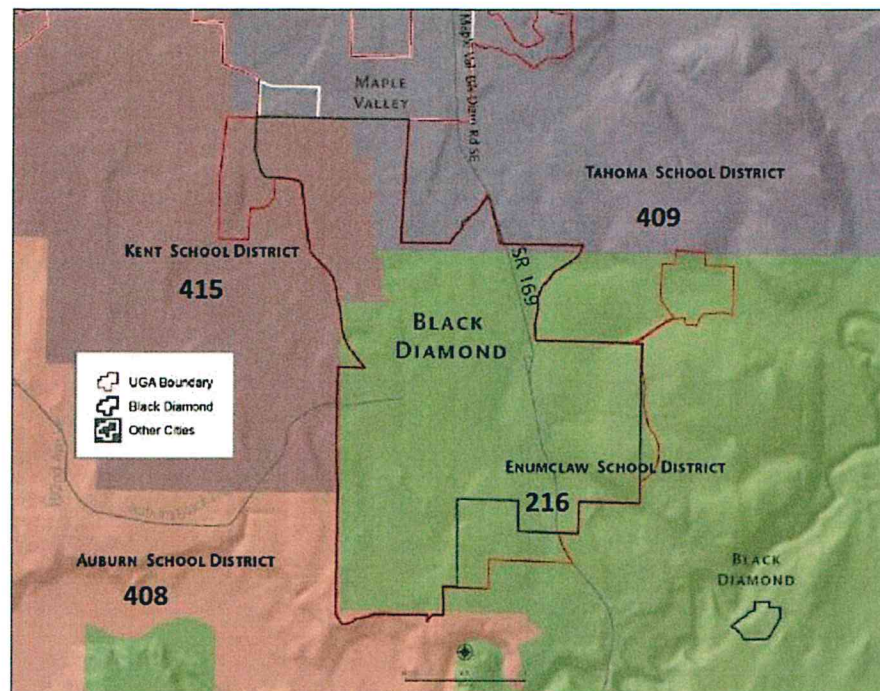
Base Assessed Valuation	501,181,815	552,573,142	595,228,592	659,792,943	709,042,334	757,554,989	867,664,906	1,009,976,867
New Construction	3,147	6,461	4,256	3,145	13,907	11,470	95,541	219,986
Final Assessed Valuation	501,184,962	552,579,603	595,232,848	659,796,088	709,056,241	757,566,459	867,760,447	1,010,196,853
% change from prior year	-7.0%	10.3%	7.7%	10.8%	7.5%	6.8%	14.5%	16.4%
Population	4,160	4,160	4,170	4,200	4,330	4,360	4,360	4,525
Property Tax Levy Rate	2.826	2.621	2.418	2.242	2.125	2.027	1.897	1.870
Increase in Base value	(37,909,810)	51,394,641	42,653,245	64,563,240	49,260,153	97,770,371	158,704,206	301,140,612
Percentage increase in base	-7.0%	10.3%	7.7%	10.8%	7.5%	14.8%	22.4%	42.5%

Please Note: 2019 numbers are preliminary



Pacific Bleeding Heart (*Dicentra Formosa*)

School Districts in Black Diamond



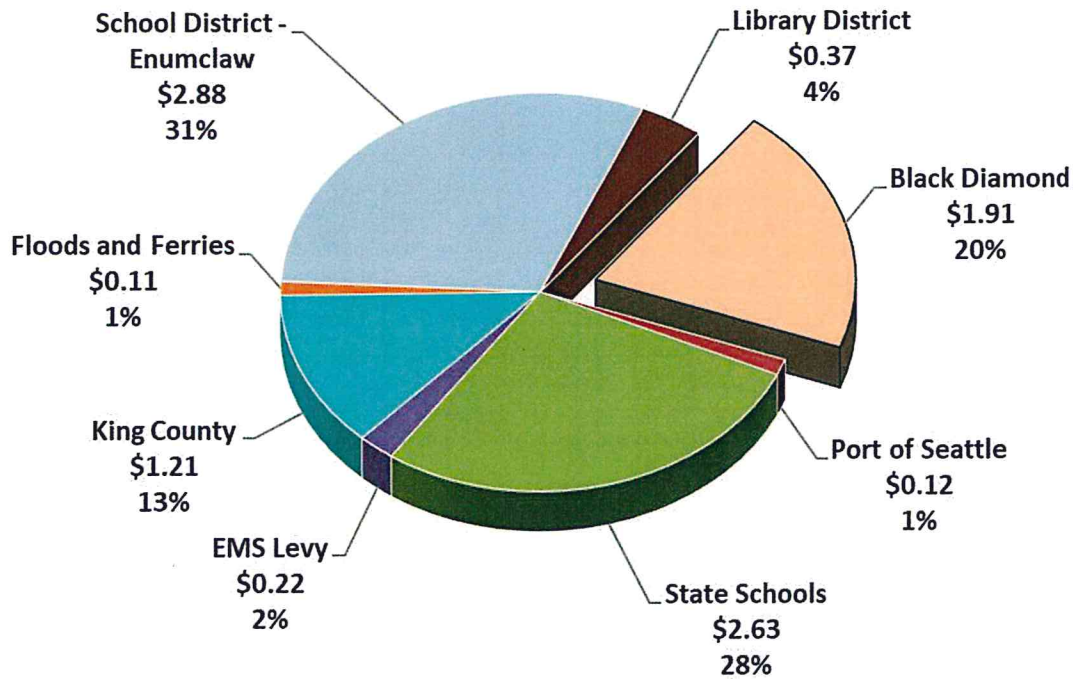
The total property tax rates in Black Diamond vary because of the four different school districts within our city limits.				
2019 Rates				
Local School District	Enumclaw	Tahoma	Kent	Auburn
	2.88	3.47	3.64	3.81
Washington State for Schools Part 1	1.92	1.92	1.92	1.92
*McCleary Decision for Schools Part 2	0.71	1.01	1.01	1.01
King County	1.21	1.21	1.21	1.21
City of Black Diamond	1.91	1.91	1.91	1.91
Port of Seattle	0.12	0.12	0.12	0.12
Library District	0.37	0.37	0.37	0.37
Emergency Medical Services	0.22	0.22	0.22	0.22
King County Flood Levy	0.11	0.11	0.11	0.11
Total Levy Rate 2019	9.45	10.34	10.51	10.68
* McCleary Part 2 was reduced by State-2019				
Total 2018 Levy Rates	11.45	12.60	11.37	13.48

MONTHLY 2019 Property Tax Rates on a \$386,000 Appraised Home

Translate to:

Total Monthly Taxes of \$298.18

Black Diamond's Portion: \$55.57



King County Taxing District	Levy Rate per \$1000 in Value	Percent of Property Taxes Collected	2019 Annual Tax on a \$386,000 Home	Monthly Tax on a \$386,000 Home
Port of Seattle	0.12266	1%	\$47.35	\$3.95
State Schools	2.62922	28%	\$1,014.88	\$84.57
EMS Levy	0.21762	2%	\$84.00	\$7.00
King County	1.20894	13%	\$466.65	\$38.89
Floods and Ferries	0.10672	1%	\$41.19	\$3.43
School District - Enumclaw	2.88249	31%	\$1,112.64	\$92.72
Library District	0.37441	4%	\$144.52	\$12.04
Subtotal	7.54206	80%	\$2,911.24	\$242.60
Black Diamond	1.90542	20%	\$666.90	\$55.57
Total	9.44748	100%	\$3,578.13	\$298.18

Sales Tax revenue for the 2020 budget is forecast to be \$760,000 of General Fund tax revenue. For every \$100 spent in Black Diamond, \$8.60 is collected by the State and is shared by various jurisdictions. These jurisdictions include our city, Washington State, King County and Criminal Justice programs. Black Diamond receives a bit less than 10% of the total.

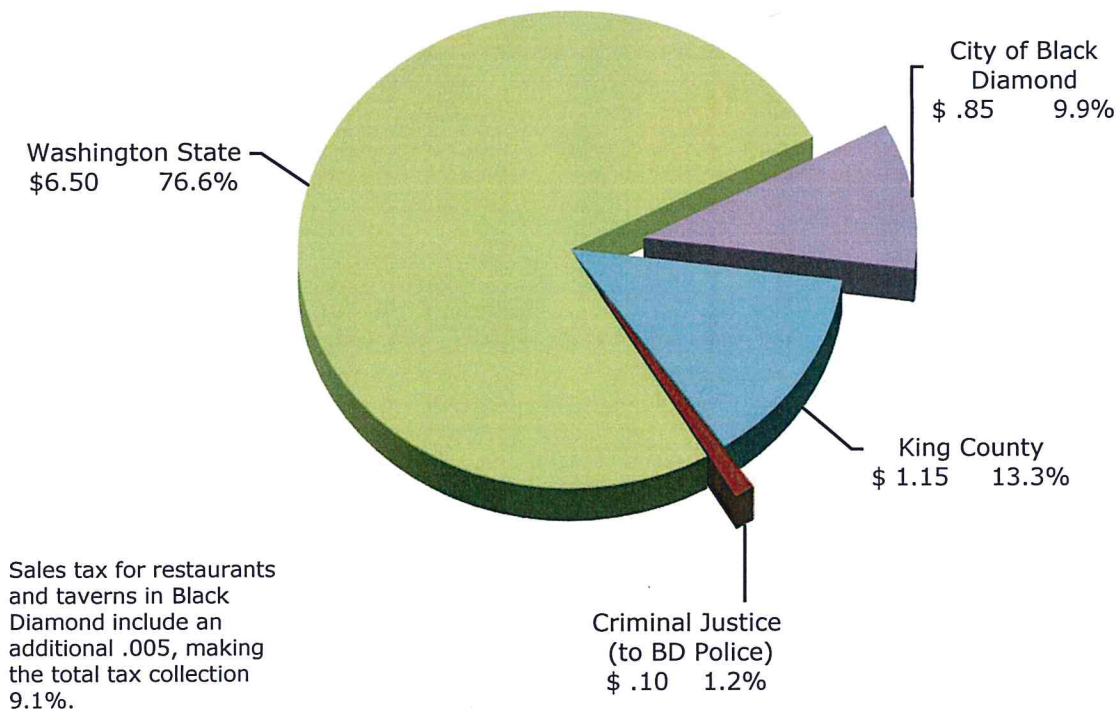
Black Diamond's sales tax revenues are dependent on retail sales of products and services sold or delivered to Black Diamond, as well as tax on new construction material. In fact, a considerable portion of our sales taxes are collected for construction services such as installing, repairing, cleaning, improving and other home services. Sales Tax Collection comparison in Black Diamond since 2013:

2013	2014	2015	2016	2017	2018	2019 Est	2020 Budget
\$290,795	\$302,927	\$311,927	\$447,147	\$599,718	\$630,007	\$750,000	\$760,000

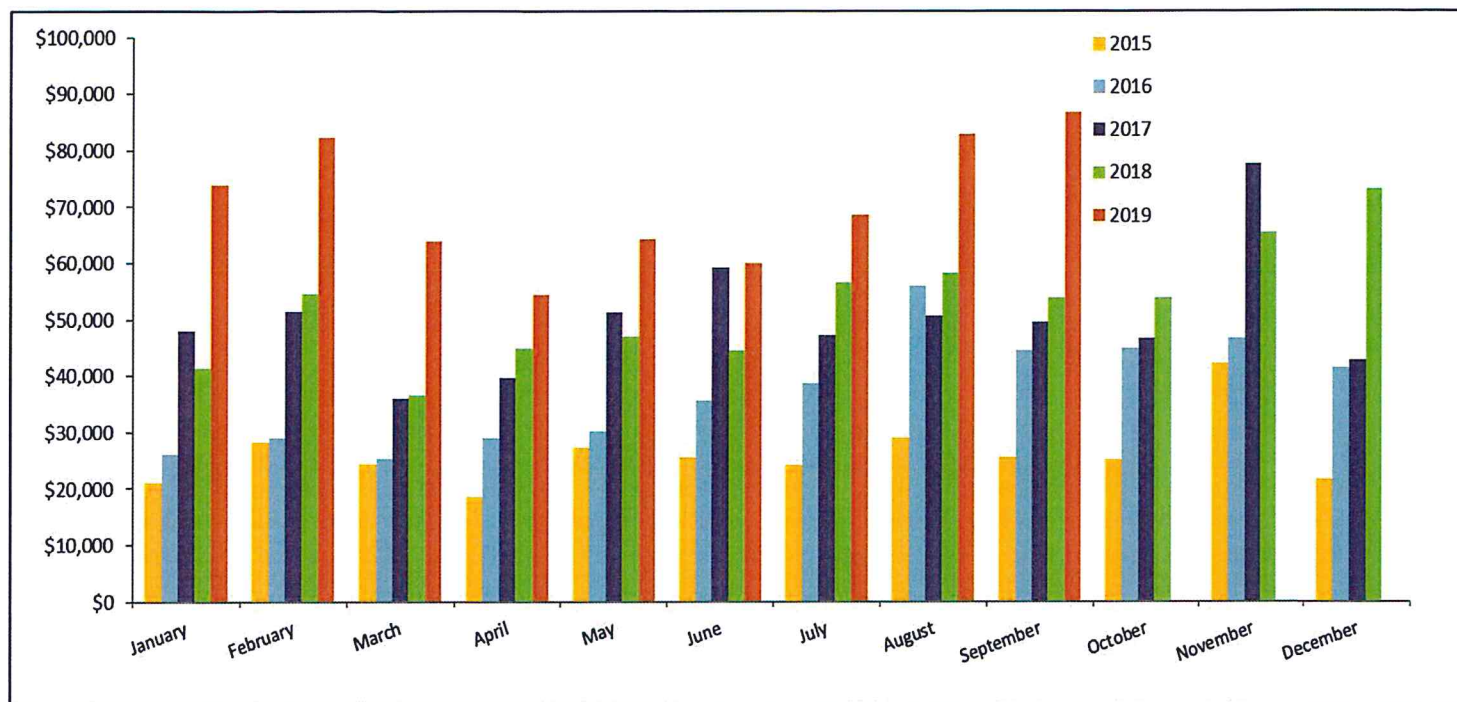
City of Black Diamond 2019 Sales Taxes

Taxed amount is 8.6% of retail sales

Based on a \$100 sale, retail sales tax collected is \$8.60, and is distributed the following way:



Black Diamond Sales Monthly Tax History



Sales Taxes	2015		2016		2017		2018		2019		Change from prior YTD 2018 to 2019
Month	Monthly	YTD	Monthly	YTD	Monthly	YTD	Monthly	YTD	Monthly	YTD	
January	21,108	21,108	26,157	26,157	47,902	47,902	41,433	41,433	74,030	74,030	68.0%
February	28,157	49,265	28,893	55,050	51,403	99,304	54,622	96,055	82,302	156,332	60.7%
March	24,264	73,529	25,356	80,406	35,950	135,254	36,471	132,526	63,858	220,189	64.8%
April	18,596	92,125	29,067	109,473	39,585	174,839	44,873	177,399	54,403	274,592	55.6%
May	27,148	119,273	30,198	139,671	51,299	226,139	47,054	224,454	64,235	338,827	50.6%
June	25,454	144,726	35,573	175,244	59,293	285,432	44,560	269,013	60,042	398,869	45.5%
July	24,092	168,818	38,663	213,907	47,268	332,700	56,569	325,583	68,463	467,332	42.6%
August	28,921	197,739	55,869	269,776	50,659	383,359	58,218	383,801	82,833	550,166	43.4%
September	25,410	223,149	44,537	314,313	49,452	432,810	53,745	437,546	86,783	636,949	46.1%
October	25,076	248,225	44,945	359,258	46,642	479,452	53,891	491,437			
November	42,141	290,366	46,588	405,846	77,612	557,064	65,400	556,837			
December	21,561	311,927	41,301	447,147	42,654	599,718	73,172	630,009			
TOTAL	311,927		447,147		599,718		630,009		636,949		

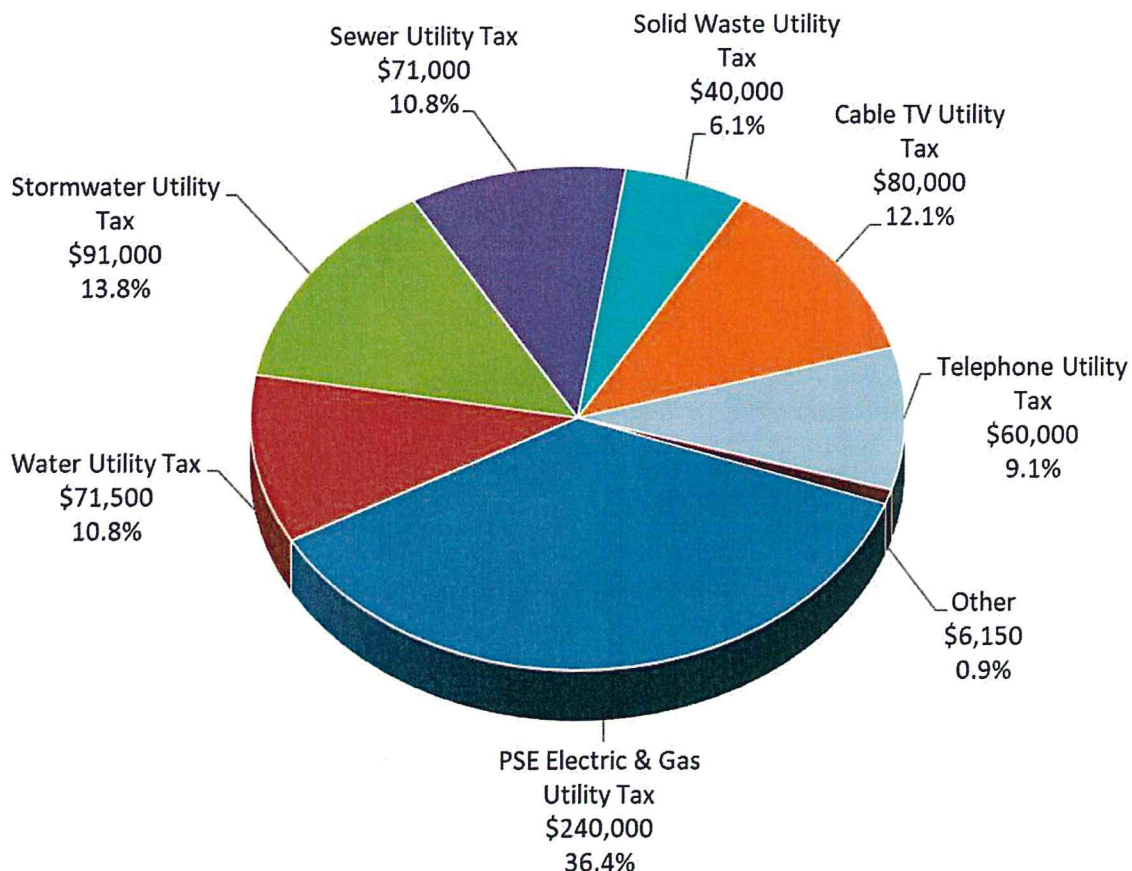
Criminal Justice taxes are an additional local sales/use tax of 0.1 percent to be used for criminal justice programs. This tax is levied by the county and is imposed countywide, but the receipts are shared with King County cities, based on population. Of the revenues collected for criminal justice, 1 percent is retained for administration, 10 percent is distributed to the county and 90 percent goes to cities on a per-capita basis based on their official April 1 populations. Black Diamond's population is currently 4,525.

2020 BLACK DIAMOND PRELIMINARY BUDGET

Utility Taxes are collected for the city at the rate of 6% for electrical, telephone, cable TV, sewer, water and gas utilities. The stormwater utility tax is 18%. The Ten Trails development is driving the increase in this revenue source, primarily due to Water Utility Taxes from irrigation. Other agencies, such as telephone and cable, are seeing trend decreases.

General Fund Utility Tax & Misc Revenue	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 PSE Electric & Gas Utility Tax	245,985	231,896	260,000	136,418	240,000	(20,000)	-7.7%
2 Water Utility Tax	48,304	61,294	80,000	30,866	71,500	(8,500)	-10.6%
3 Stormwater Utility Tax	70,922	70,724	82,000	47,134	91,000	9,000	11.0%
4 Sewer Utility Tax	50,375	55,246	54,600	27,823	71,000	16,400	30.0%
5 Solid Waste Utility Tax	46,854	44,110	44,814	20,888	40,000	(4,814)	-10.7%
6 Cable TV Utility Tax	87,934	76,178	82,000	42,054	80,000	(2,000)	-2.4%
7 Telephone Utility Tax	77,071	75,832	70,000	32,136	60,000	(10,000)	-14.3%
8 Gas Utility Tax	209	120	100	72	150	50	50.0%
9 Pull Tabs and Punch Board Tax	5,086	8,011	5,400	3,192	6,000	600	11.1%
10 Total Utility Taxes & Misc Revenue	\$ 632,739	\$ 623,411	\$ 678,914	\$ 340,584	\$ 659,650	\$ (19,264)	-2.8%

General Fund Utility Taxes \$659,650



Intergovernmental Revenue includes grants, entitlements, shared revenues and payments for goods and services provided to the city from the State or other governmental entities. They include per capita distributed revenues such as liquor excise and profit taxes and state and federal grants. Black Diamond's sales tax collections have exceeded the maximum allowed to be able to receive the state sales tax assistance.

General Fund Intergovernmental	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 State Public Def Grant	-	4,000	4,000	4,000	-	(4,000)	-100.0%
2 State Grant-Court Judicial alloc	-	-	-	702	700	700	0.0%
3 Sales Tax Assistance from State	76,017	15,075	-	4,670	5,000	5,000	0.0%
4 Liquor Excise Tax	20,751	21,915	22,000	11,947	29,700	7,700	35.0%
5 Liquor Board Profits	36,347	35,919	36,000	17,773	36,000	-	0.0%
6 KC Recycle Grant EH 53669	10,090	22,090	10,000	9,115	16,000	6,000	60.0%
7 KC EMS VLS Contract	57,013	58,507	60,000	-	62,000	2,000	3.3%
8 Total Intergovernmental Revenue	\$ 200,217	\$ 157,506	\$ 132,000	\$ 48,207	\$ 149,400	\$ 17,400	13.2%

Community Development Revenue includes fees related to land use and construction activities such as plan checks and land use fees, building, mechanical and plumbing permits. This revenue does not include revenues from the Master Plan Development Team reviews. Estimates next year continue to be promising, as the city continues significant increases in building activity.

Community Development	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 Building Permits	95,296	786,330	650,000	479,226	720,000	70,000	10.8%
2 Mechanic Permits	11,277	28,389	20,000	23,285	35,000	15,000	75.0%
3 Plumbing Permits	8,496	32,077	22,000	23,404	35,000	13,000	59.1%
4 Other Permits	9,616	(1,360)	9,600	16,376	26,800	17,200	179.2%
5 Total Permits	124,685	845,436	701,600	542,291	816,800	115,200	16.4%
6 Plan Check Review Fees	98,003	377,270	140,000	242,659	300,000	160,000	114.3%
7 Fire Plan Check Fees	2,430	2,608	3,000	915	2,500	(500)	-16.7%
8 Various Land Use Fees	18,116	5,277	4,000	10,094	24,500	20,500	512.5%
9 Various Shoreline Fees	4,870	4,069	3,100	1,785	3,000	(100)	-3.2%
10 <i>CD Staff Review Fees</i>	6,213	7,261	3,600	4,660	6,500	2,900	80.6%
11 SEPA Checklist/Misc. appeals	4,069	1,571	1,000	1,084	2,000	1,000	100.0%
12 Other Land Use Fees	2,984	2,990	250	2,778	6,750	6,500	2600.0%
13 Total Land Use and Misc Fees	136,686	401,045	154,950	263,975	345,250	190,300	122.8%
14 Hearing Examiner Fees	3,331	-	-	-	-	-	0.0%
15 Technology Cost Recovery Fee	12,890	36,262	25,000	24,142	40,000	15,000	60.0%
16 Copies of Maps, Books, Documents etc	425	856	1,000	213	500	(500)	-50.0%
17 Deposits	50,219	18,193	20,000	(362)	-	(20,000)	-100.0%
18 Total Community Development Rev.	\$ 328,236	\$ 1,301,792	\$ 902,550	\$ 830,259	1,202,550	\$ 300,000	33.2%

Police Department Revenue includes intergovernmental funding from criminal justice funds and payments for police services provided by the city to other governmental entities. Other revenue includes traffic school, which has increased considerably due to recent emphasis on the program, gun permits and fingerprinting revenue as well as donations and other minor sources. An increase in the criminal justice distribution is also expected next year. Grants we are applying for in 2019 include:

- **Marine, Washington State Parks** – the City receives annual monies from the State, divided amongst King County agencies, from VRF (vessel registration fees). In 2019, we continued to receive federal grant funds to support our efforts on Lake Sawyer. Because our officers do an excellent job with our marine program (education, outreach and inspections), we have been able to secure federal grant monies, which has allowed us to carry over our VRF funds for several years. We have applied again for 2020.
- **Traffic Safety Equipment funds** – The WA. State Traffic Safety Commission usually offers grant money to purchase traffic safety equipment such as radars, lidars, and portable breath tests. This year, with funding offered, we will request two new radar units.
- **Traffic Safety (including DUI/seatbelt emphasis) and CIT Crisis Intervention Training (staffing reimbursement for backfill)** – This funding is received through the WA. State Traffic Safety Commission for overtime to conduct emphasis patrols. These patrols typically cover a target area of DUI enforcement, seatbelt, distracted driving, and speed. The amount varies each year.
- **BJA Bulletproof Grant**- This federal grant, when applied for and approved covers the cost of half of a bulletproof vest. We continue to apply for and obtain BJA vest funds every year.

Police Department Revenue	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 Criminal Justice Distribution	125,644	136,911	135,200	68,140	138,000	2,800	2.1%
2 Police Traffic School Fee	47,528	181,260	178,000	78,917	162,000	(16,000)	-9.0%
3 Vessel Registration Boat Safety	11,533	12,213	13,000	13,250	13,500	500	3.8%
4 Police Grants	22,801	24,389	22,000	9,863	22,700	700	3.2%
5 Electronic Home Monitoring	240	46	100	-	100	-	0.0%
6 Police Records and Misc.	454	458	300	328	600	300	100.0%
7 Gun Permits and Fingerprinting	2,453	2,465	2,300	1,034	2,400	100	4.3%
8 DARE Donations from Private Sources	500	500	500	500	500	-	0.0%
9 Reimbursements & Refunds	70,626	22,736	28,500	9,207	22,500	(6,000)	-21.1%
10 Total Police Department Revenue	\$ 281,779	\$ 380,977	\$ 379,900	\$ 181,239	\$ 362,300	\$ (17,600)	-4.6%



Native Viola

Municipal Court Revenue includes all revenue associated with the Black Diamond Municipal Court. As the Police Department is able to rehire frozen and unfilled positions, they are better able to concentrate on traffic control and increase revenue to the Court. However, with an emphasis on Traffic School this year, less Court revenue has resulted.

Municipal Court Revenue	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 Court Traffic Infractions	53,713	87,188	95,000	46,141	95,000	-	0.0%
2 Administration/Correction Fees	19,391	28,224	26,350	11,015	24,400	(1,950)	-7.4%
3 Court Mand. Insurance Costs	1,218	1,158	1,350	255	1,000	(350)	-25.9%
4 Court Parking Fines	5,610	3,578	2,700	465	1,000	(1,700)	-63.0%
5 Court Criminal Traffic Misd.	3,754	6,912	8,100	4,748	8,100	-	0.0%
6 Court Cost Recoopment	2,616	6,100	8,000	3,781	7,000	(1,000)	-12.5%
7 Court DUI Fines	1,442	3,098	2,700	1,195	2,700	-	0.0%
8 Court Other Revenue	1,267	3,896	7,150	358	5,800	(1,350)	-18.9%
9 Total Municipal Court Revenue	\$ 89,010	\$ 140,154	\$ 151,350	\$ 67,959	\$ 145,000	\$ (6,350)	-4.2%

Cable Franchise Fees and Business Licenses are collected from a 5% cable franchise fee. Business license revenue helps cover the cost of public safety.

Cable Franchise Fees and Business Licenses Revenue	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 Cable Franchise Fees	76,672	72,746	80,000	36,604	73,000	(7,000)	-8.8%
2 Business License	23,970	35,965	31,000	16,750	31,000	-	0.0%
3 Total Franchise/Business License F	\$ 100,642	\$ 108,711	\$ 111,000	\$ 53,354	\$ 104,000	\$ (7,000)	-6.3%

Other General Fund Revenue sources include parking fees at Lake Sawyer, passport revenue, gym revenue, the cemetery, and investment interest.

Other General Fund Revenue	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 Lake Sawyer Parking Fee	22,322	20,343	21,000	7,977	21,000	-	0.0%
2 Gym Revenue	8,083	18,297	14,400	7,615	14,400	-	0.0%
3 Cemetery Revenue	7,670	4,700	6,000	14,700	8,500	2,500	41.7%
4 Passports	7,247	7,037	8,800	-	9,000	200	2.3%
5 Investment Interest	15,059	34,549	26,200	29,641	61,200	35,000	133.6%
6 Other and Miscellaneous	8,808	334	500	-	-	(500)	-100.0%
7 Total General Other Fund Revenue	\$ 69,189	\$ 85,259	\$ 76,900	\$ 59,933	\$ 114,100	\$ 37,200	48.4%

2020 BLACK DIAMOND PRELIMINARY BUDGET

Funding Agreement Revenue is Master Planned Development Team revenue that covers ongoing costs.

Funding Agreement Revenue	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 Funding Agreement Revenue	627,203	981,440	829,505	452,177	906,176	76,671	9.2%
2 Total Funding Agreement Op. Rev.	\$ 627,203	\$ 981,440	\$ 829,505	\$ 452,177	\$ 906,176	\$ 76,671	9.2%

Funding Agreement Consultant Revenue	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 Building & Plan Chec Services	-	171,528	350,000	127,423	550,000	200,000	57.1%
2 Building Inspector	-	15,101	-	-	50,000	50,000	0.0%
3 Fiscal Reimbursements	-	-	10,000	-	20,000	10,000	100.0%
4 Civil Engineering Reimbursements	469,644	404,659	575,000	228,737	575,000	-	0.0%
5 Traffic Reimbursements	13,360	32,272	400,000	39,139	400,000	-	0.0%
6 Legal Reimbursements	29,535	62,005	50,000	81,878	80,000	30,000	60.0%
7 Environmental Reimbursements	2,750	14,675	30,000	13,716	40,000	10,000	33.3%
8 Geotech Reimbursements	47,455	15,202	25,000	19,025	40,000	15,000	60.0%
9 Surveyor Reimbursements	3,326	18,660	30,000	12,421	30,000	-	0.0%
10 Hearing Examiner Reimbursements	3,197	2,480	50,000	17,104	50,000	-	0.0%
11 Ten Trails LLC - Multi Family	-	-	-	20,000	-	-	0.0%
12 Total Funded Consultants	\$ 569,268	\$ 736,582	\$ 1,520,000	\$ 559,443	\$ 1,835,000	\$ 315,000	20.7%

Beginning General Fund Revenue is the money in the city's cash and investment accounts that carry over from the prior year's ending balance after all expenditures.

Beginning Cash and Investments	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 Beg Cash & Invest Unreserved Gen Gov	1,336,570	1,154,656	1,303,173	1,794,461	2,324,486	1,021,313	78.4%
2 Beg Cash & Invest Unreserved Developer	118,500	63,000	63,000	63,000	63,000	-	0.0%
3 Total Beginning Fund Balance	\$ 1,455,070	\$ 1,217,656	\$ 1,366,173	\$ 1,857,461	\$ 2,387,486	\$ 1,021,313	74.8%

Total General Fund Sources of Revenue	Actual 2017	Actual 2018	Budget 2019	Actual 2019 Thru June	2020 Preliminary Budget	Budget \$ Change	Budget % Change
1 Total General Fund Sources	\$ 6,451,729	\$ 7,893,974	\$ 8,454,859	\$ 5,702,514	\$ 10,515,196	\$ 2,060,337	24.4%

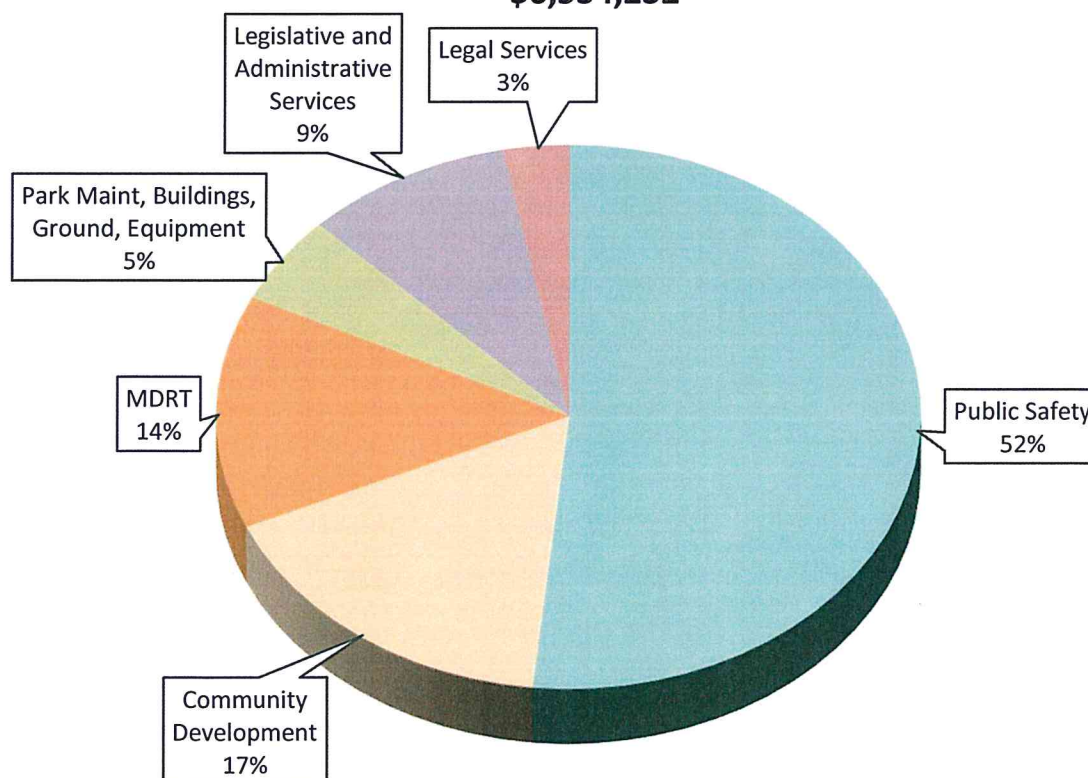


General Fund Expenditures

Expenditure Comparisons 2017 - 2020 by Function

	2017 Actual	2018 Actual	2019 Budget	2020 Budget	% of Total
Public Safety	2,522,578	2,849,948	2,995,053	3,373,469	51.6%
Community Development	367,757	709,884	854,323	1,091,399	16.7%
MDRT	726,116	803,187	829,505	906,176	13.9%
Park Maint, Buildings, Ground, Equipment	226,483	252,205	269,834	343,614	5.3%
Legislative and Administrative Services	454,527	491,758	557,583	619,574	9.5%
Legal Services	322,335	186,732	156,500	200,000	3.1%
Total General Fund Operations	4,619,795	5,293,713	5,662,798	6,534,232	100.0%

2020 Total GF Operating Expenditure Budget \$6,534,232



General Fund – Department Level Expenditure Summaries

Legislative – City Council - Expenditures

This department budget supports the Councilmembers who are elected to serve four-year terms at large and represent all Black Diamond residents.

The City Council accomplishes city business during regular meetings and work studies each month. Council duties include approving the annual budget, authorizing inter-local agreements and contracts and deliberating on and passing ordinances and resolutions to set city policies. Six Councilmembers receive a stipend of \$160 per month, and the Mayor Pro Tem receives \$200 per month. Council positions increased to seven in fall of 2019

Legislative - City Council Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	10,080	10,080	10,080	5,040	13,920	3,840	38.1%
2 Benefits	826	825	829	413	1,121	292	35.2%
3 Salaries and Benefits	10,906	10,905	10,909	5,453	15,041	4,132	37.9%
4 Charges for Services	1,712	2,038	5,265	612	7,300	2,035	38.7%
5 Total Legislative Expenditures	\$12,618	\$12,943	\$16,174	\$6,064	\$22,341	\$6,167	38.1%

Executive – Mayor's Office - Expenditures

The Mayor is the Chief Executive Officer of Black Diamond and is directly elected by popular vote by the citizens of Black Diamond for a four-year term. Mayoral duties include overseeing city administration, presiding over all meetings of the Council, signing and enforcing all ordinances, appointing and removing appointed officials, signing contracts entered into by the city, and representing the city in meetings and events held outside of Black Diamond.

The Mayor is paid a stipend of \$1,000 per month. Other costs include travel and fees for the Association of Washington Cities Annual Conference and Mayor's Exchange.

Executive - Mayor's Office Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	12,000	12,000	12,000	6,000	12,000	-	0.0%
2 Benefits	1,055	1,059	1,063	527	1,057	(6)	-0.6%
3 Salaries and Benefits	13,055	13,059	13,063	6,527	13,057	(6)	-0.05%
4 Office and Operating Supplies	-	-	100	30	100	0	0.0%
5 Charges for Services	527	1,321	2,500	606	2,600	100	4.0%
6 Total Mayors Office Expenditures	\$13,583	\$14,380	\$15,663	\$7,163	\$15,757	\$94	0.6%

Administrative Services - Expenditures

This department includes the City Clerk, Finance, Human Resources, Utility Billing, Information Technology and Central Services, which captures shared costs for General Fund departments such as supplies, software maintenance costs, copier costs, postage, advertising, utilities, custodial services, building insurance, credit card and banking fees. Costs that benefit a variety of departments are paid from Central Services and then allocated through cost allocations. The 2020 budget increase is due to salary step progression, Election costs, State Auditor costs, an increase due to the IT Manager going from 80% to 100% FTE.

Administrative Services Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	272,267	277,896	320,048	138,703	319,774	(274)	-0.1%
2 Benefits	112,301	105,061	112,069	50,786	147,134	35,065	31.3%
3 Total Salaries and Benefits	384,568	382,957	432,117	189,488	466,908	34,791	8.1%
4 Office and Operating Supplies	3,486	822	4,100	(613)	7,830	3,730	91.0%
5 Charges for Services	39,997	41,137	67,729	12,690	76,738	9,009	13.3%
6 Voter Costs and Registration	276	23,630	21,800	11,813	30,000	8,200	37.6%
7 Capital Outlay (pool car in 2018)	-	15,889	-	-	-	0	0.0%
8 Total Administrative Expenditures	\$428,326	\$464,435	\$525,746	\$213,378	\$581,476	\$55,730	10.6%
9 By Department							
10 City Clerk	161,147	147,026	176,810	62,238	194,729	17,919	10.1%
11 Finance Department	217,553	230,725	252,527	117,415	259,887	7,360	2.9%
12 Information Technology	40,478	59,483	68,383	31,658	98,744	30,361	44.4%
13 Central Services	9,148	27,201	28,026	2,068	28,116	90	0.3%
14 Total Administrative Expenditures	\$428,326	\$464,435	\$525,746	\$213,378	\$581,476	\$55,730	10.6%



Deer Orchid

Legal Department – Expenditures

The City Attorney provides civil legal service, preparing and review of ordinances and other legal documents to which the city is a party, maintaining up-to-date legal research materials including pending and adopted state legislation with municipal impact and personnel matters. A percentage of legal costs are shared with the MDRT, Street and Utility Fund budgets. Increases are due to ongoing legal appeals.

Legal Service Expenditures		2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1	General Government	43,724	36,376	64,000	10,321	65,000	1,000	1.6%
2	Lawsuits and Public Disclosures	257,446	119,313	40,000	5,846	77,500	37,500	93.8%
3	Union/General Employment	21,164	31,042	22,500	6,393	27,500	5,000	22.2%
4	Code Enforcement	-	-	30,000	905	30,000	0	0.0%
5	Total Legal Service Expenditures	\$322,335	\$186,732	\$156,500	\$23,465	\$200,000	\$43,500	27.8%

Municipal Court – Expenditures

The Black Diamond Municipal Court is one of limited jurisdiction. The Court operates adjacent to the Police Department on Lawson Street. Court cases involve infractions, misdemeanors and gross misdemeanors. Other matters such as felony cases are filed and disposed of in King County Superior Court.

Court is in session and is open to the public the 2nd and 4th Wednesday of each month. Budget for Court includes contracted services provided by a Judge, a Court Administrator and a full time Court Clerk. Budget is also provided for security and other miscellaneous expenses such as interpreters, office supplies and training. The 2020 budget increase is due to more Jury trials and the addition of a part time court clerk.

Municipal Court Expenditures		2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1	Wages	106,907	135,836	141,881	69,416	163,350	21,469	15.1%
2	Benefits	36,953	48,265	49,923	22,169	57,382	7,459	14.9%
3	Salaries and Benefits	143,860	184,101	191,804	91,585	220,732	28,928	15.1%
4	Office and Operating Supplies	1,419	3,018	4,100	664	4,600	500	12.2%
5	Charges for Services	39,980	61,143	65,364	31,479	79,730	14,366	22.0%
6	Police Security	7,708	8,307	15,000	5,220	17,000	2,000	13.3%
7	Total Municipal Court Exp	\$192,968	\$256,570	\$276,268	\$128,948	\$322,062	\$45,794	16.6%

Court Legal Services		2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
8	Prosecuting Attorney	26,000	51,172	41,000	17,000	45,500	4,500	11.0%
9	Defense Attorney	30,800	36,525	42,500	11,750	49,500	7,000	16.5%
10	Total Court Legal	\$56,800	\$87,697	\$83,500	\$28,750	\$95,000	\$11,500	13.8%

Police Department – Expenditures

OUR VISION

With our values at the forefront, the Black Diamond Police Department will be an open, friendly, and community-minded organization devoted to quality public service. We aspire to be a model of character and service. We will emphasize the development of professional knowledge and leadership skills at every level of our organization. We will promote an atmosphere of public trust and confidence through professional conduct, being responsive to community needs, and accountable to those we serve.

MISSION

The Black Diamond Police Department will strive to maintain the trust and confidence of our citizens through proactive policing and demonstration of our core values.

Integrity - Committed to providing quality service by consistently holding ourselves to the highest moral and ethical principles.

Professionalism - Committed to providing the community with exceptional law enforcement by developing our personnel through effective training and leadership.

Excellence - Committed to providing innovative solutions to issues by working in partnership with our community.

Teamwork - Committed to providing a quality work environment by promoting coordination, cooperation, and communication with our members.

2020 Police Budget

Along with step progressions, inflationary adjustments were added to the Police budget. Jail Costs and Valley Com rates are rising next year. The overall increase in 2020 to the Police Department is due to the addition of a new officer and vehicle.

Police Department Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	951,124	1,029,871	1,074,328	492,723	1,168,537	94,209	8.8%
2 Benefits	341,291	361,231	404,795	163,388	449,356	44,561	11.0%
3 Salaries and Benefits	1,292,415	1,391,102	1,479,123	656,111	1,617,893	138,770	9.4%
4 Office and Operating Supplies	44,096	62,984	55,100	25,958	72,700	17,600	31.9%
5 Charges For Services	91,339	96,186	89,532	46,780	128,128	38,596	43.1%
6 Capital Outlay	5,117	1,817	3,000	1,097	3,000	0	0.0%
7 Debt Service to Sewer Reserves	-	32,800	32,800	34,880	34,560	1,760	5.4%
8 Transfer to Equip Replace Fund	-	50,000	-	-	60,000	60,000	0.0%
9 Subtotal Police Expenditures	\$1,432,967	\$1,634,890	\$1,659,555	\$764,826	\$1,916,281	256,726	15.5%
10 Jail Costs	73,190	80,854	85,000	20,096	85,150	150	0.2%
11 Building Maintenance	22,204	25,119	26,880	12,266	28,450	1,570	5.8%
12 Civil Service	7,535	824	4,200	2,293	8,300	4,100	97.6%
13 Communications	179,906	185,938	240,100	67,655	241,000	900	0.4%
14 Marine Program	16,182	21,814	25,000	6,106	29,000	4,000	16.0%
15 Criminal Justice	26,258	22,489	30,700	19,395	34,850	4,150	13.5%
16 Total Police Department Expenditures	\$1,758,243	\$1,971,927	\$2,071,435	\$892,637	\$2,343,031	\$271,596	30.4%

Police Debt Service

Issue Date	Issue Amount	Type	Purpose	Maturity Date	Loan Balance	Payments Principal	Interest	Total Debt Service
					12/31/2018			2018
2017	160000	Internal	Police Vehicles	2022	160,000	32,000	800	32,800
					12/31/2019			2019
					32,800	32,000	800	32,800
					12/31/2020			2020
					32,800	32,000	800	32,800
					12/31/2021			2021
					32,800	32,000	800	32,800
					12/31/2022			2022
2022				Paid	32,800	32,000	800	32,800
Total Equipment Replacement Fund Service (2017 - 2021)								164,000

Fire Department - Expenditures

The City of Black Diamond contracts with Mountain View Fire and Rescue, formerly King County Fire District No. 44, for fire services. The department's responsibilities include providing a minimum of two personnel on duty 24 hours a day, seven days a week in Black Diamond and providing rescue, fire suppression, fire prevention, fire marshal services, emergency medical services, disaster services, hazardous materials response, dispatch services, administrative services and public education activities to citizens. Fire investigation services are contracted through the King County Sheriff's Department. An increase of 2.3% over estimated budget this year was built into the 2020 budget to recognize cost of living adjustments and maintenance expenditures.

Fire Department Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 MT. View Fire District Contract	504,910	520,058	535,600	269,910	552,236	16,636	3.1%
2 Charges for Services	9,450	12,238	23,050	18,079	19,140	(3,910)	-17.0%
3 Total Fire Department Expenditures	\$514,360	\$532,295	\$558,650	\$287,989	\$571,376	\$12,726	2.3%



Seattle Area Summer Wildflowers

Community Development - Expenditures

This department provides for the city's long-range planning, and land use and building permitting functions. The department also provides staffing to the City Planning Commission and performs code enforcement activities to address nuisances, code violations, and other issues. The 2020 budget increase is due to general growth and the addition of a Code Compliance Officer/Building Inspector.

Community Development Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	121,384	190,683	423,530	132,923	441,168	17,638	4.2%
2 Benefits	43,077	78,132	189,775	57,368	244,890	55,115	29.0%
3 Salaries and Benefits	164,461	268,815	613,305	190,291	686,058	72,753	11.9%
4 Office and Operating Supplies	2,325	3,706	3,450	2,377	3,600	150	4.3%
5 Charges for Services	198,525	411,670	202,568	29,876	366,741	164,173	81.0%
6 Capital Outlay (veh/software)	-	25,693	35,000	1,419	35,000	0	0.0%
7 Total Community Dev. Expenditures	\$365,311	\$709,884	\$854,323	\$223,963	\$1,091,399	\$237,076	27.8%
8 By Department							
9 Code Enforcement	-	3,829	53,222	10,412	105,014	51,792	97.3%
10 Permitting	346,108	673,092	709,918	183,314	852,605	142,687	20.1%
11 Long Range Planning	21,649	32,963	91,183	30,237	133,780	42,597	46.7%
12 Total Charges for Services	\$367,757	\$709,884	\$854,323	\$223,963	\$1,091,399	\$237,076	27.8%

The significant increase in Community Development in 2020 is due to the anticipated permitting demands from the new construction in the Ten Trails development and the addition of a new position. Capital outlay in 2020 includes new permitting software.



Tiger Lily

Master Development Review Team – Expenditures

This department was established to provide specific focus on the Master Planned Developments. There are two developments, Ten Trails and Lawson Hills. The review team and MDRT consultants are 100% funded by the developer. The team works closely with consultants hired to assist with financial analysis, civil and traffic engineering, environmental, surveying and geotechnical services. Their services are used to provide consulting and review of the Master Plan Developments according to the development agreements.

Infrastructure and landscaping are in, and homes are being constructed and beginning to sell.

MDRT Funding Agreement Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	374,282	506,099	541,385	250,199	576,350	34,965	6.5%
2 Benefits	131,151	162,955	174,850	84,005	197,941	23,091	13.2%
3 Salaries and Benefits	505,433	669,054	716,235	334,204	774,291	58,056	8.1%
4 Office and Operating Supplies	7,663	8,588	13,600	3,156	14,600	1,000	7.4%
5 Charges for Service	213,020	82,931	99,670	43,946	117,285	17,615	17.7%
6 Capital Outlay	-	42,614	-	-	-	-	0.0%
7 Total MDRT Expenditures	\$726,116	\$803,187	\$829,505	\$381,305	\$906,176	\$76,671	9.2%

MDRT Funding Agreement Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 MDRT Legal Services	-	69,805	50,000	59,068	80,000	30,000	60.0%
2 MDRT Fiscal Analysis	43,193	-	10,000	-	20,000	10,000	100.0%
3 MDRT Civil Engineering	-	341,012	575,000	139,174	575,000	0	0.0%
4 MDRT Traffic Engineering	533,939	41,442	400,000	45,504	400,000	0	0.0%
5 MDRT Environmental Consultant	12,979	15,778	30,000	15,274	40,000	10,000	33.3%
6 MDRT Geotech	4,935	16,462	25,000	23,485	40,000	15,000	60.0%
7 MDRT Surveyor	3,925	13,024	30,000	9,860	30,000	0	0.0%
8 Hearing Examiner	10,189	2,480	50,000	17,104	50,000	0	0.0%
9 MDRT- Prof Svcs - Planning	3,197	227,698	350,000	121,733	550,000	200,000	57.1%
10 Village at Ten Trails	-	15,101	-	-	50,000	50,000	0.0%
11 Total MDRT Consultant Expenditures	\$612,357	\$742,800	\$1,520,000	\$431,202	\$1,835,000	\$315,000	20.7%

Parks Department - Expenditures

The Parks Department operates and maintains the following amenities: a basketball court, tennis court, skate park, three picnic areas, a boat launch, five coal car city entry monuments, BMX bike track, swimming area, 143 acres of passive lake front park with trails, city center viewing park, the historical monument park, two playground facilities and landscaping around the police building. The Parks Department provides the insurance, utilities and maintenance for the Recreation Center (gym), and utilities plus insurance coverage for the local historical museum. Costs associated with the ownership of resource lands also falls to the Parks Department. The 2020 budget increase is due to additional part time summer help and Gym management.

Parks Department Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	22,561	11,444	23,910	5,507	45,640	21,730	90.9%
2 Benefits	7,683	4,733	10,491	2,071	9,608	(883)	-8.4%
3 Salaries and Benefits	30,244	16,177	34,401	7,578	55,248	20,847	60.6%
4 Office and Operating Supplies	5,541	8,620	8,860	3,697	10,370	1,510	17.0%
5 Charges for Services	35,442	43,728	51,653	29,357	55,528	3,875	7.5%
6 Transfer to Equipment Rental	-	7,000	7,000	7,000	7,000	0	0.0%
7 Total Parks Expenditures	\$71,228	\$75,525	\$101,914	\$47,632	\$128,146	\$26,232	25.7%
8 By Department							
9 Museum	5,886	7,892	9,186	4,167	10,536	1,350	14.7%
10 Community Center	10,000	10,000	15,000	15,000	15,000	-	0.0%
11 Labor Day/Miner Day	-	-	3,000	-	3,000	0	0.0%
12 Gym	11,568	16,063	11,496	4,932	21,800	10,304	89.6%
13 Parks	43,773	41,570	63,232	23,533	77,810	14,578	23.1%
14 Total Charges for Services	\$71,228	\$75,525	\$101,914	\$47,632	\$128,146	\$26,232	25.7%



Lake Reeds

Black Diamond Cemetery - Expenditures

Black Diamond Historical Cemetery is in Black Diamond. The cemetery was founded in 1884. It sits on Cemetery Hill Road, off Roberts Drive.

The earliest gravestone dates back to 1880 and now contains over 1,100 graves. The tombstones show cultural diversity and tragedy that existed in town when coal mining was at its peak. At least half a dozen graves belong to those of mine workers who died in explosions in 1902, 1910 and 1915. Graves mark residents who came from countries such as Italy, Australia, Russia and Germany. A Civil War veteran was laid to rest there, as well as children who died in the early 1900s due to epidemics of smallpox and influenza.

The city operates and maintains the historic Black Diamond Cemetery. This involves coordinating burials, sale of plots, providing physical burial, and maintaining the grounds. The burial fees are set to cover the costs associated with the services. The Public Works crew mows and trims the cemetery once a week during the heavy grass growing months and once every two weeks or so for the drier months during the growing season. The 2020 budget increase is due to additional part time summer intern to update and reconcile our Cemetery records

Cemetery Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	9,809	6,030	6,923	2,793	19,154	12,231	176.7%
2 Benefits	4,137	2,586	2,761	1,134	5,363	2,602	94.2%
3 Salaries and Benefits	13,946	8,616	9,684	3,927	24,517	14,833	153.2%
4 Office and Operating Supplies	296	438	1,989	200	1,989	0	0.0%
5 Charges for Services	1,307	1,341	1,977	773	2,154	177	9.0%
6 Excise Taxes	-	65	100	26	100	0	0.0%
7 Cemetery Lot Buy Back	81	2,500	-	-	-	0	0.0%
8 Total Cemetery Expenditures	\$15,630	\$12,961	\$13,750	\$4,926	\$28,760	\$15,010	109.2%



California poppy, *Eschscholzia californica*

Facilities, Grounds Department and Special Programs - Expenditures

The City of Black Diamond's Facilities Department is responsible for the long-term planning of the city's building and equipment needs and to handle the daily needs of all departments in repair, replacement and installation of fixtures, furniture and equipment. The 2020 budget increase is due to additional funds for Campus Improvements and Equipment.

Facilities, Grounds and Building Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	18,160	18,864	19,527	11,443	18,255	(1,272)	-6.5%
2 Benefits	16,881	17,474	17,653	8,912	17,095	(558)	-3.2%
3 Total Salaries and Benefits	35,041	36,339	37,180	20,355	35,350	(1,830)	-4.9%
4 Office and Operating Supplies	3,440	5,221	5,000	1,675	4,600	(400)	-8.0%
5 Charges for Services	8,002	8,406	4,378	1,737	6,908	2,530	57.8%
6 Build Rental, Maint., Equip Leases	-	-	-	-	60,000	60,000	0
7 Total Facilities Expenditures	\$46,483	\$49,965	\$46,558	\$23,768	\$106,858	\$60,300	129.5%

Special Program Expenditures	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Emergency Management	207	1,460	5,200	375	6,800	1,600	30.8%
2 Recycling Costs	16,695	16,514	11,000	9,344	17,300	6,300	57.3%
3 Clean Air Assessment	3,355	3,432	3,600	3,429	3,600	0	0.0%
4 Animal Control	4,477	10,442	11,000	-	13,000	2,000	18.2%
5 Mental Health	1,141	1,159	1,200	596	1,300	100	8.3%
6 Total Special Program Expenditures	\$25,875	\$33,006	\$32,000	\$13,745	\$42,000	\$10,000	31.3%

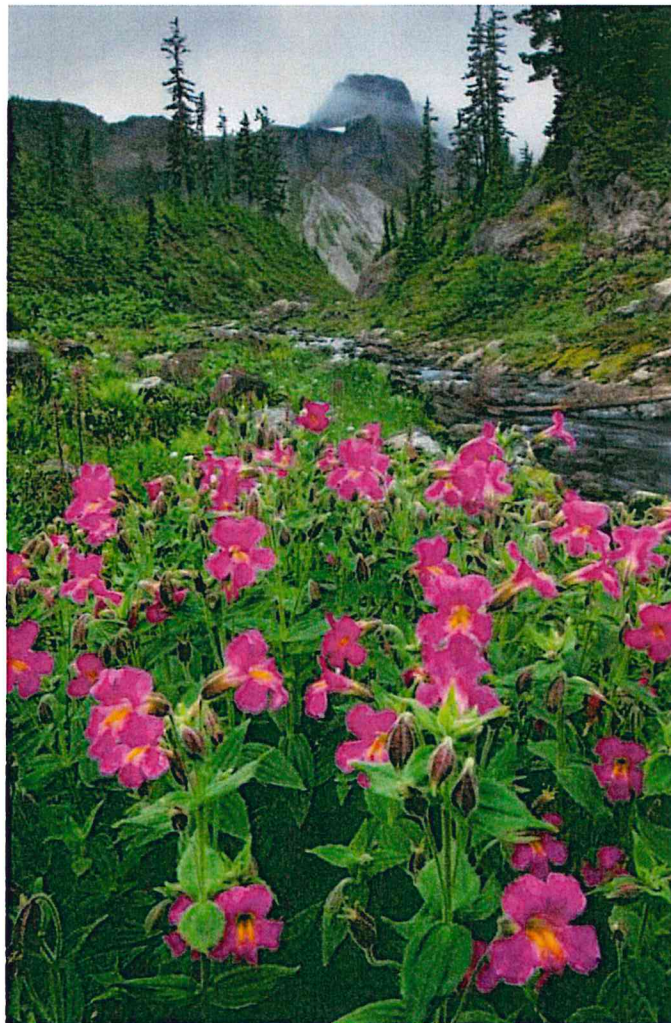
Ending Fund Balance and General Fund Totals	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Ending Cash and Invest Unreserved	1,193,852	1,857,461	1,209,061	2,888,861	2,082,964	873,903	72.3%
2 Ending Cash and Invest Developer	63,000	-	63,000	63,000	63,000	0	0.0%
3 Contingency \$.375 Per \$1,000 AV	(39,195)	-	-	-	-	0	0.0%
4 Total Ending Fund Balance	1,217,657	1,857,461	1,272,061	2,951,861	2,145,964	873,903	68.7%
5 Total General Fund Uses	\$6,451,729	\$7,893,974	\$8,454,859	\$5,702,514	\$10,515,196	\$2,060,337	24.4%



White Glacier Lilies

Special Revenue Funds

These are funds established by governments to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.



Purple Monkey Flower (North Cascades)

Street Fund

Street Department responsibilities include maintaining, planning and upgrading public streets and sidewalks. Major maintenance activities include maintaining the street signs, pavement stripes and markings, roadside brush, trees and vegetation control, streetlights, pavement, signals, sidewalks and shoulder grading. Other activities include managing the right of way, street capital planning, seeking and managing grant funds and addressing traffic safety issues.

Revenues from gas tax and Transportation Benefit District (TBD) car tab fees are the primary sources of funds for the Street Department. Most Washington cities struggle to pay for street maintenance costs, as shared gas tax revenue doesn't keep pace with the costs. Beginning in mid-2015, the city created a Transportation Benefit District (TBD), which receives \$20 per car registered to Black Diamond residents or businesses. This money is required to be used exclusively for road maintenance and operations.

Street Fund 101	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	129,840	134,234	103,964	114,449	85,449	(18,515)	-17.8%
3 Street Gas Tax	94,967	94,906	95,015	42,780	87,200	(7,815)	-8.2%
4 Right of Way Permit	17,676	11,609	14,000	3,682	12,000	(2,000)	-14.29%
5 Other Permits and Misc. Rev	16,066	29,920	22,516	10,190	36,155	13,639	60.6%
6 Subtotal Operating Revenue	128,709	136,435	131,531	56,652	135,355	3,824	2.9%
7 Transfer in From TBD Fund	-	112,000	120,000	50,000	100,000	(20,000)	-16.7%
8 Transfer in REET II	100,000				70,000	70,000	
9 Subtotal Street Fund Revenue	228,709	248,435	251,531	106,652	305,355	53,824	21.4%
10 Total Street Fund Sources	\$487,258	\$519,104	\$487,026	\$277,753	\$390,804	(\$96,222)	-19.8%

Street Fund 101	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures							
2 Wages	88,102	103,645	124,268	51,828	127,843	3,575	2.9%
3 Benefits	42,818	49,007	67,474	25,451	67,075	(399)	-0.59%
4 Salary and Benefits	130,920	152,652	191,742	77,279	194,918	3,176	1.7%
5 Supplies	7,433	7,815	12,068	4,140	13,168	1,100	9.1%
6 Services & Charges	75,962	97,753	98,042	34,095	113,955	15,913	16.23%
7 Subtotal Operating Expenditures	83,395	105,568	110,110	38,235	127,123	17,013	15.5%
8 Transfer out Capital Equip Replacement	10,000	10,000	10,000	10,000	10,000	-	0.0%
9 Subtotal Street Fund Expenditures	224,315	268,220	311,852	125,514	332,041	20,189	6.5%
10 Ending Cash and Investments	134,234	114,449	43,643	95,587	58,763	15,120	34.6%
11 Total Street Fund Uses	358,549	382,669	355,495	221,101	390,804	\$35,309	9.9%

Fire Impact Fee Fund

Per City Ordinance 12-980, Fire Impact Fees are charged to new development and building expansions within the City limits. For a new residential home in Black Diamond, the fee is \$1,783.13 for homes without sprinkler systems.

The implementation of the fee came after a 2011 Fire Impact Fee Study, which developed the methodology and to ensure compliance with Washington laws and City Code. Future Fire capital costs will be funded with a combination of impact fees and city funds. The city is accumulating funds to replace growth related fire equipment and facilities.

Fire Impact Fee Fund 107		2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1	REVENUE							
2	Beginning Cash and Investments	183,127	205,493	474,993	497,099	325,599	(149,394)	-31.5%
3	Fire Impact Fees	20,540	285,370	300,000	233,256	400,000	100,000	33.3%
4	Interest Income	1,826	6,236	6,000	7,003	15,500	9,500	158.33%
5	Subtotal Fire Impact Fee Revenue	22,366	291,606	306,000	240,259	415,500	109,500	35.8%
6	Total Fire Impact Fee Sources	\$205,493	\$497,099	\$780,993	\$737,358	\$741,099	(\$39,894)	-5.1%

Fire Impact Fee Fund 107		2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1	Expenditures							
2	Transfer out to Fire Equipment & Building	-	-	600,000	-	600,000	-	-
3	Subtotal Fire Impact Fee Expenditures	-	-	600,000	-	600,000	0	0.0%
4	Ending Cash and Investments	205,493	497,099	180,993	737,358	141,099	(39,894)	-22.0%
5	Total Fire Impact Fee Uses	205,493	497,099	780,993	737,358	741,099	(\$39,894)	-5.1%



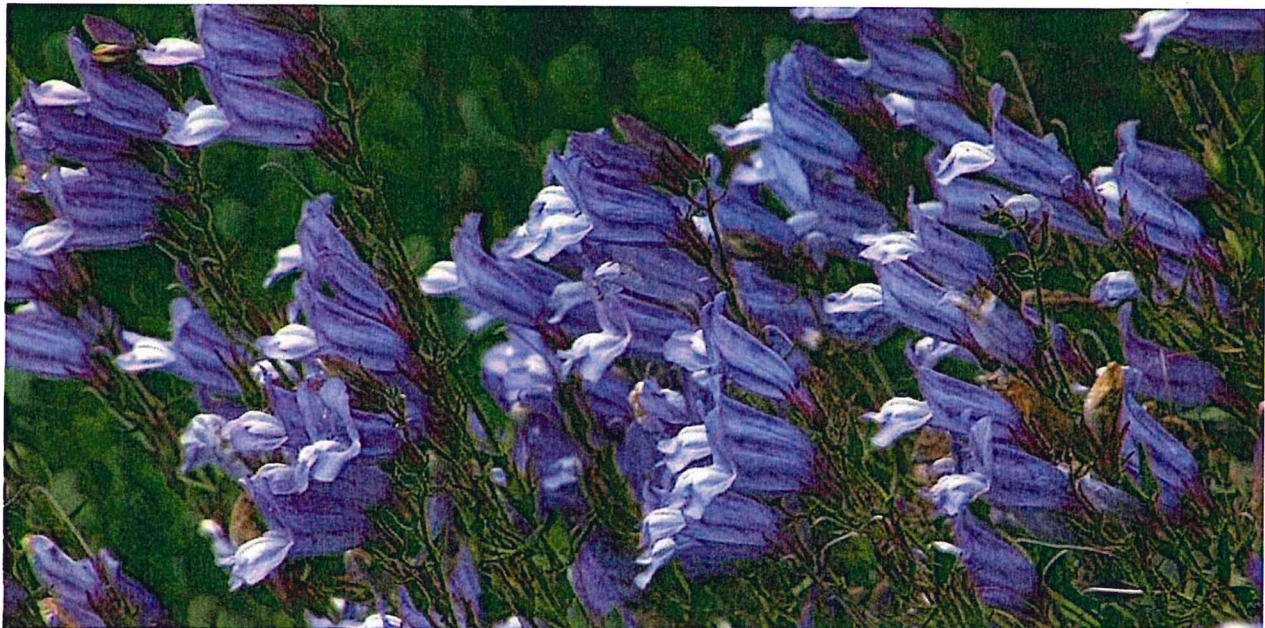
Washington's State Flower: Coast, Pacific, or Big Leaf Rhododendron

Transportation Benefit District Fund

To address declining revenues that support the Street Department, the City established a Transportation Benefit District in 2015. The city collects a twenty-dollar vehicle license fee pursuant to RCW 36.73.065 and RCW 82.80.140. Currently there are about 90 TBD districts in Washington State.

Transportation Benefit District Fund (TBD Fund) 108		2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1	REVENUE							
2	Beginning Cash and Investments	3,666	9,398	4,728	2,155	9,948	5,220	110.4%
3	TBD Car Tab Fee	105,460	104,439	120,000	53,500	106,000	(14,000)	-11.7%
4	TBD Investment Interest	272	318	500	267	450	(50)	-10.00%
5	Subtotal TBD Revenue	105,732	104,757	120,500	53,767	106,450	(14,050)	-11.7%
6	Total TBD Sources	\$109,398	\$114,155	\$125,228	\$55,922	\$116,398	(\$8,830)	-7.1%

Transportation Benefit District Fund (TBD Fund) 108		2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1	Expenditures							
2	TBD Transfer to Street Fund	100,000	112,000	120,000	50,000	100,000	(20,000)	-17%
3	Subtotal TBD Expenditures	100,000	112,000	120,000	50,000	100,000	(20,000)	-16.7%
4	Ending Cash and Investments	9,398	2,155	5,228	5,922	16,398	11,170	213.7%
5	Total TBD Uses	109,398	114,155	125,228	55,922	116,398	(\$8,830)	-7.1%



Penstemon wildflowers are found in rocky outcroppings in the Coast range and the Cascades in Washington

Traffic Mitigation Fund

The Traffic Mitigation Fund was created in August 2016 for the purpose of collecting funds from the Enumclaw School District, in an agreement with the city to contribute to improving safety in four intersections nearby the new school. Since 2016, other traffic mitigation fees have been collected from developers for specific traffic improvements.

Traffic Mitigation Fees Fund 109					2020 Prelim Budget	Budget \$ Change	Budget % Change
	2017 Actual	2018 Actual	2019 Budget	2019 Thru June			
1 REVENUE							
2 Beginning Cash and Investments	74,307	84,305	125,805	133,404	204,204	78,399	62.3%
3 Traffic Mitigation Fees	9,259	76,907	70,000	-	70,000	-	0.0%
4 Income Interest	739	2,192	2,200	1,670	3,000	800	36.36%
5 Subtotal Traffic Mitigation Revenue	9,998	79,099	72,200	1,670	73,000	800	1.1%
6 Total Traffic Mitigation Sources	\$84,305	\$163,404	\$198,005	\$135,074	\$277,204	\$79,199	40.0%

Traffic Mitigation Fees Fund 109					2020 Prelim Budget	Budget \$ Change	Budget % Change
	2017 Actual	2018 Actual	2019 Budget	2019 Thru June			
1 Expenditures							
2 Transfer Out to Street Projects	-	-	-	-	-	-	
3 Transfer Out to Intersection Improvements	-	30,000	198,005	-	277,204	79,199	40.00%
4 Subtotal Traffic Mitigation Expenditures	-	30,000	198,005	-	277,204	79,199	40.0%
5 Ending Cash and Investments	84,305	133,404	-	-	-	0	
6 Total Traffic Mitigation Uses	84,305	163,404	198,005	135,074	277,204	\$79,199	40.0%



Western Skunk Cabbage: Named for the distinctive "skunky" odor that it emits

Internal Service Funds

This fund is used for operations serving other funds or departments within the city.

Black Diamond has one such fund, Equipment Replacement that collects money from other departments to build up resources to replace capital equipment, such as Police and Fire vehicles as well as General Government and Public Works equipment.



As you wander through Washington's forests, meadows and steppes, keep your eyes trained low to the ground. Our native wildflowers are sometimes tiny beauties, but en masse can put on a spectacular color show.

Equipment Replacement Funds

Equipment Replacement Funds include Fire, Public Works, Police and General Government equipment replacements. Some examples of equipment are police and fire vehicles, utility trucks and machinery.

Fire Equipment Replacement Fund 510-100	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	65,880	66,380	36,433	36,433	37,314	881	2.4%
3 Investment Interest	500	1,031	900	497	800	(100)	-11.1%
4 Transfer in REET I	-	-	-	-	-	-	0.0%
5 Subtotal Fire Equipment Revenue	500	1,031	900	497	800	(100)	-11.1%
6 Total Fire Equipment Sources	\$66,380	\$67,411	\$37,333	\$36,930	\$38,114	\$781	2.1%

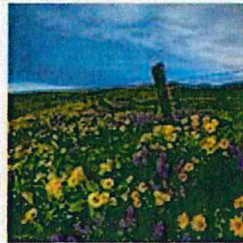
Fire Equipment Replacement Fund 510-100	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures							
2 Fire Truck Repairs	-	30,978	37,333	-	38,114	781	2.1%
3 Future Fire Building and Equipment	-	-	-	-	-	0	
4 Subtotal Fire Equipment Expenditures	-	30,978	37,333	-	38,114	781	2.1%
5 Ending Cash and Investments	66,380	36,433	-	-	-	0	
6 Total Fire Equipment Uses	66,380	67,411	37,333	36,930	38,114	\$781	2.1%



Public Works Equipment Replacement Fund 510-200	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	204,319	258,647	269,476	269,476	151,476	(118,000)	-43.8%
3 Investment Interest	2,344	4,833	6,000	2,329	3,700	(2,300)	-38.3%
4 Surplus Sales	4,550	-	-	145	200	200	0.0%
5 Transfer in From Water Operating	10,000	10,000	10,000	10,000	10,000	-	0.00%
6 Transfer in From Sewer Operating	10,000	10,000	10,000	10,000	10,000	-	0.00%
7 Transfer in From Stormwater Operating	10,000	10,000	10,000	-	-	(10,000)	-100.00%
8 Transfer in From Street Fund	10,000	10,000	10,000	10,000	10,000	-	0.00%
9 Transfer in From General Fund	-	12,000	7,000	7,000	7,000	-	0.00%
10 Transfer in REET I	7,500	-	-	-	-	-	0.00%
11 Subtotal PW Equipment Revenue	54,394	56,833	53,000	39,474	40,900	(12,100)	-22.8%
12 Total PW Equipment Sources	258,713	315,480	322,476	\$308,950	\$192,376	(\$130,100)	-40.3%

2020 BLACK DIAMOND PRELIMINARY BUDGET

Public Works Equipment Replacement Fund 510-200	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures							
2 Truck and Equipment		41,924	53,829	-	-	(53,829)	-100.0%
3 Various Mowers and Equipment	-	-	15,000	-	17,000	2,000	13.3%
4 Computers and Radios	-	666	11,378	208	11,500	122	1.1%
5 Wood Chipper	-	-	-	-	45,000	45,000	
6 Back Hoe & Misc. Eq.	66	3,414	155,000	88,876	-	(155,000)	-100.00%
7 Subtotal PW Equipment Expenditures	66	46,004	235,207	89,084	73,500	(161,707)	-68.8%
8 Ending Cash and Investments	258,647	269,476	87,269	219,866	118,876	31,607	36.2%
9 Total PW Equipment Uses	258,713	315,480	322,476	308,950	192,376	(\$130,100)	-40.3%



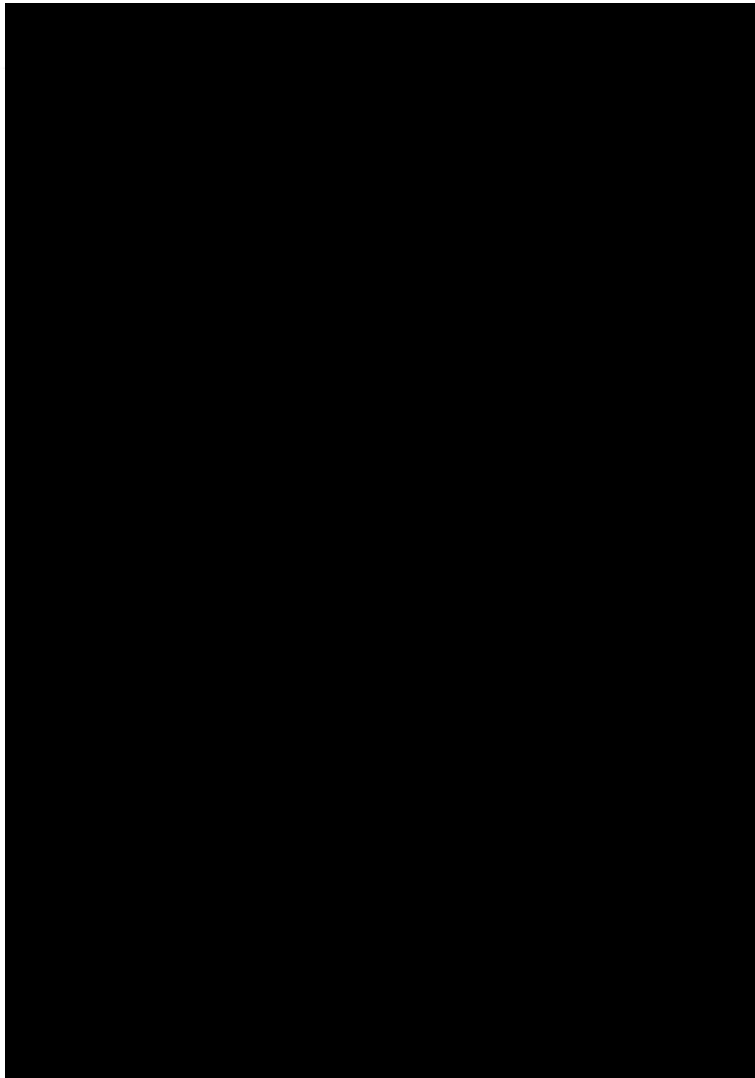
Police Equipment Replacement Fund 510-300	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	26,331	6,934	58,639	58,638	16,634	(42,005)	-71.6%
3 Investment Interest	281	580	500	279	1,000	500	100.0%
4 Surplus Sales	-	1,600	3,000	-	1,000	(2,000)	-66.67%
5 Sewer Loan for Police Cars(4 in 2017)	160,000	-	-	-	-	-	0.00%
6 Transfer in From General Fund	-	50,000	-	-	60,000	60,000	0.00%
6 Transfer in From REET I	-	-	55,000	-	60,000	5,000	9.09%
7 Subtotal Police Equipment Revenue	160,281	52,180	58,500	279	122,000	63,500	108.5%
8 Total Police Equipment Sources	\$186,612	\$59,114	\$117,139	\$58,917	\$138,634	\$21,495	18.3%

Police Equipment Replacement Fund 510-300	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures							
2 Replace Police Vehicles	179,524	-	105,000	97,499	110,000	5,000	4.8%
3 Surplus Costs Police	155	476	1,000	105	2,000	1,000	100.0%
4 Police Radios	-	-	11,139	-	17,124	5,985	53.7%
5 Subtotal Police Equipment Expenditures	179,679	476	117,139	97,604	129,124	11,985	10.2%
6 Ending Cash and Investments	6,934	58,638	-	(38,687)	9,510	9,510	0.0%
7 Total Police Equipment Uses	186,613	59,114	117,139	58,917	138,634	\$21,495	18.3%

Utility Funds

Utility funds are used for services provided to the public on a user charge basis, similar to the operation of a commercial enterprise.

Black Diamond has Water, Sewer and Stormwater utilities.



One of the most spectacular aspects of Mt. Rainier National Park is its world-renowned wildflower meadows. No matter what the length of your stay, a stroll among these seemingly endless fields of wildflowers is a must-do. Each July and August, Mt. Rainier's meadows burst with color.

Water Operating Fund 401

The Water Department provides safe high-quality reliable drinking water to the residents of Black Diamond with the exception of residents on Covington Water in the Lake Sawyer area. The water utility is responsible for the operation and maintenance of the city's springs, fences, access roads, power lines, backup power, control systems, water storage tanks, water treatment systems, pump stations, water main, water quality testing, meter reading, installation and billing. Black Diamond households receive very high-quality drinking water delivered under pressure to their house to drink, wash dishes, wash clothes, and help run their households. Water also provides for fire protection.

In 2020, building activity will continue to increase water sales as well as the installation of new irrigation water meters.

Water Fund 401	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	330,194	429,813	378,871	497,143	479,002	100,131	26.4%
3 Water Charges	711,221	744,106	720,000	359,741	850,000	130,000	18.1%
4 Water Late Fees/Name Change Charge	17,606	16,150	29,000	8,165	15,000	(14,000)	-48.28%
5 Hydrant Water & Irrigation Meter Sales	35,892	96,917	102,000	30,780	90,000	(12,000)	-11.8%
6 Meter Purchases, Setting Fees, Inspections, misc.	37,477	157,234	107,250	109,586	162,017	54,767	51.06%
7 Interest, Refunds and Misc. Revenue	2,876	7,152	7,500	6,160	14,000	6,500	86.7%
8 Subtotal Water Operating Revenue	805,072	1,021,559	965,750	514,432	1,131,017	165,267	17.1%
9 Transfer in From Water Reserve	-	-	-	-	-	-	0.00%
10 Palmer Coking Coal Contribution	97,478	98,376	90,400	96,486	95,486	5,086	5.63%
11 Subtotal Water Fund Revenue	902,550	1,119,935	1,056,150	610,918	1,226,503	170,353	16.1%
12 Total Water Fund Sources	\$2,037,816	\$2,571,307	\$2,400,771	\$1,622,493	\$2,836,522	\$435,751	18.2%

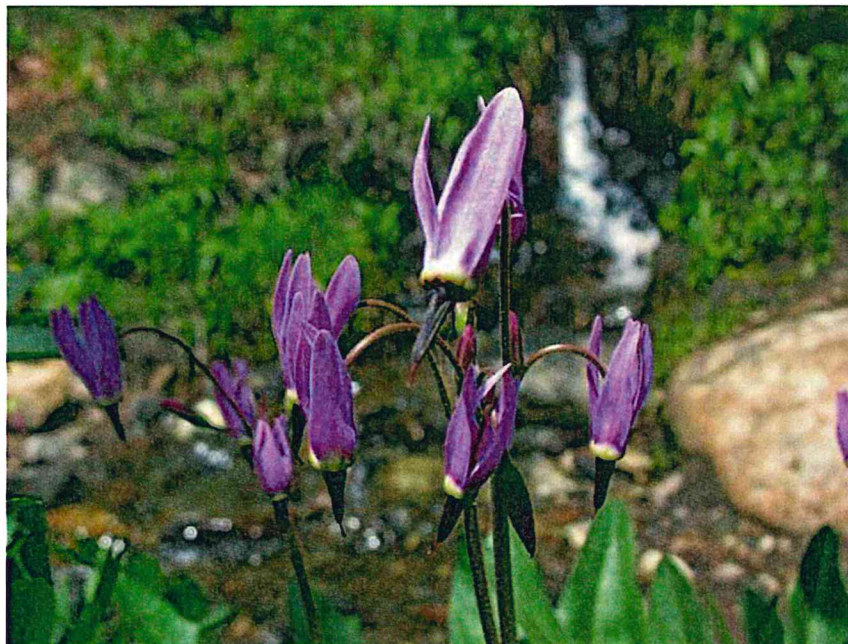
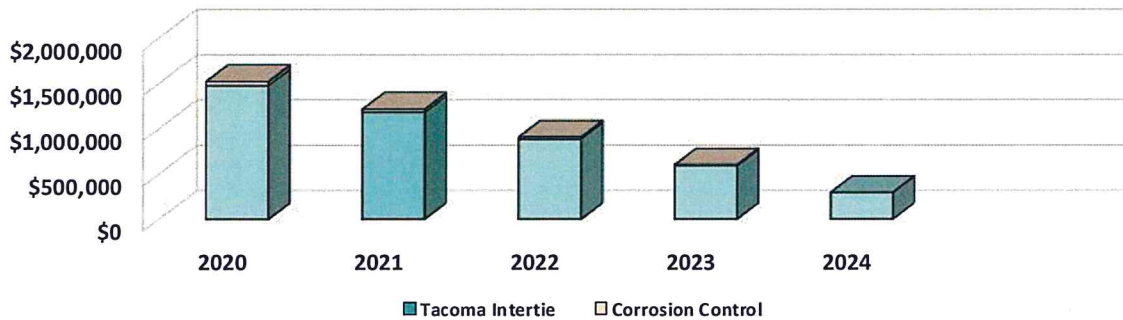
Water Fund 401	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures							
2 Wages	158,738	181,104	216,982	91,442	245,010	28,028	12.9%
3 Benefits	69,132	77,119	102,195	39,591	118,065	15,870	15.53%
4 Salary and Benefits	227,870	258,223	319,177	131,033	363,075	43,898	13.8%
5 Supplies	38,070	95,580	76,480	41,873	122,420	45,940	60.1%
6 Services and Charges	208,095	242,040	286,625	122,754	385,527	98,902	34.51%
7 Capital Outlay	-	4,400	-	-	-	-	-
8 Subtotal Operating Expenditures	246,165	342,020	363,105	164,627	507,947	144,842	39.9%
9 Debt Services	318,896	317,362	315,829	315,828	314,295	(1,534)	-0.5%
10 Transfer out Capital Equip Replacement	10,000	10,000	10,000	10,000	10,000	-	0.0%
11 Transfer out Water Capital Fund	-	125,000	125,000	125,000	175,000	50,000	40.0%
12 Subtotal Water Fund Expenditures	802,931	1,052,605	1,133,111	746,488	1,370,317	237,206	20.9%
13 Ending Cash and Investments	429,813	497,143	301,910	361,573	335,188	33,278	11.0%
14 Total Water Fund Uses	1,232,744	1,549,748	1,435,021	1,108,061	1,705,505	\$270,484	18.8%

2020 BLACK DIAMOND PRELIMINARY BUDGET

Water Debt Service 2020

Issue Date	Issue Amount	Type	Purpose	Maturity Date	12/31/2020 Debt Owed	2020 Principal	2020 Interest	2020 Total	2020 Debt Payment		
									Water Operating	Developer	Total 2020
2006	180,000	PWTF	Cor Contrl	2022	33,750	11,250	169	11,419	11,419		11,419
2005	3,407,063	PWTF	Tac 500mg	2024	984,766	197,070	4,924	201,994	201,994		201,994
	256,064	PWTF	Tac city 1st	2024							
	1,784,693	PWTF	Pump Fac, Res & lines	2024	492,676	98,419	2,463	100,882		100,882	
	5,447,820	PWTF			1,477,442	295,489	7,387	302,876	201,994	100,882	201,994
Totals	5,627,820				1,511,192.00	306,739	7,556	314,295	213,413	100,882	213,413
Less Developer Responsibility Palmer					(492,676)						
Net City Liability					1,018,516						

Water Debt thru 2024 (Principal Only)



Jeffery's Shooting Star

Sewer Operating Fund 407

The Sewer Department collects sewage from the homes and businesses in the old section of town for treatment and discharge. The area around Lake Sawyer is primarily served by an individual on-site wastewater disposal septic system, and a small area at the Northwest end of the Lake served by the Soos Creek Sewer system. The sewer utility provides for the planning, operation and maintenance of 17.5 miles of sewer lines and manholes, as well as five pump stations and provides local customer service and billing. This sewer utility also contracts with King County for transmission to the sewage treatment plant in Renton for treatment, discharge and bio-solids handling.

The city's share of the sewer revenue collected has not been covering the cost of operations, maintenance and administration. The city is studying rates in 2019 and staff will be recommending a rate adjustment to council for 2020.

Sewer Fund 407	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	145,261	107,137	119,776	195,664	169,476	49,700	41.5%
3 King County Sewer Revenue	601,130	642,510	650,000	304,749	688,000	38,000	5.8%
4 Black Diamond Sewer Revenue	220,770	239,974	240,000	133,489	310,000	70,000	29.17%
5 Miscellaneous Revenue	16,349	38,291	43,500	25,484	57,500	14,000	32.2%
6 Subtotal Sewer Operating Revenue	838,249	920,775	933,500	463,722	1,055,500	122,000	13.1%
7 Transfer in From Sewer Reserve	100,000	130,000	130,000	130,000	85,000	(45,000)	-34.6%
8 Subtotal Sewer Fund Revenue	938,249	1,050,775	1,063,500	593,722	1,140,500	77,000	7.2%
9 Total Sewer Fund Sources	\$1,083,510	\$1,157,912	\$1,183,276	\$789,386	\$1,309,976	\$126,700	10.7%

Sewer Fund 407	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures							
2 Wages	157,411	162,794	183,729	76,983	180,344	(3,385)	-1.8%
3 Benefits	69,105	69,360	85,776	33,687	89,984	4,208	4.91%
4 Salary and Benefits	226,516	232,154	269,505	110,670	270,328	823	0.3%
5 Office and Operating Supplies	7,666	7,390	8,518	2,648	7,400	(1,118)	-13.1%
6 Services and Charges	137,344	139,365	159,573	61,970	189,835	30,262	18.96%
7 Capital Outlay	-	2,900	-	-	-	0	0.00%
8 Subtotal Operating Expenditures	145,010	149,655	168,091	64,618	197,235	29,144	17.3%
9 Metro Sewer Charges	594,847	570,438	657,000	316,993	688,000	31,000	4.7%
10 Transfer to Equipment Replacement Fund	10,000	10,000	10,000	10,000	10,000	-	0.0%
11 Subtotal Sewer Fund Expenditures	976,373	962,247	1,104,596	502,281	1,165,563	60,967	5.5%
12 Three Months Reserved Operating Cash	92,882	95,452	109,399	109,399	116,891	7,492	6.8%
13 Cash and Investment Balance	14,255	103,213	(30,719)	177,706	27,522	58,241	-189.6%
14 Subtotal Ending Cash and Investments	107,137	195,665	78,680	287,105	144,413	65,733	83.5%
15 Total Sewer Fund Uses	1,083,510	1,157,912	1,183,276	789,386	1,309,976	\$126,700	10.7%

Stormwater Operating Fund 410

The stormwater Utility maintains nine storm ponds, nine miles of storm pipe, 572 catch basins, two bio-infiltration systems, one stormwater filter system and approximately 20 miles of ditches and flow paths. These activities help preserve the public road system and protect the environment. The city also oversees activities dealing with controlling storm water quality including education, enforcing stormwater codes on construction and new development, monitoring private stormwater systems maintenance, monitoring the effectiveness of city programs, monitoring water quality in the city, participation in the WIRA 9 Water Quality Initiative, providing coverage for the Endangered Species Act claims, and reporting to the Department of Ecology.

The stormwater utility mitigates the storm water impact of urban living on the environment for \$19.50 per month per household.

Stormwater Fund 410	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	99,074	103,277	86,864	101,196	105,148	18,284	21.0%
3 Stormwater Charges	378,643	366,092	370,000	249,666	415,000	45,000	12.2%
4 Ecology and Other Grants	-	25,098	25,000	24,902	37,000	12,000	48.00%
5 Stormwater Inspection/Civic Fees	14,376	24,778	30,800	10,685	31,500	700	2.27%
6 Interest and Misc.	992	2,041	2,400	1,504	4,000	1,600	66.67%
7 Subtotal Stormwater Fund Revenue	394,011	418,009	428,200	286,757	487,500	59,300	13.8%
8 Total Stormwater Fund Sources	\$493,085	\$521,286	\$515,064	\$387,953	\$592,648	\$77,584	15.1%

Stormwater Fund 410	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures							
2 Wages	156,730	166,927	186,630	78,928	179,515	(7,115)	-3.8%
3 Benefits	68,619	71,491	87,048	34,568	86,980	(68)	-0.08%
4 Salary and Benefits	225,349	238,418	273,678	113,496	266,495	(7,183)	-2.6%
5 Supplies	6,315	6,983	8,560	2,698	9,360	800	9.3%
6 Services and Charges	148,144	163,189	183,146	76,433	212,589	29,443	16.08%
6 Capital Outlay	-	1,500	-	-	-	0	0.00%
7 Subtotal Operating Expenditures	154,459	171,672	191,706	79,131	221,949	30,243	15.8%
8 Transfer out Capital Equip Replacement	10,000	10,000	10,000	-	-	(10,000)	-100.0%
9 Subtotal Stormwater Fund Expenditures	389,808	420,090	475,384	192,627	488,444	13,060	2.7%
10 Ending Cash and Investments	103,277	101,196	39,680	195,326	104,204	64,524	162.6%
11 Total Stormwater Fund Uses	493,085	521,286	515,064	387,953	592,648	\$77,584	15.1%

Capital Project Funds

Capital project funds are used to account for the improvement, construction or acquisition of buildings, equipment and roads. Depending on its use, a fixed asset may instead be financed by a special revenue fund or a proprietary fund. Each capital project fund budget carries over every year until completion of that project.



Crimson Columbine: The flowers are edible, with a sweet taste—though the seeds can be fatal if eaten

Real Estate Excise Tax I – 311 (REET I)

Washington State levies a real estate excise tax (REET) on all property sales of 1.28% of a property's full selling price. A locally imposed tax is also authorized, although the rate and uses of the funds differ by population size and whether the city or county is planning under the Growth Management Act (GMA). All cities are allowed to levy a 0.25% tax on property sales (REET I). Cities and counties that are planning under the GMA may also levy a second quarter percent tax (REET II).

This Fund is primarily to be used for General Government Capital Projects, Fund 310, and General Government Capital Expenditures in the 510 Fund. The 2020 budget anticipates an increase in revenue due to increasing construction and sale of homes & land.

General Government REET I Fund - 311		2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1	REVENUE							
2	Beginning Cash and Investments	165,857	131,816	176,516	192,220	296,783	120,267	68.1%
3	1/4% Real Estate Excise Tax	107,623	265,855	250,000	191,093	335,000	85,000	34.0%
4	LGIP Investment Interest	1,295	2,049	3,500	2,190	4,250	750	21.43%
5	Subtotal REET I Revenue	108,918	267,904	253,500	193,283	339,250	85,750	33.8%
6	Total REET I Sources	\$274,775	\$399,720	\$430,016	\$385,503	\$636,033	\$206,017	47.9%

General Government REET I Fund- 311		2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1	Expenditures							
2	Transfer to 310 Fund	135,458	207,500	179,626	159,390	485,390	305,764	170.2%
3	Transfer to 510 Fund - Police & Fire Equip	7,500	-	55,000	-	60,000	5,000	9.09%
4	Subtotal REET I Expenditures	142,958	207,500	234,626	159,390	545,390	310,764	132.5%
5	Ending Cash and Investments	131,816	192,220	195,390	226,113	90,643	(104,747)	-53.6%
6	Total REET I Uses	274,774	399,720	430,016	385,503	636,033	\$206,017	47.9%



Real Estate Excise Tax II

The collection of REET II is authorized by RCW 82.45.010 can be used for capital projects. This part of the real estate excise tax may only be levied by cities that plan under the Growth Management Act.

Specifically, one quarter percent of the real estate excise tax is to be used primarily for public works projects for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, planning, construction, reconstruction, repair, rehabilitation, or improvement of parks.

Midyear in 2011 the Washington State Legislature authorized for five years the usage of up to \$100,000 of REET monies for the maintenance of capital assets. REET II monies in Black Diamond are transferred to Fund 320 for Street and Public Works capital projects or maintenance in utility funds. The 2020 budget anticipates an increase in revenue due to new construction and sales of homes & land.

General Government REET II Fund - 321	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	165,456	139,055	154,016	249,003	383,853	229,837	149.2%
3 1/4% Real Estate Excise Tax	107,622	265,220	250,000	191,093	335,000	85,000	34.0%
4 LGIP Investment Interest	1,203	2,727	3,500	2,900	4,250	750	21.43%
5 Subtotal REET II Revenue	108,825	267,947	253,500	193,993	339,250	85,750	33.8%
6 Total REET II Sources	\$274,281	\$407,002	\$407,516	\$442,996	\$723,103	\$315,587	77.4%

General Government REET II Fund - 321	2017 Actual	2018 Actual	2019 Budget	2019 Thru June	2020 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures							
2 Transfer to Capital Projects	135,226	143,000	154,000	134,000	307,000	153,000	99.4%
3 Transfer to N. Commercial Storm Pond	-	-	-	-	-	-	0.0%
4 Transfer to Street Fund	-	-	-	-	70,000	70,000	0.0%
5 Transfer to Sewer Capital Fund	-	15,000	100,000	40,000	-	(100,000)	-100.0%
6 Transfer out to PW Facilities for Projects	-	-	-	-	-	-	0.0%
7 Subtotal REET II Expenditures	135,226	158,000	254,000	174,000	377,000	123,000	48.4%
8 Ending Cash and Investments	139,055	249,003	153,516	268,996	346,103	192,587	125.5%
9 Total REET II Uses	274,281	407,003	407,516	442,996	723,103	\$315,587	77.4%



General Government Capital Projects - Fund 310

Project		Source of Revenue					Source of Expenditures				
CIP #	Note	Beg C&I	REET I Trf In	Grant/Other	Trails Rev/Trf In	Total Uses	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
Project Name											
1 Ginder Creek Trails	P1	80,064		15,000	9,000	104,064	104,064		104,064		104,064
2 Grant Matching	P2		2,500			2,500	2,500		2,500		2,500
3 Parks Comp Plan	P3 Update					0			0		0
4 Gym HVAC & Deck Replacement	P7 Update		30,000			30,000	30,000		30,000		30,000
5 Skate Park Reconstruction	p9 Update		10,000			10,000	10,000		10,000		10,000
6 Replace Patrol Car	L1	60,000	60,000			120,000	120,000		120,000		120,000
7 New Fire Engine	F5 Update	85,000	78,890	586,110		750,000	750,000		750,000		750,000
8 Replace Fire SCBA & Defib	F2		272,000			272,000	272,000		272,000		272,000
9 General Govt/Police Tech	G1		75,000			75,000	75,000		75,000		75,000
10 General Government Reno	G2 Update					0	0		0		0
11 Gym/Way Finding Signs	G3		17,000			17,000	17,000		17,000		17,000
12 Total Gen Govt Projects		225,064	545,390	601,110	9,000	1,380,564	1,380,564	0	1,380,564	0	1,380,564

Public Works Capital Projects - Fund 320

Project		Source of Revenue					Source of Expenditures				
CIP #	Note	Beg C&I	REET II Trf In	Grants	Developer	Total Uses	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
Project Name											
1 Gen Street Improvements	T1		35,000			35,000	35,000		35,000		35,000
2 Grant Matching	T2		40,000			40,000	40,000		40,000		40,000
3 Downtown Public Parking: Sub area plan	T8		25,000			25,000	25,000		25,000		25,000
4 Morgan Creek Seal Coat	T6 Update		57,000			57,000	57,000		57,000		57,000
5 232nd Ave SE Asphalt Overlay	T7 Update		30,000	170,000		200,000	200,000		200,000		200,000
6 224th Guardrail @ Cov Creek	T13 Defer					0			0		0
7 Traffic Impact Study	New		80,000			80,000	80,000		80,000		80,000
8 Public Works Fac Improvements	A1		25,000			25,000	25,000		25,000		25,000
9 Rock Creel Bridge Rehab	New		15,000			15,000	15,000		15,000		15,000
10 Total PW Capital Projects		0	307,000	170,000	0	477,000	477,000	0	477,000	0	477,000

WSFFA Partners Capital Projects - Fund 402

Project		Source of Revenue					Source of Expenditures				
#	Note	Beg C&I		Grants	Partners	Total Uses	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1 WSFFA Deposit		70,000				70,000	70,000		70,000		70,000
2 Spring Source Rehab	W1 Update				920,000	920,000	920,000		920,000		920,000
3 Total WSFFA Projects		70,000	0	0	920,000	990,000	990,000	0	990,000	0	990,000

Water Capital Projects - 404

Project		Source of Revenue					Source of Expenditures				
#	Note	Beg C&I	Trf In Wtr Res	CBDG Grant/Conn Chg/Int Inc	Trf in Wtr Op	Total Uses	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1 Water Comp Plan	W4 Carryover	81,000				81,000	81,000		81,000		81,000
2 Fire Flow Loop/N Comm	W2 Defer					0			0		0
3 4.3 Mil Gal tank Mtc	W3 Carryover	35,000				35,000	35,000		35,000		35,000
4 Asbestos Wtr Main-Morganville	W5 Update		171,000	357,000		528,000	528,000		528,000		528,000
5 .5 MG Res Recoat	W7 defer					0			0		0
6 Telemetry System Imp	W10		10,000			10,000	10,000		10,000		10,000
7 Wtr Power Gen Facility	New		52,000			52,000	52,000		52,000		52,000
8 Water Capital Reserves		351,970		12,000	175,000	538,970		233,000	233,000	305,970	538,970
9 Total Water Capital Projects		467,970	233,000	369,000	175,000	1,244,970	706,000	233,000	939,000	305,970	1,244,970

Sewer Capital Projects - 408

Project		Source of Revenue					Source of Expenditures				
#	Note	Beg C&I	Trf In Rll	Loan Repay	Int & Conn Chg	Total Uses	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1 Cedarbrook Eng	S1	Carry over	35,000			35,000	35,000		35,000		35,000
2 Sewer Capital Reserves			195,437		32,800	21,590	249,827		85,000	164,827	249,827
3 Total Sewer Capital Projects			230,437	0	32,800	21,590	284,827	35,000	85,000	120,000	284,827

Stormwater Capital Projects - 410

Project		Source of Revenue					Source of Expenditures				
#	Note	Beg C&I	Trf In Rll	State DOE Grant	K/C W/Q & Opp. Grant	Total Uses	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1 Covington Creek Culv-Eng	D3				67,681	67,681	67,681		67,681		67,681
2 Covington Creek Culv-Eng/Const	D3	Defer				0	0		0		0
3 N. Com Pond K/C Opt Grant	D1	Update			50,000	50,000	50,000		50,000		50,000
4 Ginder Creek Headwall	D2	Defer				0	0		0		0
5 Basin Study	D4	Defer				0	0		0		0
6 Eagle Cr Pond to Park Imp	D8	Defer				0	0		0		0
7 Total Stormwater Capital Prj.			0	0	0	117,681	117,681	0	117,681	0	117,681



Phantom Orchid: a rare and beautiful plant found in deep soil and dark shade in PNW forests

2020 Employee Allocations by Funding Source							
Positions	Full Time Equivalent (FTE)	Funding Agreement	General Fund	Street Fund	Water Fund	Sewer Fund	Storm water Fund
1 City Clerk/HR Manager	1.00		0.70		0.10	0.10	0.10
2 Deputy City Clerk	1.00		0.50	0.13	0.13	0.12	0.12
3 Finance Director	1.00		0.70		0.10	0.10	0.10
4 Deputy Finance Director	1.00		0.72		0.09	0.10	0.09
5 Senior Accountant	1.00		0.60	0.04	0.12	0.12	0.12
6 Accounting Clerk/Utility Billing Specialist	1.00		0.15		0.50	0.20	0.15
7 Administrative Assistant II	1.00		0.43	0.03	0.25	0.23	0.06
8 Information Service Manager	1.00		0.68	0.02	0.11	0.11	0.08
9 Total Administration	8.00		4.48	0.22	1.40	1.08	0.82
10 Community Dev/Nat Resources Director	1.00		1.00				
11 Building Official	1.00		1.00				
12 Code Compliance Officer/Building Inspector	2.00		2.00				
13 Permit Technician	1.00		1.00				
14 Assistant Planner/Permit Technician	1.00		1.00				
15 Total Community Development	6.00		6.00				
16 Facilities Equipment Coordinator	1.00		0.80	0.05	0.05	0.05	0.05
17 Total Facilities	1.00		0.80	0.05	0.05	0.05	0.05
18 Police Chief	1.00		1.00				
19 Police Commander	1.00		1.00				
20 Sergeant	2.00		2.00				
21 Police Officers	6.00		6.00				
22 Police Records Coordinator	1.00		1.00				
23 Police Clerk	1.00		1.00				
24 Total Police Department	12.00		12.00				
25 MDRT & Economic Dev Director	1.00	1.00					
26 Construction Inspector Supervisor	1.00	1.00					
27 Construction Inspector	1.00	1.00					
28 Senior Accountant	0.75	0.75					
29 Total MDRT Review Team	3.75	3.75					
30 Court Administrator	1.00		1.00				
31 Court Clerk	1.00		1.00				
32 Court Clerk PT (hourly)	0.50		0.50				
33 Total Court	2.50		2.50				
34 Public Works Director	1.00		0.05	0.25	0.28	0.20	0.22
35 Capital Project/Program Manager	1.00			0.25	0.25	0.25	0.25
36 Public Works Administrative Asstant III	1.00		0.04	0.21	0.28	0.22	0.25
37 Utilities Superintendent	1.00		0.04	0.22	0.28	0.22	0.24
38 Utilities Operator	2.00		0.20	0.40	0.50	0.40	0.50
39 Utility Worker	1.00		0.10	0.20	0.25	0.20	0.25
40 Part Time (hourly)	0.15		0.15				
41 Utility Worker Seasonal (hourly)	0.66		0.30	0.13	0.13		0.10
42 Total Public Works	7.81		0.88	1.66	1.97	1.49	1.81
43 Total Budget Positions (FTE's)	41.06	3.75	26.66	1.93	3.42	2.62	2.68

Budgeted 2020 Positions	2020 Salary Schedule					
	BOLD = Filled Positions	Step 1	Step 2	Step 3	Step 4	5 & On
✓	City Administrator	9,345	9,649	10,112	10,478	10,848
	Assistant City Administrator	8,033	8,435	8,837	9,238	9,640
✓	Court Administrator	5,891	6,159	6,427	6,694	6,962
	Court Clerk (hourly)	20.23	21.93	23.61	25.30	26.98
✓	Court Clerk	3,507	3,801	4,093	4,385	4,677
	Accounts Payable Clerk (hourly)	17.91	19.34	20.89	22.56	24.93
✓	MDRT & Economic Director	7,498	7,899	8,301	8,703	9,104
	City Attorney	8,161	8,569	8,997	9,447	9,919
✓	City Clerk/HR Manager	7,498	7,899	8,301	8,703	9,104
	Deputy City Clerk	4,499	4,814	5,128	5,443	5,757
✓	Finance Director	7,498	7,899	8,301	8,703	9,104
	Deputy Finance Director	6,631	7,013	7,396	7,778	8,161
✓	Accounting Clerk/Utility Billing Specialist	4,181	4,391	4,610	4,840	5,082
	Senior Accountant	4,773	5,107	5,440	5,774	6,107
✓	MDRT Senior Accountant (hourly)	27.36	28.73	30.16	31.68	33.26
	Accountant I Journey (hourly)	16.61	17.43	18.30	19.22	20.18
✓	Administrative Assistant II	3,376	3,658	3,939	4,220	4,501
	Administrative Assistant I	2,356	2,544	2,731	2,919	3,106
✓	Information Services Manager	7,314	7,737	8,159	8,580	9,003
	Police Chief	10,236	10,585	11,008	11,287	11,692
✓	Police Commander	9,194	9,514	9,794	10,074	10,398
	Police Sergeant	8,292	8,757	-	-	-
✓	Police Officer	5,037	5,645	6,255	6,863	7,440
	Police Records Coordinator	4,499	4,814	5,128	5,443	5,757
✓	Police Clerk (hourly)	17.62	19.33	21.03	22.22	24.43
	Police Clerk	3,054	3,350	3,645	3,851	4,234
✓	Facilities Equipment Coordinator	4,727	5,058	5,388	5,719	6,048
	Human Resources Director	7,498	7,899	8,301	8,703	9,104
✓	Community Dev/Nat Resources Director	7,498	7,899	8,301	8,703	9,104
	Permit Technician Supervisor	5,891	6,159	6,427	6,694	6,962
✓	Permit Technician	4,727	5,058	5,388	5,719	6,048
	Permit Technician (hourly)	27.27	29.18	31.09	32.99	34.89
✓	Code Compliance Officer/Building Inspector	4,499	4,814	5,128	5,443	5,757
	Senior Planner	5,355	5,622	5,903	6,198	6,508
✓	Assistant Planner / Permit Technician	4,499	4,814	5,128	5,443	5,757
	MDRT Planner (hourly)	25.95	27.77	29.59	31.40	33.22
✓	Building Official	6,962	7,364	7,766	8,167	8,569
	Parks Department Director	7,498	7,899	8,301	8,703	9,104
✓	Public Works Director	7,498	7,899	8,301	8,703	9,104
	Utilities Superintendent	6,962	7,364	7,766	8,167	8,569
✓	Construction Inspector Supervisor	6,962	7,364	7,766	8,167	8,569
	Construction Inspector	5,852	6,190	6,528	6,865	7,202
✓	Public Utilities Operator	5,145	5,233	5,337	5,438	5,541
	Capital Projects Program Manager	5,626	5,907	6,202	6,512	6,837
✓	Public Works Administrative Asst. III	4,465	4,689	4,923	5,169	5,429
	Utility Worker-Facility/Eq/Utility Worker	3,576	3,922	4,267	4,614	4,982
✓	Utility Worker Seasonal (hourly)	15.00	-	-	-	-



CITY OF BLACK DIAMOND

2019 Calendar for 2020 Budget Meetings

As Passed by Resolution 19-1310

Adopted by Council Resolution No. 19-1310

	Process	Work Study	City Council	State Law Limitations
1	Budget CALL: Budget requests and instructions go out to all departments			By Sept 9
2	Estimates to be filed with Finance/ City Clerk			By Sept 23
3	<u>Special Meeting</u> Work Study 6pm - CAO provides Council with current info on Revenue from all sources as adopted in 2019 Budget, provides the Clerk's proposed Prelim 2020 Budget for General Fund and 2019 Budget totals for all funds including debt service & possible Revenue for Property Taxes.	Sept 26		October 7
4	City Clerk Submits to CAO the proposed prelim budget setting forth the complete financial program			October 1
5	Work Study Meeting 5:30 - General Fund Budget REV and EXP for Public Safety, Community Development, Parks etc. & possible Property Taxes.	Oct 17		Oct 16 - Nov 15
6	<u>Special Meeting</u> - Work Study - Public Works Budgets for REV and EXP for Street, Water, Sewer, Stormwater, REET I&II and Gen Govt, Utilities, Capital Projects and Debt Service.	Oct 24		Oct 16 - Nov 15
7	Mayor prepares Preliminary Budget and message and files with Council and Clerk		Nov 1	Nov 1
8	City Clerk publishes notice of Public Hearing on 2019 Budget and filing of Preliminary Budget - once a week for two consecutive weeks			Nov 1 - Nov 18
9	<u>Special Meeting</u> - Public Hearing on Revenue Sources including possible increases in Property Taxes.		Nov 7	Nov 1 - Nov 25
10	Copies of Preliminary Budget made available to the public		Nov 20	Nov 20
11	Preliminary 2020 Budget Document ready. City Council holds 1 st Public Hearing on 2019 Budget		Nov 21	Nov 1 - Nov 30
12	Adopt Property Tax 2020, forward to King County by 11/30/2019		Nov 21	Nov 30
13	<u>Special Meeting</u> - Final Budget Hearing on 2019 Budget		Dec 2	Dec 2
14	File Final Property tax worksheet and Ordinances with King County			Dec 5
15	City Council adopts Final 2020 Budget and submits to State Auditor and Association of Washington Cities		Dec 2 or 5	Dec 31

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 21, 2019	AB19-061
Ordinance amending Black Diamond Municipal Code to allow residents living in multi-unit apartments, duplexes, and manufactured home parks to apply for the Lifeline Utility discount program.	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Barb Kincaid	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note):	Public Works – Seth Boettcher	
Fund Source:	Court – Stephanie Metcalf	
Timeline:		
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Ordinance and attachment A		
<p>SUMMARY STATEMENT:</p> <p>This Ordinance will update Black Diamond’s Municipal Code to allow Black Diamond residents of multi-unit dwellings, such as those living in apartments, duplexes, condominiums or mobile homes to apply for the city’s Lifeline Utility Discount Program. The various Water, Sewer and Stormwater Ordinances and codes also are being updated to allow the additional residents to apply for the Utility discount program.</p> <p>Residents that live in a mobile home park or multi-unit apartments will now be able to apply by completing our updated Lifeline application forms. A new form will be required to be signed by the owner/manager of the apartment or Mobile Home Park that certifies that the applicant is a residents of the mobile home park or apartment and that the owner/manager certifies that they will pass the discount amount on to each approved resident. To be eligible a mobile home or apartment resident must be a senior (62 or older) and low income or disabled or on Home kidney dialysis. The discount percentage is already in our Municipal code at 50% of the approved billed residential amount for water, sewer and stormwater. King County’s Metro Sewer Utility portion of bills is not eligible for discount as that amount is set by King County and is all sent to King County each month.</p> <p>An estimate of three months of time may elapse before an approved Lifeline applicant is notified of the actual utility discount amount they will receive from the mobile home or apartment Owner/Manager.</p> <p>We are excited to offer this program to additional low-income seniors or disabled mobile home park or apartment residents, who were not eligible in the past.</p>		

FISCAL NOTE (Finance Department): As estimate of the number or additional eligible Utility Lifeline discount program has been included in the 2020 Utility revenue budgets.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The Finance Committee will review this Utility Lifeline discount program for eligible residents of Black Diamond billed mobile home parks and apartments.

RECOMMENDED ACTION: **A motion to adopt Ordinance No. 19-1130 amending the Black Diamond Municipal Code to allow residents of Black Diamond Multi-family mobile home parks, apartments, duplex's and ADU's to apply for the Utility discount program.**

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 21, 2019		

ORDINANCE NO. 19-1130

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AMENDING CHAPTER 13.02 OF THE BLACK DIAMOND MUNICIPAL CODE TO EXTEND ELIGIBILITY FOR DISCOUNTED LIFELINE UTILITY RATES TO MULTI-FAMILY CUSTOMERS RESIDING IN SUCH UNITS AS: MOBILE HOME PARKS, APARTMENTS, DUPLEX AND ADU'S; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City's current utility rate codes and policies treat residential customers in apartment and mobile home parks as commercial customers; and

WHEREAS, the City Council desires to provide better customer equity for residential utility customers regardless of whether they live in a single-family home, mobile home, or apartment; and

WHEREAS, RCW 35.92.020(1) authorizes cities to, among other things, manage, regulate, operate, control, and fix the price of service and facilities of systems, plants, sites, or other facilities of sewerage within and without the limits of the city or town; and

WHEREAS, RCW 35.92.010 grants cities full power to regulate and control the use, distribution, and price of waterworks for the purpose of furnishing the city and its inhabitants, and any other persons, with an ample supply of water for all purposes, public and private; and

WHEREAS, the City Council finds that charging the same rates to all residential customers within the City limits, regardless of whether they live in a single-family residence, mobile home park, or apartment best meets the objectives of RCW 35.92.010 and 35.92.020(2) to ensure uniformity of rates for the same class of customers or service of the City's water, sewer, and stormwater utilities; and

WHEREAS, RCW 35.92.020(5) and RCW 74.38.070 authorize cities to provide assistance to aid low-income persons in connection with utility services provided by the city; and

WHEREAS, the City Council desires to continue providing discounts to utility lifeline customers and to update the utility codes to harmonize the lifeline program with the other changes implemented in this Ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment to BDMC Chapters 13.02. Black Diamond Municipal Code Chapter 13.02 is hereby as shown on Attachment A hereto.

Section 2. Severability. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND AT A REGULAR MEETING THEREOF ON THE 21ST DAY OF NOVEMBER 2019.

CITY OF BLACK DIAMOND

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

Approved as to form:

David Linehan, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.
Date of Publication:
Effective Date:

Chapter 13.02 UTILITIES "LIFELINE" RATES PROGRAM

Sections:

- 13.02.010 Purpose.
- 13.02.020 Lifeline utility rates.
- 13.02.030 Eligibility.
- 13.02.040 Application and approval procedure.
- 13.02.050 Appeals.
- 13.02.060 Violation—Penalties.

13.02.010 Purpose.

Pursuant to Article VIII, Section 7 of the Washington State Constitution and RCW 74.38.070, the City of Black Diamond wishes to provide necessary support for the poor and infirm who would otherwise be unable to afford the standard monthly service rates of the city's water, sewer, and ~~stormwater~~~~storm-water~~ utilities. At the same time, the city recognizes that its ability to offer special rates is limited by the financial constraints of the city and the limited revenues available to fund special rates for low-income residents. Therefore, the city has been forced to limit availability of these special rates according to the criteria described in this chapter.

13.02.020 Lifeline utility discountrates.

A.

The City of Black Diamond hereby authorizes a ~~discount~~~~reduced monthly rate~~ for residential low-income senior citizen (age 62 and older) and residential low-income disabled customers of the city's water, sewer, and ~~stormwater~~~~storm-water~~ utilities, per HUD guidelines. This ~~discount~~~~reduced rate~~ shall be known as the "lifeline" discountrate, and shall be a reduction of up to fifty percent of the city's share of the costs for services provided and billed under the city's water, sewer, and ~~stormwater~~~~storm-water~~ utilities. Fees or charges collected by the city on behalf of other ~~entities~~utilities, such as King County Water Treatment Division, shall be unaffected.

B.

The exact amount of the lifeline rate reduction shall be set annually by the city council and published on the city's official Utility Rate Schedule~~fee schedule~~.

13.02.030 Eligibility.**A.**

Lifeline utility ~~discount~~^{rates} ~~is~~^{shall be} available to any household that meets the following criteria:

1. The residence or equivalent residential unit, such as a manufactured home or apartment, seeking to receive the lifeline ~~rates~~^{utility discount} must be served by City of Black Diamond utilities; ~~and~~;
2. ~~For single-family residences,~~ The account must be in the name of a residential customer who is sixty-two (62) years of age or older, or who can provide verification from an attending physician or other official document, such as a Supplemental Security Income (SSI) statement, of being permanently disabled; and
3. Total household disposable income from all sources (such as Social Security; Disability payments; Veteran's benefits; pensions; rents; annuities; IRA withdrawals; etc.) must not exceed the official guidelines set annually by the federal Department of Housing and Urban Development (HUD); ~~and~~
4. ~~The customer eligible for the lifeline rate must be living at the residence or apartment receiving the discount.~~

B.

For apartments, manufactured homes, and multi-family residential structures where residents are not billed directly by the city, the property owner or manager must submit a signed residency verification form provided by the city. This form shall require the property owner or manager to certify that approved lifeline discounts will be passed on to the eligible resident. To be entitled to the lifeline discount, the resident must meet the same eligibility criteria as residents of single-family residences established in subsection A, above, except the account need not be in the resident's name.

C.

5. —Households in which a person resides who is receiving kidney dialysis ~~and where the household income does not exceed the HUD guidelines may receive a lifeline discount on water rates of fifty percent. The customer eligible for the lifeline rate resident receiving kidney dialysis must be living at the residence or equivalent residential unit receiving the lifeline discount on water~~ apartment receiving the discount.

DB.

Lifeline utility rates shall be available for residential customers only; non-residential users shall be ineligible to receive lifeline rates.

13.02.040 Application and approval procedure.

A. Application procedures.

1. Persons wishing to apply for a lifeline discount rate shall file an application with the city ~~clerk~~ on a form supplied~~approved~~ by the city. This form shall include a statement in which the applicant attests under oath that the information provided by the applicant is true and correct to the best of applicant's knowledge.
2. The applicant shall provide all documentation requested in the city-supplied application, which verifies the applicant's residency, age or disability, and income ~~a copy of applicant's most recent tax return, or other reliable official document, that verifies the applicant's income.~~
3. If the applicant is asserting a disability or kidney dialysis that renders ~~them~~ him or her eligible for a lifeline utility discount rate, the applicant must provide verification of their condition from a licensed attending physician or through other official documents, such as a Supplemental Security Income (SSI) statement, that verifies that the applicant's claimed ~~is permanently~~ disabilityled.
4. The city may require any other information from the applicant reasonably necessary to determine the applicant's eligibility.

B. Approval or denial of application.

1. Applications for lifeline utility ~~rates~~ discount shall be reviewed by the city's finance director, or his or her designee, for completeness and eligibility. An incomplete application shall not be processed.
2. The finance director, or his or her designee, shall inform the applicant in writing whether the application has been approved or denied. ~~If the application is denied, the applicant shall be informed in writing of the reason for the denial.~~
3. If denial is based on a knowing or intentional misrepresentation of information by the applicant, the applicant shall be ineligible to receive a lifeline ~~rate~~ discount for a period of five years.

C. Effective date of lifeline discount.

The lifeline discount shall take effect on the next bill following the approval of the applicant's complete application.

DC.____—Annual application required.

Applicants for a lifeline utility ~~rate discount~~ shall be reviewed for approval based on the ~~applicant's~~ circumstances at the time of application; provided, persons may apply only once in any calendar year, and persons who have previously been denied based on ~~knowing or~~ intentional misrepresentation to the city shall be ineligible to receive lifeline ~~rates discounts~~ for a period of five years. Persons who have previously been approved for a lifeline utility ~~rate discount~~ must reapply each year and demonstrate their continued eligibility. No lifeline ~~discount rate~~ shall be renewed without an application and approval as provided in this section.

D. *Revocation of lifeline rate.*

The city shall have the right to immediately revoke any lifeline utility ~~discount rate reduction~~ upon probable cause to believe the applicant and/or recipient of the rate is ineligible to receive it.

13.02.050 Appeals.

A person who has properly applied for and been denied a lifeline utility ~~rate discount~~ may appeal this denial by filing a request for reconsideration, in writing, within ten days of the denial to the ~~mayor or his or her designee~~ city administrator. The appellant may provide additional information to support the appeal, if desired. A decision on the appeal shall be issued within thirty days of receipt. ~~If the position of city administrator is vacant at the time the appeal is filed, the mayor shall consider the appeal.~~ The decision of the ~~city administrator or the mayor~~ or his or her designee shall be final. Requests for reconsideration received by telephone, facsimile, or email shall not satisfy the requirements of this section. Denial of approval for a lifeline utility discount may not be appealed to the city hearing examiner.

13.02.060 Violation—Penalties.

The city shall have authority to take all measures, criminal and civil, allowed by law to seek reimbursement for any reduction in utility rates achieved based on intentional misrepresentation, fraud, or deceit, and to seek any other penalties available under the law.

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 21, 2019 AB19-062	
Public Hearing on 2020 Preliminary Budget of Revenue Sources and possible increases in Property Tax for 2020.	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
	Community Dev – Barb Kincaid	
Cost Impact (see also Fiscal Note):	Police – Chief Kiblinger	
Fund Source: Various	Public Works – Seth Boettcher	
Timeline:	Court – Stephanie Metcalf	
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: 2020 General Fund Revenue Sources & worksheets and two Property Tax Ordinances		
SUMMARY STATEMENT:		
<p>Public Hearing on General Fund Preliminary 2020 Revenue sources and possible Property Tax increase for 2020 Property Taxes. Attached are worksheets showing the proposed 2020 revenues for the General Fund and the need for a property Tax increase needed to help fund Public Safety. Per RCW 84.52.020 the property tax certifications must be filed with King County no later than November 30, 2019 for Property Taxes to be collected in 2020 which the city uses for Public Safety including Fire, Police, court and Emergency Services. This public hearing shows the 2020 Revenue Sources and the need for the Property Tax increase and includes the two ordinances required by King County.</p> <p>The first ordinance sets the allowed Property Tax Dollar amount of the increase for 2020 and the percentage of increase of over last year's actual levy. The dollar amount calculated by King County for cities under 10,000 population is \$15,958 and is .97% over last year's actual levy. This includes the relevy amount of \$5,565.</p> <p>The second required ordinance sets the possible total amount of Property Tax that Black Diamond can collect in 2020 and the estimated Assessed Valuation of \$1,010,196,853 provided by King County. The dollar amount is set at \$1,889,434 which includes an additional \$30,000 to cover any additional dollars for new construction, annexations, State assessments or adjustment King County between now and December 5, 2019 when the finalize the worksheets. The final King County worksheets are not expected until December 5, 2019 after we have already adopted our required levy. Our levy will be adjusted down by King County to the actual final amounts but cannot be increased.</p> <p>The Property Tax Revenue is used for Public Safety, which includes Police, Fire, Court and Emergency Services. This provide approximately 52% of the revenue needed to cover Public Safety costs.</p> <p>FISCAL NOTE (Finance Department): The preliminary 2020 Budget includes the anticipated property tax increase.</p>		

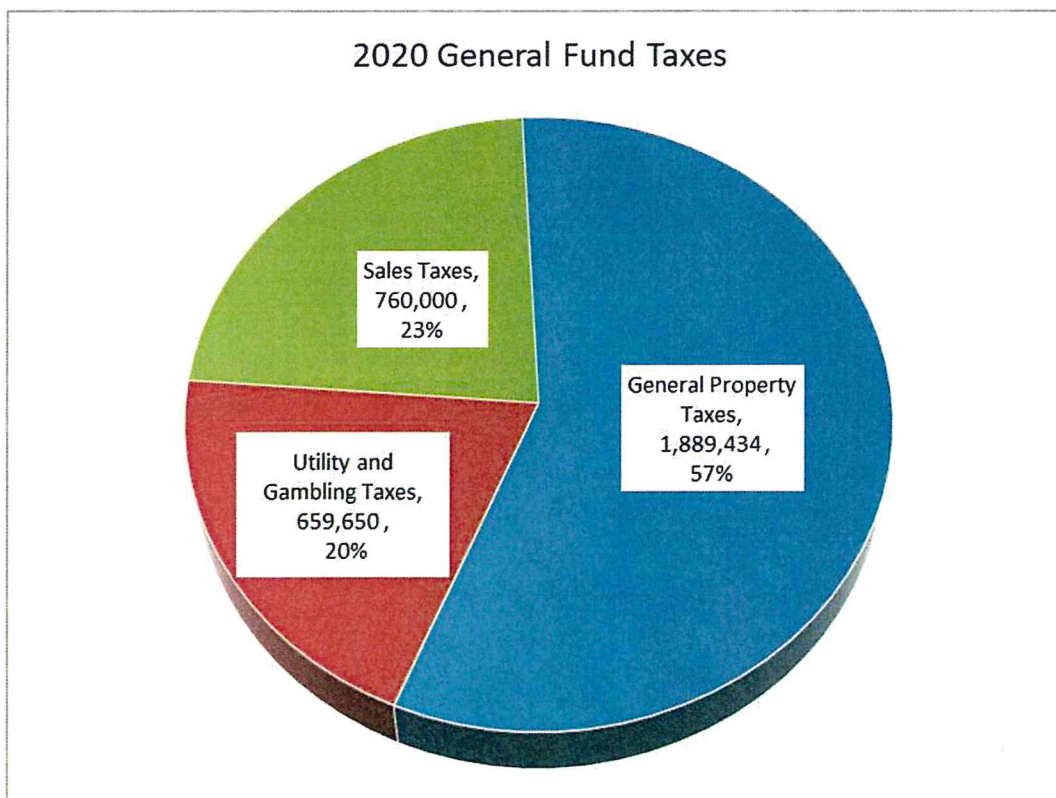
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: PUBLIC HEARING with possible adoption of ordinances under new business.		
RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 21, 2019		

City of Black Diamond Property Taxes

2020

Property taxes make up 57% of the General Fund's tax revenue and estimated to generate \$1,889,434 in revenue for the city. All revenues from property taxes go directly to the General Fund to support public safety for police, fire protection and emergency services. Black Diamond depends heavily on property tax collections, as the city has a small commercial base for generating sales tax revenue.

In Washington cities such as Black Diamond, property tax increases are limited to a 1% total dollar annual increase per year unless voters approve a lid-lift or larger percent increases plus any property tax from new construction. King County sets assessed valuation on property and calculates levy rates. Each taxing authority receives a portion of the tax amount, which King County collects and then passes on. In Black Diamond, there are four school districts with separate rates, so depending on which school district the property is in, the taxing amount will vary.



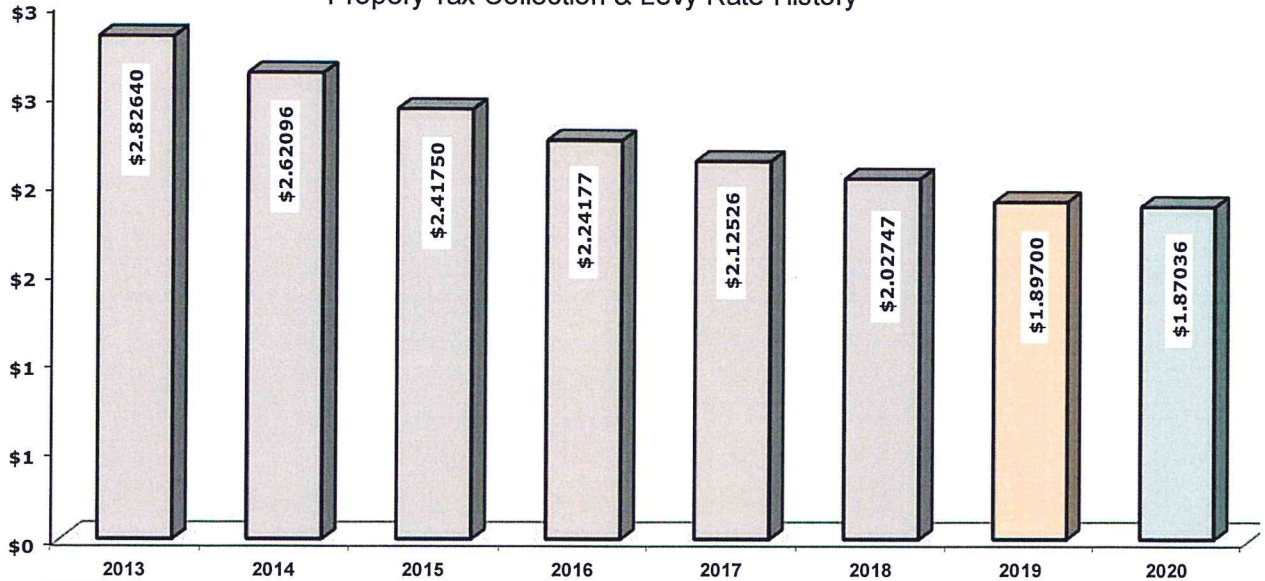
City of Black Diamond General Fund Revenue Projection for 2020			2 0 1 9			2 0 2 0		
	Budget	Actuals Thru June	Estimated Year End			Prelim Budget	\$ Budget Change	% Budget Change
REVENUES								
1 Beginning Cash and Investments	1,366,173	1,794,462	1,794,462			2,387,486	1,021,313	74.8%
2 General Property Taxes	1,646,137	852,547	1,704,274			1,889,434	243,297	14.8%
3 Sales Taxes	660,000	398,869	750,000			760,000	100,000	15.2%
4 State Sales Tax Assistance	-	4,670	7,000			5,000	5,000	
5 Utility Tax and Gambling Tax	678,914	340,584	625,150			659,650	(19,264)	-2.8%
6 Cable Franchise Fees	80,000	36,604	74,000			73,000	(7,000)	-8.8%
7 Business License	31,000	16,750	29,000			31,000	0	0.0%
8 Liquor Excise Tax	22,000	11,947	22,900			29,700	7,700	35.0%
9 Liquor Board Profits	36,000	17,773	35,500			36,000	0	0.0%
10 KC EMS Levy, Recycle Grants & Misc	74,000	13,817	81,000			78,700	4,700	6.4%
11 Community Development Rev	902,550	827,604	1,282,550			1,202,550	300,000	33.2%
12 Police Department Revenue	379,900	181,239	340,715			362,300	(17,600)	-4.6%
13 Municipal Court Revenue	151,350	67,959	150,300			145,000	(6,350)	-4.2%
14 Charges for Services	9,050	27	50			9,100	50	0.6%
15 Miscellaneous Revenue	26,880	30,096	64,200			61,200	34,320	127.7%
16 Parks Revenue	35,400	15,592	31,400			35,400	0	0.0%
17 Cemetery Revenue	6,000	14,700	16,200			8,500	2,500	41.7%
18 Funding Agreement - MDRT	829,505	452,177	829,505			906,176	76,671	9.2%
19 Total Operating Revenues	5,568,686	3,282,955	6,043,744			6,292,710	724,024	13.0%
Developer Reimburse-MDRT								
20 Consultants	1,520,000	559,443	1,520,000			1,835,000	315,000	20.7%
21 TOTAL GENERAL FUND SOURCES	8,454,859	5,636,860	9,358,206			10,515,196	2,060,337	24.4%

City of Black Diamond General Fund Expenditure Projection for 2020			2 0 1 9			2 0 2 0		
	Budget	Actuals Thru June	Estimated Year End			Prelim Budget	\$ Budget Change	% Budget Change
EXPENDITURES								
22 Legislative - Council	16,174	6,064	1,490			22,341	6,167	38.1%
23 Executive - Mayor	15,663	7,163	14,750			15,757	94	0.6%
24 Administrative Services	525,746	213,378	511,300			581,476	55,730	10.6%
25 Legal Services	156,500	23,465	160,000			200,000	43,500	27.8%
26 Prosecuting Atty and Public Defender	83,500	28,750	74,800			95,000	11,500	13.8%
27 Municipal Court	276,268	128,948	268,000			322,062	45,794	16.6%
28 Police Department	2,071,435	892,638	2,025,000			2,343,031	271,596	13.1%
29 Fire Department	558,650	285,334	573,575			571,376	12,726	2.3%
30 EMS/Recyl/Anim Cont/Mental Health	32,000	13,369	26,700			42,000	10,000	31.3%
31 Master Development Review Team	829,505	381,305	829,505			906,176	76,671	9.2%
32 Community Development	854,323	223,963	740,000			1,091,399	237,076	27.8%
33 Facilities	127,370	55,795	119,000			186,708	59,338	46.6%
34 Parks Department	101,914	47,632	94,500			128,146	26,232	25.7%
35 Cemetery	13,750	4,926	12,100			28,760	15,010	109.2%
36 Total Operating Expenditures	5,662,798	2,312,730	5,450,720			6,534,232	871,434	15.4%
37 Developer MDRT Consultants	1,520,000	435,267	1,520,000			1,835,000	315,000	20.7%
38 Total Expenditures	7,182,798	2,747,997	6,970,720			8,369,232	1,186,434	16.5%
39 Ending Cash and Investments	1,272,861	2,888,863	2,387,486			2,145,964	873,103	68.6%
40 TOTAL GENERAL FUND USES	8,455,659	5,636,860	9,358,206			10,515,196	2,059,537	24.4%

General Fund Functions Supported by Types of Revenue		2019 Budget	2020 Prelim Budget	\$ Change	% Change	Public Safety	General Gov't	MDRT
REVENUES								
1	Beginning Cash and Investments	1,366,173	2,387,486	1,021,313	74.8%	24,000	2,300,486	63,000
2	Public Safety Revenue Funded With:							
3	General Property Taxes	1,646,137	1,889,434	243,297	14.8%	1,889,434		
4	Utility Tax and Gambling Tax	678,914	659,650	(19,264)	-2.8%	659,650		
5	Criminal Justice Sales Tax	135,200	138,000	2,800	2.1%	138,000		
6	Liquor Excise Tax and Profits	58,000	65,700	7,700	13.3%	65,700		
7	Municipal Court Revenue	151,350	145,000	(6,350)	-4.2%	145,000		
8	EMS Levy Taxes	60,000	62,000	2,000	3.3%	62,000		
9	Business License	31,000	31,000	0	0.0%	31,000		
10	Police Charges for Service, Grants, Misc	244,300	224,300	(20,000)	-8.2%	224,300		
11	Total Public Safety Revenue	3,004,901	3,215,084	210,183	7.0%	3,215,084		
12	General Government Funded With:							
13	Sales Taxes	660,000	760,000	100,000	15.2%		760,000	
14	Land Use and Permitting Fees	902,550	1,202,550	300,000	33.2%		1,202,550	
15	Cable Franchise Fees	80,000	73,000	(7,000)	-8.8%		73,000	
16	Sales Tax Assist	-	5,000	5,000			5,000	
17	Grants, Passports, Charges for Svs	50,330	87,000	36,670	72.9%		87,000	
18	Parks Revenue	35,400	35,400	0	0.0%		35,400	
19	Cemetery Revenue	6,000	8,500	2,500	41.7%		8,500	
20	Total General Government Revenue	1,734,280	2,171,450	437,170	25.2%		2,171,450	
21	Funding Agreement - MDRT	829,505	906,176	76,671	9.2%			906,176
22	Total GF Operating Revenue	5,568,686	6,292,710	513,841	9.2%	3,215,084	2,171,450	906,176
23	TOTAL GENERAL FUND SOURCES	6,934,859	8,680,196	1,745,337	25.2%	\$3,239,084	\$4,471,936	\$969,176
EXPENDITURES								
24	Public Safety (Fire, Police, Court, EM.)	3,021,853	3,373,469	351,616	11.6%	3,373,469		
25	Community Development	854,323	1,091,399	237,076	27.8%		1,091,399	
26	Legal	156,500	200,000	43,500	27.8%		200,000	
27	Parks, Cemetery & Building Mtc.	243,034	343,614	100,580	41.4%		343,614	
28	Legislative, Executive, Adm, Tech, CS.	557,583	619,574	61,991	11.1%		619,574	
29	Master Development Review Team MDRT	829,505	906,176	76,671	9.2%			906,176
30	Total Operating Expenditures	5,662,798	6,534,232	871,434	15.4%	3,373,469	2,254,587	906,176
31	Ending Cash and Investments	1,272,861	2,145,964	873,103	68.6%	(134,385)	2,217,349	63,000
32	TOTAL GENERAL FUND USES*	6,935,659	8,680,196	1,744,537	25.2%	\$3,239,084	\$4,471,936	\$969,176

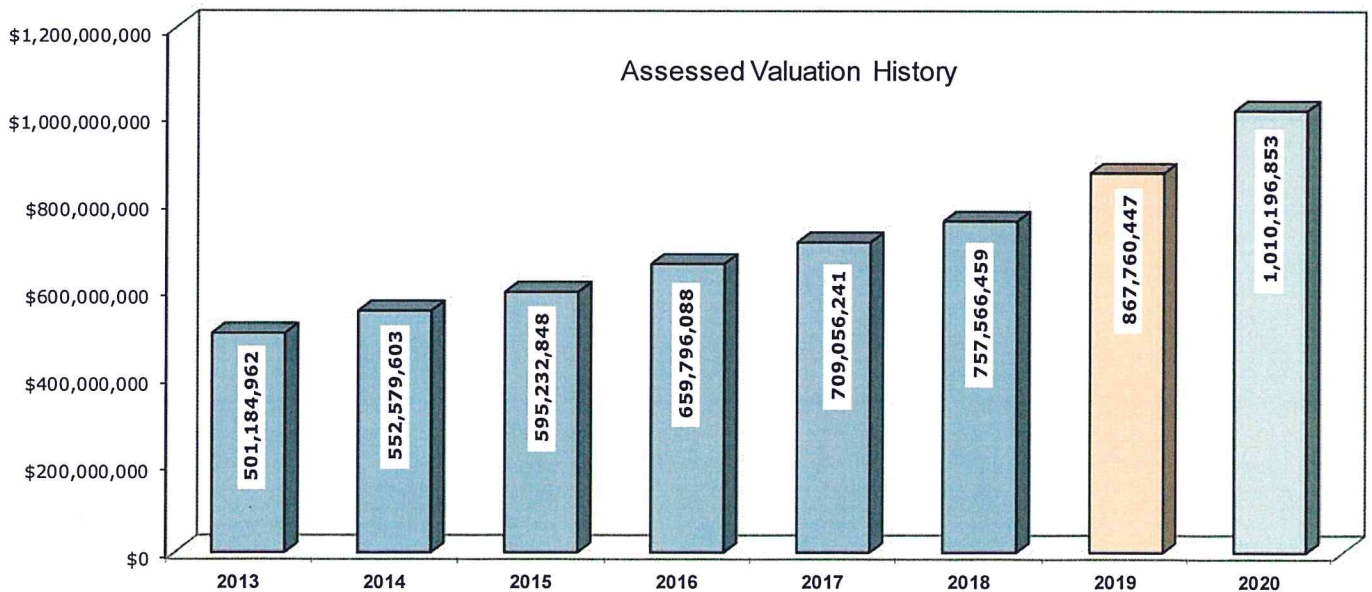
* Analysis doesn't include MDRT Consultant Revenues and Expenses in 2019 or 2020

Property Tax Collection & Levy Rate History



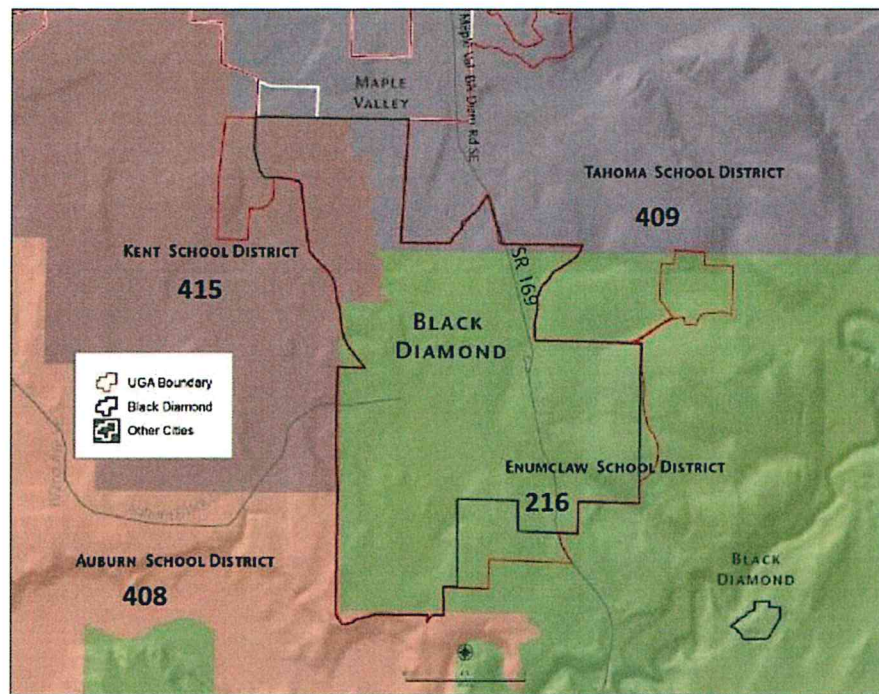
Regular Levy Base	1,373,558	1,400,391	1,438,114	1,462,890	1,481,033	1,475,350	1,535,244	1,653,489
1% Increase	13,736	14,004	14,381	14,629	14,810	14,753	15,352	15,958
New Construction	4,256	11,833	3,145	11,905	13,378	11,470	95,541	219,986
Annexations								
Adjustments	8,841	11,886	5,137	-14,074	-534	698		
Total Property Taxes	\$1,400,391	\$1,438,114	\$1,460,777	\$1,475,350	\$1,508,687	\$1,502,271	\$1,646,137	\$1,889,434
Levy Rate per \$1000 AV	\$ 2.82640	\$ 2.62096	\$ 2.41750	\$ 2.24177	\$ 2.12526	\$ 2.02747	\$ 1.89700	\$ 1.87036
Allowable Levy	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10
Assessed Valuation	\$501,184,962	\$552,579,603	\$595,232,848	\$659,796,088	\$709,056,241	\$757,566,459	\$867,760,447	\$1,010,196,853

Assessed Valuation History



Base Assessed Valuation	501,181,815	552,573,142	595,228,592	659,792,943	709,042,334	757,554,989	867,664,906	1,009,976,867
New Construction	3,147	6,461	4,256	3,145	13,907	11,470	95,541	219,986
Final Assessed Valuation	501,184,962	552,579,603	595,232,848	659,796,088	709,056,241	757,566,459	867,760,447	1,010,196,853
% change from prior year	-7.0%	10.3%	7.7%	10.8%	7.5%	6.8%	14.5%	16.4%
Population	4,160	4,160	4,170	4,200	4,330	4,360	4,360	4,525
Property Tax Levy Rate	2.826	2.621	2.418	2.242	2.125	2.027	1.897	1.870
Increase in Base value	(37,909,810)	51,394,641	42,653,245	64,563,240	49,260,153	97,770,371	158,704,206	301,140,612
Percentage increase in base	-7.0%	10.3%	7.7%	10.8%	7.5%	14.8%	22.4%	42.5%

School Districts in Black Diamond



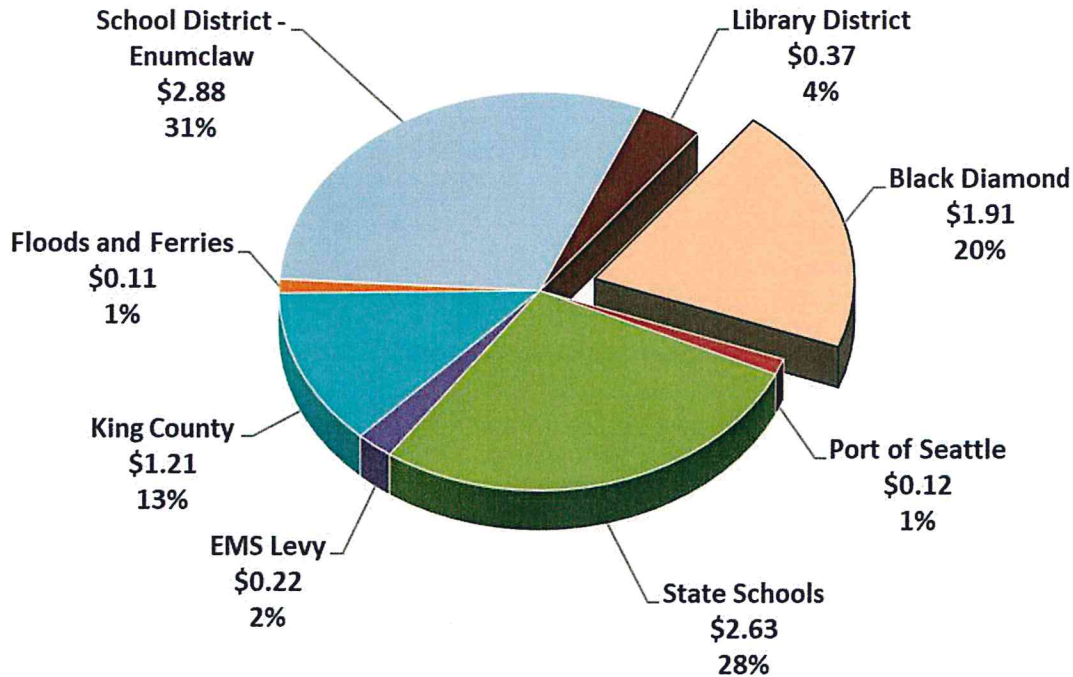
The total property tax rates in Black Diamond vary because of the four different school districts within our city limits.				
2019 Rates				
Local School District	2.88	3.47	3.64	3.81
Washington State for Schools Part 1	1.92	1.92	1.92	1.92
*McCleary Decision for Schools Part 2	0.71	1.01	1.01	1.01
King County	1.21	1.21	1.21	1.21
City of Black Diamond	1.91	1.91	1.91	1.91
Port of Seattle	0.12	0.12	0.12	0.12
Library District	0.37	0.37	0.37	0.37
Emergency Medical Services	0.22	0.22	0.22	0.22
King County Flood Levy	0.11	0.11	0.11	0.11
Total Levy Rate 2019	9.45	10.34	10.51	10.68
* McCleary Part 2 was reduced by State-2019				
Total 2018 Levy Rates	11.45	12.60	11.37	13.48

MONTHLY 2019 Property Tax Rates on a \$386,000 Appraised Home

Translate to:

Total Monthly Taxes of \$298.18

Black Diamond's Portion: \$55.57



King County Taxing District	Levy Rate per \$1000 in Value	Percent of Property Taxes Collected	2019 Annual Tax on a \$386,000 Home	Monthly Tax on a \$386,000 Home
Port of Seattle	0.12266	1%	\$47.35	\$3.95
State Schools	2.62922	28%	\$1,014.88	\$84.57
EMS Levy	0.21762	2%	\$84.00	\$7.00
King County	1.20894	13%	\$466.65	\$38.89
Floods and Ferries	0.10672	1%	\$41.19	\$3.43
School District - Enumclaw	2.88249	31%	\$1,112.64	\$92.72
Library District	0.37441	4%	\$144.52	\$12.04
Subtotal	7.54206	80%	\$2,911.24	\$242.60
Black Diamond	1.90542	20%	\$666.90	\$55.57
Total	9.44748	100%	\$3,578.13	\$298.18

PRELIMINARY LEVY LIMIT WORKSHEET – 2020 Tax Roll

TAXING DISTRICT: City of Black Diamond

The following determination of your regular levy limit for 2020 property taxes is provided by the King County Assessor pursuant to RCW 84.55.100.

Annexed to Library District

(Note 1)

Estimated Library rate: 0.32320

Using Limit Factor For District	Calculation of Limit Factor Levy	Using Implicit Price Deflator
1,647,705	Levy basis for calculation: (2019 Limit Factor) (Note 2)	1,647,705
1.0100	x Limit Factor	1.0140
1,664,182	= Levy	1,670,707
115,452,842	Local new construction	115,452,842
0	+ Increase in utility value (Note 3)	0
115,452,842	= Total new construction	115,452,842
1.90542	x Last year's regular levy rate	1.90542
219,986	= New construction levy	219,986
1,884,168	Total Limit Factor Levy	1,890,693
Annexation Levy		
0	Omitted assessment levy (Note 4)	0
1,884,168	Total Limit Factor Levy + new lid lifts	1,890,693
1,010,196,853	+ Regular levy assessed value less annexations	1,010,196,853
1.86515	= Annexation rate (cannot exceed statutory maximum rate)	1.87161
0	x Annexation assessed value	0
0	= Annexation Levy	0
Lid lifts, Refunds and Total		
0	+ First year lid lifts	0
1,884,168	+ Limit Factor Levy	1,890,693
1,884,168	= Total RCW 84.55 levy	1,890,693
5,265	+ Relevy for prior year refunds (Note 5)	5,265
1,889,433	= Total RCW 84.55 levy + refunds	1,895,958
	Levy Correction: Year of Error _____ (+or-)	
1,889,434	ALLOWABLE LEVY (Note 6)	1,895,958
Increase Information (Note 7)		
1.87036	Levy rate based on allowable levy	1.87682
1,648,224	Last year's ACTUAL regular levy	1,648,224
15,958	Dollar increase over last year other than N/C – Annex	22,483
0.97%	Percent increase over last year other than N/C – Annex	1.36%
Calculation of statutory levy		
	Regular levy assessed value (Note 8)	1,010,196,853
	x Maximum statutory rate	3.27680
	= Maximum statutory levy	3,310,213
	+ Omitted assessments levy	0
	= Maximum statutory levy	3,310,213
	Limit factor needed for statutory levy	Not usable

ALL YEARS SHOWN ON THIS FORM ARE THE YEARS IN WHICH THE TAX IS PAYABLE.
Please read carefully the notes on the reverse side.

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LevyLimitWS.doc

ORDINANCE NO. 19-XXXX

AN ORDINANCE OF THE CITY OF BLACK DIAMOND, WASHINGTON, RELATING TO THE GENERAL PROPERTY TAX LEVY AND SPECIFYING THE INCREASE CALCULATED BY KING COUNTY BASED ON LAST YEARS ACTUAL LEVY COMMENCING ON JANUARY 1, 2020 WITH CERTAIN CHANGES REQUIRED BY KING COUNTY IN THE MANNER IN WHICH THE AMOUNTS ARE CALCULATED. SUCH PROPERTY TAX LEVY SHALL APPLY TO ALL PROPERTY BOTH REAL AND PERSONAL, SUBJECT TO TAXATION, FOR THE PURPOSE OF PROVIDING REVENUE FOR PUBLIC SAFETY FOR THE CITY OF BLACK DIAMOND, ALL AS REQUIRED BY LAW, AND ESTABLISHING THE EFFECTIVE DATE.

WHEREAS, the Council of the City of Black Diamond has met and considered its budget for the calendar year 2020 and

WHEREAS, the Council thereafter gave notice of public hearings and held public hearings on November 21, 2019, and

WHEREAS, the City's actual King County levy amount from the previous actual year base levy of \$1,647.705 is a base increase of **\$15,958 or .97%**; and

WHEREAS, the population of the City is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Levy and Percentage of Increase. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2020`tax year. The dollar amount of the increase over the actual base levy amount authorized from King County for the previous year shall be \$15,958, which is a percentage increase of .97% from the previous year. Also adopted is a relevy of \$5,265. These increases are exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, and any increase in the value of state assessed property, and any annexations that have occurred.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by State or Federal law or regulations, such decisions or preemptions shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. **Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council and approved by the Mayor of the City of Black Diamond, Washington, this 21th day of November 2019

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

David A Linehan, City Attorney

Published:

Posted:

Effective Date:

ORDINANCE NO. 19-XXXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, LEVYING THE GENERAL PROPERTY TAXES FOR THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2020 ON ALL PROPERTY BOTH REAL AND PERSONAL, SUBJECT TO TAXATION, FOR THE PURPOSE OF PROVIDING REVENUE FOR PUBLIC SAFETY FOR THE CITY OF BLACK DIAMOND FOR THE ENSUING YEAR AS REQUIRED BY LAW AND ESTABLISHING THE EFFECTIVE DATE.

WHEREAS, the cities under 10,000 population may increase the regular property tax dollar amount of the levy from the previous year by up to one percent, and

WHEREAS, the City Council has properly given notice of the Public Hearings held on November 21, 2019 to consider the City's 2020 Property Tax Levy and the Preliminary Budget including the Revenue Sources, pursuant to RCW 84.55.120; and

WHEREAS, the City Council of Black Diamond, Washington has met and considered the Public Safety budgets for the year of 2020; and

WHEREAS, a public hearing was held on November 21, 2019 regarding the 2020 Revenue Sources and Public safety budget and the property tax levy, and

WHEREAS, King County requires that the 2020 Property Tax Levies be submitted by November 30, 2019; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Amount. The preliminary assessed valuation of **\$1,010,496,853** is adopted. A regular property tax for 2020 is hereby levied in the maximum amount **\$1,919,433** which includes an additional \$30,000 for any additional King County increases resulting from additional new construction, improvements to property, newly constructed wind turbines, and any increase in the value of state assessed property or any annexations that have occurred after the preliminary worksheets and adjustment made by the county. The final dollar amount of Property Taxes is determined by King County and reduced to the actual amount allowed.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by State or Federal law or regulations, such decisions or preemptions shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. **Effective Date** This Ordinance shall be published in the official newspaper of the city and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council and approved by the Mayor of the City of Black Diamond, Washington, this 21th day of November 2019.

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

David A. Linehan, City Attorney

Posted:

Published:

Effective Date:

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 21, 2019	AB19-063
Ordinance setting the allowed Property Tax Dollar amount increase, and percentage as calculated by King County for 2020 Property Taxes.	Mayor Carol Benson	
	City Attorney David A. Linehan	
	City Clerk – Brenda L. Martinez	
	Community Dev – Barb Kincaid	
	Finance – May Miller	X
	MDRT & Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):		
Fund Source: Various	Police – Chief Kiblinger	
Timeline:	Public Works – Seth Boettcher	
	Court – Stephanie Metcalf	
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Ordinance No 19-1131, Rev Sources, PT Data and Preliminary KC worksheet		
SUMMARY STATEMENT:		
<p>Per RCW 84.52.020 the property tax certifications must be adopted by November 30, 2019 and filed with King County no later than December 5, 2019 for Property Taxes to be collected in 2020. Cities under 10,000 in population are allowed to increase the base Property Tax dollar amount by 1% over last year's base amount. A public hearing was held on November 21, 2019 to review the 2020 General Fund source of funds and possible increase in 2020 of the allowed one percent. This Ordinance sets the Property Tax Dollar increase for 2020 at \$15,598 or .97%.</p> <p>King County has sent a preliminary Levy Limit worksheet showing a base increased allowed dollar amount of \$16,477 for the allowed 1% increase over last year's base Property Tax dollars. Cities under 10,000 population are allowed to levy 1% each year. However, the Property Tax increase over actual amount is calculated by King County at only \$15,958 or .97% as the base amount was decreased by King County due to a refunds and adjustment and relevy of \$5,565. This base 1%-dollar amount does not include Property Taxes for New Construction which is paid by new citizens and State Assessed Property amounts.</p> <p>The estimated base levy rate also decreased from 1.91 mil per thousand of Property Value to 1.87 mil, a 2% decrease. This levy rate decrease does not affect the amount of Property Tax Black Diamond receives and is only a calculated rate to insure we receive the allowed 1% amount of \$15,958. This base 1%-dollar amount does not include Property Taxes for New Construction which is paid by new citizens and State Assessed Property amounts.</p> <p>All Black Diamonds Property Taxes funds are used for Public Safety and provide approximately 52% of the revenue needed to cover Public Safety costs.</p>		

FISCAL NOTE (Finance Department): The additional \$15,958 increase is less than the allowed one percent increase at .97% over last year's actual base property tax.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Finance Committee will review this at their November 14, 2019 Committee Meeting.

RECOMMENDED ACTION: MOTION to adopt Ordinance No. 19-1131 approving the Property Tax Dollar Increase and percentage as calculated by King County for 2020.

RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 21, 2019		

ORDINANCE NO. 19-1131

AN ORDINANCE OF THE CITY OF BLACK DIAMOND, WASHINGTON, RELATING TO THE GENERAL PROPERTY TAX LEVY AND SPECIFYING THE INCREASE CALCULATED BY KING COUNTY BASED ON LAST YEARS ACTUAL LEVY COMMENCING ON JANUARY 1, 2020 WITH CERTAIN CHANGES REQUIRED BY KING COUNTY IN THE MANNER IN WHICH THE AMOUNTS ARE CALCULATED. SUCH PROPERTY TAX LEVY SHALL APPLY TO ALL PROPERTY BOTH REAL AND PERSONAL, SUBJECT TO TAXATION, FOR THE PURPOSE OF PROVIDING REVENUE FOR PUBLIC SAFETY FOR THE CITY OF BLACK DIAMOND, ALL AS REQUIRED BY LAW, AND ESTABLISHING THE EFFECTIVE DATE.

WHEREAS, the Council of the City of Black Diamond has met and considered its budget for the calendar year 2020 and

WHEREAS, the Council thereafter gave notice of public hearings and held public hearings on November 21, 2019, and

WHEREAS, the City's actual King County levy amount from the previous actual year base levy of \$1,647.705 is a base increase of **\$15,958 or .97%**; and

WHEREAS, the population of the City is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Levy and Percentage of Increase. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2020`tax year. The dollar amount of the increase over the actual base levy amount authorized from King County for the previous year shall be \$15,958, which is a percentage increase of .97% from the previous year. Also adopted is a relevy of \$5,265. These increases are exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, and any increase in the value of state assessed property, and any annexations that have occurred.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by State or Federal law or regulations, such decisions or preemptions shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. **Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council and approved by the Mayor of the City of Black Diamond, Washington, this 21st day of November 2019

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

David A Linehan, City Attorney

Published:

Posted:

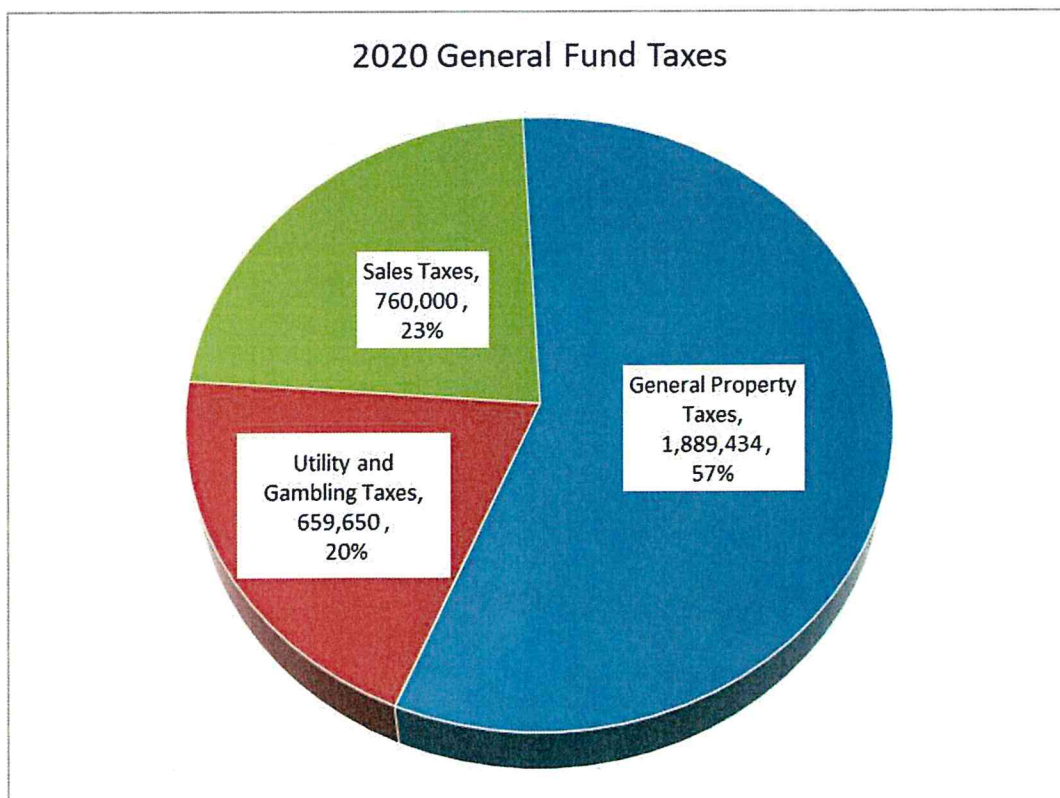
Effective Date:

City of Black Diamond Property Taxes

2020

Property taxes make up 57% of the General Fund's tax revenue and estimated to generate \$1,889,434 in revenue for the city. All revenues from property taxes go directly to the General Fund to support public safety for police, fire protection and emergency services. Black Diamond depends heavily on property tax collections, as the city has a small commercial base for generating sales tax revenue.

In Washington cities such as Black Diamond, property tax increases are limited to a 1% total dollar annual increase per year unless voters approve a lid-lift or larger percent increases plus any property tax from new construction. King County sets assessed valuation on property and calculates levy rates. Each taxing authority receives a portion of the tax amount, which King County collects and then passes on. In Black Diamond, there are four school districts with separate rates, so depending on which school district the property is in, the taxing amount will vary.



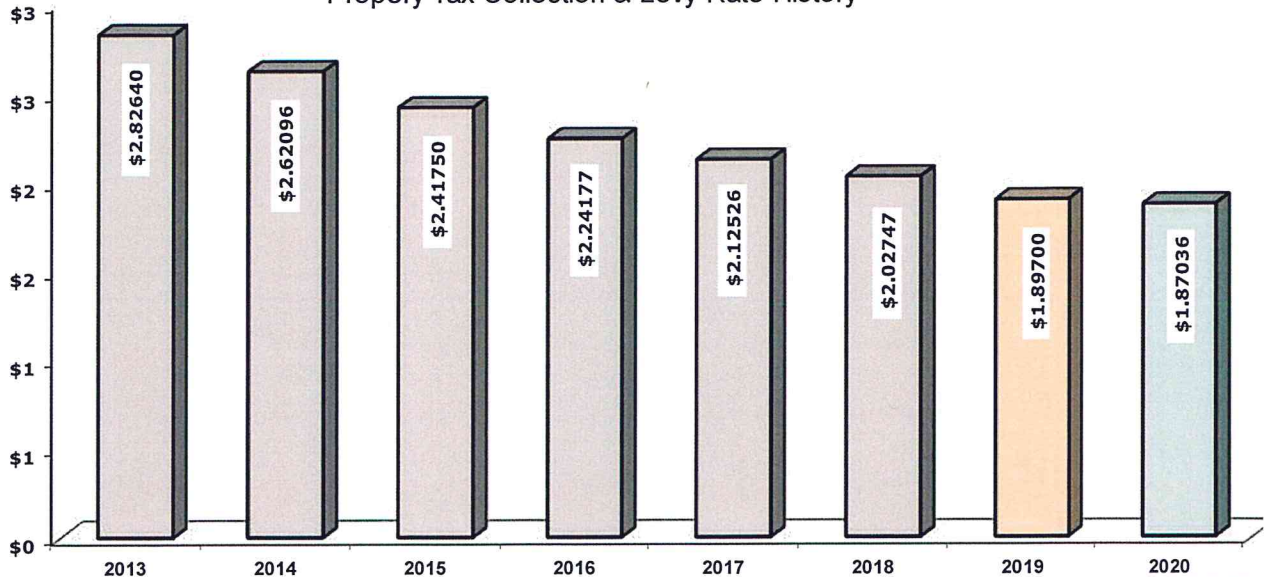
City of Black Diamond General Fund Revenue Projection for 2020			2 0 1 9			2 0 2 0		
	Budget	Actuals Thru June	Estimated Year End			Prelim Budget	\$ Budget Change	% Budget Change
REVENUES								
1 Beginning Cash and Investments	1,366,173	1,794,462	1,794,462			2,387,486	1,021,313	74.8%
2 General Property Taxes	1,646,137	852,547	1,704,274			1,889,434	243,297	14.8%
3 Sales Taxes	660,000	398,869	750,000			760,000	100,000	15.2%
4 State Sales Tax Assistance	-	4,670	7,000			5,000	5,000	
5 Utility Tax and Gambling Tax	678,914	340,584	625,150			659,650	(19,264)	-2.8%
6 Cable Franchise Fees	80,000	36,604	74,000			73,000	(7,000)	-8.8%
7 Business License	31,000	16,750	29,000			31,000	0	0.0%
8 Liquor Excise Tax	22,000	11,947	22,900			29,700	7,700	35.0%
9 Liquor Board Profits	36,000	17,773	35,500			36,000	0	0.0%
10 KC EMS Levy, Recycle Grants & Misc	74,000	13,817	81,000			78,700	4,700	6.4%
11 Community Development Rev	902,550	827,604	1,282,550			1,202,550	300,000	33.2%
12 Police Department Revenue	379,900	181,239	340,715			362,300	(17,600)	-4.6%
13 Municipal Court Revenue	151,350	67,959	150,300			145,000	(6,350)	-4.2%
14 Charges for Services	9,050	27	50			9,100	50	0.6%
15 Miscellaneous Revenue	26,880	30,096	64,200			61,200	34,320	127.7%
16 Parks Revenue	35,400	15,592	31,400			35,400	0	0.0%
17 Cemetery Revenue	6,000	14,700	16,200			8,500	2,500	41.7%
18 Funding Agreement - MDRT	829,505	452,177	829,505			906,176	76,671	9.2%
19 Total Operating Revenues	5,568,686	3,282,955	6,043,744			6,292,710	724,024	13.0%
Developer Reimburse-MDRT								
20 Consultants	1,520,000	559,443	1,520,000			1,835,000	315,000	20.7%
21 TOTAL GENERAL FUND SOURCES	8,454,859	5,636,860	9,358,206			10,515,196	2,060,337	24.4%

City of Black Diamond General Fund Expenditure Projection for 2020			2 0 1 9			2 0 2 0		
	Budget	Actuals Thru June	Estimated Year End			Prelim Budget	\$ Budget Change	% Budget Change
EXPENDITURES								
22 Legislative - Council	16,174	6,064	1,490			22,341	6,167	38.1%
23 Executive - Mayor	15,663	7,163	14,750			15,757	94	0.6%
24 Administrative Services	525,746	213,378	511,300			581,476	55,730	10.6%
25 Legal Services	156,500	23,465	160,000			200,000	43,500	27.8%
26 Prosecuting Atty and Public Defender	83,500	28,750	74,800			95,000	11,500	13.8%
27 Municipal Court	276,268	128,948	268,000			322,062	45,794	16.6%
28 Police Department	2,071,435	892,638	2,025,000			2,343,031	271,596	13.1%
29 Fire Department	558,650	285,334	573,575			571,376	12,726	2.3%
30 EMS/Recyl//Anim Cont/Mental Health	32,000	13,369	26,700			42,000	10,000	31.3%
31 Master Development Review Team	829,505	381,305	829,505			906,176	76,671	9.2%
32 Community Development	854,323	223,963	740,000			1,091,399	237,076	27.8%
33 Facilities	127,370	55,795	119,000			186,708	59,338	46.6%
34 Parks Department	101,914	47,632	94,500			128,146	26,232	25.7%
35 Cemetery	13,750	4,926	12,100			28,760	15,010	109.2%
36 Total Operating Expenditures	5,662,798	2,312,730	5,450,720			6,534,232	871,434	15.4%
37 Developer MDRT Consultants	1,520,000	435,267	1,520,000			1,835,000	315,000	20.7%
38 Total Expenditures	7,182,798	2,747,997	6,970,720			8,369,232	1,186,434	16.5%
39 Ending Cash and Investments	1,272,861	2,888,863	2,387,486			2,145,964	873,103	68.6%
40 TOTAL GENERAL FUND USES	8,455,659	5,636,860	9,358,206			10,515,196	2,059,537	24.4%

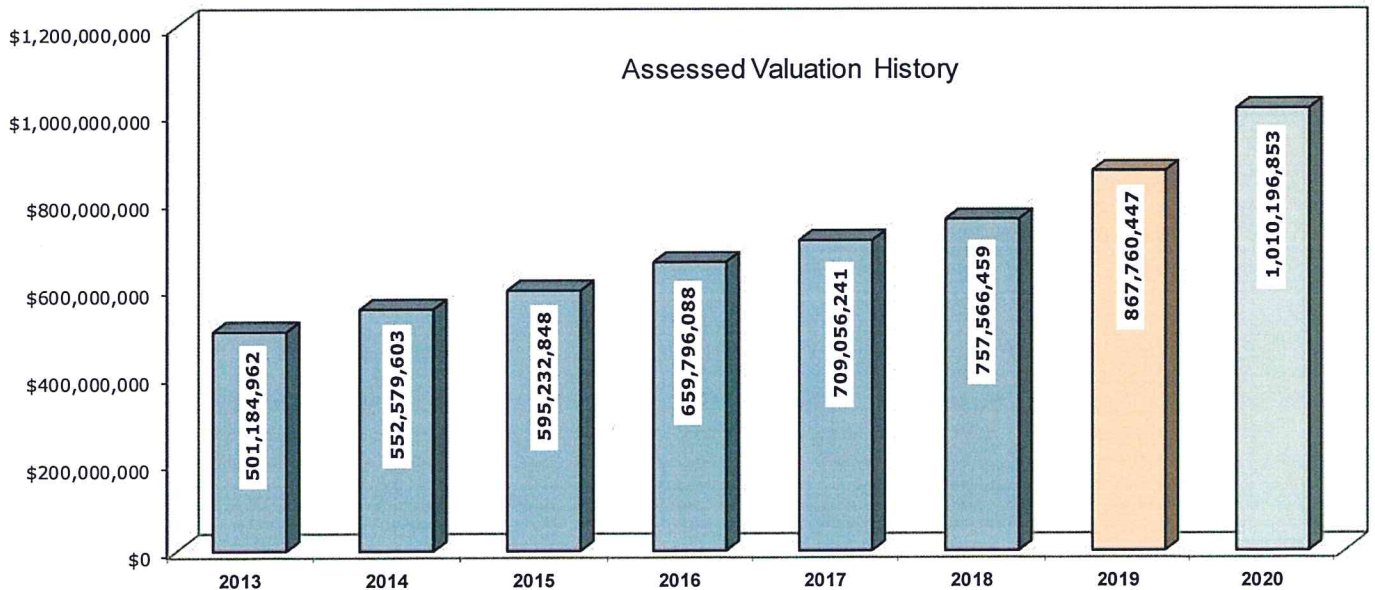
General Fund Functions Supported by Types of Revenue		2019 Budget	2020 Prelim Budget	\$ Change	% Change	Public Safety	General Gov't	MDRT
REVENUES								
1	Beginning Cash and Investments	1,366,173	2,387,486	1,021,313	74.8%	24,000	2,300,486	63,000
2	Public Safety Revenue Funded With:							
3	General Property Taxes	1,646,137	1,889,434	243,297	14.8%	1,889,434		
4	Utility Tax and Gambling Tax	678,914	659,650	(19,264)	-2.8%	659,650		
5	Criminal Justice Sales Tax	135,200	138,000	2,800	2.1%	138,000		
6	Liquor Excise Tax and Profits	58,000	65,700	7,700	13.3%	65,700		
7	Municipal Court Revenue	151,350	145,000	(6,350)	-4.2%	145,000		
8	EMS Levy Taxes	60,000	62,000	2,000	3.3%	62,000		
9	Business License	31,000	31,000	0	0.0%	31,000		
10	Police Charges for Service, Grants, Misc	244,300	224,300	(20,000)	-8.2%	224,300		
11	Total Public Safety Revenue	3,004,901	3,215,084	210,183	7.0%	3,215,084		
12	General Government Funded With:							
13	Sales Taxes	660,000	760,000	100,000	15.2%		760,000	
14	Land Use and Permitting Fees	902,550	1,202,550	300,000	33.2%		1,202,550	
15	Cable Franchise Fees	80,000	73,000	(7,000)	-8.8%		73,000	
16	Sales Tax Assist	-	5,000	5,000			5,000	
17	Grants, Passports, Charges for Svs	50,330	87,000	36,670	72.9%		87,000	
18	Parks Revenue	35,400	35,400	0	0.0%		35,400	
19	Cemetery Revenue	6,000	8,500	2,500	41.7%		8,500	
20	Total General Government Revenue	1,734,280	2,171,450	437,170	25.2%		2,171,450	
21	Funding Agreement - MDRT	829,505	906,176	76,671	9.2%			906,176
22	Total GF Operating Revenue	5,568,686	6,292,710	513,841	9.2%	3,215,084	2,171,450	906,176
23	TOTAL GENERAL FUND SOURCES	6,934,859	8,680,196	1,745,337	25.2%	\$3,239,084	\$4,471,936	\$969,176
EXPENDITURES								
24	Public Safety (Fire, Police, Court, EM.)	3,021,853	3,373,469	351,616	11.6%	3,373,469		
25	Community Development	854,323	1,091,399	237,076	27.8%		1,091,399	
26	Legal	156,500	200,000	43,500	27.8%		200,000	
27	Parks, Cemetery & Building Mtc.	243,034	343,614	100,580	41.4%		343,614	
28	Legislative, Executive, Adm, Tech, CS.	557,583	619,574	61,991	11.1%		619,574	
29	Master Development Review Team MDRT	829,505	906,176	76,671	9.2%			906,176
30	Total Operating Expenditures	5,662,798	6,534,232	871,434	15.4%	3,373,469	2,254,587	906,176
31	Ending Cash and Investments	1,272,861	2,145,964	873,103	68.6%	(134,385)	2,217,349	63,000
32	TOTAL GENERAL FUND USES*	6,935,659	8,680,196	1,744,537	25.2%	\$3,239,084	\$4,471,936	\$969,176

* Analysis doesn't include MDRT Consultant Revenues and Expenses in 2019 or 2020

Property Tax Collection & Levy Rate History

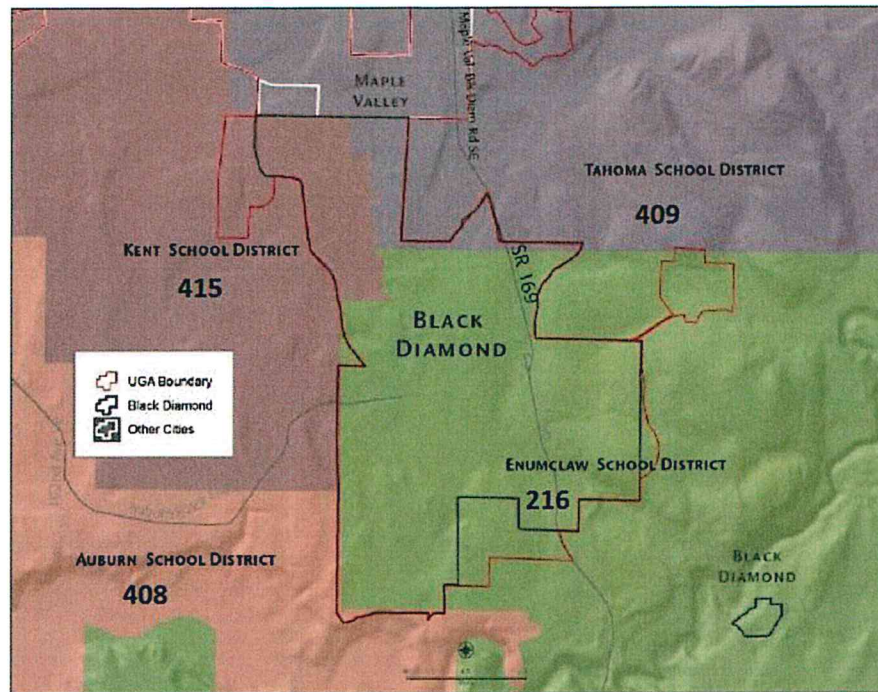


Regular Levy Base	1,373,558	1,400,391	1,438,114	1,462,890	1,481,033	1,475,350	1,535,244	1,653,489
1% Increase	13,736	14,004	14,381	14,629	14,810	14,753	15,352	15,958
New Construction	4,256	11,833	3,145	11,905	13,378	11,470	95,541	219,986
Annexations								
Adjustments	8,841	11,886	5,137	-14,074	-534	698		
Total Property Taxes	\$1,400,391	\$1,438,114	\$1,460,777	\$1,475,350	\$1,508,687	\$1,502,271	\$1,646,137	\$1,889,434
Levy Rate per \$1000 AV	\$ 2.82640	\$ 2.62096	\$ 2.41750	\$ 2.24177	\$ 2.12526	\$ 2.02747	\$ 1.89700	\$ 1.87036
Allowable Levy	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10
Assessed Valuation	\$501,184,962	\$552,579,603	\$595,232,848	\$659,796,088	\$709,056,241	\$757,566,459	\$867,760,447	\$1,010,196,853



Base Assessed Valuation	501,181,815	552,573,142	595,228,592	659,792,943	709,042,334	757,554,989	867,664,906	1,009,976,867
New Construction	3,147	6,461	4,256	3,145	13,907	11,470	95,541	219,986
Final Assessed Valuation	\$501,184,962	\$552,579,603	\$595,232,848	\$659,796,088	\$709,056,241	\$757,566,459	\$867,760,447	\$1,010,196,853
% change from prior year	-7.0%	10.3%	7.7%	10.8%	7.5%	6.8%	14.5%	16.4%
Population	4,160	4,160	4,170	4,200	4,330	4,360	4,360	4,525
Property Tax Levy Rate	2.826	2.621	2.418	2.242	2.125	2.027	1.897	1.870
Increase in Base value	(37,909,810)	51,394,641	42,653,245	64,563,240	49,260,153	97,770,371	158,704,206	301,140,612
Percentage increase in base	-7.0%	10.3%	7.7%	10.8%	7.5%	14.8%	22.4%	42.5%

School Districts in Black Diamond



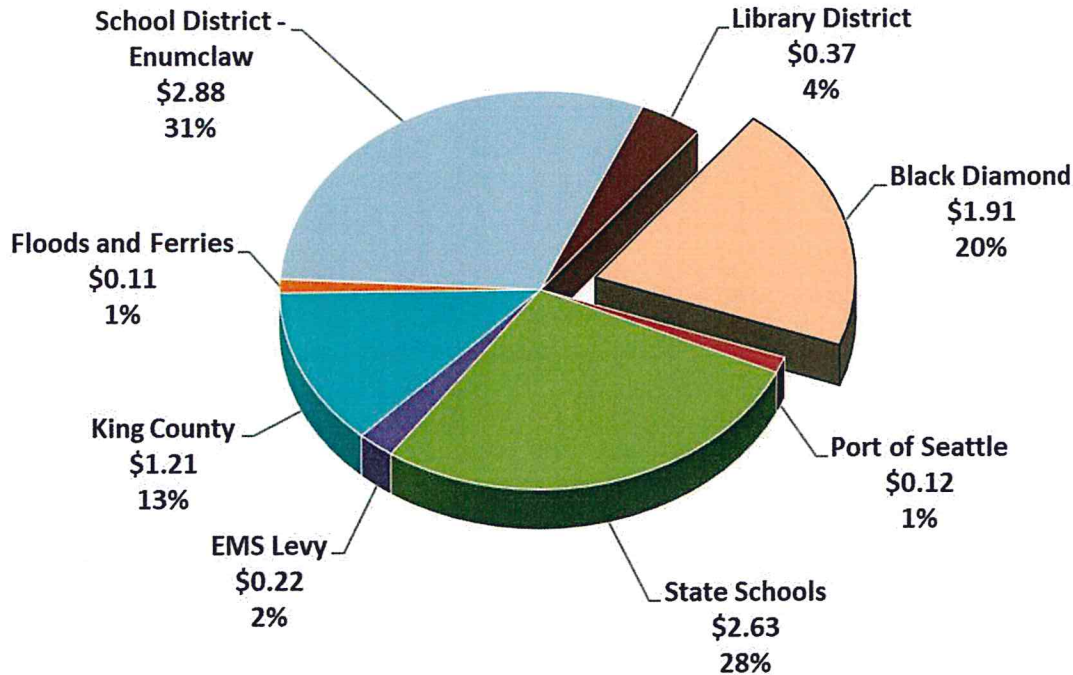
The total property tax rates in Black Diamond vary because of the four different school districts within our city limits.				
2019 Rates				
Local School District	2.88	3.47	3.64	3.81
Washington State for Schools Part 1	1.92	1.92	1.92	1.92
*McCleary Decision for Schools Part 2	0.71	1.01	1.01	1.01
King County	1.21	1.21	1.21	1.21
City of Black Diamond	1.91	1.91	1.91	1.91
Port of Seattle	0.12	0.12	0.12	0.12
Library District	0.37	0.37	0.37	0.37
Emergency Medical Services	0.22	0.22	0.22	0.22
King County Flood Levy	0.11	0.11	0.11	0.11
Total Levy Rate 2019	9.45	10.34	10.51	10.68
* McCleary Part 2 was reduced by State-2019				
Total 2018 Levy Rates	11.45	12.60	11.37	13.48

MONTHLY 2019 Property Tax Rates on a \$386,000 Appraised Home

Translate to:

Total Monthly Taxes of \$298.18

Black Diamond's Portion: \$55.57



King County Taxing District	Levy Rate per \$1000 in Value	Percent of Property Taxes Collected	2019 Annual Tax on a \$386,000 Home	Monthly Tax on a \$386,000 Home
Port of Seattle	0.12266	1%	\$47.35	\$3.95
State Schools	2.62922	28%	\$1,014.88	\$84.57
EMS Levy	0.21762	2%	\$84.00	\$7.00
King County	1.20894	13%	\$466.65	\$38.89
Floods and Ferries	0.10672	1%	\$41.19	\$3.43
School District - Enumclaw	2.88249	31%	\$1,112.64	\$92.72
Library District	0.37441	4%	\$144.52	\$12.04
Subtotal	7.54206	80%	\$2,911.24	\$242.60
Black Diamond	1.90542	20%	\$666.90	\$55.57
Total	9.44748	100%	\$3,578.13	\$298.18

PRELIMINARY

LEVY LIMIT WORKSHEET – 2020 Tax Roll

TAXING DISTRICT: City of Black Diamond

The following determination of your regular levy limit for 2020 property taxes is provided by the King County Assessor pursuant to RCW 84.55.100.

Annexed to Library District

(Note 1)

Estimated Library rate: 0.32320

Using Limit Factor For District	Calculation of Limit Factor Levy	Using Implicit Price Deflator
1,647,705	Levy basis for calculation: (2019 Limit Factor) (Note 2)	1,647,705
1.0100	x Limit Factor	1.0140
1,664,182	= Levy	1,670,707
115,452,842	Local new construction	115,452,842
0	+ Increase in utility value (Note 3)	0
115,452,842	= Total new construction	115,452,842
1.90542	x Last year's regular levy rate	1.90542
219,986	= New construction levy	219,986
1,884,168	Total Limit Factor Levy	1,890,693
Annexation Levy		
0	Omitted assessment levy (Note 4)	0
1,884,168	Total Limit Factor Levy + new lid lifts	1,890,693
1,010,196,853	÷ Regular levy assessed value less annexations	1,010,196,853
1.86515	= Annexation rate (cannot exceed statutory maximum rate)	1.87161
0	x Annexation assessed value	0
0	= Annexation Levy	0
Lid lifts, Refunds and Total		
0	+ First year lid lifts	0
1,884,168	+ Limit Factor Levy	1,890,693
1,884,168	= Total RCW 84.55 levy	1,890,693
5,265	+ Relevy for prior year refunds (Note 5)	5,265
1,889,433	= Total RCW 84.55 levy + refunds	1,895,958
	Levy Correction: Year of Error (+or-)	
1,889,434	ALLOWABLE LEVY (Note 6)	1,895,958
Increase Information (Note 7)		
1.87036	Levy rate based on allowable levy	1.87682
1,648,224	Last year's ACTUAL regular levy	1,648,224
15,958	Dollar increase over last year other than N/C – Annex	22,483
0.97%	Percent increase over last year other than N/C – Annex	1.36%
Calculation of statutory levy		
	Regular levy assessed value (Note 8)	1,010,196,853
	x Maximum statutory rate	3.27680
	= Maximum statutory levy	3,310,213
	+Omitted assessments levy	0
	=Maximum statutory levy	3,310,213
	Limit factor needed for statutory levy	Not usable

ALL YEARS SHOWN ON THIS FORM ARE THE YEARS IN WHICH THE TAX IS PAYABLE.

Please read carefully the notes on the reverse side.

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LevyLimitWS.doc

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 21, 2019	AB19-064
Ordinance setting the estimated assessed valuation and maximum total Property Tax dollar amount for 2020	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Community Dev – Barb Kincaid	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):		
Fund Source: Various	Police – Chief Kiblinger	
Timeline:	Public Works – Seth Boettcher	
	Court – Stephanie Metcalf	
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input checked="" type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Ordinance, Rev Sources, PT Data, and Preliminary KC worksheet		
<p>SUMMARY STATEMENT:</p> <p>Per RCW 84.52.020 the property tax certifications must be filed with King County no later than November 30, 2019 for Property Taxes to be collected in 2020 that the city uses for Public Safety including Fire, Police and Emergency Services. A Public Hearing was held on November 21, 2019 to revenue sources and a possible 2020 Property Tax Increase.</p> <p>This Ordinance sets the maximum total Property Tax dollars at \$1,919,434 that Black Diamond can collect in 2020. This included the base amount plus the allowed .97% increase of \$15,958 over last year's actual levy. This also includes any possible increases by King County between today and December 5, 2019.</p> <p>King County has sent a preliminary Levy Limit worksheet showing a preliminary allowable levy of \$1,889,434. An additional \$30,000 is proposed to be added for a total possible levy of \$1,919,434 for 2020. This will cover any changes King County may make due to any additional new construction, annexations, State assessments or adjustment they may make between now and their final totals. The final King County worksheets are not expected until December 5, 2019 after we have already adopted our required levy. Our levy will be adjusted down by King County to the actual final amounts but cannot be increased.</p> <p>King County estimates our total city Assessed Valuation at \$1,010,196.853 an increase of \$142,436,406 over last year or a 16 % preliminary increase in value. This increase is more than last year's increase of \$110,193,988 at 14.5 %.</p> <p>All Black Diamonds Property Tax funds are used for Public Safety and provide approximately 52% of the revenue needed to cover Public Safety costs.</p>		

FISCAL NOTE (Finance Department): The preliminary 2020 Budget includes the anticipated additional \$15,958 at .97% allowed base increase, pending Council approval on November 21, 2019

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The Finance Committee will meet on November 14, 2019 to review the Property Tax Ordinance.

RECOMMENDED ACTION: **MOTION to adopt Ordinance 19-1132, setting the estimated assessed valuation and maximum Property Tax dollar amount for 2020 to be used for Public Safety, including Police, Fire and Emergency Services.**

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 21, 2019		

ORDINANCE NO. 19-1132

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, LEVYING THE GENERAL PROPERTY TAXES FOR THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2020 ON ALL PROPERTY BOTH REAL AND PERSONAL, SUBJECT TO TAXATION, FOR THE PURPOSE OF PROVIDING REVENUE FOR PUBLIC SAFETY FOR THE CITY OF BLACK DIAMOND FOR THE ENSUING YEAR AS REQUIRED BY LAW AND ESTABLISHING THE EFFECTIVE DATE.

WHEREAS, the cities under 10,000 population may increase the regular property tax dollar amount of the levy from the previous year by up to one percent, and

WHEREAS, the City Council has properly given notice of the Public Hearings held on November 21, 2019 to consider the City's 2020 Property Tax Levy and the Preliminary Budget including the Revenue Sources, pursuant to RCW 84.55.120; and

WHEREAS, the City Council of Black Diamond, Washington has met and considered the Public Safety budgets for the year of 2020; and

WHEREAS, a public hearing was held on November 21, 2019 regarding the 2020 Revenue Sources and Public safety budget and the property tax levy, and

WHEREAS, King County requires that the 2020 Property Tax Levies be submitted by November 30, 2019; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Amount. The preliminary assessed valuation of **\$1,010,496,853** is adopted. A regular property tax for 2020 is hereby levied in the maximum amount **\$1,919,433** which includes an additional \$30,000 for any additional King County increases resulting from additional new construction, improvements to property, newly constructed wind turbines, and any increase in the value of state assessed property or any annexations that have occurred after the preliminary worksheets and adjustment made by the county. The final dollar amount of Property Taxes is determined by King County and reduced to the actual amount allowed.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by State or Federal law or regulations, such decisions or preemptions shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. **Effective Date** This Ordinance shall be published in the official newspaper of the city and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council and approved by the Mayor of the City of Black Diamond, Washington, this 21st day of November 2019.

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

David A. Linehan, City Attorney

Posted:

Published:

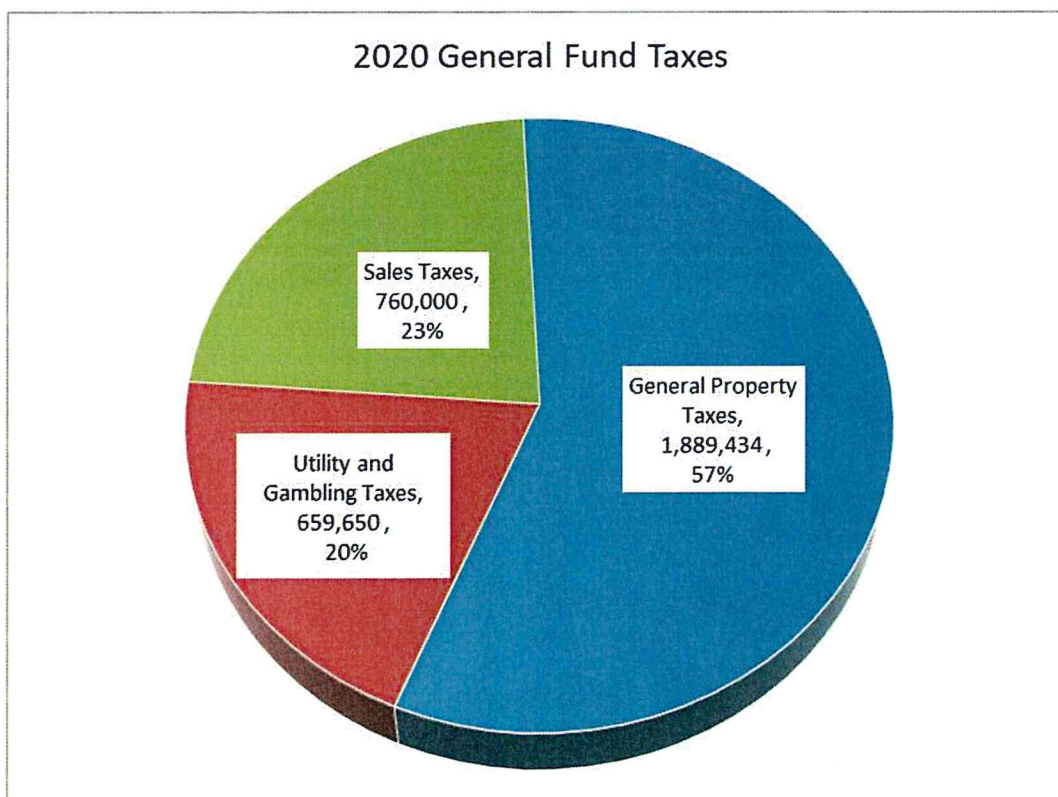
Effective Date:

City of Black Diamond Property Taxes

2020

Property taxes make up 57% of the General Fund's tax revenue and estimated to generate \$1,889,434 in revenue for the city. All revenues from property taxes go directly to the General Fund to support public safety for police, fire protection and emergency services. Black Diamond depends heavily on property tax collections, as the city has a small commercial base for generating sales tax revenue.

In Washington cities such as Black Diamond, property tax increases are limited to a 1% total dollar annual increase per year unless voters approve a lid-lift or larger percent increases plus any property tax from new construction. King County sets assessed valuation on property and calculates levy rates. Each taxing authority receives a portion of the tax amount, which King County collects and then passes on. In Black Diamond, there are four school districts with separate rates, so depending on which school district the property is in, the taxing amount will vary.



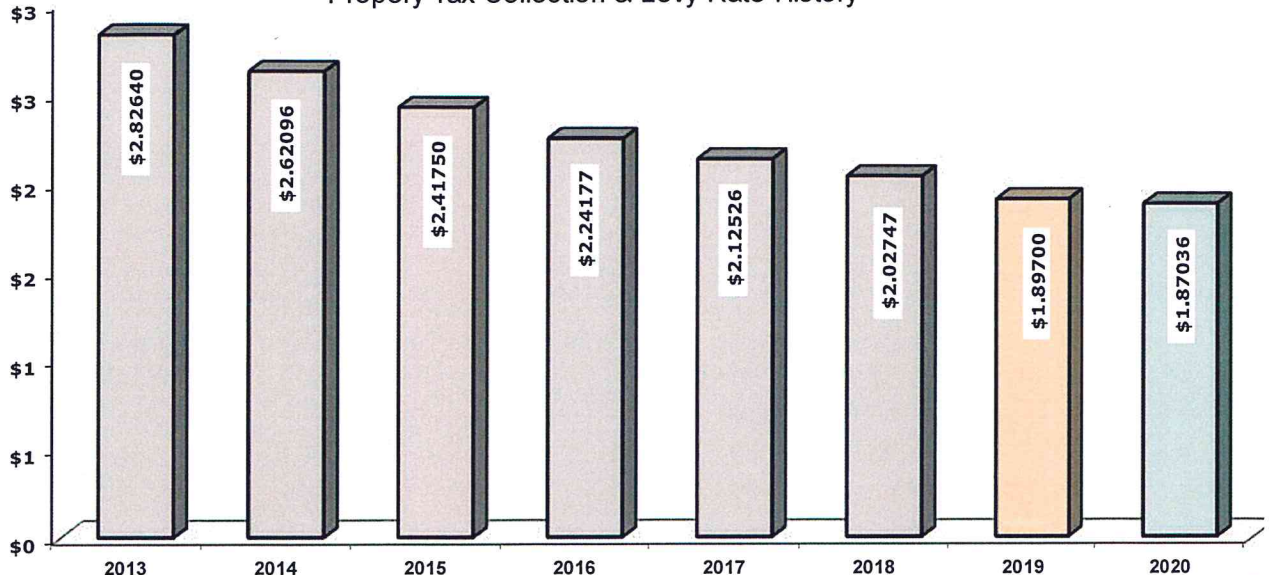
City of Black Diamond General Fund Revenue Projection for 2020		2 0 1 9			2 0 2 0		
		Budget	Actuals Thru June	Estimated Year End	Prelim Budget	\$ Budget Change	% Budget Change
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	Developer Reimburse-MDRT						
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21	TOTAL GENERAL FUND SOURCES	8,454,859	5,636,860	9,358,206	10,515,196	2,060,337	24.4%

City of Black Diamond General Fund Expenditure Projection for 2020		2 0 1 9			2 0 2 0		
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EXPENDITURES							
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23	Executive - Mayor	15,663	7,163	14,750	15,757	94	0.6%
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29	Fire Department	558,650	285,334	573,575	571,376	12,726	2.3%
30	EMS/Recyl/Anim Cont/Mental Health	32,000	13,369	26,700	42,000	10,000	31.3%
31	Master Development Review Team	829,505	381,305	829,505	906,176	76,671	9.2%
32	Community Development	854,323	223,963	740,000	1,091,399	237,076	27.8%
33	Facilities	127,370	55,795	119,000	186,708	59,338	46.6%
34	Parks Department	101,914	47,632	94,500	128,146	26,232	25.7%
35	Cemetery	13,750	4,926	12,100	28,760	15,010	109.2%
36	Total Operating Expenditures	5,662,798	2,312,730	5,450,720	6,534,232	871,434	15.4%
37	Developer MDRT Consultants	1,520,000	435,267	1,520,000	1,835,000	315,000	20.7%
38	Total Expenditures	7,182,798	2,747,997	6,970,720	8,369,232	1,186,434	16.5%
39	Ending Cash and Investments	1,272,861	2,888,863	2,387,486	2,145,964	873,103	68.6%
40	TOTAL GENERAL FUND USES	8,455,659	5,636,860	9,358,206	10,515,196	2,059,537	24.4%

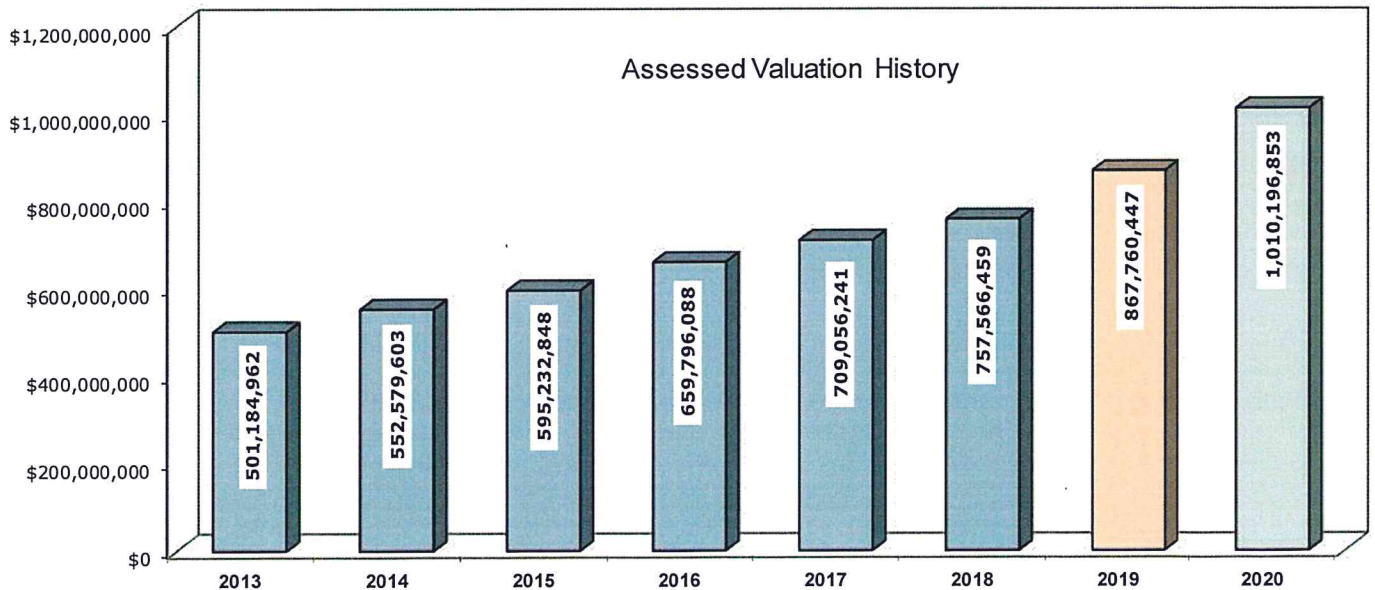
General Fund Functions Supported by Types of Revenue		2019 Budget	2020 Prelim Budget	\$ Change	% Change	Public Safety	General Gov't	MDRT
REVENUES								
1	Beginning Cash and Investments	1,366,173	2,387,486	1,021,313	74.8%	24,000	2,300,486	63,000
2	Public Safety Revenue Funded With:							
3	General Property Taxes	1,646,137	1,889,434	243,297	14.8%	1,889,434		
4	Utility Tax and Gambling Tax	678,914	659,650	(19,264)	-2.8%	659,650		
5	Criminal Justice Sales Tax	135,200	138,000	2,800	2.1%	138,000		
6	Liquor Excise Tax and Profits	58,000	65,700	7,700	13.3%	65,700		
7	Municipal Court Revenue	151,350	145,000	(6,350)	-4.2%	145,000		
8	EMS Levy Taxes	60,000	62,000	2,000	3.3%	62,000		
9	Business License	31,000	31,000	0	0.0%	31,000		
10	Police Charges for Service, Grants, Misc	244,300	224,300	(20,000)	-8.2%	224,300		
11	Total Public Safety Revenue	3,004,901	3,215,084	210,183	7.0%	3,215,084		
12	General Government Funded With:							
13	Sales Taxes	660,000	760,000	100,000	15.2%		760,000	
14	Land Use and Permitting Fees	902,550	1,202,550	300,000	33.2%		1,202,550	
15	Cable Franchise Fees	80,000	73,000	(7,000)	-8.8%		73,000	
16	Sales Tax Assist	-	5,000	5,000			5,000	
17	Grants, Passports, Charges for Svs	50,330	87,000	36,670	72.9%		87,000	
18	Parks Revenue	35,400	35,400	0	0.0%		35,400	
19	Cemetery Revenue	6,000	8,500	2,500	41.7%		8,500	
20	Total General Government Revenue	1,734,280	2,171,450	437,170	25.2%		2,171,450	
21	Funding Agreement - MDRT	829,505	906,176	76,671	9.2%			906,176
22	Total GF Operating Revenue	5,568,686	6,292,710	513,841	9.2%	3,215,084	2,171,450	906,176
23	TOTAL GENERAL FUND SOURCES	6,934,859	8,680,196	1,745,337	25.2%	\$3,239,084	\$4,471,936	\$969,176
EXPENDITURES								
24	Public Safety (Fire, Police, Court, EM.)	3,021,853	3,373,469	351,616	11.6%	3,373,469		
25	Community Development	854,323	1,091,399	237,076	27.8%		1,091,399	
26	Legal	156,500	200,000	43,500	27.8%		200,000	
27	Parks, Cemetery & Building Mtc.	243,034	343,614	100,580	41.4%		343,614	
28	Legislative, Executive, Adm, Tech, CS.	557,583	619,574	61,991	11.1%		619,574	
29	Master Development Review Team MDRT	829,505	906,176	76,671	9.2%			906,176
30	Total Operating Expenditures	5,662,798	6,534,232	871,434	15.4%	3,373,469	2,254,587	906,176
31	Ending Cash and Investments	1,272,861	2,145,964	873,103	68.6%	(134,385)	2,217,349	63,000
32	TOTAL GENERAL FUND USES*	6,935,659	8,680,196	1,744,537	25.2%	\$3,239,084	\$4,471,936	\$969,176

* Analysis doesn't include MDRT Consultant Revenues and Expenses in 2019 or 2020

Property Tax Collection & Levy Rate History

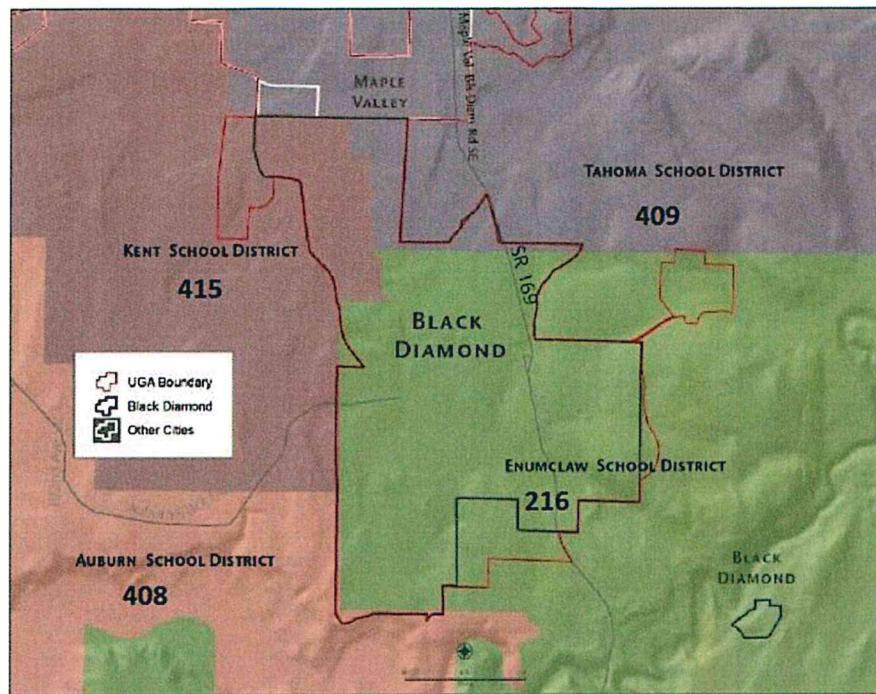


Regular Levy Base	1,373,558	1,400,391	1,438,114	1,462,890	1,481,033	1,475,350	1,535,244	1,653,489
1% Increase	13,736	14,004	14,381	14,629	14,810	14,753	15,352	15,958
New Construction	4,256	11,833	3,145	11,905	13,378	11,470	95,541	219,986
Annexations								
Adjustments	8,841	11,886	5,137	-14,074	-534	698		
Total Property Taxes	\$1,400,391	\$1,438,114	\$1,460,777	\$1,475,350	\$1,508,687	\$1,502,271	\$1,646,137	\$1,889,434
Levy Rate per \$1000 AV	\$ 2.82640	\$ 2.62096	\$ 2.41750	\$ 2.24177	\$ 2.12526	\$ 2.02747	\$ 1.89700	\$ 1.87036
Allowable Levy	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10
Assessed Valuation	\$501,184,962	\$552,579,603	\$595,232,848	\$659,796,088	\$709,056,241	\$757,566,459	\$867,760,447	\$1,010,196,853



Base Assessed Valuation	501,181,815	552,573,142	595,228,592	659,792,943	709,042,334	757,554,989	867,664,906	1,009,976,867
New Construction	3,147	6,461	4,256	3,145	13,907	11,470	95,541	219,986
Final Assessed Valuation	501,184,962	552,579,603	595,232,848	659,796,088	709,056,241	757,566,459	867,760,447	1,010,196,853
% change from prior year	-7.0%	10.3%	7.7%	10.8%	7.5%	6.8%	14.5%	16.4%
Population	4,160	4,160	4,170	4,200	4,330	4,360	4,360	4,525
Property Tax Levy Rate	2.826	2.621	2.418	2.242	2.125	2.027	1.897	1.870
Increase in Base value	(37,909,810)	51,394,641	42,653,245	64,563,240	49,260,153	97,770,371	158,704,206	301,140,612
Percentage increase in base	-7.0%	10.3%	7.7%	10.8%	7.5%	14.8%	22.4%	42.5%

School Districts in Black Diamond



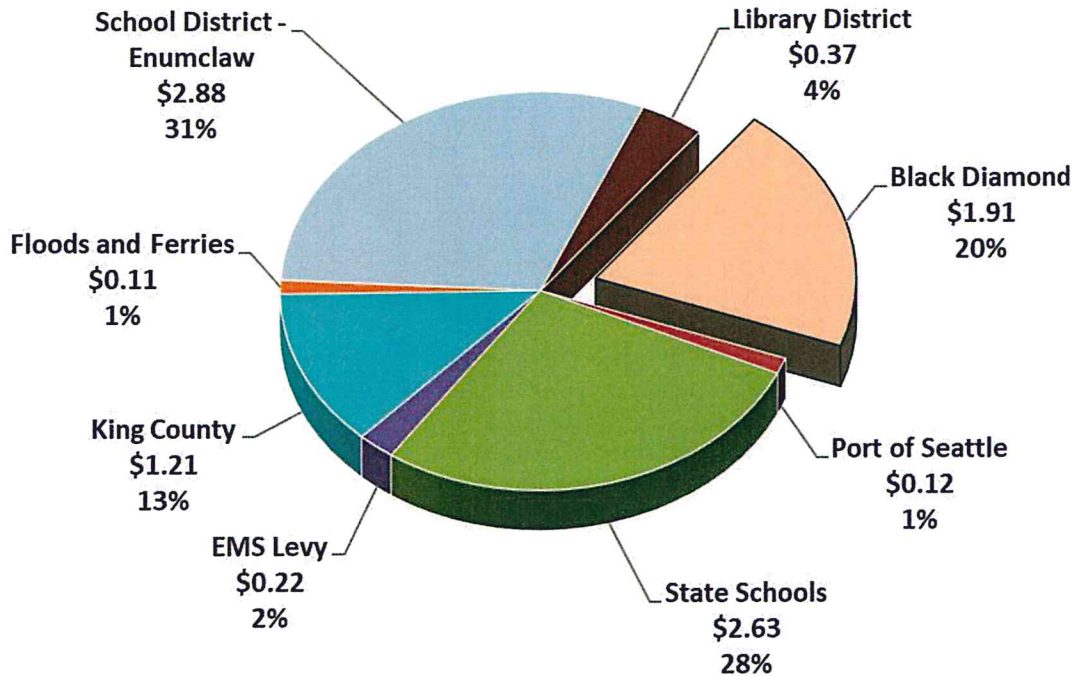
The total property tax rates in Black Diamond vary because of the four different school districts within our city limits.				
	Enumclaw	Tahoma	Kent	Auburn
2019 Rates				
Local School District	2.88	3.47	3.64	3.81
Washington State for Schools Part 1	1.92	1.92	1.92	1.92
*McCleary Decision for Schools Part 2	0.71	1.01	1.01	1.01
King County	1.21	1.21	1.21	1.21
City of Black Diamond	1.91	1.91	1.91	1.91
Port of Seattle	0.12	0.12	0.12	0.12
Library District	0.37	0.37	0.37	0.37
Emergency Medical Services	0.22	0.22	0.22	0.22
King County Flood Levy	0.11	0.11	0.11	0.11
Total Levy Rate 2019	9.45	10.34	10.51	10.68
* McCleary Part 2 was reduced by State-2019				
Total 2018 Levy Rates	11.45	12.60	11.37	13.48

MONTHLY 2019 Property Tax Rates on a \$386,000 Appraised Home

Translate to:

Total Monthly Taxes of \$298.18

Black Diamond's Portion: \$55.57



King County Taxing District	Levy Rate per \$1000 in Value	Percent of Property Taxes Collected	2019 Annual Tax on a \$386,000 Home	Monthly Tax on a \$386,000 Home
Port of Seattle	0.12266	1%	\$47.35	\$3.95
State Schools	2.62922	28%	\$1,014.88	\$84.57
EMS Levy	0.21762	2%	\$84.00	\$7.00
King County	1.20894	13%	\$466.65	\$38.89
Floods and Ferries	0.10672	1%	\$41.19	\$3.43
School District - Enumclaw	2.88249	31%	\$1,112.64	\$92.72
Library District	0.37441	4%	\$144.52	\$12.04
Subtotal	7.54206	80%	\$2,911.24	\$242.60
Black Diamond	1.90542	20%	\$666.90	\$55.57
Total	9.44748	100%	\$3,578.13	\$298.18

PRELIMINARY LEVY LIMIT WORKSHEET – 2020 Tax Roll

TAXING DISTRICT: City of Black Diamond

The following determination of your regular levy limit for 2020 property taxes is provided by the King County Assessor pursuant to RCW 84.55.100.

Annexed to Library District

(Note 1)

Estimated Library rate: 0.32320

Using Limit Factor For District	Calculation of Limit Factor Levy	Using Implicit Price Deflator
1,647,705	Levy basis for calculation: (2019 Limit Factor) (Note 2)	1,647,705
1.0100	x Limit Factor	1.0140
1,664,182	= Levy	1,670,707
115,452,842	Local new construction	115,452,842
0	+ Increase in utility value (Note 3)	0
115,452,842	= Total new construction	115,452,842
1.90542	x Last year's regular levy rate	1.90542
219,986	= New construction levy	219,986
1,884,168	Total Limit Factor Levy	1,890,693
Annexation Levy		
0	Omitted assessment levy (Note 4)	0
1,884,168	Total Limit Factor Levy + new lid lifts	1,890,693
1,010,196,853	+ Regular levy assessed value less annexations	1,010,196,853
1.86515	= Annexation rate (cannot exceed statutory maximum rate)	1.87161
0	x Annexation assessed value	0
0	= Annexation Levy	0
Lid lifts, Refunds and Total		
0	+ First year lid lifts	0
1,884,168	+ Limit Factor Levy	1,890,693
1,884,168	= Total RCW 84.55 levy	1,890,693
5,265	+ Relevy for prior year refunds (Note 5)	5,265
1,889,433	= Total RCW 84.55 levy + refunds	1,895,958
	Levy Correction: Year of Error (+or-)	
1,889,434	ALLOWABLE LEVY (Note 6)	1,895,958
Increase Information (Note 7)		
1.87036	Levy rate based on allowable levy	1.87682
1,648,224	Last year's ACTUAL regular levy	1,648,224
15,958	Dollar increase over last year other than N/C – Annex	22,483
0.97%	Percent increase over last year other than N/C – Annex	1.36%
Calculation of statutory levy		
	Regular levy assessed value (Note 8)	1,010,196,853
	x Maximum statutory rate	3.27680
	= Maximum statutory levy	3,310,213
	+ Omitted assessments levy	0
	= Maximum statutory levy	3,310,213
	Limit factor needed for statutory levy	Not usable

ALL YEARS SHOWN ON THIS FORM ARE THE YEARS IN WHICH THE TAX IS PAYABLE.

Please read carefully the notes on the reverse side.

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