

**CITY OF BLACK DIAMOND CITY COUNCIL
SPECIAL MEETING MINUTES**

October 29, 2015

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the special meeting to order at 6:00 p.m. and lead us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Morgan, Edelman, Goodwin, and Taylor

Staff present: Mayene Miller, Finance Director, and Brenda L. Martinez, City Clerk

Mayor Benson informed Councilmembers that she and two Councilmembers will be absent for the December 3rd regular meeting. She asked Council if their preference was to keep the December 3rd meeting or cancel and schedule a special meeting for December 7th. Following discussion there was consensus to cancel the December 3rd meeting and hold a special meeting on December 7th.

Work Session – Presentation from Finance for 2016 Preliminary Budget for Public Works and Capital Funds

Finance Director Miller reviewed with Council the following Public Works and Capital funds for the proposed 2016 Preliminary Budget:

- Special Revenue Funds - Street, Fire Impact Fee, and Transportation Benefit District
- Internal Service Fund - Equipment Replacement
- Utility Funds – Water, Sewer and Stormwater
- Capital Funds – REET I, General Government Capital Projects, REET II, PW Capital Projects, WSFFA, and Water, Sewer and Stormwater Capital

In addition, Ms. Miller reviewed the budget calendar regarding upcoming hearings and the availability of the budget document for the public.

Councilmember Taylor inquired about the Facilities Equipment Coordinator position and discussion last year about the possible elimination of this position. Mayor Benson reported she looked at this position in depth this year and with the job responsibilities especially emergency management it would not be a position she would recommend to eliminate.

Councilmember Edelman thanked the finance department for all their hard work in putting together this budget document. She also thanked Councilmember Goodwin for the use of his pictures in the document.

Councilmember Taylor commented on the need to have a line item in the budget for an annexation financial study regarding fire services. Mayor Benson suggested putting \$5,000 in the 2017 budget and adding an additional \$5,000 each year. Following discussion there was consensus to add a line item in the 2016 budget of \$5,000 and adding additional money each year thereafter.

Councilmember Goodwin noted it being important that City stabilize the street fund. He also noted being concerned with REET funds and the need to stop using these funds for operating expenditures. He would like to set as a priority a focus on REET funds for 2017. Finance Director Miller suggested doing this during the Capital Improvement Plan update in the spring.

Councilmember Taylor suggested having an Ad Hoc Committee for Economic Development/Business and the permitting process.

ADJOURNMENT:

A **motion** was made by Councilmember Deady and **seconded** by Councilmember Edelman to adjourn the meeting. Motion **passed** with all voting in favor (5-0). The meeting ended at 6:45:18 p.m.

ATTEST:



Carol Benson, Mayor



Brenda L. Martinez, City Clerk