

**BLACK DIAMOND SPECIAL JOINT  
CITY COUNCIL MINUTES/PLANNING COMMISSION MEETING  
MINUTES  
JANUARY 24, 2017**

**CALL TO ORDER, FLAG SALUTE:**

Mayor Benson called the regular meeting to order at 6:10 p.m. and led us all in the Flag Salute.

**ROLL CALL:** Planning Commissioners Ekberg, Ambur, Ammons, McCain,

**PRESENT:** Councilmembers Morgan, Edelman, Weber and Pepper.

**ABSENT:** Councilmember Deady; (absence excused) Commissioner LaConte

Staff present were: Andrew Williamson, Interim Community Development Director; Jamey Kiblinger, Police Chief; Barbara Kincaid, Community Development Director and Katherine Allen; Deputy City Clerk.

**WORK SESSION:**

1. City's Comprehensive Plan Update (Barbara Kincaid)
  - a. Continuation of Review on Draft Capital Facilities and Utilities Element

Mayor Benson stated everyone should have received a copy of a memo from Peter Rimbo; Leader, Citizens' Technical Action Team and a memo from Tom Ekberg, Planning Commissioner that we will be talking about tonight.

Barbara Kincaid stated she also had received comments from Harvey Senecal regarding the draft. She stated these are three things that we'll need to put in the Comp Plan Record for participation.

**POLICE (page 7) Cont'd. from last meeting**

Ms. Kincaid stated this is substantially different than what we have adopted in the Comp Plan. She stated we have consistently been removing a lot of narrative/discussion of how many police cars, how many fire cars in an appendix. What you are looking at in the body of the Comp Plan is a little bit of context, explanation and delves right into the policies themselves to streamline and make it more usable. You can always go back as things change and update the appendix. Gives more flexibility going into the future.

Ms. Kincaid said she worked with the Police Chief. You are now looking at a collaboration of the work we did together. We talk about levels of service that are currently adopted, but the City doesn't need that level of service. She further stated that utilizing the ratio of Officers for population may not be the best metric to be using; from the Police Chief and Academies point of view.

(Second paragraph) You need to look at the needs of the community. The focus of the police department is advanced training to provide services, neighborhood or community policing activities.

**PAGE 7: POLICE:** Last line reads:

In 2015, the City of Black Diamond was ranked #22 for safest cities.

**Changes made:** In 2016, the City of Black Diamond was ranked #9 for "safest cities" in the State of Washington.

#### **PAGE 8: FUTURE NEED**

The second sentence reads: The most pressing need outside of reinstating officer positions is the need for additional space to accommodate evidence processing, firearms cleaning/safety, interviews and interrogation, and secured parking. *and equipment*

**Changes made:** Add the words "and equipment" at the end of the sentence.

#### **POLICE POLICIES**

**Policy P-1-**No changes.

**Policy P-2:** Locate new police facilities "and equipment" within a 5-minute response time from facility.

**Changes made:** Add the words "and equipment" following facilities.

Should we add to policy specific language as to how much space is needed for each officer.

**Policy P-3-Add the words "Develop a"** range of service level indicators to determine sustainable levels of police staffing.

**Changes made:** Add the words "Develop a" at the start of the sentence.

**Policy P-4-**no changes. There was a show of hands, and the word "range" preceding 3.5 in the first sentence will stay.

There was discussion around level of service may need to be changed, but in a different process.

**Policy P-5 -**no changes. There was some discussion around street numbering & standards.

**Policy P-6-** no changes.

**Policy P-7-**no changes. Councilmember Weber read a synopsis of the C.O.P.S. philosophy (Community Oriented Police Principles) to support Community partnerships.

Mayor Benson noted we're already a part of the C.O.P.S organization.

#### **PAGE 8-FIRE & EMERGENCY MEDICAL SERVICES**

Fire station numbers 98 & 99. This needs to be reworded as station 99 is not currently active serving the community. This building is being utilized for storage, not as a first responder. The wording should state "Station 99 is not currently active".

We will need to build two more fire stations. 98 is considered ½ of a station. The developer will need to provide one and the City will need to provide one.

Ms. Kincaid stated that the City is budgeting and planning for a new fire station.

Recommendation from the Ad Hoc Fire Committee report using the NFPA (National Fire Protection Association) that our current population would be defined by the NFPA as a suburban area which means that the benchmark that we are trying to meet of a minimum of 15 staff, which is an increase of what we have, which is six. This would be a policy change. Chief Smith recommends this.

The ALS (Advanced Life Support) Sub-Committee from King County Medic One, concluded they will be able to meet future demand for advance life support services.

Fire flow-the City has adopted standards for them.

On page 9-10-Councilmember Weber proposed to change the wording should be regularly reviewed to the words "shall be regularly" reviewed and revised when needed to continually ensure there is enough water for fire protection throughout the system.

**Changes made:** remove should and replace with "shall" (page 10).

#### **PAGE 10-FUTURE NEEDS**

Second paragraph around expected growth. This was out of the Ad Hoc report that the City will need a minimum of 1.8 fire stations. This is not consistent with the 2.3 that they had discussed. After discussion, the decision to strike the following sentence was made.

~~"Research conducted by the Ad Hoc Committee based on population growth indicates the City will need a minimum of 1.8 fire stations to support future residential growth. Using the metric of emergency calls per dwelling unit and per square foot of non-residential space, a projection of added call load due to the build out of the master planned development will require a total of 3.1 fire stations"~~

On page 9- add in language to the paragraph that states: Standard Cover for Suburban sets a benchmark for a minimum of 15 staff to respond. Add "which includes both paid staff and volunteers."

Councilmember Weber stated we should add language regarding anticipated "infill".

Based on the MPD growth add in "what we anticipate outside of the MPD growth". Would like to stay close to what the Ad Hoc Committee had done.

## **FIRE AND EMERGENCY MEDICAL SERVICES POLICIES**

Ms. Kincaid suggested we need to add under policy "maintain consistency as the population grows". We will recognize that we are urban not suburban.

There was discussion around level of service and annexation.

## **PUBLIC SCHOOLS**

### **Policy PS-1-PS-4**

~~Policy PS-4-Scratch this one out "Develop and implement an impact fee ordinance for the future development of schools within the City.~~

Renumber PS-5 to PS-4.

There was discussion around the policies.

## **ADMINISTRATIVE SERVICES**

Funding for City Administrative services should be sufficient to provide needed public service, and where possible, "economic of scale" should be realized. New growth, which necessitates or benefits from these services (residential, commercial, or industrial) shall pay its fair share of associated cost burden on the City.

### **Changes made**

Typo in second sentence change (were) to (where).

Third sentence down replace (should) with (shall).

Councilmember Edelman suggested to add as a policy about annual review of fee adjustments to make sure they are keeping up with costs.

## **ADMINISTRATIVE SERVICES POLICIES**

**Policy AS-1: no change**

~~Policy AS-2: Provide for the necessary additional services while recognizing appropriate economics of scale as growth occurs in the City.~~

**Policy AS-2-** Add the word "and equipment" to the last sentence.

Planning Commissioner Ekberg handed out a letter regarding his concerns on transportation concurrency and being stricter than what GMA requires. He would like to see 6 years changed to 3 years.

There was discussion around the six-year impact on citizens.

A question was asked about the TIP. Where are we at with this?

Mayor Benson shared that the Council has not yet approved the rest of the contracts, so we can't finish it.

Ms. Kincaid shared that in a few weeks you will each get a complete draft plan with all the corrections of all the changes made here; along with this, there will be a transportation chapter in it in its present form; which is not complete.

There was discussion around this.

Ms. Kincaid shared that this version of the draft from this Committee, Joint Committee, will go to the Planning Commission next and then the Planning Commission will hold their meetings and will hold formal public hearings and take testimony. Then the Planning Commission will make a recommendation to Council. Then it will be up to Council to accept or adopt the recommendation or Council can hold their own series of meetings for testimony.

**PUBLIC COMMENTS: None**


**ADJOURNMENT:**

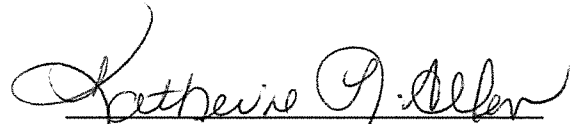
A **motion** was made by Councilmember Pepper and **seconded** by Councilmember Morgan to adjourn the meeting. The meeting was adjourned at 8:02 p.m.

**ROLL CALL VOTE:** Councilmember Morgan, (said she is ready to adjourn) Commissioner McCain, no; Councilmember Weber, yes; Commissioner Ambur, no; Councilmember Edelman, no; Commissioner Ammons, no; Councilmember Pepper (said she is ready to adjourn) Commissioner Ekberg, yes. Vote; Tie vote 4-4

The meeting was adjourned at 8:02 p.m.

ATTEST:

  
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Carol Benson, Mayor

  
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Katherine L. Allen, Deputy City Clerk