CITY OF BLACK DIAMOND

January 3, 2019 Regular Business Meeting Agenda

25510 Lawson St., Black Diamond, Washington

7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA REVIEW AND APPROVAL:

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

1) **AB19-001** –Council Selection of Mayor Pro-Tempore

2) **AB19-002** –Confirming the Mayor's Appointments to the Council Standing Committees — Mayor Benson

3) **AB19-003** – Resolution No. 19- 1288 Confirming the Mayor's Reappointment of Richard LaConte to Planning Commission Position #1 — Mayor Benson

CONSENT AGENDA:

4) **Claim Checks** – December 20, 2018 – Check No. 46976 through 47032 and EFTs in the amount of $303,472.04

5) **Claim Checks** – January 3, 2019 – Check No. 47033 through 47077 in the amount of $78,821.56

6) **Minutes** –Special Meeting of December 3, 2018 and Council Meeting of December 6, 2018

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name. Please limit your comments to 3 minutes. If you desire a formal agenda placement, please contact the City Clerk at 360-886-5700. Thank you for attending.

PUBLIC HEARINGS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

7) **AB19-004** – Resolution No. 19-1289 Authorizing Agreement with Gunderson Law Offices PLLC for Providing Prosecution Services to the City — Mayor Benson

DEPARTMENT REPORTS:

MAYOR'S REPORT:

COUNCIL REPORTS:

- Councilmember Deady
- Councilmember Oglesbee
- Councilmember Edelman
- Councilmember Stout
- Councilmember Wisnoski

ATTORNEY REPORT:
PUBLIC COMMENTS:
EXECUTIVE SESSION:
ADJOURNMENT:

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:	**Agenda Date: January 3, 2019**	**AB19-001**
Appointment of Mayor Pro Tempore	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res –	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): $	Police – Chief Kiblinger	
Fund Source: --	Public Works – Seth Boettcher	
Timeline:	Court – Stephanie Metcalf	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments:

SUMMARY STATEMENT:

Annually at the first meeting of a new year, the members thereof, by majority vote, shall designate one of their members as Mayor Pro Tempore for such period as the Council may specify. The Mayor Pro Tempore shall serve in the absence or temporary disability of the Mayor.

FISCAL NOTE (Finance Department): N/A

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to appoint Councilmember ? as Mayor Pro-Tempore.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
January 3, 2019		

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:

Confirmation of Council Standing Committee Appointments

Agenda Date: January 3, 2019 **AB19-002**

Mayor Carol Benson	**X**
City Administrator	
City Attorney David Linehan	
City Clerk – Brenda L. Martinez	
Com Dev/Nat Res –	
Finance – May Miller	
MDRT/Ec Dev – Andy Williamson	
Police – Chief Kiblinger	
Public Works – Seth Boettcher	
Court – Stephanie Metcalf	

Cost Impact (see also Fiscal Note): $

Fund Source: --

Timeline: January 2019

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments:

SUMMARY STATEMENT:

Annually at the first meeting in January or soon thereafter, the City Council shall vote on whether to confirm the Mayor's appointments to the Council Standing Committees. The purpose of the committees is to provide recommendations on major policy items to the City Council. Issues are forwarded by the Mayor to the appropriate committee for discussion. Membership of any given committee may include no more than two (2) Councilmembers. Committee appointments are for one-year terms.

Below is a list of the Mayor's recommended committee members:

Budget/Finance/Administration Committee
Councilmembers: Erin Stout ; Tamie Deady

Parks/Cemetery Committee
Councilmembers: Chris Wisnoski; Janie Edelman

Planning/Community Services Committee
Councilmembers: Melissa Oglesbee; Chris Wisnoski

Public Works Committee
Councilmembers: Janie Edelman; Erin Stout

Public Safety Committee
Councilmembers: Tamie Deady; Melissa Oglesbee

FISCAL NOTE (Finance Department): N/A

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to confirm the Mayor's appointments to the 2019 Council Standing Committees.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
January 3, 2019		

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT: **Confirming the Mayor's reappointment of Richard LaConte to Position #1 of the Black Diamond Planning Commission**	**Agenda Date: January 3, 2019**		**AB19-003**
		Mayor Carol Benson	**X**
		City Administrator	
		City Attorney David Linehan	
		City Clerk – Brenda L. Martinez	
		Com Dev/Nat Res – Barbara Kincaid	
		Finance – May Miller	
		MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): $		Police – Chief Kiblinger	
Fund Source: --		Public Works – Seth Boettcher	
Timeline: January 2019		Court – Stephanie Metcalf	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments:

SUMMARY STATEMENT:

There is an upcoming vacancy on the Planning Commission and Mr. LaConte expressed interest of being reappointed to his position. Therefore, I am seeking Council confirmation for my reappointment of Richard LaConte to Position No. 1 on the Planning Commission; said term to expire on December 31, 2022.

FISCAL NOTE (Finance Department): N/A

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to confirm the Mayor's reappointment of Richard LaConte to Position #1 of the Black Diamond Planning Commission; said term to expire on December 31, 2022.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
January 3, 2019		

CERTIFICATION

Date: December 20th, 2018 Council Meeting

Check No.'s/EFT	Batch Name	Check/EFT Date	Amount
EFT	November – November EFT Batch for 12/20 Council	11/01/2018 – 11/30/2018	$ 12,806.21
46976 – 46978	December – Early 2nd December Batch	12/04/2018 – 12/07/2018	$ 4,432.29
46979 – 47032	December – 2nd December Batch for 12/20 Council	12/21/2018	$ 286,233.54
		TOTAL	$ 303,472.04

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Jana Kiz for m/miller
MAY MILLER, FINANCE DIRECTOR

CAROL BENSON, MAYOR

12-14-18
DATE

DATE

COUNCILMEMBERS

DATE

Register

Fiscal: 2018
Deposit Period: 2018 - December, 2018 - November
Check Period: 2018 - December - Early 2nd December Batch, 2018 - December - 2nd Dec Batch for 12/20 Council, 2018 - November - November EFT Batch for 12/20 Council

Number	Name	Print Date	Amount
Check			
46976	Black Diamond Bakery	12/4/2018	$497.61
46977	CallTower, Inc.	12/7/2018	$3,684.68
46978	Tom's Window Cleaning	12/4/2018	$250.00
46979	AAdvanced Services	12/21/2018	$1,000.00
46980	ADT Security Services (PA)	12/21/2018	$55.34
46981	Amazon Capital Services	12/21/2018	$293.18
46982	Black Diamond Auto Parts	12/21/2018	$580.89
46983	Black Diamond Royal Towing	12/21/2018	$125.00
46984	CHS/Cenex	12/21/2018	$3,603.91
46985	Cities Insurance Association of WA	12/21/2018	$1,000.00
46986	City of Black Diamond	12/21/2018	$1,353.29
46987	Comcast (34744)	12/21/2018	$233.31
46988	Comcast (PA)	12/21/2018	$396.35
46989	Curtis & Michelle Lang	12/21/2018	$1,000.00
46990	Enumclaw School District	12/21/2018	$124,528.00
46991	Ferguson Waterworks #3011	12/21/2018	$21,226.47
46992	Granite Telecommunications	12/21/2018	$49.78
46993	H.D. Fowler Company	12/21/2018	$230.67
46994	Hach Company	12/21/2018	$33.43
46995	Home Depot Credit Service	12/21/2018	$838.26
46996	Honey Bucket/Northwest Cascade Inc.	12/21/2018	$178.00
46997	Karen S. Lentz, PLLC	12/21/2018	$1,700.00
46998	Kenyon Disend, PLLC	12/21/2018	$13,114.25
46999	Kidder Matthews	12/21/2018	$7,000.00
47000	King County Finance - Mental Health	12/21/2018	$298.46
47001	King County Finance - Wastewater Treat Div.	12/21/2018	$48,686.22
47002	King County Finance - Water & Land Resources Div.	12/21/2018	$4,700.00
47003	King County Prosecuting Attorney	12/21/2018	$114.81
47004	King County Radio Comm Services	12/21/2018	$1,726.63
47005	Krista White Swain	12/21/2018	$225.00
47006	Les Schwab Tire Ctr - MV	12/21/2018	$72.71
47007	Life Styled Interiors, LLC	12/21/2018	$150.00
47008	Lukus Jeffery Wedlund	12/21/2018	$141.32
47009	Modular Space Corporation	12/21/2018	$5,412.63
47010	O'Brien, Barton, & Hopkins, PLLP	12/21/2018	$2,750.00
47011	Office Products Nationwide	12/21/2018	$727.18
47012	Orkin Commercial Services	12/21/2018	$120.50
47013	Parametrix, Inc.	12/21/2018	$4,943.34
47014	Regional Animal Services of King County	12/21/2018	$15.00
47015	Republic Services #176	12/21/2018	$796.80

47016	RH2 Engineering Inc.	12/21/2018	$2,634.76
47017	Ron & Leo's Welding Service	12/21/2018	$28.91
47018	Severson's Building Maint	12/21/2018	$1,750.00
47019	Shred-It USA	12/21/2018	$60.65
47020	Sound Uniform Solutions/Bratwear	12/21/2018	$289.56
47021	State Auditor's Office	12/21/2018	$285.30
47022	U.S. Postal Service (Black Diamond)	12/21/2018	$182.00
47023	Utilities Underground	12/21/2018	$201.74
47024	Valley Communications Center	12/21/2018	$7,483.99
47025	Varius Inc.	12/21/2018	$10,519.50
47026	VenTek International	12/21/2018	$90.00
47027	Vision Municipal Solutions, LLC	12/21/2018	$2,309.40
47028	Washington State Dept. of Corrections	12/21/2018	$75.00
47029	Washington State Patrol	12/21/2018	$288.00
47030	Washington State Treasurer	12/21/2018	$8,568.50
47031	Yakima County Dept. of Corrections	12/21/2018	$1,795.50
47032	Steven W. Crawford	12/21/2018	$250.00
EFT Payment 11/01/2018 11:40:55 AM	U.S. Postal Service (Black Diamond)	11/1/2018	$326.55
EFT Payment 11/07/2018 11:41:16 AM	Invoice Cloud	11/7/2018	$132.00
EFT Payment 11/13/2018 11:41:31 AM	Dept of Licensing-Firearms Online	11/13/2018	$90.00
EFT Payment 11/13/2018 11:41:46 AM	Merchant Card Services / Vantive Holding, LLC	11/13/2018	$11.45
EFT Payment 11/14/2018 11:43:20 AM	Dept of Licensing-Firearms Online	11/14/2018	$18.00
EFT Payment 11/16/2018 12:17:40 PM	First Bankcard	11/16/2018	$4,412.44
EFT Payment 11/20/2018 11:43:33 AM	US Bank Equipment Finance	11/20/2018	$1,471.37
EFT Payment 11/20/2018 11:47:48 AM	Dept of Licensing-Firearms Online	11/20/2018	$18.00
EFT Payment 11/21/2018 11:48:04 AM	Washington State Department of Revenue	11/20/2018	$6,290.40
EFT Payment 11/29/2018 11:49:00 AM	Dept of Licensing-Firearms Online	11/29/2018	$36.00
		Total	**$303,472.04**

Voucher Directory with Transaction Date

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Dept of Licensing-Firearms Online			
EFT Payment 11/13/2018 11:41:31 AM - 1	**11/13/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
111318 DLFO			
11/07 Charges			
633-000-000-589-90-00-11		DOL- Firearms EFT Payments Concealed Pistol License	$90.00
Total 111318 DLFO			**$90.00**
Total EFT Payment 11/13/2018 11:41:31 AM - 1			**$90.00**
EFT Payment 11/14/2018 11:43:20 AM - 1	**11/14/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
111418 DLFO			
11/08 Charges			
633-000-000-589-90-00-11		DOL- Firearms EFT Payments Concealed Pistol License	$18.00
Total 111418 DLFO			**$18.00**
Total EFT Payment 11/14/2018 11:43:20 AM - 1			**$18.00**
EFT Payment 11/20/2018 11:47:48 AM - 1	**11/20/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
112018 DLFO			
11/15 Charges			
633-000-000-589-90-00-11		DOL- Firearms EFT Payments Concealed Pistol License	$18.00
Total 112018 DLFO			**$18.00**
Total EFT Payment 11/20/2018 11:47:48 AM - 1			**$18.00**
EFT Payment 11/29/2018 11:49:00 AM - 1	**11/29/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
112918 DLFO			
11/26 Charges			
633-000-000-589-90-00-11		DOL- Firearms EFT Payments Concealed Pistol License	$36.00
Total 112918 DLFO			**$36.00**
Total EFT Payment 11/29/2018 11:49:00 AM - 1			**$36.00**
Total Dept of Licensing-Firearms Online			**$162.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
First Bankcard			
EFT Payment 11/16/2018 12:17:40			
PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Chatterson 4096 111618			
PD			
001-000-210-521-10-31-00		PD-Operating Supplies	$411.89
Community Event Supplies			
001-000-210-521-10-31-00		PD-Operating Supplies	$16.99
Community Event Supplies			
001-000-210-521-10-31-04		PD-Uniforms	$121.46
Total Chatterson 4096 111618			**$550.34**
EFT Payment 11/16/2018 12:17:40			
PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Colagiovanni 8699 111618			
PD			
001-000-210-521-10-31-04		PD-Uniforms	$283.73
Uniform/Equipment			
001-000-214-521-20-48-04		NetMotion Maintenance Mobile Units	$60.00
Monthly 2 Factor Authentification			
Total Colagiovanni 8699 111618			**$343.73**
EFT Payment 11/16/2018 12:17:40			
PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Dal Santo 9871 111618			
PW			
401-000-000-534-80-41-10		Professional Services	$380.09
Annual LogMeIn Subscription			
Total Dal Santo 9871 111618			**$380.09**
EFT Payment 11/16/2018 12:17:40			
PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Esping 1117 111618			
PW			
001-000-181-518-30-42-00		Telephone	$23.06
Cell Phone Case			
001-000-181-518-30-48-00		Facility-Vehicle Mtc. & Repair	$107.83
Suburu Service			
001-000-240-558-51-31-00		Office & Operating Supplies	$108.60
CD Panic Button			
001-000-240-558-51-31-00		Office & Operating Supplies	$110.00
CD Panic Button: Will be refunded			
001-000-254-518-20-31-00		Facilities Operating Supplies	$27.06
Clock/Council Chambers			

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name	Void Amount
Account Number		Title	
001-000-270-575-51-31-00		Gym Operating Supplies	$54.96
Floor Mats			
101-000-000-544-90-48-02		PW Clearing- Shared Veh/Equip Maint	$60.02
Vehicle Antena Parts			
407-000-000-535-80-31-01		Sewer Operating Supplies	$183.13
Relay Switch			
510-000-200-594-48-64-00		Various Mower	$65.00
Lawn Moer Starter			
Total Esping 1117 111618			**$739.66**
EFT Payment 11/16/2018 12:17:40			
PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Hanis 7970 111618			
PW			
101-000-000-542-90-43-00		Lodging, Meals & Mileage	$2.25
Meals: IACC Conference			
101-000-000-542-90-43-00		Lodging, Meals & Mileage	$4.06
Meals: IACC Conference			
101-000-000-542-90-43-00		Lodging, Meals & Mileage	$1.62
Meals: IACC Conference			
101-000-000-542-90-43-00		Lodging, Meals & Mileage	$2.18
Meals: IACC Conference			
101-000-000-542-90-43-00		Lodging, Meals & Mileage	$54.37
Lodging: IACC Conference			
401-000-000-534-80-43-00		Lodging, Meals & Mileage	$2.25
Meals: IACC Conference			
401-000-000-534-80-43-00		Lodging, Meals & Mileage	$54.37
Lodging: IACC Conference			
401-000-000-534-80-43-00		Lodging, Meals & Mileage	$2.17
Meals: IACC Conference			
401-000-000-534-80-43-00		Lodging, Meals & Mileage	$4.06
Meals: IACC Conference			
401-000-000-534-80-43-00		Lodging, Meals & Mileage	$1.63
Meals: IACC Conference			
407-000-000-535-80-43-00		Lodging, Meals & Mileage	$1.62
Meals: IACC Conference			
407-000-000-535-80-43-00		Lodging, Meals & Mileage	$54.37
Lodging: IACC Conference			
407-000-000-535-80-43-00		Lodging, Meals & Mileage	$2.25
Meals: IACC Conference			
407-000-000-535-80-43-00		Lodging, Meals & Mileage	$4.06
Meals: IACC Conference			

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name	Void Amount
Account Number		Title	
407-000-000-535-80-43-00		Lodging, Meals & Mileage	$2.18
Meals: IACC Conference			
410-000-000-531-10-43-00		Lodging, Meals & Mileage	$2.24
Meals: IACC Conference			
410-000-000-531-10-43-00		Lodging, Meals & Mileage	$54.37
Lodging: IACC Conference			
410-000-000-531-10-43-00		Lodging, Meals & Mileage	$1.62
Meals: IACC Conference			
410-000-000-531-10-43-00		Lodging, Meals & Mileage	$4.07
Meals: IACC Conference			
410-000-000-531-10-43-00		Lodging, Meals & Mileage	$2.18
Meals: IACC Conference			
Total Hanis 7970 111618			**$257.92**
EFT Payment 11/16/2018 12:17:40 PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Kiblinger 7383 111618			
PD			
001-000-215-521-10-43-00		Lodging, Meals & Mileage VRF	$13.05
Meal: WASPC Conference			
001-000-215-521-10-43-00		Lodging, Meals & Mileage VRF	$13.80
Meal: WASPC Conference			
001-000-215-521-10-43-00		Lodging, Meals & Mileage VRF	$64.76
Fuel: WASPC Conference			
Total Kiblinger 7383 111618			**$91.61**
EFT Payment 11/16/2018 12:17:40 PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Martinez 4360 111618			
Clk			
001-000-137-514-21-43-00		Lodging, Meals & Mileage	$14.14
Meals: HR Academy			
001-000-137-514-21-43-00		Lodging, Meals & Mileage	$26.00
Fuel: HR Academy			
001-000-137-514-21-43-00		Lodging, Meals & Mileage	$21.83
Meals: HR Academy			
001-000-137-514-21-43-00		Lodging, Meals & Mileage	$27.50
Fuel: HR Academy			
001-000-137-514-21-43-00		Lodging, Meals & Mileage	$17.00
Fuel: HR Academy			
Total Martinez 4360 111618			**$106.47**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
EFT Payment 11/16/2018 12:17:40			
PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
McGraw 9074 111618			
PD			
001-000-210-521-10-31-00		PD-Operating Supplies	$13.02
Zip Ties: Evidence			
001-000-210-521-10-31-00		PD-Operating Supplies	($13.02)
Zip Ties: Evidence(returned, delivery failed)			
001-000-210-521-10-31-00		PD-Operating Supplies	$8.99
Zip Ties: Evidence			
001-000-210-521-10-49-01		PD-Training	$390.00
Police Records Management Training			
Total McGraw 9074 111618			**$398.99**
EFT Payment 11/16/2018 12:17:40			
PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Metcalf 4013 111618			
Crt			
001-000-120-512-50-42-00		Telephone/DSL	$8.43
Conference Calls			
Total Metcalf 4013 111618			**$8.43**
EFT Payment 11/16/2018 12:17:40			
PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
O'Neill 8528 111618			
Fin			
001-000-140-514-23-43-00		Lodging, Meals & Mileage	$25.00
November PSFOA Meeting: Internal Contrals & Fraud			
Total O'Neill 8528 111618			**$25.00**
EFT Payment 11/16/2018 12:17:40			
PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Redd 5176 111618			
MDRT			
001-000-246-558-70-31-00		Office Supplies	$23.86
Office Supplies			
001-000-246-558-70-35-00		Small Tools and Safety Equipment	$247.49
Turbidity Test Vials(Stormwater)			
001-000-246-558-70-49-00		Miscellaneous	$32.74
Working Lunch: PLN18-0065 Meeting			
Total Redd 5176 111618			**$304.09**
EFT Payment 11/16/2018 12:17:40			
PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Reed 3197 111618			
IT			
310-000-011-594-18-64-00		General Government Technology	$684.11

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name	Void Amount
Account Number		Title	
310-000-011-594-18-64-00		General Government Technology	$62.58
310-000-011-594-18-64-00		General Government Technology	$103.38
Total Reed 3197 111618			**$850.07**
EFT Payment 11/16/2018 12:17:40 PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Riepl 7041 111618			
PD			
001-000-210-521-10-31-04 Light		PD-Uniforms	$138.00
001-000-210-521-10-35-00 Batteries		PD-Firearms Program	$99.94
Total Riepl 7041 111618			**$237.94**
EFT Payment 11/16/2018 12:17:40 PM - 1	**11/16/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
Williamson 7508 111618			
MDRT			
001-000-246-558-70-35-00 Fuel		Small Tools and Safety Equipment	$56.10
001-000-246-558-70-49-00 Working Lunch: MDRT Update for new Inspector		Miscellaneous	$62.00
Total Williamson 7508 111618			**$118.10**
Total EFT Payment 11/16/2018 12:17:40 PM - 1			**$4,412.44**
Total First Bankcard			**$4,412.44**
Invoice Cloud			
EFT Payment 11/07/2018 11:41:16 AM - 1	**11/7/2018**	**2018 - November - November EFT Batch for 12/20 Council**	
774-2018_10			
October Charges			
401-000-000-534-80-49-50 Water		Bank Analysis Fees/Merch CC/ Lien Fees	$60.72
407-000-000-535-80-49-50 Sewer		Bank Analysis Fees/Merch CC/ Lien Fees	$60.72
410-000-000-531-10-49-50 Storm		Bank Analysis Fees/Merch CC/ Lien Fees	$10.56
Total 774-2018_10			**$132.00**
Total EFT Payment 11/07/2018 11:41:16 AM - 1			**$132.00**
Total Invoice Cloud			**$132.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title		Void Amount
Merchant Card Services / Vantive Holding, LLC				
EFT Payment 11/13/2018 11:41:46 AM - 1	**11/13/2018**	**2018 - November - November EFT Batch for 12/20 Council**		
111318 MCS				
Oct 2018 Services				
001-000-270-576-80-49-01 Lake Sawyer Pay Station		Bank Analysis Fees/Merch CC Fees		$11.45
Total 111318 MCS				**$11.45**
Total EFT Payment 11/13/2018 11:41:46 AM - 1				**$11.45**
Total Merchant Card Services / Vantive Holding, LLC				**$11.45**
U.S. Postal Service (Black Diamond)				
EFT Payment 11/01/2018 11:40:55 AM - 1	**11/1/2018**	**2018 - November - November EFT Batch for 12/20 Council**		
110118 USPS BD				
Oct 2018 Utility Bulk Mailing				
401-000-000-534-80-42-01		Postage		$150.21
407-000-000-535-80-42-01		Postage		$150.21
410-000-000-531-10-42-01		Postage		$26.13
Total 110118 USPS BD				**$326.55**
Total EFT Payment 11/01/2018 11:40:55 AM - 1				**$326.55**
Total U.S. Postal Service (Black Diamond)				**$326.55**
US Bank Equipment Finance				
EFT Payment 11/20/2018 11:43:33 AM - 1	**11/20/2018**	**2018 - November - November EFT Batch for 12/20 Council**		
368229209				
10/20-11/20 Copier Rental				
001-000-210-521-10-45-00 Pool 2 - PD		PD-Lease Payments - US Bank/Copier		$193.03
001-000-248-518-20-45-03 Pool 2 - MDRT		MDRT-Copier Costs		$193.03
001-000-254-518-20-45-04 Sales & Use Tax		Facilities Copier Maint Lease		$115.80
001-000-254-518-20-45-04 Supply Freight		Facilities Copier Maint Lease		$8.00
001-000-254-518-20-45-04 Sales & Use Tax		Facilities Copier Maint Lease		$0.69
001-000-254-518-20-45-04		Facilities Copier Maint Lease		$960.82

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title		Void Amount
		Pool 1 - CH		
Total 368229209				**$1,471.37**
Total EFT Payment 11/20/2018 11:43:33 AM - 1				**$1,471.37**
Total US Bank Equipment Finance				**$1,471.37**
Washington State Department of Revenue				
EFT Payment 11/21/2018 11:48:04 AM - 1	**11/21/2018**	**2018 - November - November EFT Batch for 12/20 Council**		
112118 DOR				
	Oct 2018 Excise Tax Return			
401-000-000-534-80-44-01		State of WA Utility Excise Tax		$3,372.41
	Water Utility Tax			
401-000-000-534-80-44-01		State of WA Utility Excise Tax		$162.79
	Water B&O Tax			
407-000-000-535-80-44-01		State of WA Excise Tax		($1,875.40)
	KC Sewer Utility Tax Credit			
407-000-000-535-80-44-01		State of WA Excise Tax		$2,967.10
	Sewer Utility Tax			
410-000-000-531-10-44-01		State of Wa Excise Tax		$1,663.50
	Storm B&O Tax			
Total 112118 DOR				**$6,290.40**
Total EFT Payment 11/21/2018 11:48:04 AM - 1				**$6,290.40**
Total Washington State Department of Revenue				**$6,290.40**
Vendor Count 7			**Grand Total**	**$12,806.21**

Voucher Directory with Transaction Date

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title		Void Amount
Black Diamond Bakery				
46976	**12/4/2018**	**2018 - December - Early 2nd December Batch**		
812299\1				
	2018 Annual Christmas/Staff Appreciation Event			
	001-000-180-518-50-49-17		Recognition Awards	$497.61
	17 Employees Attending			
Total 812299\1				**$497.61**
Total 46976				**$497.61**
Total Black Diamond Bakery				**$497.61**
CallTower, Inc.				
46977	**12/6/2018**	**2018 - December - Early 2nd December Batch**		
120618 CT				
	New Phone System: Deposit & Installation			
	310-000-011-594-18-64-00		General Government Technology	$1,488.00
	Installation Fee			
	310-000-011-594-18-64-00		General Government Technology	$2,196.68
	Security Deposit			
Total 120618 CT				**$3,684.68**
Total 46977				**$3,684.68**
Total CallTower, Inc.				**$3,684.68**
Tom's Window Cleaning				
46978	**11/6/2018**	**2018 - December - Early 2nd December Batch**		
7068				
	PD/Chambers Window Washing			
	001-000-181-518-30-48-02		Gen Govt Building Maint	$125.00
	001-000-212-521-50-48-02		Police Bldg Repairs & Maintenance	$125.00
Total 7068				**$250.00**
Total 46978				**$250.00**
Total Tom's Window Cleaning				**$250.00**
Vendor Count 3			**Grand Total**	**$4,432.29**

Voucher Directory with Transaction Date

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title		Void Amount
AAdvanced Services				
46979	**11/13/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
BLD18-0235				
CD Refund: Demo Deposit				
001-000-240-345-89-99-10		Demo-Deposit		$1,000.00
Total BLD18-0235				**$1,000.00**
Total 46979				**$1,000.00**
Total AAdvanced Services				**$1,000.00**
ADT Security Services (PA)				
46980	**11/25/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
678134969				
11/05/18 - 12/11/18 Services(catch up)				
001-000-248-518-20-49-02		MDRT Bldg Security Costs		$1.48
001-000-254-518-20-49-00		Facilities Security		$2.22
Total 678134969				**$3.70**
46980	**11/25/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
680040432				
12/12/18 - 01/11/19 Services				
001-000-248-518-20-49-02		MDRT Bldg Security Costs		$20.66
001-000-254-518-20-49-00		Facilities Security		$30.98
Total 680040432				**$51.64**
Total 46980				**$55.34**
Total ADT Security Services (PA)				**$55.34**
Amazon Capital Services				
46981	**12/1/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
1NV1-4VWX-X7QJ				
PD/Council/Admin				
310-000-011-594-18-64-00		General Government Technology		$5.96
Admin Cable				
310-000-011-594-18-64-00		General Government Technology		$10.85
Council iPad Case				

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name / Title	Void Amount
Account Number			
310-000-011-594-21-64-03		Police Technology & Other	$5.96
PD Cable			
Total 1NV1-4VWX-X7QJ			**$22.77**
46981	**12/2/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
1XCH-NR31-JLQ6			
Court/Council Chamber			
310-000-011-594-18-64-00		General Government Technology	$270.41
iPad for Chamber Sound System			
Total 1XCH-NR31-JLQ6			**$270.41**
Total 46981			**$293.18**
Total Amazon Capital Services			**$293.18**
Black Diamond Auto Parts			
46982	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
433822			
PD			
001-000-210-521-10-48-01		PD-Vehicle Maintenance & Repair	$24.93
Total 433822			**$24.93**
46982	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
433910			
PW			
101-000-000-544-90-48-02		PW Clearing- Shared Veh/Equip Maint	$555.96
Total 433910			**$555.96**
Total 46982			**$580.89**
Total Black Diamond Auto Parts			**$580.89**
Black Diamond Royal Towing			
46983	**11/24/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
28672			
Towing to Impound			
001-000-210-521-10-49-06		PD-Towing Services	$125.00
Total 28672			**$125.00**
Total 46983			**$125.00**
Total Black Diamond Royal Towing			**$125.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title		Void Amount
CHS/Cenex				
46984	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
124244 113018				
Nov 2018 City Fuel				
001-000-181-518-30-32-00		Fuel		$267.50
001-000-246-558-70-32-00		Fuel		$281.83
001-000-270-576-80-32-00		Fuel		$21.36
001-000-280-536-20-32-00		Fuel		$10.66
101-000-000-543-50-32-00		Fuel		$117.47
401-000-000-534-80-32-00		Fuel		$128.15
407-000-000-535-80-32-00		Fuel		$128.15
410-000-000-531-10-32-00		Fuel		$128.15
Total 124244 113018				**$1,083.27**
46984	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
128275 113018				
Nov 2018 PD Fuel				
001-000-210-521-10-32-00		PD-Fuel		$2,520.64
Total 128275 113018				**$2,520.64**
Total 46984				**$3,603.91**
Total CHS/Cenex				**$3,603.91**
Cities Insurance Association of WA				
46985	**11/27/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
13116				
Deductible Reimbursement				
001-000-180-518-50-49-01		Insurance Deductible		$1,000.00
Total 13116				**$1,000.00**
Total 46985				**$1,000.00**
Total Cities Insurance Association of WA				**$1,000.00**
City of Black Diamond				
46986	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
113018 COBD				
Nov 2018 Utility Bills				
001-000-212-521-50-47-01		Water		$48.61
2470.0 Police Water				
001-000-212-521-50-47-02		Sewer		$65.24
2470.0 Police Sewer				
001-000-212-521-50-47-03		Stormwater		$80.00
2470.0 Police Storm				

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name / Title	Void Amount
001-000-248-518-20-47-01		MDRT BD Wtr, Swr, Storm	$54.77
2498.0 City Hall-MDRT (40%)			
001-000-254-518-20-47-00		Facilities-Utilities	$82.15
2498.0 City Hall (60%)			
001-000-270-575-30-47-01		Museum Water/Sewer/Storm	$32.00
1399.5 Museum-Storm			
001-000-270-575-30-47-01		Museum Water/Sewer/Storm	$102.22
2070.0 Museum-Water/Sewer			
001-000-270-575-51-47-01		Gym-Stormwater	$32.00
1399.1 Gym-Stormwater			
001-000-270-575-51-47-02		Gym-Sewer	$65.24
1399.0 Gym-Sewer			
001-000-270-575-51-47-03		Gym-Water	$66.33
1399.0 Gym-Water			
001-000-270-576-80-47-01		Water	$35.63
2306.0 Coal Car-Water			
001-000-270-576-80-47-01		Water	$35.63
1582.0 Eagle Creek-Water			
001-000-270-576-80-47-01		Water	$3.17
1045.0 PW Shops-Water			
001-000-270-576-80-47-02		Sewer	$5.22
1045.0 PW Shops-Sewer			
001-000-270-576-80-47-03		Stormwater	$11.52
1045.0 PW Shops-Storm			
001-000-270-576-80-47-03		Stormwater	$96.00
1399.2 Boat Launch-Storm			
001-000-280-536-20-47-01		Water	$0.79
1045.0 PW Shops-Water			
001-000-280-536-20-47-01		Water	$35.66
1457.0 Cemetery-Water			
001-000-280-536-20-47-02		Sewer	$1.30
1045.0 PW Shops-Sewer			
001-000-280-536-20-47-03		Stormwater	$2.88
1045.0 PW Shops-Storm			
001-000-530-522-10-47-01		Water	$36.21
2200.0 Fire Dept-Water			
001-000-530-522-10-47-02		Sewer	$65.24
2200.0 Fire Dept-Sewer			
001-000-530-522-10-47-03		Stormwater	$40.00
1399.4 Fire Dept.-Storm			
101-000-000-543-31-47-01		Water	$5.92
1045.0 PW Shops-Water			

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name / Title	Void Amount
101-000-000-543-31-47-01		Water	$35.63
2983.0 Railroad Ave Irrig.			
101-000-000-543-31-47-02		Sewer	$9.79
1045.0 PW Shops-Sewer			
101-000-000-543-31-47-03		Stormwater	$21.60
1045.0 PW Shops-Storm			
401-000-000-534-80-47-01		Water	$9.87
1045.0 PW Shops-Water			
401-000-000-534-80-47-02		Sewer	$16.31
1045.0 PW Shops-Sewer			
401-000-000-534-80-47-03		Stormwater	$36.00
1045.0 PW Shops-Storm			
407-000-000-535-80-47-01		Water	$9.87
1045.0 PW Shops-Water			
407-000-000-535-80-47-02		Sewer	$16.31
1045.0 PW Shops-Sewer			
407-000-000-535-80-47-03		Stormwater	$96.00
1399.3 Sewer Lagoon-Storm			
407-000-000-535-80-47-03		Stormwater	$36.00
1045.0 PW Shops-Storm			
410-000-000-531-10-47-01		Water	$9.87
1045.0 PW Shops-Water			
410-000-000-531-10-47-02		Sewer	$16.31
1045.0 PW Shops-Sewer			
410-000-000-531-10-47-03		Stormwater	$36.00
1045.0 PW Shops-Storm			
Total 113018 COBD			**$1,353.29**
Total 46986			**$1,353.29**
Total City of Black Diamond			**$1,353.29**
Comcast (34744)			
46987	**11/26/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
0125628 112618			
12/05/18 - 01/04/19 Services			
001-000-248-518-20-42-00		MDRT Telephone, Fax, Internet costs	$93.32
MDRT Internet Act 8498 34 014 0125628			
001-000-254-518-20-42-00		Facilities-Telephones	$139.99
City Hall Internet Act 8498 34 014 0125628			
Total 0125628 112618			**$233.31**
Total 46987			**$233.31**
Total Comcast (34744)			**$233.31**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Comcast (PA)			
46988	**12/1/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
73098986			
Dec 2018 Services			
001-000-248-518-20-42-00		MDRT Telephone, Fax, Internet costs	$55.49
001-000-254-518-20-42-00		Facilities-Telephones	$237.81
101-000-000-542-90-42-01		Telephone/DSL/Radios	$25.76
401-000-000-534-80-42-00		Telephone/DSL/Radios	$25.76
407-000-000-535-80-42-00		Telephone/DSL/Radios	$25.76
410-000-000-531-10-42-00		Telephone/DSL/Radios	$25.77
Total 73098986			**$396.35**
Total 46988			**$396.35**
Total Comcast (PA)			**$396.35**
Curtis & Michelle Lang			
46989	**11/13/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
BLD18-0049			
CD Refund: Demo Deposit			
001-000-240-345-89-99-10		Demo-Deposit	$1,000.00
Total BLD18-0049			**$1,000.00**
Total 46989			**$1,000.00**
Total Curtis & Michelle Lang			**$1,000.00**
Enumclaw School District			
46990	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
113018 ESD			
Nov 2018 Collection			
637-000-000-589-30-00-00		School Mitigation Fee disbursement	$124,528.00
Total 113018 ESD			**$124,528.00**
Total 46990			**$124,528.00**
Total Enumclaw School District			**$124,528.00**
Ferguson Waterworks #3011			
46991	**11/19/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
0717050			
401-000-000-534-80-31-04		Water Meters	$21,226.47
Total 0717050			**$21,226.47**
Total 46991			**$21,226.47**
Total Ferguson Waterworks #3011			**$21,226.47**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Granite Telecommunications			
46992	**12/1/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
440590592			
Dec 2018 Services			
001-000-248-518-20-42-00		MDRT Telephone, Fax, Internet costs	$12.44
001-000-254-518-20-42-00		Facilities-Telephones	$37.34
Total 440590592			**$49.78**
Total 46992			**$49.78**
Total Granite Telecommunications			**$49.78**
H.D. Fowler Company			
46993	**11/29/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
I5026235			
401-000-000-534-80-31-01		Water Operating Supplies	$230.67
Total I5026235			**$230.67**
Total 46993			**$230.67**
Total H.D. Fowler Company			**$230.67**
Hach Company			
46994	**11/28/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
11237199			
401-000-000-534-80-31-01		Water Operating Supplies	$33.43
Total 11237199			**$33.43**
Total 46994			**$33.43**
Total Hach Company			**$33.43**
Home Depot Credit Service			
46995	**12/4/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
0562745			
CD Bld Maint			
001-000-240-558-60-31-00		Plan Office & Operating Supplies	$129.23
Total 0562745			**$129.23**
46995	**12/4/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
0580075			
Emg Mgt Supplies			
001-000-191-525-60-31-00		Emergency Management Supplies	$115.38
Total 0580075			**$115.38**

Vendor	Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
46995		11/21/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
	3584584			
		PW Tools		
		101-000-000-544-90-31-00	PW Clearing Acct-Supplies	$55.29
	Total 3584584			**$55.29**
46995		10/11/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
	4580929			
		PW Bld/Shop Maint		
		101-000-000-544-90-48-01	PW Clearing-shared Shop Cost	$41.98
	Total 4580929			**$41.98**
46995		11/9/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
	5583507			
		CH Bld Maint		
		001-000-254-518-20-31-00	Facilities Operating Supplies	$74.74
	Total 5583507			**$74.74**
46995		11/8/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
	6560645			
		Fac Veh Maint		
		001-000-181-518-30-48-00	Facility-Vehicle Mtc. & Repair	$8.48
	Total 6560645			**$8.48**
46995		11/28/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
	6585239			
		CH Bld Maint		
		001-000-254-518-20-31-00	Facilities Operating Supplies	$123.64
	Total 6585239			**$123.64**
46995		11/17/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
	7011410			
		Emg Mgt Supplies		
		001-000-191-525-60-31-00	Emergency Management Supplies	$85.37
	Total 7011410			**$85.37**
46995		11/27/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
	7012752			
		MDRT Office Supplies		
		001-000-248-518-20-31-00	MDRT Bldg. Supplies	$21.69
	Total 7012752			**$21.69**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
46995	**11/26/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
8585053			
CD Bld Maint			
001-000-240-558-60-31-00		Plan Office & Operating Supplies	$37.99
Total 8585053			**$37.99**
46995	**10/16/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
9013401			
PD Bld Maint			
001-000-212-521-50-31-00		Police Bldg Mtc Sup	$35.47
Total 9013401			**$35.47**
46995	**10/31/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
WA41401106			
PW Tools			
101-000-000-544-90-31-00		PW Clearing Acct-Supplies	$109.00
Total WA41401106			**$109.00**
Total 46995			**$838.26**
Total Home Depot Credit Service			**$838.26**
Honey Bucket/Northwest Cascade Inc.			
46996	**11/22/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
0550883099			
11/22-12/19 Services			
001-000-270-576-80-31-00		Portable Restroom Facilty	$89.00
		Parks-Boat Launch Rental: 145291	
Total 0550883099			**$89.00**
46996	**11/23/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
0550884056			
11/23-12/20 Services			
001-000-270-576-80-31-00		Portable Restroom Facilty	$89.00
		Lake Sawyer Regional Park: 71400002	
Total 0550884056			**$89.00**
Total 46996			**$178.00**
Total Honey Bucket/Northwest Cascade Inc.			**$178.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Karen S. Lentz, PLLC			
46997	**12/12/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
1041			
	Dec 2018 Services		
001-000-151-515-30-41-04		Court Legal-Pros Attorney	$1,700.00
Total 1041			**$1,700.00**
Total 46997			**$1,700.00**
Total Karen S. Lentz, PLLC			**$1,700.00**
Kenyon Disend, PLLC			
46998	**12/10/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
187929			
	Nov 2018 Capital Projects		
001-000-150-515-30-41-31		Legal Svs-Franchise-Cov Wtr	$680.00
001-000-150-515-30-41-33		Legal Svs Franchise Costs Soos Cr.	$145.00
410-000-009-595-40-63-03		Storm Pond Other Costs	$290.00
Total 187929			**$1,115.00**
46998	**12/10/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
187930			
	Nov 2018 PDR Requests		
001-000-150-515-30-41-17		Legal Costs-Public Disc/Oth	$31.00
Total 187930			**$31.00**
46998	**12/10/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
187931			
	Nov 2018 General Services		
001-000-150-515-30-41-01		Legal Services-General Govt	$2,241.21
101-000-000-543-30-41-05		Legal Costs	$498.05
401-000-000-534-80-41-04		Legal Svcs	$747.08
407-000-000-535-80-41-09		Legal Costs	$747.08
410-000-000-531-10-41-01		Legal Costs	$747.08
Total 187931			**$4,980.50**
46998	**12/10/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
187932			
	Nov 2018 MDRT		
001-000-257-558-70-41-00		MDRT Legal Services	$6,987.75
Total 187932			**$6,987.75**
Total 46998			**$13,114.25**
Total Kenyon Disend, PLLC			**$13,114.25**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Kidder Matthews			
46999	**11/26/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
21263			
Palmer Property Appraisal			
410-000-009-595-40-63-01		N Comm Pond Prj	$3,500.00
Total 21263			**$3,500.00**
46999	**11/26/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
21264			
Weinstein Property Appraisal			
410-000-009-595-40-63-01		N Comm Pond Prj	$3,500.00
Total 21264			**$3,500.00**
Total 46999			**$7,000.00**
Total Kidder Matthews			**$7,000.00**
King County Finance - Mental Health			
47000	**11/28/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
2110774			
3rd Quater 2018			
001-000-182-566-00-51-00		KC Mental Health	$298.46
Total 2110774			**$298.46**
Total 47000			**$298.46**
Total King County Finance - Mental Health			**$298.46**
King County Finance - Wastewater Treat Div.			
47001	**12/1/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
30025699			
Dec 2018 Services			
407-000-000-535-80-41-04		Metro Sewer Charges	$48,686.22
Total 30025699			**$48,686.22**
Total 47001			**$48,686.22**
Total King County Finance - Wastewater Treat Div.			**$48,686.22**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
King County Finance - Water & Land Resources Div.			
47002	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
95344			
2018 Services			
410-000-000-531-10-41-03		KC Water Quality - Testing and Lab	$4,700.00
Total 95344			**$4,700.00**
Total 47002			**$4,700.00**
Total King County Finance - Water & Land Resources Div.			**$4,700.00**
King County Prosecuting Attorney			
47003	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
113018 KCPA			
Nov 2018 Court Remittance			
633-000-000-589-90-00-05 Crime Victims		Due to Agency-Treasurers Trust Court	$114.81
Total 113018 KCPA			**$114.81**
Total 47003			**$114.81**
Total King County Prosecuting Attorney			**$114.81**
King County Radio Comm Services			
47004	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
00448441			
Radio Repairs			
001-000-214-521-20-48-03		K/C Radio Maint. & Repair	$117.18
Total 00448441			**$117.18**
47004	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
14066			
Nov 2018 Services			
001-000-214-521-20-41-03		K/C 800 Mhz Radio Costs	$1,609.45
Total 14066			**$1,609.45**
Total 47004			**$1,726.63**
Total King County Radio Comm Services			**$1,726.63**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title		Void Amount
Krista White Swain				
47005	**12/8/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
120818 KWS				
Employee Reimbursement				
310-000-002-594-18-62-03		Gen Govt Campus Improvements		$225.00
Partial payment to Life Styled Interiors, LLC, Inv #555				
Total 120818 KWS				**$225.00**
Total 47005				**$225.00**
Total Krista White Swain				**$225.00**
Les Schwab Tire Ctr - MV				
47006	**11/24/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
39800342892				
2006 Ford Crown Victoria				
001-000-210-521-10-48-01		PD-Vehicle Maintenance & Repair		$72.71
Unit 21				
Total 39800342892				**$72.71**
Total 47006				**$72.71**
Total Les Schwab Tire Ctr - MV				**$72.71**
Life Styled Interiors, LLC				
47007	**12/8/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
555				
Design Consultation & Files				
310-000-002-594-18-62-03		Gen Govt Campus Improvements		$150.00
Remainder due after K. Swain payment.				
Total 555				**$150.00**
Total 47007				**$150.00**
Total Life Styled Interiors, LLC				**$150.00**
Lukus Jeffery Wedlund				
47008	**12/1/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
120118 LJW				
Water Refund, Acct #2831.0				
401-000-000-343-40-00-01		Water Charges		$141.32
New Owner Effective 12/01/2018				
Total 120118 LJW				**$141.32**
Total 47008				**$141.32**
Total Lukus Jeffery Wedlund				**$141.32**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title		Void Amount
Modular Space Corporation				
47009	**12/3/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
502664757				
Dec 2018 MDRT Rental				
001-000-248-518-20-45-01		MDRT-Bldg Rental-Modspace		$1,958.06
Total 502664757				**$1,958.06**
47009	**12/3/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
502664764				
Dec 2018 CD Rental				
001-000-254-518-20-45-01		Facilities-Bldg Rental/Modspace		$3,454.57
Total 502664764				**$3,454.57**
Total 47009				**$5,412.63**
Total Modular Space Corporation				**$5,412.63**
O'Brien, Barton, & Hopkins, PLLP				
47010	**12/3/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
60772				
Nov 2018 Services				
001-000-151-515-91-41-00		Court Legal-Public Defender		$2,750.00
Total 60772				**$2,750.00**
Total 47010				**$2,750.00**
Total O'Brien, Barton, & Hopkins, PLLP				**$2,750.00**
Office Products Nationwide				
47011	**11/28/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
1010060-0				
PD				
001-000-210-521-10-31-00		PD-Operating Supplies		$434.19
PD Office Supplies				
Total 1010060-0				**$434.19**
47011	**12/11/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
1010060-0 C				
PD Credit				
001-000-210-521-10-31-00		PD-Operating Supplies		($9.98)
PD Office Supplies				
Total 1010060-0 C				**($9.98)**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title		Void Amount
47011	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
1010060-1				
PD				
001-000-210-521-10-31-00		PD-Operating Supplies		$6.42
PD Office Supplies				
Total 1010060-1				**$6.42**
47011	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
1010744-0				
Bldg Maint				
001-000-254-518-20-31-00		Facilities Operating Supplies		$137.75
Bldg Maint Supplies				
Total 1010744-0				**$137.75**
47011	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
1010745-0				
CH				
001-000-180-518-50-31-00		Office Supplies City Hall		$1.62
CH Office Supplies				
Total 1010745-0				**$1.62**
47011	**12/5/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
1011229-0				
CD/PW				
001-000-180-518-50-31-99		Office Supplies CD Bldg Clearing		$35.88
CD Office Supplies				
Total 1011229-0				**$35.88**
47011	**12/6/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
1011740-0				
Crt				
001-000-120-512-50-31-00		Operating Supplies		$82.86
Crt Office Supplies				
Total 1011740-0				**$82.86**
47011	**12/10/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
1012149-0				
CD/PW				
001-000-180-518-50-31-99		Office Supplies CD Bldg Clearing		$38.44
CD Office Supplies				
Total 1012149-0				**$38.44**
Total 47011				**$727.18**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Total Office Products Nationwide			**$727.18**
Orkin Commercial Services			
47012	**11/27/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
178048368			
Dec 2018 Services			
001-000-248-518-20-49-01		MDRT Bldg Custodial Costs	$31.33
001-000-254-518-20-49-01		Facilities Bldg.Custodial & Maint.	$89.17
Total 178048368			**$120.50**
Total 47012			**$120.50**
Total Orkin Commercial Services			**$120.50**
Parametrix, Inc.			
47013	**8/21/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
03781			
MDRT: 07/01-07/28 Traffic Eng Services			
001-000-257-558-70-41-03		MDRT Traffic Engineering-Parametrix	$1,385.00
		Task: 06-Ten Trails PP1A Div 3-7 Illumin	
Total 03781			**$1,385.00**
47013	**8/21/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
03782			
MDRT: 07/01-07/28 Traffic Eng Services			
001-000-257-558-70-41-03		MDRT Traffic Engineering-Parametrix	$1,320.00
		Task: 07-Ten Trails Plat 2A (PUB18-008)	
Total 03782			**$1,320.00**
47013	**9/13/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
04333 P			
MDRT: 07/29-08/25 Traffic Eng Services			
001-000-257-558-70-41-03		MDRT Traffic Engineering-Parametrix	$1,660.84
		Task: 02-SR 169 RBT Coordination	
Total 04333 P			**$1,660.84**
47013	**9/13/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
04335			
MDRT: 07/29-08/25 Traffic Eng Services			
001-000-257-558-70-41-03		MDRT Traffic Engineering-Parametrix	$577.50

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Task: 07-Ten Trails Plat 2A (PUB18-008)			
Total 04335			**$577.50**
Total 47013			**$4,943.34**
Total Parametrix, Inc.			**$4,943.34**
Regional Animal Services of King County			
47014	**12/12/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
121218 RAS			
Pet Licenses			
633-000-000-589-90-00-01		King County Animal License	$15.00
Total 121218 RAS			**$15.00**
Total 47014			**$15.00**
Total Regional Animal Services of King County			**$15.00**
Republic Services #176			
47015	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
5557633			
Nov 2018 Services			
001-000-248-518-20-47-03 MDRT		MDRT-Waste Disposal Costs	$102.00
001-000-254-518-20-47-01 City Hall		Facilities-Waste Disposal	$153.00
Total 5557633			**$255.00**
47015	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
5557940			
Nov 2018 Services			
001-000-270-576-80-47-04 PW-Parks		Waste Disposal	$11.47
001-000-280-536-20-47-04 PW-Cemetery		Waste Disposal	$5.74
101-000-000-543-31-47-04 PW-Street		Waste Disposal	$63.10
401-000-000-534-80-47-04 PW-Water		Waste Disposal	$68.83
407-000-000-535-80-47-04 PW-Sewer		Waste Disposal	$68.83

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name	Void Amount
Account Number		Title	
410-000-000-531-10-47-04		Waste Disposal	$68.83
PW-Drainage			
Total 5557940			**$286.80**
47015	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
5558091			
Nov 2018 Services			
001-000-212-521-50-47-04		Waste Disposal	$255.00
Police & Court			
Total 5558091			**$255.00**
Total 47015			**$796.80**
Total Republic Services #176			**$796.80**
RH2 Engineering Inc.			
47016	**12/11/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
71952			
BD Services thru 11/25/18			
402-000-003-594-34-63-06		Springs Water Project	$2,634.76
Springs Pump Station			
Total 71952			**$2,634.76**
Total 47016			**$2,634.76**
Total RH2 Engineering Inc.			**$2,634.76**
Ron & Leo's Welding Service			
47017	**12/4/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
210675			
401-000-000-534-80-31-01		Water Operating Supplies	$28.91
Total 210675			**$28.91**
Total 47017			**$28.91**
Total Ron & Leo's Welding Service			**$28.91**
Severson's Building Maint			
47018	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
732156			
Nov 2018 Services			
001-000-248-518-20-49-01		MDRT Bldg Custodial Costs	$180.00
MDRT Janitorial Services			
001-000-254-518-20-49-01		Facilities Bldg.Custodial & Maint.	$720.00
City Hall/Com Dev Janitorial Services			
Total 732156			**$900.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title		Void Amount
47018	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
732157				
Nov 2018 Services				
101-000-000-544-90-48-01		PW Clearing-shared Shop Cost		$200.00
PW Shop Janitorial Services				
Total 732157				**$200.00**
47018	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
732158				
Nov 2018 Services				
001-000-212-521-50-41-03		Police Custodial Cost		$500.00
Police/Court Janitorial Services				
Total 732158				**$500.00**
47018	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
732159				
Nov 2018 Services				
001-000-270-575-51-48-00		Gym Facility Repair & Maintenance		$150.00
Gym Janitorial Services				
Total 732159				**$150.00**
Total 47018				**$1,750.00**
Total Severson's Building Maint				**$1,750.00**
Shred-It USA				
47019	**11/22/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**		
8126039347				
Nov 2018 Services				
001-000-120-512-50-49-04		Shredding Services		$20.23
001-000-180-518-50-49-04		Shredding Services		$20.21
001-000-210-521-10-49-05		PD-Shredding Services		$20.21
Total 8126039347				**$60.65**
Total 47019				**$60.65**
Total Shred-It USA				**$60.65**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Sound Uniform Solutions/Bratwear			
47020	**12/6/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
12605			
001-000-210-521-10-31-04		PD-Uniforms	$289.56
Total 12605			**$289.56**
Total 47020			**$289.56**
Total Sound Uniform Solutions/Bratwear			**$289.56**
State Auditor's Office			
47021	**9/11/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
L126929			
Accountability Audit			
001-000-140-514-23-41-01		State Auditor Services	$71.32
101-000-000-543-30-41-02		State Auditor Services	$17.12
401-000-000-534-80-41-03		State Auditor Services	$65.62
407-000-000-535-80-41-07		State Auditor Services	$65.62
410-000-000-531-10-41-02		State Auditor Services	$65.62
Total L126929			**$285.30**
Total 47021			**$285.30**
Total State Auditor's Office			**$285.30**
Steven W. Crawford			
47032	**11/14/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
111418 SWC 2			
Conflict Public Defender			
001-000-151-515-91-41-00		Court Legal-Public Defender	$250.00
Total 111418 SWC 2			**$250.00**
Total 47032			**$250.00**
Total Steven W. Crawford			**$250.00**
U.S. Postal Service (Black Diamond)			
47022	**12/6/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
120618 USPS			
PO Box # 309 Rental			
001-000-214-521-20-42-03		Police Postage	$182.00
Total 120618 USPS			**$182.00**
Total 47022			**$182.00**
Total U.S. Postal Service (Black Diamond)			**$182.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Utilities Underground			
47023	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
8110131			
Nov 2018 Services			
401-000-000-534-80-41-08		Locating Service	$201.74
131 Locates			
Total 8110131			**$201.74**
Total 47023			**$201.74**
Total Utilities Underground			**$201.74**
Valley Communications Center			
47024	**10/12/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
0023284			
911 Calls Nov 2018			
001-000-214-521-20-41-00		Valley Comm - Dispatch Service	$7,483.99
179 Calls			
Total 0023284			**$7,483.99**
Total 47024			**$7,483.99**
Total Valley Communications Center			**$7,483.99**
Varius Inc.			
47025	**12/7/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
1072			
TA13-Final Plat 3-5 & 8			
001-000-257-558-70-41-02		MDRT Civil Engineering-	$3,220.00
Total 1072			**$3,220.00**
47025	**12/7/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
1073			
TA12-Pre Plat V24			
001-000-257-558-70-41-02		MDRT Civil Engineering-	$3,849.50
Total 1073			**$3,849.50**
47025	**12/7/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
1074			
TA2-Dogwood Extension			
001-000-257-558-70-41-02		MDRT Civil Engineering-	$1,840.00
Total 1074			**$1,840.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
47025	12/7/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
1075			
TA3-PP1A Div 3-7			
001-000-257-558-70-41-02		MDRT Civil Engineering-	$1,610.00
Total 1075			$1,610.00
Total 47025			$10,519.50
Total Varius Inc.			**$10,519.50**
VenTek International			
47026	12/1/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
114051			
Nov 2018 Services			
001-000-270-576-80-41-02		Venvue Pay Station	$90.00
Total 114051			$90.00
Total 47026			$90.00
Total VenTek International			**$90.00**
Vision Municipal Solutions, LLC			
47027	11/7/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
09-6444			
Receivables Software			
001-000-145-518-80-41-02		Inf. Tech. Svs.-Vision	$1,423.50
Total 09-6444			$1,423.50
47027	11/7/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
09-6448			
Utility Billing Training			
401-000-000-534-80-49-03		Training	$407.51
407-000-000-535-80-49-02		Training	$407.51
410-000-000-531-10-49-02		Training	$70.88
Total 09-6448			$885.90
Total 47027			$2,309.40
Total Vision Municipal Solutions, LLC			**$2,309.40**
Washington State Dept. of Corrections			
47028	10/31/2018	2018 - December - 2nd Dec Batch for 12/20 Council	
1018.1-19-KCWC-HQ			
Oct 2018 Services			
001-000-211-523-60-49-04		Work Crew Costs-State Exp	$75.00

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
5 Worker Days			
Total 1018.1-19-KCWC-HQ			**$75.00**
Total 47028			**$75.00**
Total Washington State Dept. of Corrections			**$75.00**
Washington State Patrol			
47029	**8/8/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
I19000503			
101-000-000-544-90-49-02		PW Clearing-Shared Other costs	$12.00
Total I19000503			**$12.00**
47029	**10/3/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
I19002025			
001-000-240-558-51-41-00		Professional Services	$12.00
Total I19002025			**$12.00**
47029	**11/7/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
I19002895			
633-000-000-589-90-00-06		Due to WSP-FBI Fingerprinting-Background	$132.00
Total I19002895			**$132.00**
47029	**12/5/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
I19003626			
633-000-000-589-90-00-06		Due to WSP-FBI Fingerprinting-Background	$132.00
Total I19003626			**$132.00**
Total 47029			**$288.00**
Total Washington State Patrol			**$288.00**
Washington State Treasurer			
47030	**11/30/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
113018 WST			
Nov 2018 Court Remittance			
633-000-000-589-90-00-05		Due to Agency-Treasurers Trust Court	$8,568.50
Total 113018 WST			**$8,568.50**
Total 47030			**$8,568.50**
Total Washington State Treasurer			**$8,568.50**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Yakima County Dept. of Corrections			
47031	**12/10/2018**	**2018 - December - 2nd Dec Batch for 12/20 Council**	
121018 YCDC			
Nov 2018 Services			
001-000-211-523-60-49-00		Jail Costs	$1,795.50
30 days			
Total 121018 YCDC			**$1,795.50**
Total 47031			**$1,795.50**
Total Yakima County Dept. of Corrections			**$1,795.50**
Vendor Count	**54**	**Grand Total**	**$286,233.54**

CERTIFICATION

Date: January 3rd, 2019 Council Meeting

Check No.'s/EFT	Batch Name	Check/EFT Date	Amount
47033 – 47035	December – Early 3rd December Batch	12/21/2018, 12/27/2018	$ 5,497.88
47036 – 47067	December – 3rd December Batch for 01/03 Council	01/04/2019	$ 57,158.91
47068 – 47077	January – 1st January Batch for 01/03 Council	01/04/2019	$ 16,164.77
		TOTAL	$ 78,821.56

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Jamie King for M Miller

MAY MILLER, FINANCE DIRECTOR

CAROL BENSON, MAYOR

12-27-18

DATE

DATE

COUNCILMEMBERS

DATE

Register

Fiscal: 2019, 2018
Deposit Period: 2019 - January, 2018 - December
Check Period: 2019 - January - 1st Jan Batch for 01/03 Council, 2018 - December - Early 3rd December Batch, 2018 - December - 3rd Dec Batch for 01/03 Council

Number	Name	Print Date	Amount
Check			
47033	HiTek Telecom	12/21/2018	$4,854.42
47034	Mayene Miller	12/27/2018	$263.46
47035	Washington Cities Insurance Authority	12/27/2018	$380.00
47036	AHBL, Inc.	1/4/2019	$16,575.00
47037	Amazon Capital Services	1/4/2019	$45.33
47038	Auburn Sports & Marine, Inc.	1/4/2019	$1,228.12
47039	Barghausen Consulting Engineering	1/4/2019	$600.00
47040	Beatriz Jordan	1/4/2019	$161.42
47041	CenturyLink (AZ)	1/4/2019	$33.03
47042	CenturyLink (WA)	1/4/2019	$916.63
47043	City of Renton/EHD	1/4/2019	$1,053.00
47044	Comcast (34744)	1/4/2019	$240.50
47045	Department of Enterprise Services	1/4/2019	$88.56
47046	Grainger	1/4/2019	$117.55
47047	Home Depot Credit Service	1/4/2019	$161.89
47048	HWA GeoSciences Inc.	1/4/2019	$1,210.00
47049	Intercom Language Services	1/4/2019	$170.33
47050	Katherine Allen	1/4/2019	$862.00
47051	King County Finance - I-Net	1/4/2019	$375.00
47052	Krista White Swain	1/4/2019	$3,600.00
47053	Legend Data Systems, Inc.	1/4/2019	$26.61
47054	Office Products Nationwide	1/4/2019	$412.23
47055	OMG National	1/4/2019	$184.77
47056	Parametrix, Inc.	1/4/2019	$7,038.40
47057	Petty Cash Custodian	1/4/2019	$142.77
47058	Puget Sound Energy	1/4/2019	$7,932.64
47059	RH2 Engineering Inc.	1/4/2019	$1,230.73
47060	Seth Boettcher	1/4/2019	$26.21
47061	SkillPath Seminars	1/4/2019	$99.00
47062	Summit Law Group	1/4/2019	$2,570.50
47063	Verizon Wireless	1/4/2019	$9,481.92
47064	Voice of The Valley	1/4/2019	$180.00
47065	Washington Department of Corrections	1/4/2019	$228.61
47066	Washington State Dept. of Corrections	1/4/2019	$90.00
47067	Washington Workwear Stores, Inc.	1/4/2019	$76.16
47068	ADT Security Services (PA)	1/4/2019	$45.71
47069	AWC	1/4/2019	$2,458.00
47070	City of Seattle	1/4/2019	$1,900.00
47071	Greater Maple Valley-Black Diamond Chamber of Commerce	1/4/2019	$275.00
47072	King County	1/4/2019	$100.00

47073	Municipal Code Corporation	1/4/2019	$250.00
47074	Puget Sound Regional Council	1/4/2019	$652.00
47075	Sorci Family LLC	1/4/2019	$3,866.27
47076	Vision Municipal Solutions, LLC	1/4/2019	$6,592.79
47077	WAPRO	1/4/2019	$25.00
		Total	**$78,821.56**

Voucher Directory with Transaction Date

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
HiTek Telecom			
47033	**12/21/2018**	**2018 - December - Early 3rd December Batch**	
1201987			
Prep for Phone System			
310-000-011-594-18-64-00		General Government Technology	$4,854.42
New Fiber Installation to CH			
Total 1201987			**$4,854.42**
Total 47033			**$4,854.42**
Total HiTek Telecom			**$4,854.42**
Mayene Miller			
47034	**12/10/2018**	**2018 - December - Early 3rd December Batch**	
121018 MM			
Aflac Reimbursement			
633-000-000-389-40-00-04		Flex 125 Plan Deposit	$263.46
Total 121018 MM			**$263.46**
Total 47034			**$263.46**
Total Mayene Miller			**$263.46**
Washington Cities Insurance Authority			
47035	**10/30/2018**	**2018 - December - Early 3rd December Batch**	
1000004889			
2018 Law Enforcement Liability Update			
001-000-210-521-10-49-01		PD-Training	$95.00
B. Lynch			
001-000-210-521-10-49-01		PD-Training	$95.00
L. Colagiovanni			
001-000-210-521-10-49-01		PD-Training	$95.00
J. Kiblinger			
001-000-210-521-10-49-01		PD-Training	$95.00

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
		M. Girias	
Total 1000004889			**$380.00**
Total 47035			**$380.00**
Total Washington Cities Insurance Authority			**$380.00**
Vendor Count	**3**	**Grand Total**	**$5,497.88**

Voucher Directory with Transaction Date

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
AHBL, Inc.			
47036	**11/30/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
110790			
MDRT Planning Services 10/31-11/25			
001-000-257-558-70-49-00		MDRT- Prof Svcs - Planning	$16,575.00
Total 110790			**$16,575.00**
Total 47036			**$16,575.00**
Total AHBL, Inc.			**$16,575.00**
Amazon Capital Services			
47037	**12/15/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
1D4Q-LMMX-HDCG			
001-000-180-518-50-31-00		Office Supplies City Hall	$15.53
Total 1D4Q-LMMX-HDCG			**$15.53**
47037	**12/13/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
1VJJ-HMFT-63KM			
001-000-180-518-50-31-00		Office Supplies City Hall	$29.80
Total 1VJJ-HMFT-63KM			**$29.80**
Total 47037			**$45.33**
Total Amazon Capital Services			**$45.33**
Auburn Sports & Marine, Inc.			
47038	**12/14/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
48763			
Boat Winterization			
001-000-215-521-10-48-00		Repairs and Maintenance VRF	$1,228.12
Total 48763			**$1,228.12**
Total 47038			**$1,228.12**
Total Auburn Sports & Marine, Inc.			**$1,228.12**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Barghausen Consulting Engineering			
47039	**12/10/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
PUB18-0283/PUB18-0284			
CD Refund: Cancel Permit			
001-000-240-341-81-00-00		Technology Cost Recovery Fee	$45.00
001-000-240-341-81-00-00		Technology Cost Recovery Fee	$45.00
401-000-000-369-91-08-00		Wtr-Invest.Cert.-Multi/Comm	$210.00
407-000-000-369-91-07-00		Sewer Investigation- Multi/Comm	$300.00
Total PUB18-0283/PUB18-0284			**$600.00**
Total 47039			**$600.00**
Total Barghausen Consulting Engineering			**$600.00**
Beatriz Jordan			
47040	**12/12/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
1293			
Dec 2018 Services			
001-000-120-512-50-41-04		Court Interpreter	$161.42
Total 1293			**$161.42**
Total 47040			**$161.42**
Total Beatriz Jordan			**$161.42**
CenturyLink (AZ)			
47041	**12/11/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
1457321275			
11/12-12/11 Services			
001-000-254-518-20-42-00		Facilities-Telephones	$33.03
		Facilities-Old City Hall Main Line # 360-886-2560	
Total 1457321275			**$33.03**
Total 47041			**$33.03**
Total CenturyLink (AZ)			**$33.03**
CenturyLink (WA)			
47042	**12/11/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
121118 CL			
12/11/18-11/11/19 Services			
001-000-120-512-50-42-00		Telephone/DSL	$49.64
		360-886-2456 160B: PD/CT Security Line	
001-000-214-521-20-42-00		Police Tele/web/DSL/Air Cards	$177.86
		253-631-1012 182B: Police-Main Line	

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name / Title	Void Amount
Account Number			
001-000-214-521-20-42-00		Police Tele/web/DSL/Air Cards	$49.64
360-886-2862 596B: Police-Line 2			
001-000-214-521-20-42-00		Police Tele/web/DSL/Air Cards	$51.91
360-886-2901 325B: Police-Fax			
001-000-270-576-80-42-00		Telephone/DSL/Radios	$4.54
360-886-2523 656B: PW Shop Allocation			
001-000-280-536-20-42-00		Telephone, DSL & Radios	$2.28
360-886-2523 656B: PW Shop Allocation			
101-000-000-542-90-42-01		Telephone/DSL/Radios	$25.06
360-886-2523 656B: PW Shop Allocation			
401-000-000-534-80-42-00		Telephone/DSL/Radios	$261.00
360-886-7235 830B: Water Reservoir			
401-000-000-534-80-42-00		Telephone/DSL/Radios	$27.34
360-886-2523 656B: PW Shop Allocation			
407-000-000-535-80-42-00		Telephone/DSL/Radios	$54.44
360-886-2835 784B: Morganville Pump Station			
407-000-000-535-80-42-00		Telephone/DSL/Radios	$49.64
360-886-0537 580B: Diamond Glen Sewer			
407-000-000-535-80-42-00		Telephone/DSL/Radios	$27.34
360-886-2523 656B: PW Shop Allocation			
407-000-000-535-80-42-00		Telephone/DSL/Radios	$48.55
360-886-0474 006B: Ridge Sewer Pump Station			
407-000-000-535-80-42-00		Telephone/DSL/Radios	$60.05
360-886-8146 712B: Old Lawson Pump Station			
410-000-000-531-10-42-00		Telephone/DSL/Radios	$27.34
360-886-2523 656B: PW Shop Allocation			
Total 121118 CL			**$916.63**
Total 47042			**$916.63**
Total CenturyLink (WA)			**$916.63**

City of Renton/EHD

47043		**10/5/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
	100518A EHD			
	05/01-05/31 Charges			
	001-000-211-523-60-49-01		Electronic Home Monitor Costs	$434.00
	Total 100518A EHD			**$434.00**
47043		**10/5/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
	100518B EHD			
	06/01-06/30 Charges			
	001-000-211-523-60-49-01		Electronic Home Monitor Costs	$364.00
	Total 100518B EHD			**$364.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
47043	**12/11/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
121118 EHD			
11/01-11/30 Charges			
001-000-211-523-60-49-01		Electronic Home Monitor Costs	$255.00
Total 121118 EHD			**$255.00**
Total 47043			**$1,053.00**
Total City of Renton/EHD			**$1,053.00**
Comcast (34744)			
47044	**12/10/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
0106172 121018			
12/17/18-01/16/19 Service			
001-000-214-521-20-42-00		Police Tele/web/DSL/Air Cards	$3.29
		Police Cable TV Act 8498 34 014 0106172	
Total 0106172 121018			**$3.29**
47044	**12/12/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
0122286 121218			
12/22/18-01/21/19 Service			
001-000-120-512-50-42-00		Telephone/DSL	$237.21
		Court Phone Act 8498 34 014 0122286	
Total 0122286 121218			**$237.21**
Total 47044			**$240.50**
Total Comcast (34744)			**$240.50**
Department of Enterprise Services			
47045	**12/18/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
15118198			
File Cabinets			
001-000-180-518-50-31-00		Office Supplies City Hall	$43.56
Total 15118198			**$43.56**
47045	**12/11/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
16144327			
File Cabinets			
001-000-180-518-50-31-00		Office Supplies City Hall	$30.00
001-000-180-518-50-31-99		Office Supplies CD Bldg Clearing	$15.00
Total 16144327			**$45.00**
Total 47045			**$88.56**
Total Department of Enterprise Services			**$88.56**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Grainger			
47046	**12/19/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
9037512408			
101-000-000-544-90-35-00		PW Clearing Acct-Small Tools	$103.68
Total 9037512408			**$103.68**
47046	**12/20/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
9038401205			
001-000-181-518-30-48-00		Facility-Vehicle Mtc. & Repair	$13.87
Total 9038401205			**$13.87**
Total 47046			**$117.55**
Total Grainger			**$117.55**
Home Depot Credit Service			
47047	**12/14/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
0061509			
PD			
001-000-210-521-10-31-00		PD-Operating Supplies	$48.41
Total 0061509			**$48.41**
47047	**12/13/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
1580969			
Facilities Rental			
001-000-181-518-30-45-00		Rentals	$82.54
Total 1580969			**$82.54**
47047	**12/10/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
4014365			
Facilities Office			
001-000-181-518-30-31-00		Office & Operating Supplies	$15.17
Total 4014365			**$15.17**
47047	**12/17/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
7563697			
PD			
001-000-210-521-10-31-00		PD-Operating Supplies	$15.77
Total 7563697			**$15.77**
Total 47047			**$161.89**
Total Home Depot Credit Service			**$161.89**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
HWA GeoSciences Inc.			
47048	**11/30/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
28864			
001-000-257-558-70-41-05		MDRT Geotech	$1,210.00
Total 28864			**$1,210.00**
Total 47048			**$1,210.00**
Total HWA GeoSciences Inc.			**$1,210.00**
Intercom Language Services			
47049	**12/21/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
18-452			
001-000-120-512-50-41-04		Court Interpreter	$170.33
Total 18-452			**$170.33**
Total 47049			**$170.33**
Total Intercom Language Services			**$170.33**
Katherine Allen			
47050	**12/18/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
121818 KA			
Aflac Reimbursement			
633-000-000-389-40-00-04		Flex 125 Plan Deposit	$862.00
Total 121818 KA			**$862.00**
Total 47050			**$862.00**
Total Katherine Allen			**$862.00**
King County Finance - I-Net			
47051	**11/30/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
11007587			
Nov 2018 Contract			
001-000-214-521-20-42-01		Police Comm KC I-Net	$375.00
Total 11007587			**$375.00**
Total 47051			**$375.00**
Total King County Finance - I-Net			**$375.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Krista White Swain			
47052	**12/24/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
122418 KWS			
Dec 2018 Services			
001-000-120-512-50-41-00		Court Judge	$3,600.00
Total 122418 KWS			**$3,600.00**
Total 47052			**$3,600.00**
Total Krista White Swain			**$3,600.00**
Legend Data Systems, Inc.			
47053	**12/5/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
124514			
001-000-210-521-10-31-04		PD-Uniforms	$26.61
Total 124514			**$26.61**
Total 47053			**$26.61**
Total Legend Data Systems, Inc.			**$26.61**
Office Products Nationwide			
47054	**12/4/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
1011076-0			
MDRT			
001-000-246-558-70-31-00		Office Supplies	$155.35
MDRT Office Supplies			
Total 1011076-0			**$155.35**
47054	**12/14/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
1013252-0			
CD			
001-000-180-518-50-31-99		Office Supplies CD Bldg Clearing	$91.60
CD Office Supplies			
Total 1013252-0			**$91.60**
47054	**12/14/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
1013286-0			
CH			
001-000-180-518-50-31-00		Office Supplies City Hall	$149.22
CH Office Supplies			
Total 1013286-0			**$149.22**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
47054	**12/14/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
1013287-0			
BLD Maint			
001-000-254-518-20-31-00		Facilities Operating Supplies	$16.06
Bldg Maint Supplies			
Total 1013287-0			**$16.06**
Total 47054			**$412.23**
Total Office Products Nationwide			**$412.23**
OMG National			
47055	**12/5/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
N1049474			
001-000-216-521-10-31-00		CJ Education Supplies	$184.77
Total N1049474			**$184.77**
Total 47055			**$184.77**
Total OMG National			**$184.77**
Parametrix, Inc.			
47056	**12/13/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
06554			
BD Civil Eng 10/28-12/01			
320-000-033-542-64-41-00		Park St Int Imp.	$4,210.00
Task:09-SR 169 & Park Addendum			
Total 06554			**$4,210.00**
47056	**12/14/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
06595			
MDRT Traffig Eng 10/28-12/01			
001-000-257-558-70-41-03		MDRT Traffic Engineering-Parametrix	$2,375.45
TASK:05-SR 169 RBT-PUB18-0028			
Total 06595			**$2,375.45**
47056	**12/14/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
06596			
MDRT Traffic Eng 10/28-12/01			
001-000-257-558-70-41-03		MDRT Traffic Engineering-Parametrix	$452.95
TASK:11-Roberts Drive Frontage Ph3			
Total 06596			**$452.95**
Total 47056			**$7,038.40**
Total Parametrix, Inc.			**$7,038.40**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Petty Cash Custodian			
47057	**12/20/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
122018 PC			
Replenish Petty Cash			
001-000-000-369-81-00-00		Cash Over/Short	($1.00)
Received dollar in mail			
001-000-140-514-23-43-00		Lodging, Meals & Mileage	$25.00
PSFOA Meeting			
001-000-140-514-23-43-00		Lodging, Meals & Mileage	$25.00
PSFOA Meeting			
001-000-140-514-23-43-00		Lodging, Meals & Mileage	$16.68
Miller/Mayor Kiawanis Lunch			
001-000-140-514-23-49-01		Workshops and Training	$25.00
Finance Training			
001-000-214-521-20-42-03		Police Postage	$1.10
PD Postage			
001-000-240-558-51-42-01		Postage	$8.50
CD Postage			
001-000-240-558-51-42-01		Postage	$9.85
CD Postage			
001-000-240-558-51-42-01		Postage	$7.25
CD Postage			
407-000-000-535-80-42-01		Postage	$12.90
PW Postage			
410-000-000-531-10-42-01		Postage	$12.49
PW Postage			
Total 122018 PC			**$142.77**
Total 47057			**$142.77**
Total Petty Cash Custodian			**$142.77**
Puget Sound Energy			
47058	**12/6/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
120618 PSE			
Nov 2018 Services			
001-000-212-521-50-47-00		Electric/gas	$97.04
220013379882: Police Storage			
001-000-212-521-50-47-00		Electric/gas	$602.36
200009377470: PD/CT Elec			
001-000-248-518-20-47-00		MDRT Electricity	$307.59
220013379841: MDRT Mod Bldgs Elec			

Vendor Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
Account Number		Title	
001-000-254-518-20-47-00		Facilities-Utilities	$90.81
200008062016: City Hall Elec			
001-000-254-518-20-47-00		Facilities-Utilities	$461.38
220013379841: CD/PW Mod Bldgs Elec			
001-000-254-518-20-47-00		Facilities-Utilities	$163.45
200008061844: City Hall Elec			
001-000-270-575-30-47-00		Museum Electric/Gas	$370.22
220013378793: Museum			
001-000-270-575-51-47-00		Gym- Electricity and Gas	$278.56
220013379652: Gym			
001-000-270-576-80-47-00		Electric/Gas	$4.53
220013379635: PW Shop-Parks 4%			
001-000-270-576-80-47-00		Electric/Gas	$10.45
220013379221: Lake Sawyer Boat Launch			
001-000-280-536-20-47-00		Electric/Gas	$2.25
220013379635: PW Shop-Cemetery 2%			
101-000-000-542-63-47-01		Street Lighting	$272.77
220014704229: Intersection Light 219th & SE 296th St			
101-000-000-542-63-47-01		Street Lighting	$52.40
220013379197: Cov Sawyer & 216th			
101-000-000-542-63-47-01		Street Lighting	$10.45
220013379247: 216th Signal & Street Lights			
101-000-000-542-63-47-01		Street Lighting	$14.21
220013379601: Baker St Crosswalk			
101-000-000-542-63-47-01		Street Lighting	$89.64
220013379817: Ped Lighting Roberts			
101-000-000-542-63-47-01		Street Lighting	$1,879.44
220013397355: PSE Streetlights			
101-000-000-543-31-47-00		Electric/Gas	$24.90
220013379635: PW Shop-Street 22%			
401-000-000-534-80-47-00		Electric/Gas	$18.47
220013378850: .5 Mil Gal Resv			
401-000-000-534-80-47-00		Electric/Gas	$2,403.54
220013378835: Booster Station			
401-000-000-534-80-47-00		Electric/Gas	$27.17
220013379635: PW Shop-Water 24%			
401-000-000-534-80-47-00		Electric/Gas	$568.39
220013378868: 4.3 Mil Gal Resv			
407-000-000-535-80-47-00		Electric/Gas	$30.73
220013379643: Diamond Glen Sewer			
407-000-000-535-80-47-00		Electric/Gas	$85.42
220013378819: Morganville Lift Station			

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name	Account Number / Title	Void Amount
		407-000-000-535-80-47-00	Electric/Gas	$12.13
		220013379619: Sewer Pump		
		407-000-000-535-80-47-00	Electric/Gas	$27.17
		220013379635: PW Shop-Sewer 24%		
		410-000-000-531-10-47-00	Electric/Gas	$27.17
		220013379635: PW Shop-Drainage 24%		
Total 120618 PSE				**$7,932.64**
Total 47058				**$7,932.64**
Total Puget Sound Energy				**$7,932.64**
RH2 Engineering Inc.				
47059	**12/9/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**		
71929				
MDRT Services through 11/25				
		001-000-257-558-70-41-02	MDRT Civil Engineering-	$1,006.25
		Task 0102 Ten Trails Roberts Drive Frontage Improvements		
Total 71929				**$1,006.25**
47059	**12/11/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**		
71932				
BD Service through 11/25				
		404-000-010-534-80-41-00	SCADA/Telemetry Prof Svs	$224.48
		Telemetry Upgrade		
Total 71932				**$224.48**
Total 47059				**$1,230.73**
Total RH2 Engineering Inc.				**$1,230.73**
Seth Boettcher				
47060	**12/11/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**		
121118 SB				
Employee Reimbursement				
		402-000-003-594-34-63-06	Springs Water Project	$26.21
Total 121118 SB				**$26.21**
Total 47060				**$26.21**
Total Seth Boettcher				**$26.21**
SkillPath Seminars				
47061	**12/3/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**		
11924009				
		001-000-270-576-80-49-03	Training	$5.94
		101-000-000-542-90-49-01	Training	$25.74

Vendor / Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void Amount
	401-000-000-534-80-49-03	Training	$22.77
	407-000-000-535-80-49-02	Training	$22.77
	410-000-000-531-10-49-02	Training	$21.78
Total 11924009			**$99.00**
Total 47061			**$99.00**
Total SkillPath Seminars			**$99.00**
Summit Law Group			
47062	**12/17/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
99893			
	Nov 2018 Services		
	001-000-150-515-30-41-02	Legal Services -Employment	$2,570.50
Total 99893			**$2,570.50**
Total 47062			**$2,570.50**
Total Summit Law Group			**$2,570.50**
Verizon Wireless			
47063	**7/10/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
9810665665			
	06/11-07/10 Services		
	001-000-145-518-80-42-00 IT	Communications	$68.47
	001-000-214-521-20-42-00 Police	Police Tele/web/DSL/Air Cards	$616.23
	001-000-240-558-51-42-00 Community Development	Telephone	$108.48
	001-000-246-558-70-42-01 MDRT (Funding)	Telephones	$215.42
	001-000-254-518-20-42-00 City Clerk (Funding)	Facilities-Telephones	$68.47
	001-000-270-576-80-42-00 PW/Facilities	Telephone/DSL/Radios	$18.60
	001-000-280-536-20-42-00 PW/Facilities	Telephone, DSL & Radios	$9.31
	101-000-000-542-90-42-01 PW/Facilities	Telephone/DSL/Radios	$102.38
	401-000-000-534-80-42-00 PW/Facilities	Telephone/DSL/Radios	$111.69
	407-000-000-535-80-42-00 PW/Facilities	Telephone/DSL/Radios	$111.69

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name		Void Amount
	Account Number		Title	
	410-000-000-531-10-42-00 PW/Facilities		Telephone/DSL/Radios	$111.69
Total 9810665665				**$1,542.43**
47063	**8/10/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**		
9812521722				
07/11-08/10 Services				
	001-000-145-518-80-42-00 IT		Communications	$68.47
	001-000-214-521-20-42-00 Police		Police Tele/web/DSL/Air Cards	$616.23
	001-000-240-558-51-42-00 Community Development		Telephone	$108.48
	001-000-246-558-70-42-01 MDRT (Funding)		Telephones	$215.42
	001-000-254-518-20-42-00 City Clerk (Funding)		Facilities-Telephones	$68.47
	001-000-270-576-80-42-00 PW/Facilities		Telephone/DSL/Radios	$19.11
	001-000-280-536-20-42-00 PW/Facilities		Telephone, DSL & Radios	$9.56
	101-000-000-542-90-42-01 PW/Facilities		Telephone/DSL/Radios	$105.14
	401-000-000-534-80-42-00 PW/Facilities		Telephone/DSL/Radios	$114.70
	407-000-000-535-80-42-00 PW/Facilities		Telephone/DSL/Radios	$114.70
	410-000-000-531-10-42-00 PW/Facilities		Telephone/DSL/Radios	$114.70
Total 9812521722				**$1,554.98**
47063	**9/10/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**		
9814374705				
08/11-09/10 Services				
	001-000-145-518-80-42-00 IT		Communications	$68.47
	001-000-214-521-20-42-00 Police		Police Tele/web/DSL/Air Cards	$616.23
	001-000-240-558-51-42-00 Community Development		Telephone	$108.48
	001-000-246-558-70-42-01 MDRT (Funding)		Telephones	$215.42

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name		Void Amount
	001-000-254-518-20-42-00 City Clerk (Funding)	Facilities-Telephones		$68.47
	001-000-270-576-80-42-00 PW/Facilities	Telephone/DSL/Radios		$19.00
	001-000-280-536-20-42-00 PW/Facilities	Telephone, DSL & Radios		$9.50
	101-000-000-542-90-42-01 PW/Facilities	Telephone/DSL/Radios		$104.53
	401-000-000-534-80-42-00 PW/Facilities	Telephone/DSL/Radios		$114.03
	407-000-000-535-80-42-00 PW/Facilities	Telephone/DSL/Radios		$114.03
	410-000-000-531-10-42-00 PW/Facilities	Telephone/DSL/Radios		$114.03
Total 9814374705				**$1,552.19**
47063	**10/10/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**		
9816240896				
09/11-10/10 Services				
	001-000-145-518-80-42-00 IT	Communications		$68.69
	001-000-214-521-20-42-00 Police	Police Tele/web/DSL/Air Cards		$619.00
	001-000-240-558-51-42-00 Community Development	Telephone		$108.70
	001-000-246-558-70-42-01 MDRT (Funding)	Telephones		$216.08
	001-000-254-518-20-42-00 City Clerk (Funding)	Facilities-Telephones		$68.69
	001-000-270-576-80-42-00 PW/Facilities	Telephone/DSL/Radios		$20.44
	001-000-280-536-20-42-00 PW/Facilities	Telephone, DSL & Radios		$10.22
	101-000-000-542-90-42-01 PW/Facilities	Telephone/DSL/Radios		$112.39
	401-000-000-534-80-42-00 PW/Facilities	Telephone/DSL/Radios		$122.61
	407-000-000-535-80-42-00 PW/Facilities	Telephone/DSL/Radios		$122.61
	410-000-000-531-10-42-00 PW/Facilities	Telephone/DSL/Radios		$122.61
Total 9816240896				**$1,592.04**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
47063	**11/10/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
9818124343			
10/11-11/10 Services			
001-000-145-518-80-42-00 IT		Communications	$68.69
001-000-214-521-20-42-00 Police		Police Tele/web/DSL/Air Cards	$618.21
001-000-240-558-51-42-00 Community Development		Telephone	$216.81
001-000-246-558-70-42-01 MDRT (Funding)		Telephones	$216.08
001-000-254-518-20-42-00 City Clerk (Funding)		Facilities-Telephones	$68.69
001-000-270-576-80-42-00 PW/Facilities		Telephone/DSL/Radios	$20.26
001-000-280-536-20-42-00 PW/Facilities		Telephone, DSL & Radios	$10.13
101-000-000-542-90-42-01 PW/Facilities		Telephone/DSL/Radios	$111.41
401-000-000-534-80-42-00 PW/Facilities		Telephone/DSL/Radios	$121.54
407-000-000-535-80-42-00 PW/Facilities		Telephone/DSL/Radios	$121.54
410-000-000-531-10-42-00 PW/Facilities		Telephone/DSL/Radios	$121.54
Total 9818124343			**$1,694.90**
47063	**12/10/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
9820034025			
11/11-12/10 Services			
001-000-145-518-80-42-00 IT		Communications	$68.69
001-000-214-521-20-42-00 Police		Police Tele/web/DSL/Air Cards	$618.21
001-000-240-558-51-42-00 Community Development		Telephone	$67.39
001-000-246-558-70-42-01 MDRT (Funding)		Telephones	$216.08
001-000-254-518-20-42-00 City Clerk (Funding)		Facilities-Telephones	$68.69
001-000-270-576-80-42-00 PW/Facilities		Telephone/DSL/Radios	$20.24

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name	Void Amount
Account Number		Title	
001-000-280-536-20-42-00 PW/Facilities		Telephone, DSL & Radios	$10.13
101-000-000-542-90-42-01 PW/Facilities		Telephone/DSL/Radios	$111.39
401-000-000-534-80-42-00 PW/Facilities		Telephone/DSL/Radios	$121.52
407-000-000-535-80-42-00 PW/Facilities		Telephone/DSL/Radios	$121.52
410-000-000-531-10-42-00 PW/Facilities		Telephone/DSL/Radios	$121.52
Total 9820034025			**$1,545.38**
Total 47063			**$9,481.92**
Total Verizon Wireless			**$9,481.92**
Voice of The Valley			
47064	**12/19/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
20985			
001-000-140-514-23-41-75		Advertising	$72.00
001-000-240-558-60-41-75		Advertising	$36.00
101-000-000-542-90-44-00		Advertising	$36.00
410-000-000-531-10-41-75		Advertising	$36.00
Total 20985			**$180.00**
Total 47064			**$180.00**
Total Voice of The Valley			**$180.00**
Washington Department of Corrections			
47065	**12/5/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
45-124217			
001-000-210-521-10-49-03		PD-Printing	$228.61
Total 45-124217			**$228.61**
Total 47065			**$228.61**
Total Washington Department of Corrections			**$228.61**
Washington State Dept. of Corrections			
47066	**11/30/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
1118.1-19-KCWC-HQ			
001-000-211-523-60-49-04		Work Crew Costs-State Exp	$90.00
Total 1118.1-19-KCWC-HQ			**$90.00**
Total 47066			**$90.00**
Total Washington State Dept. of Corrections			**$90.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Washington Workwear Stores, Inc.			
47067	**12/6/2018**	**2018 - December - 3rd Dec Batch for 01/03 Council**	
3910			
001-000-246-558-70-35-00		Small Tools and Safety Equipment	$76.16
Total 3910			**$76.16**
Total 47067			**$76.16**
Total Washington Workwear Stores, Inc.			**$76.16**
Vendor Count	**32**	**Grand Total**	**$57,158.91**

Voucher Directory with Transaction Date

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void / Amount
ADT Security Services (PA)			
47068	**12/13/2018**	**2019 - January - 1st Jan Batch for 01/03 Council**	
682018859			
01/01/19-01/31/19 Services			
001-000-270-576-80-49-02		Security	$1.83
001-000-280-536-20-49-02		Security	$0.91
101-000-000-542-90-49-03		Security	$10.06
401-000-000-534-80-49-07		Security	$10.97
407-000-000-535-80-49-05		Security	$10.97
410-000-000-531-10-49-04		Security	$10.97
Total 682018859			**$45.71**
Total 47068			**$45.71**
Total ADT Security Services (PA)			**$45.71**
AWC			
47069	**11/23/2018**	**2019 - January - 1st Jan Batch for 01/03 Council**	
67022			
2019 AWC City Membership			
001-000-180-518-50-49-09		AWC Membership	$2,458.00
Total 67022			**$2,458.00**
Total 47069			**$2,458.00**
Total AWC			**$2,458.00**
City of Seattle			
47070	**12/15/2018**	**2019 - January - 1st Jan Batch for 01/03 Council**	
SU1001817			
2019 Annual GPS Subscription			
101-000-000-542-90-42-03		GPS Subscription & Costs	$475.00
401-000-000-534-80-42-03		GPS Subscription & Costs	$475.00
407-000-000-535-80-42-03		GPS Subscription & Costs	$475.00

Vendor / Transaction Number / Transaction Reference	Invoice Date	Fiscal Description / Name / Title	Void Amount
Account Number			
410-000-000-531-10-42-03		GPS Subscription & Costs	$475.00
Total SU1001817			**$1,900.00**
Total 47070			**$1,900.00**
Total City of Seattle			**$1,900.00**
Greater Maple Valley-Black Diamond Chamber of Commerce			
47071	**1/1/2019**	**2019 - January - 1st Jan Batch for 01/03 Council**	
10785			
2019 Basic Membership			
001-000-180-518-50-49-14		Membership MV/BD Chamber	$275.00
Total 10785			**$275.00**
Total 47071			**$275.00**
Total Greater Maple Valley-Black Diamond Chamber of Commerce			**$275.00**
King County			
47072	**12/1/2018**	**2019 - January - 1st Jan Batch for 01/03 Council**	
SCB03 120118			
SCATBd 2019 Annual Dues			
101-000-000-542-90-49-02		Membership - S Co Area Trans Board	$100.00
Total SCB03 120118			**$100.00**
Total 47072			**$100.00**
Total King County			**$100.00**
Municipal Code Corporation			
47073	**12/5/2018**	**2019 - January - 1st Jan Batch for 01/03 Council**	
00321707			
12/01/18-11/30/19 Administrative Support			
001-000-137-514-21-41-01		Code Update	$250.00
Total 00321707			**$250.00**
Total 47073			**$250.00**
Total Municipal Code Corporation			**$250.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Puget Sound Regional Council			
47074	**8/6/2018**	**2019 - January - 1st Jan Batch for 01/03 Council**	
2019014			
2019 Membership Dues			
001-000-180-518-50-49-06		PS Regional C Membership	$652.00
Total 2019014			**$652.00**
Total 47074			**$652.00**
Total Puget Sound Regional Council			**$652.00**
Sorci Family LLC			
47075	**12/31/2018**	**2019 - January - 1st Jan Batch for 01/03 Council**	
123118 SFLLC			
Jan 2019 Rent			
001-000-248-518-20-45-02		MDRT Property Rental Cost	$668.80
001-000-254-518-20-45-02		Facilities-Prop Rental	$1,002.13
001-000-254-518-20-45-05		Facilities City Hall Bldg Rental	$2,195.34
Total 123118 SFLLC			**$3,866.27**
Total 47075			**$3,866.27**
Total Sorci Family LLC			**$3,866.27**
Vision Municipal Solutions, LLC			
47076	**12/1/2018**	**2019 - January - 1st Jan Batch for 01/03 Council**	
09-6493			
2019 Software Assurance			
001-000-240-558-51-64-00		Vision Software & Tablets	$1,318.56
101-000-000-542-90-41-60		Vision Software Maintence	$1,318.56
401-000-000-534-80-41-60		Vision Software maintenance	$1,318.56
407-000-000-535-80-41-60		Vision Software Maintenance	$1,318.56
410-000-000-531-10-41-60		Vision Software Maintenance	$1,318.55
Total 09-6493			**$6,592.79**
Total 47076			**$6,592.79**
Total Vision Municipal Solutions, LLC			**$6,592.79**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
WAPRO			
47077	**11/17/2018**	**2019 - January - 1st Jan Batch for 01/03 Council**	
1443 W			
Membership Renewal through 12/31/2019			
001-000-210-521-10-49-01		PD-Training	$25.00
Total 1443 W			**$25.00**
Total 47077			**$25.00**
Total WAPRO			**$25.00**
Vendor Count 10		**Grand Total**	**$16,164.77**

BLACK DIAMOND CITY COUNCIL
SPECIAL MEETING MINUTES
December 3, 2018

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the special meeting to order at 7:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Oglesbee, Edelman, Stout and Wisnoski.

ABSENT: None

Staff present were: Mayene Miller, Finance Director and Brenda L. Martinez, City Clerk.

AGENDA REVIEW AND APPROVAL:

Councilmember Deady **moved** to approve the agenda; **second** Councilmember Edelman. Motion **passed** with all voting in favor (5-0).

APPOINTEMENTS, ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS SESSION:

Presentation – Black Diamond Community Center

Black Diamond Community Center Director Cheryl Hanson thanked the City Council for accepting her budget request of $15,000. She noted that also included in that request was money for the generator as they are a warming and cooling center for the community. She shared with Council the services they provide for the community and discussed the upcoming events at the center.

PUBLIC COMMENTS:

Kristen Bryant, Bellevue spoke to Council.
Judy Watson, Black Diamond spoke to Council.

PUBLIC HEARINGS:

1) **AB18-103** – Ordinance Regarding Increasing the Monthly Stormwater Rate in 2019 and Adding a CIP-U Inflationary Increase in 2020 and Beyond

Finance Director Miller briefed Council on this agenda item.

Mayor Benson opened the public hearing at 7:18 p.m.

Kristen Bryant, Bellevue commented on growing up in Black Diamond and being at Council meetings repeatedly talking about stormwater issues because they are really important as streams, lakes, and wetlands all over Puget Sound need protection from pollution that is currently in our stormwater runoff. She noted there being problems in Puget Sound with the salmon and orca populations. She also noted supporting what can be done to clean them up, however she does have concern with the rate increase. She commented on submitting a PDR for the document that was at the Council work session regarding the stormwater rate increase and read from the email chain response back where there was no responsive document. She noted without having that document she is unable to fully comment on the numbers tonight. She spoke about looking at the contract the City has with Peninsula Financial and noticing it doesn't include the standard clauses required by the City's insurance policy and wondered if Peninsula Financial had taken its requirement to comply with the public records act seriously - it's an issue that a record has disappeared that is required to be kept and available. She noted it appeared to her that some of the fee increase would be used to build up the capital fund and not just for stormwater operations, however she was unable to verify that due to not having the spreadsheet. She discussed the details in the agenda bill regarding the fee increase and those not matching up and wondered how to know if they're right. She discussed the new development and adding of new drivers on the roads which will contribute to the run off and there are other operating costs that they contribute. She stated if the stormwater rate increase is also going to help build up the capital projects fund and not just covering operating costs, it's going to contribute to capital projects that are going to result in direct financial benefit to the land developer Oakpointe. She discussed how Oakpointe does not want to pay the full cost of their development and how they pass the cost along in many small ways.

Mayor Benson closed the public hearing at 7:26 p.m.

2) **AB18-104** – Final Public Hearing on 2019 Operating Budget

Finance Director Miller reported on this agenda item and shared receiving one public comment via email from Mr. Craig Goodwin.

Mayor Benson opened the public hearing at 7:28 p.m. No public testimony was heard, and Mayor Benson closed the public hearing at 7:29 p.m.

NEW BUSINESS:

3) **AB18-105** – Resolution No. 18-1281 Amending the City Fee Schedule Regarding Niche Fee

Public Works Director Boettcher reported on this item.

There was Council discussion.

Councilmember Edelman **moved** to adopt Resolution No. 18-1281 amending the City Fee Schedule to raise the cemetery niche purchase fee from $350 to $600; **second** Councilmember Wisnoski. Motion **passed** with all voting in favor (5-0).

4) AB18-106 – Resolution No. 18-1282 Approving Agreement with CallTower for a Unified Phone System

IS Manager Reed addressed this item with Council.

There was back and forth discussion between staff and Council.

Councilmember Deady **moved** to adopt Resolution No. 18-1282 authorizing the Mayor to execute an agreement with CallTower for the purchase and installation of a new unified phone system; **second** Councilmember Stout. Motion **passed** with all voting in favor (5-0).

PUBLIC COMMENTS:

Kristen Bryant, Bellevue spoke to Council.

ADJOURNMENT:

Councilmember Edelman **moved** to adjourn the meeting; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (5-0).

The meeting ended at 7:57 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

DRAFT

BLACK DIAMOND CITY COUNCIL MINUTES
Council Meeting of December 6, 2018
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Oglesbee, Edelman, Stout, and Wisnoski.

ABSENT: None

Staff present: Peter Altman, Labor Attorney; Barbara Kincaid, Community Development Director; Dan Dal Santo, Utilities Superintendent; Jamey Kiblinger, Police Chief; Mayene Miller, Finance Director; Seth Boettcher, Public Works Director; Kevin Esping, Facilities Manager; David Linehan, City Attorney, and Brenda L. Martinez, City Clerk.

AGENDA REVIEW AND APPROVAL:

Councilmember Edelman **moved** to approve the agenda; **second** Councilmember Deady. Motion **passed** with all voting in favor (5-0).

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS: None

CONSENT AGENDA:

Councilmember Oglesbee **moved** to adopt the Consent Agenda; **second** Councilmember Deady. Motion **passed** with all voting in favor (5-0). The Consent Agenda was approved as follows:

1) **Claim Checks** – December 6, 2018 – Check No. 46915 through 46975 in the amount of $215,968.52
2) **Payroll** - November 30, 2018 – Check No. 19674 through 19693 and ACHs in the amount of $328,068.91
3) **Minutes** –Work Session of November 8, 2018 Special Meeting of November 8, 2018, Special Meeting of November 15, 2018, and Council Meeting of November 15, 2018

PUBLIC COMMENTS:

Brock Deady, Black Diamond spoke to Council
Dorothy Botts, Black Diamond spoke to Council.
Judy Goodwin, Black Diamond spoke to Council.

CLOSED SESSION:

At 7:05 p.m. Mayor Benson recessed the meeting for Council to go into a closed session to discuss collective bargaining pursuant to RCW 42.30.140(4). The session was anticipated to last 15 minutes.

Mayor Benson called the meeting back to order at 7:20 p.m.

PUBLIC HEARINGS: None

NEW BUSINESS:

4) **AB18-107** – Resolution No. 18-1283 Adopting Collective Bargaining Agreement with Teamsters 117 Professional Unit

Labor Attorney Altman recommended Council adoption.

Councilmember Edelman **moved** to adopt Resolution No. 18-1283 authorizing the Mayor to execute the Collective Bargaining Agreement between the City of Black Diamond and Teamsters 117 Professional Unit; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (5-0).

5) **AB18-108** – Resolution No. 18-1284 Adopting Collective Bargaining Agreement with Teamsters 117 Public Works and Admin Support Units

Labor Attorney Altman recommended Council adoption.

Councilmember Deady **moved** to adopt Resolution No. 18-1284 authorizing the Mayor to execute the Collective Bargaining Agreement between the City of Black Diamond and Teamsters 117 Public Works and Admin Support Units; **second** Councilmember Wisnoski. Motion **passed** with all voting in favor (5-0).

6) **AB18-109** – Ordinance No. 18-1110 Adopting Complete Streets Policy

Public Works Director Boettcher reported on this item.

There was Council discussion.

Councilmember Oglesbee **moved** to adopt Ordinance No. 18-1110, adopting a Complete Streets Policy, providing for severability, and establishing an effective date; **second** Councilmember Deady. Motion **passed** with all voting in favor (5-0).

7) **AB18-110** – Resolution No. 18-1285 Adopting Stormwater Program Plan

Public Works Director Boettcher addressed this agenda item with Council.

Councilmember Deady **moved** to adopt Resolution No. 18-1285, adopting the Stormwater Management Program (SWMP) 2019 update; **second** Councilmember Stout. Motion **passed** with all voting in favor (5-0).

8) AB18-111 – Resolution No. 18-1286 Accepting TIB Grant for Roberts Drive Project

Public Works Director Boettcher reported on this.

There was Council discussion.

Councilmember Deady **moved** to adopt Resolution No. 18-1286, authorizing the Mayor to execute a fuel tax agreement for the Roberts Drive, 135' West of Rock Creek Bridge to Bruckners Way, project, TIB #6-P-800(004)-1; **second** Councilmember Edelman. Motion **passed** with all voting in favor (5-0).

9) AB18-112 – Ordinance No. 18-1111 Regarding Business License Regulations

Community Development Director Kincaid reported to Council on this agenda item.

Councilmember Edelman **moved** to approve Ordinance No. 18-1111 adopting the amendments to BDMC Chapter 2.58, Business Licenses; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (5-0).

10) AB18-113 – Ordinance No. 18-1112 Amending 2018 Operating Budget

Finance Director Miller addressed this item.

Councilmember Deady **moved** to adopt Ordinance No. 18-1112 adopting the 2018 budget amendment; **second** Councilmember Wisnoski. Motion **passed** with all voting in favor (5-0).

11) AB18-114 – Ordinance No. 18-1113 Regarding Stormwater Rate Increase

Finance Director Miller discussed this item with Council.

There was Council discussion with the focus being positive on adding an inflationary component to the rate increase.

Councilmember Deady **moved** to adopt Ordinance No. 18-1113, regarding a Stormwater rate increase of $3.00 per month from $16.00 to $19.00 per month per equivalent residential unit (ERU) effective January 1, 2019 and approve an annual CPI-U inflationary rate increase effective January 2020 and beyond; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (5-0).

12) AB18-115 – Ordinance No. 18-1114 Adopting 2019 Operating Budget

Finance Director Miller reviewed this item with Council.

There was Council discussion.

Councilmember Oglesbee **moved** to adopt Ordinance No. 18-1114 adopting the 2019 Budget with the change to the ordinance on when the preliminary budget was submitted; **second** Councilmember Edelman. Motion **passed** with all voting in favor (5-0).

13) AB18-116 – Resolution No. 18-1287 Regarding Uncollectable Utility Bill Accounts

Finance Director Miller reported on this.

Councilmember Deady **moved** to adopt Resolution No. 18-1287 to remove inactive utility accounts that are five to ten years old and are deemed uncollectible in the amount of $2,540.17; **second** Councilmember Wisnoski. Motion **passed** with all voting in favor (5-0).

DEPARTMENT REPORTS:

Fire – Jim Ferrell, Fire Commissioner announced that Santa Claus is coming to Black Diamond. He noted that Councilmembers Edelman and Deady will be riding on the engines this year and he is looking forward to seeing everyone on Friday.

Chief Smith discussed the new career firefighter graduating in January. He recapped the November calls and noted there were about 1.23 incidents per day in Black Diamond. He discussed the City and Fire department staff meeting regarding the process to complete the fire apparatus order. March 9th is the graduation for the volunteer academy and shared that he ordered signs for Station 99 alerting folks that it is not manned and also ordered a call box so people will be able to dial 911.

Public Works – Utilities Superintendent Dal Santo gave a behind the scenes report of what the department has been doing in 2018. He shared photos and explained what was being done by the public works crew. He also shared with Council the talents the crew members bring to the City.

Emergency Management – EM Director Esping reported on the flyer that was sent out regarding an Emergency Preparedness event on Sunday at 2 p.m. at the Eagles. He discussed the survey that is being conducted and noted it will be available at the event and on survey monkey. He gave an update on the communication piece he is working on between Black Diamond, Maple Valley, and Covington for emergencies and noted he is also working on getting in the 2020 budget money for a generator at the gym.

MAYOR'S REPORT:

Mayor Benson reported on the Christmas Tree Lighting at the Community on Friday and noted the Santa Engine will be out that night too. She announced that Ten Trails will be holding a Tree Lighting Event on Saturday.

COUNCIL REPORTS:

Councilmember Wisnoski reported that the Planning and Community Services Committee continues to meet on the Comprehensive Plan update and he wished everyone a Merry Christmas and a happy New Year.

Councilmember Deady reported attending the Finance Committee meeting, SCA Networking Dinner and gave an update on the BASK program. She also discussed the Holiday Engine Food Drive.

Councilmember Oglesbee reported on the many activities going on in the Community in December. She shared Hometown Christmas is Saturday and noted the Elementary School is having their PTA Bazaar that day too. She also encouraged everyone to shop local in Black Diamond. She also reported attending the Planning and Community Services and Public Safety Committee meetings. She wished everyone a Merry Christmas and a happy New Year.

Councilmember Edelman wished everyone a Merry Christmas and a happy New Year.
She **moved** to cancel the work session on 12/13 and the regular Council meeting on 12/20; second Councilmember **Deady**. Motion **passed** with all voting in favor (5-0).

Councilmember Stout reported attending the Public Works and Finance Committee meetings where many items on the agenda were discussed. She noted being extremely happy to work with the staff and also thanked the citizens for allowing her to sit on the City Council. She stated it has been a pleasure to serve in some small way to bring goodness to the city. She feels good work has been done by the City and looks forward to serving next year. She wished everyone a Merry Christmas and a happy New Year.

ATTORNEY REPORT: City Attorney Linehan wished everyone a Merry Christmas and thanked them for a great year. He shared appreciating Council's responsiveness and due diligence and is looking forward to 2019.

PUBLIC COMMENTS:

Mayor Benson wished everyone a Merry Christmas and a happy New Year.

EXECUTIVE SESSION: None

ADJOURNMENT:

Councilmember Edelman **moved** to adjourn the meeting; **second** Councilmember Deady. Motion **passed** with all voting in favor (5-0).

The meeting ended at 8:26 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:	**Agenda Date: January 3, 2019**	**AB19-004**
Resolution authorizing the Mayor to execute an agreement with Gunderson Law Offices, PLLC for prosecuting attorney services	Mayor Carol Benson	**X**
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Barb Kincaid	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):	Police – Chief Kiblinger	
Fund Source: --General Fund	Public Works – Seth Boettcher	
Timeline: January 2019	Court – Stephanie Metcalf	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: Resolution, Contract, RFP, Proposal

SUMMARY STATEMENT:

Last October the City conducted an RFP process for prosecution services. The City requested proposals from well qualified law firms and/or attorneys interested in providing full prosecutorial services for the misdemeanor criminal violations and contested infraction hearing in the Black Diamond Municipal Court. A selection panel including the Mayor, Police Chief, and City Clerk/HR conducted interviews.

Following the interviews, the Mayor recommends to Council that the contract be awarded to Gunderson Law Offices, PLLC. This agreement also provides for representation for police officers when infractions are contested, and the defendant has representation.

Mayor Benson negotiated the contract to be a flat base rate of $3,400 monthly for prosecution services along with rates for additional court calendars and police training.

FISCAL NOTE (Finance Department): The 2019 budget includes the money to cover this contract.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Resolution No. 19-1289 authorizing the Mayor to execute a contract with Gunderson Law Offices, PLLC for prosecuting attorney services.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
January 3, 2019		

RESOLUTION NO. 19-1289

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH GUNDERSON LAW OFFICES, PLLC FOR PROSECUTING ATTORNEY SERVICES

WHEREAS, the City of Black Diamond finds it necessary to hire a prosecuting attorney to provide misdemeanor prosecutorial services, contested infraction hearing representation for the police and forfeiture services; and

WHEREAS, the City advertised for qualified firms and individuals to fill the position of prosecutor and a selection panel including the Mayor, Police Chief, and City Clerk/HR Manager reviewed the proposals and interviewed two applicants; and

WHEREAS, the Mayor recommends Gunderson Law Offices, PLLC as qualified and willing to provide the necessary services;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute an agreement, substantially in the form attached hereto as Exhibit A, for the purposes of obtaining prosecutorial services.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 3RD DAY OF JANUARY 2019.

CITY OF BLACK DIAMOND:

_____
Carol Benson, Mayor

Attest:

_____
Brenda L. Martinez, City Clerk

PROFESSIONAL SERVICES AGREEMENT
FOR PROSECUTION SERVICES

WHEREAS, the Prosecutor is licensed to practice law in the State of Washington; and

WHEREAS, the Prosecutor has the ability to provide high quality legal representation for the City in the City of Black Diamond Municipal Court in a professional, skilled manner consistent with minimum standards set forth by the American Bar Association, applicable state bar association standards, the Rules of Professional Conduct, case law and applicable court rules defining the duties of counsel and the rights of defendants in criminal cases; and

WHEREAS, the Mayor has recommended, and the City Council finds that it is in the best interests of the public that the City retain the services of the Prosecutor:

NOW THEREFORE, in consideration of the mutual promises and obligations hereinafter set forth, the parties hereto agree as follows:

1. **Parties**
   This Agreement is entered into between the City of Black Diamond, King County, Washington ("City"), and Gunderson Law Office, PLLC ("Prosecutor"); collectively, the "Parties".

2. **Effective date**
   This Agreement is effective as of the 1st day of January, 2019.

3. **General Description of Services**
   The Prosecutor has been retained by the City to provide professional legal services in Black Diamond Municipal Court and other courts as required.

4. **Scope of Work**
   A. The Prosecutor agrees to provide all necessary prosecution services to the City of Black Diamond, including:
      1) Providing advice to Black Diamond Police Officers on matters relating to criminal law and proper procedures for enforcing the law;
      2) Reviewing police reports for determination of probable cause and charging;
      3) Drafting and filing criminal complaints and probable cause statements as necessary;
      4) Appearing at arraignments, pretrial hearings, and motions;
      5) Initiating settlement discussions and plea negotiations;
      6) Handling all phases of jury trials;
      7) Drafting briefs and motions;
      8) Appearing at sentencing and review hearings;

9) Tracking case dispositions, including reasons for declining to prosecute particular cases;
10) Appearing on infractions where the violator has retained legal counsel;
11) Responding to and appearing on behalf of the City in RALJ appeals;
12) Appearing at civil asset forfeiture hearings;
13) Handling code enforcement cases as requested by the City.

B. The services performed by the Prosecutor shall not exceed the Scope of Work without prior written authorization from the City.

C. The City may, from time to time, require changes or modifications in the Scope of Work. However, such changes, including any decrease or increase in the amount of compensation, shall be agreed to by the Parties and incorporated in written amendments to this Agreement.

5. Schedule of Work and Continuity of Representation

A. It is agreed by the Parties that continuity of representation is very important for effective prosecution. Therefore, the Prosecutor shall make good faith efforts to ensure that there is continuity of representation. The Prosecutor shall also make good faith efforts to ensure that there is continuity of representation in choice of substitute prosecutors.

B. The Prosecutor shall appear for all regularly scheduled court hearings in the Black Diamond Municipal Court to perform the services described in the Scope of Work.

C. As of the effective date of this Agreement, the Prosecutor shall be required to appear in Black Diamond Municipal Court for a minimum of two calendar days each month. Jury trials, motions, and other special hearing may require occasional additional appearances.

D. The Prosecutor agrees and understands that, while the City will make good faith efforts to consult with the Prosecutor prior to changing the schedule of court hearings, and will take the Prosecutor's needs into accounts, the City will have final discretion to alter the scheduling of court hearing and it shall be the Prosecutor's responsibility to ensure such hearings are covered by the Prosecutor.

E. In the event that prosecution of any person would constitute a conflict of interest for the Prosecutor, pursuant to the Washington State Bar Association Rules of Professional Conduct, the Prosecutor shall not prosecute such person and the City shall be responsible for the cost of outside legal representation for the City.

6. Compensation

A. Base Rate. Beginning on January 1, 2019, the City shall pay the Prosecutor a base rate of $3,400 per month for performing the Scope of Work as set forth in Section 4A, Scope of Work, numbers 1 through 13. This rate of compensation assumes an on-going level of Black Diamond Municipal Court hearings of two full days per month. The Prosecutor shall provide all services to effectively prosecute violations of Black Diamond Municipal Code and for representing the City on infraction cases where the violator has retained counsel. This amount shall include all in-court and out-of-court work (including, but not limited to, clerical staff, office rent, photocopies and letter; mailing costs; telephone expenses), training for new law enforcement, travel and attendance at necessary meetings. The Prosecutor, at their expense shall obtain and keep in force any, and all necessary licenses and permits.

B. Police Training Rate. Work performed under the Scope of Work as set forth in Section 4A, number 1 – providing advice to Black Diamond Police Officers – not related to a specific case and when such advice consists of a formal in-service training session shall be compensated at the rate of $250 for each half-day of such training.

C. Additional Court Calendars Rate. In the event it is necessary for the Prosecutor to schedule an additional court calendar to accommodate a motion or trial that cannot be scheduled for a regularly scheduled court calendar or to otherwise complete a trial, the City agrees to additionally compensate the Prosecutor in the amount for each additional court calendar that is scheduled ($400 per one-half day) up to a total of $800 per month as full compensation for all additional court calendars.

D. The rate of compensation may be adjusted by the mutual agreement of the Parties in writing.

7. Payment

A. Base Rate. Payment of the base rate shall be made on the fifteenth (15^{th}) day of every month for the preceding month of services. If the 15^{th} falls on a weekend or holiday, payment shall be made on the first business day following the 15^{th} day. Should this Agreement be terminated before the end of a full month, the base rate shall be prorated by subtracting payment for any scheduled court days where the Prosecutor failed to appear.

B. Records Retention. The Prosecutor shall keep cost records and accounts pertaining to this Agreement available for inspection by City representatives for three (3) years after final payment, unless a longer period is required by a third-party agreement. Copies shall be made available on request.

C. Dispute over Services. If the services rendered do not meet the requirements of the Agreement, the Prosecutor will correct or modify the work to comply with the Agreement. City may withhold payment for such work until the work meets the requirements of the Agreement.

D. Deductions. In the event the Prosecutor fails to pay any taxes, assessments, penalties, or fees imposed by any governmental body, including a court of law, arising out of services rendered hereunder, then the Prosecutor authorizes the City to deduct and withhold or pay over to the appropriate governmental body those unpaid amounts upon demand by the governmental body. It is agreed that this provision shall apply to taxes and fees imposed by City ordinance, if any. Any such payments shall be deducted from the Prosecutor's total compensation.

8. Contract Administration and Management.

A. The Mayor or his or her designee shall have primary responsibility for administering services to be performed by the Prosecutor and shall coordinate all communications between the Prosecutor and the City. The Mayor, or his/her designee, shall be responsible for evaluation of the Prosecutor's performance. Supervision and evaluation efforts may include in-court observations and periodic conference.

B. The Prosecutor, at such times and in such form as the City may require, shall maintain a case reporting and management information system which includes number and type of cases, attorney hours and disposition of cases and shall furnish the City with periodic reports pertaining to the work and services undertaken pursuant to this Agreement. The Attorney will make available to the City all work-related accounts, records and documents for inspection, auditing, or evaluation during normal business hours in order to assess performance, compliance and/or quality assurance under this Agreement; provided that, any such system shall be maintained independently from client files so as to disclose no personal or privileged information.

C. The Prosecutor shall not assign, subcontract, delegate, or transfer any obligation, interest or claim to or under this Agreement or for any of the compensation due hereunder without the prior written consent of the City; provided that, any counsel associated with or employed by the Prosecutor shall have the authority to perform the services called for herein, and the Prosecutor may employ associated counsel to assist him/her at the Prosecutor's expense. The Prosecutor and any other attorney retained pursuant to this Agreement shall be admitted to practice pursuant to the rules of the Supreme Court of the State of Washington and shall meet the standards set forth herein. The Prosecutor may also employ a legal intern admitted under Rule 9 of the Washington Admission to Practice Rules

to provide public defense services. Legal interns will have their work reviewed by a supervising attorney and will have all their written work reviewed and/or countersigned by a supervising attorney.

9. Notices

All notice required by the Agreement shall be considered properly delivered when personally delivered, when received by facsimile, or on the third day following mailing, postage prepaid, certified mail, return receipt requested to:

City:	**Prosecutor:**
City of Black Diamond	_____
PO Box 599	_____
Black Diamond, WA 98010	_____
Contact: Mayor, City of Black Diamond	Contact: _____
Phone: 360-886-5700	Tax I.D #: _____
Fax: 360-886-2592	Phone: _____
	Fax: _____

It is the responsibility of the Prosecutor to notify the City in writing if the contact information appearing above should change.

10. Discrimination and Compliance with Laws

A. The Prosecutor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, national origin, marital status, sex, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

B. The Prosecutor shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of Section 10 of the Agreement shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension of the Agreement by City, in whole or in part, and may result in ineligibility of the Prosecutor to do further work for the City.

11. Termination of Agreement

A. Termination Without Fault. Either party may terminate this Agreement upon a minimum of ninety (90) days advance notice to the other party. Such notice shall indicate the date of termination.

B. Termination For Cause. The City may terminate the Prosecutor's contract for "cause" (as defined in this section) immediately upon written notice to the Prosecutor. Such notice shall specify in reasonable detail the nature of the cause. For purposes of this Agreement, "cause" shall include, with limitation: (1) material breach of this Agreement; (2) failure to satisfactorily perform the responsibilities and job duties; (3) unethical practices as set forth in the Rules of Professional Conduct; (4) loss of license to practice law in the state of Washington; or (5) fraudulent or dishonest conduct. The City shall have the sole discretion to determine whether there is "cause" to terminate the Prosecutor's services under this Agreement.

12. Standard of Care

The Prosecutor represents and warrants that he or she, and any agents that will be used to perform services under this Agreement, have the requisite training, skill and experience necessary to provide the services described herein and are appropriately accredited and licensed by all applicable agencies and governmental entities. Services provided under this Agreement shall be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing in similar circumstances. All obligations and services of the Prosecutor undertaken pursuant to this agreement shall be performed diligently and completely in a professional, skilled manner consistent with minimum standards set forth by the American Bar Association, applicable state bar association standards, the Rules of Professional Conduct, case law, and applicable court rules defining the duties of counsel.

13. Indemnification/Hold Harmless

The Prosecutor shall defend, indemnify and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Prosecutor in performance of this Agreement, provided however, that such provision shall not apply to the extent that damage or injury results form the fault of the City of its officers, other agents, or employees. "Fault" as used herein shall have the same meaning as set forth in RCW 4.22.015.

14. Insurance

The Prosecutor shall procure and maintain, for the duration of the Agreement, professional liability insurance from a company licensed to do business in the State of Washington with limits no less than $500,000 per claim and $500,000 policy aggregate limit. This policy shall be written to insure the Prosecutor and its agents, representatives, and employees.

15. Assigning or Subcontracting

This Agreement may not be assigned by either party without the express written consent of the other party, and said consent can be withheld in that Parties' sole discretion.

16. Independent Contractor

The Prosecutor is and shall be at all times during the term of this Agreement an independent contractor. The Prosecutor acknowledges that she is responsible for the payment of all charges and taxes applicable to the services performed under this Agreement, and the Prosecutor agrees to comply with all applicable laws regarding this reporting of income, maintenance of insurance and records, and all other requirements and obligations imposed as a result of the Prosecutor's status as an independent contractor. If the City is assessed liable or responsible in any manner for those charges or taxes, the Prosecutor agrees to hold the City harmless form those costs, including attorney's fees.

This Agreement shall be for the sole benefit of the Parties hereto, and nothing contained herein shall create a contractual relationship with, or create a cause of action in favor of, a third party against either party hereto.

17. Governing Law and Venue for Disputes

Any action for claims arising out of or relating to this Agreement shall be governed by the laws of the State of Washington. Venue shall be in King County, Washington.

18. Attorneys' Fees

In any suit or action instituted to enforce any right granted in this Agreement, the substantially prevailing party shall be entitled to recover its costs, disbursements, and reasonable attorneys' fees from the other party.

19. Extend of Agreement/Modification

This Agreement represents the entire Agreement between the Parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended or modified only express written consent of both Parties. The headings in this Agreement are inserted for convenience only and shall not affect the interpretations of this Agreement.

20. Severability

If any term or provision of this Agreement is held invalid, the remainder of such terms or provisions of this Agreement shall not be affected, if such remainder would then continue to conform to the terms and requirements of applicable law.

21. Interpretation of Fair Construction of Contract

This Agreement has been reviewed and approved by each of the Parties. In the event it should be determined that any provision of this Agreement is uncertain or ambiguous, the language in all parts of this agreement shall be in all case construed

as a whole according to its fair meaning and not strictly construed for, nor against, either party.

22. Waiver of Breach

The failure of any party hereto to insist upon strict performance of any of the covenants and agreements herein contained, or to exercise any option or right herein conferred, in any one or more instances, shall not be construed to be a waiver or relinquishment of any such option or right or of any other covenants or agreement, but the same shall be and remain in full force and effect.

BY ITS SIGNATURE BELOW, EACH PARTY ACKNOWLEDGES HAVING READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF THIS AGREEMENT AND AGREES TO BE BOUND BY THEM.

CITY OF BLACK DIAMOND	**PROSECUTOR**
By:_____	By:_____
Print Name:_____	Print Name:_____
Title:_____	Title:_____
Date:_____	Date:_____

CITY OF BLACK DIAMOND

REQUEST FOR PROPOSALS FOR PROSECUTION SERVICES

The City of Black Diamond ("City"), Washington, is requesting proposals from well qualified law firms and/or attorneys interested in providing full prosecutorial services for misdemeanor criminal violations and contested infraction hearings in the Black Diamond Municipal Court.

DUTIES

The Prosecutor shall be responsible for all aspects of criminal prosecution of misdemeanors, gross misdemeanors, and infractions, including: making filing decisions on criminal cases and filing complaints (with input from the City's police department as necessary); making recommendations with respect to the conduct of investigations, seizures, and related matters; corresponding with defendants' counsel; timely processing discovery requests; interviewing witnesses and victims of crimes; advising victims regarding their rights and responsibilities; representing the City at arraignments, pretrial hearings, bench and jury trials, certain contested infraction matters, and review hearings and appeals; negotiating plea agreements, making appropriate sentencing recommendations and decisions to the Court; preparing and presenting legal memoranda and other documents for court cases; preparing subpoenas, jury instructions, and other related materials; providing legal research, training, and assistance to the police department in all criminal matters, including statutory interpretation, enforcement issues, and case decisions; and performing other duties as required. Currently, the Court is in session on the 2nd and 4th Wednesday of each month.

QUALIFICATIONS

The Prosecutor shall be an attorney licensed in the State of Washington. Five (5) or more years of experience is preferred, including trial experience. Experience in the prosecution of criminal and infraction matters is highly desirable, including matters involving violations of municipal ordinances. Preference will be given to proponents who provide one attorney to cover all City requirements.

COMPENSATION/HOURS OF WORK

The City and Prosecutor will enter into a professional services agreement which will address compensation. Proposals shall clearly set forth fees or fee structure to be charged for prosecution services. A flat fee proposal is preferred.

SELECTION PROCESS

All proposals will be reviewed and screened by the selection panel. Finalists will be invited for interviews. After the interview process the Mayor will make a recommendation to the City Council for consideration at a regular council meeting.

REQUIREMENTS

The selected attorney and/or firm will be required to undergo a reference check prior to appointment, and to provide to the City proof of insurance as required (including professional liability insurance).

INSTRUCTIONS TO REPLY TO THIS REQUEST FOR PROPOSALS

To reply to the RFP, please submit three copies of the following; (1) resume; (2) cover letter and statement of qualifications, which must include Washington State Bar Numbers for all attorneys responding to this RFP; (3) three professional references with addresses and phone numbers; and (4) answers to the questions below. All materials shall be submitted in one packet and provided to the City Clerk/HR Manager, Brenda L. Martinez at City of Black Diamond, PO Box 599/24301 Roberts Drive, Black Diamond, WA 98010.

ALL APPLICATION MATERIALS SHALL BE SUBMITTED BY 4:00 P.M. ON OCTOBER 26, 2018.

Upon the City's discretion, proposals submitted after the due date and time may be considered. Proponents accept all risks of late delivery of mailed proposals regardless of fault. **The Proponent bears all responsibility for ensuring the mailing address is correct.**

RFP QUESTIONS

Please provide clear and concise responses to the following questions. Please place your name and/or the name of your firm on each sheet of paper used.

1. Describe the steps you will take as Prosecutor to ensure that violators are prosecuted to the full extent of this community's standards.
2. Discuss your philosophy regarding plea bargaining and how you would apply it in this position.
3. Describe the role of the Prosecutor and his/her relationship to the court, police department, victims, witnesses, and the community.
4. Describe how you would handle subpoenas, discovery, and related public disclosure requests.
5. Describe the level of availability you would have to police staff and City staff during both working hours and off hours.
6. Describe the steps you would take to ensure timely resolution of cases, staff requests, and related matters.
7. Submit a proposed schedule of fees and costs you would be seeking as compensation. A flat fee proposal is preferable. (Final agreement will be negotiated under a professional services agreement.)
8. Disclose any pending litigation and/or judgments rendered against you and/or your firm in any matter relating to the professional activities of you and/or your firm, including any pending complaints to the Washington State Bar Association.

October 26, 2018

TO: Brenda L. Martinez, City Clerk/HR Manager
City of Black Diamond
PO Box 599
24301 Roberts Drive
Black Diamond, WA 98010

From: Ivar Gunderson
Gunderson Law Office PLLC
2820 Griffin Ave Suite 105
Enumclaw, WA 98022
ivar@gundylaw.net
cell: (253) 347-8824

RE: City of Black Diamond Request for Proposals for Prosecution Services

To Whom It May Concern:

I am writing in regards to the criminal prosecutor position at the City of Black Diamond. My brother, William Gunderson, and I are interested in this position. We both practice criminal law in the surrounding area. Working for the City of Black Diamond would allow us to continue practicing in criminal law and we are confident that we can fulfill the job obligations and represent the best interests of the City of Black Diamond.

For over two years, I have provided criminal prosecution services for the Cities of Lakewood, University Place, Steilacoom, and DuPont. Before that, I was a public defender in Puyallup. For five years, William has provided criminal defense services to indigent defendants in both Puyallup and Milton. During that time, he has provided prosecution coverage to many cities as well. We are experienced with all aspects of criminal cases, including arraignments, pre-trials, bench trials and jury trials, as well as appeals. We've drafted a variety of legal briefs, requiring deep investigation and legal research. We both attend court every day and are very comfortable in a courtroom environment. In addition to our criminal law practice, we have offices in Enumclaw and Puyallup and provide general legal services to members of those communities.

Also included with this communication are 3 copies of: (1) resumes for William and Ivar Gunderson; (2) response to RFP with qualifications; (3) list of references. Thank you for your time and consideration. We look forward to hearing from you.

Sincerely,

Ivar Gunderson, WSBA # 49602
William Gunderson, WSBA # 46991

PROPOSAL FOR PROSECUTION AND LITIGATION SERVICES FOR CITY OF BLACK DIAMOND

OCTOBER 26, 2018

Gunderson Law Office PLLC, owned by William Gunderson and Ivar Gunderson, and with a business address at 1410 South Meridian, Puyallup Washington 98371, submits the following proposal for prosecution and litigation services at the City of Black Diamond, Washington.

Scope of services

Gunderson Law Office PLLC will provide comprehensive criminal prosecution and civil litigation services for the City of Black Diamond. We understand that this will require attendance at Court hearings at least twice per month. We anticipate that some level of City support is necessary (e.g.: production of police reports through the police department or other databases, etc). We will perform the following services:

Criminal Prosecution

Gunderson Law Office PLLC will provide comprehensive prosecution services for the City in the Black Diamond Municipal Court. Those services include:

- Making charging decisions on criminal misdemeanor cases;
- Creating and maintaining appropriate files.
- Providing discovery to opposing counsel;
- Making appropriate plea and sentencing recommendations;
- Preparing for and representing the City at arraignments, pretrial hearings, readiness hearings, bench and jury trials, sentencing hearings, review hearings and appeal hearings;
- Interviewing witnesses and victims of crimes;
- Advising victims regarding their rights and responsibilities;
- Advising City police on the conduct of investigations and trial preparations;
- Preparing and presenting legal motions (either oral or written), subpoenas, jury instructions, and other related materials;
- Providing legal research, training, and assistance to City police in criminal matters, including statutory interpretation, enforcement issues, and case outcomes; and

Civil Infractions

In the event that a civil infraction matter is contested, Gunderson Law Office PLLC will represent the City in the Municipal Court hearings for the contested infraction. This representation will include the preparation and filing of the appropriate infraction documents, collection of evidence, and representation of the City at the hearing.

Qualifications

The attorneys of Gunderson Law Office PLLC are licensed to practice law in the State of Washington. Together, we have more than five (5) years of experience in the practice of criminal law, including trial experience. We currently provide criminal prosecution services for the Cities of Lakewood, Steilacoom, University Place, DuPont, and Ruston, as well as criminal defense services for the Cities of Puyallup and Milton. We are also independently insured. Contact information is provided below:

William P.E. Gunderson
WSBA # 46991
enumclawlaw@gmail.com
253-569-3921

Ivar Gunderson
WSBA # 49602
ivar@gundylaw.net
253-347-8824

Answers to RFP Questions

1. Describe the steps you will take as Prosecutor to ensure that violators are prosecuted to the full extent of this community's standards.

   Answer: We will take every criminal case seriously. When evaluating each case, we will consider the severity of charge, the nature of allegations, and our ability to successfully try a case in order to reach an appropriate and reasonable resolution that will ensure the safety of the community while also keeping costs to the City low.

2. Discuss your philosophy regarding plea bargaining and how you would apply it in this position.

   Answer: In an effort to resolve cases in a timely manner while ensuring that violators are held accountable for their offenses, we will make reasonable plea offers that are designed to dissuade the violator from committing again. We will consider all evidence and other factors, including criminal history, the seriousness of the offense, our ability to prove the case, as well as any mitigating circumstances. We will discuss these factors with the defense in an effort to reach an appropriate plea deal.

3. Describe the role of the Prosecutor and his/her relationship to the court, police department, victims, witnesses, and the community.

   Answer: The ultimate role of the Prosecutor is to seek justice. We will take every case seriously and ensure that violators are held accountable for their offenses. We realize that we have an obligation to each of these parties listed. We will be honest with the court and provide it with the appropriate information necessary for it to make informed decisions and rulings. We will communicate with the police department often about important cases, investigations, legal training and any other matters. We will communicate with crime victims early in a case to properly advise them of their rights and responsibilities as required by law. We will contact witnesses when

necessary to inform them of their responsibilities regarding a particular case. Finally, we will update the community on important cases and issues that affect it.

4. Describe how you would handle subpoenas, discovery, and related public disclosure requests.

   Answer: In an effort to minimize the impact to the environment and reduce paper waste, we will create and maintain electronic files. Discovery, subpoenas, and public disclosure requests (if applicable) will be delivered electronically. We will also provide physical documentation in the event that it is required or requested.

5. Describe the level of availability you would have to police staff and City staff during both working hours and off hours.

   Answer: We are mobile and well connected. We communicate by email, phone, and text message and will be available to police, city staff, and court staff from 8:00 a.m. to 8:00 p.m. We generally respond within 24 hours.

6. Describe the steps you would take to ensure timely resolution of cases, staff requests, and related matters.

   Answer: In order to resolve cases in a timely manner, we will convey plea offers to the opposing party no later than the first pre-trial hearing. In cases where we do not have compete evidence (e.g.: DUI cases where blood/toxicology results are pending), plea offers may be delayed. We will be available (by phone, email, text message, etc.) for case negotiations, scheduling, staff requests, and other related matters. We will respond promptly to any requests or other scheduling matters.

7. Submit a proposed schedule of fees and costs you would be seeking as compensation. A flat fee proposal is preferable. (Final agreement will be negotiated under a professional services agreement.)

   Answer: In exchange for the performance of the prosecution and litigation services described above, we propose a monthly fee of $5000. This fee covers the services described above as well as attendance at the appropriate court calendars and hearings.

8. Disclose any pending litigation and/or judgments rendered against you and/or your firm in any matter relating to the professional activities of you and/or your firm, including any pending complaints to the Washington State Bar Association.

   Answer: None.

IVAR GUNDERSON

WSBA # 49602

ivar@gundylaw.net • 253-347-8824 • 2820 Griffin Ave #105 Enumclaw, WA 98022

EXPERIENCE

CITY OF RUSTON • RUSTON, WA

City Prosecutor, March 2018 to Present

- Prosecutor for the City of Ruston.
- Provided comprehensive prosecution services including court appearances as well as discovery production and file maintenance.

CITY OF LAKEWOOD • LAKEWOOD, WA

Assistant City Prosecutor, 2016 to Present

- Contract Prosecutor for the City of Lakewood, City of University Place, Town of Steilacoom, and City of DuPont.
- Managed and prosecuted hundreds of criminal misdemeanor cases from arraignment to trial.

ENUMCLAW LAW, PLLC • ENUMCLAW, WA

Criminal Defense Attorney, 2015 - 2016

- Indigent criminal defense for the City of Puyallup.
- General practice law firm including estate planning, probate, and immigration law.

UNITED STATES PATENT AND TRADEMARK OFFICE • ALEXANDRIA, VA

Patent Examiner Extern, 2013

- Drafted office actions for Request for Continued Examination applications in the molecular biology and microbiology art units.
- Researched decisions from the Patent Trial and Appeal Board to create a comprehensive database of case results.

IEH LABORATORIES AND CONSULTING GROUP • SEATTLE, WA

Microbiologist, 2010 – 2011

- Employed molecular and culture detection methods to identify food-borne pathogens in commercial products.

EDUCATION

JURIS DOCTOR, UNIVERSITY OF IDAHO COLLEGE OF LAW, MOSCOW, IDAHO, *2014*

BACHELOR OF SCIENCE IN BIOCHEMISTRY, UNIVERSITY OF WASHINGTON • SEATTLE, WASHINGTON, *2009*

PROFESSIONAL ASSOCIATIONS

- Washington State Bar Association
- Tacoma Pierce County Bar Association

WILLIAM P.E. GUNDERSON

2820 Griffin Ave. # 105 | Enumclaw, WA 98022
253.234.4548 | enumclawlaw@gmail.com

ADMISSION TO PRACTICE

Washington State Bar Association, #46991

PROFESSIONAL EXPERIENCE

Cities of Puyallup and Milton **1/1/2015 – Present**
Public Defender

- Developed broad familiarity with applicable laws, mandatory, maximum and minimum penalties, and judicial processing of misdemeanor and gross misdemeanor cases.
- Explain the legal process to clients clearly and concisely, advise them of their rights, and detail the ramifications of the allegations made against them.
- Gather information to develop viable defenses, investigate potential legal issues, negotiate with the City regarding appropriate resolutions, and prepare and present appropriate motions to the court, including contracts and plea paperwork.
- Identify and address client interests and concerns, initiate and manage competency evaluations and assist clients with maintaining compliance with court-imposed requirements.

Enumclaw Law, PLLC **8/1/2014 - Present**
Solo Practitioner

- Practice areas include estate planning, probate, trust development, trademark registration, and drafting of commercial lease agreements.
- Ability to manage all aspects of business with no assistance, whatsoever.

Cities of Puyallup and Pacific **4/1/2014 – 12/31/2014**
Assistant Public Defender

- Ran a variety of calendars, including arraignment, in-custody, pre-trial and review.
- Responsible for covering calendars on short notice, which required immediate review of client files so as to provide competent representation, legal analysis and negotiation with the City.

Cities of Puyallup and Pacific **8/1/2013 – 3/26/2014**
Assistant Prosecutor

- Responsible for prosecuting misdemeanor crimes from inception to disposition in Milton, Puyallup, and Ruston.
- Managed fast-paced calendars involving simultaneous interaction with defense counsel, pro se defendants, and the court.
- Developed competence with JIS and JABS criminal research database systems to aid in researching criminal history and recommending penalties/sanctions.

Law Offices of Anna K. Woods **3/1/2011 – 4/1/2015**
Intern

- Responsible for pretrial case development, researching legal issues, and writing legal memoranda.
- Developed a manual to address methods of expunging misdemeanor and felony convictions, complete with hypothetical scenario and question-and-answer sections.
- Responded to urgent requests for information when unexpected legal issues arose during court proceedings.

Costco **1/1/2002 – 9/1/2007**
Front End Associate

- Provided broad-based customer support in a fast-paced work environment.

EDUCATION

University of Idaho College of Law
Juris Doctor

- Capstone – *Global Knight-mare:* An exploration of the catastrophic financial losses of Knight Capital and MF Global
- Vice/Acting President, Student Bar Association
    - Acted as liaison between the student body and the administration, advising the administration in the decision making on issues of concern to the student body
    - Authored legislation which streamlined the process of student governance.
- University Finance and Budget Committee
- University Faculty Senate
    - Initiated debate that ultimately granted the law school recognition on the university faculty senate.

University of Washington
Bachelor of Arts, Urban Studies

- Capstone – *Future Farming:* Incorporating agricultural development into urban landscapes
- Dean's List

SKILLS PROFILE

- Collaborated with the Puyallup City Prosecutor to develop and implement a 'Community Court' program - designed to assist at-risk individuals with chemical/mental health dependency issues and rehabilitation – with the goal of helping and guiding those individuals to become productive members of society.
- Solid foundational knowledge of the criminal portion of the Revised Code of Washington, Washington Court Rules, and the Rules of Evidence.
- Able to grasp new concepts quickly and communicate ideas clearly and effectively while working in group settings or independently.
- Comfortable with public speaking, networking, and presentation of detailed information to large groups.
- Strong computer skills with knowledge of the Microsoft Office suite and multiple research databases including JIS, JABS, Westlaw and Lexis Nexus.
- Specialized training in commercial lease drafting and trust formation.

List of References

- Kimberly Cox
  Assistant City Attorney – City of Lakewood
  253-983-7755
  6000 Main Street SW
  Lakewood WA 98499

- Matt Kaser
  City Attorney – City of University Place
  253-556-5656
  3715 Bridgeport Way West
  University Place WA 98466

- Laura Keys
  City Prosecutor – City of Auburn
  253-365-3196
  25 West Main Street
  Auburn WA 98001

- Terra Moulton
  Assistant City Attorney – City of Puyallup
  253-841-5528
  333 South Meridian
  Puyallup WA 98371