

**BLACK DIAMOND CITY COUNCIL MINUTES**  
**September 17, 2015**  
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

**CALL TO ORDER, FLAG SALUTE:**

Mayor Benson called the regular meeting to order at 7:00 p.m. and lead us all in the Flag Salute.

**ROLL CALL:**

**PRESENT:** Councilmembers Deady, Morgan, Edelman, Goodwin and Taylor.

**ABSENT:** None

Staff present: Seth Boettcher, Public Works Director; May Miller, Finance Director; and Brenda L. Martinez, City Clerk.

**APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:**

Mayor Benson announced September 19, 2015 is the Mayor's Day of Hunger. She stated the food drive is partnered with grocery stores and food banks across King County to support feeding the hungry.

**CONSENT AGENDA:**

A **motion** was made by Councilmember Goodwin and **seconded** by Councilmember Edelman to adopt the Consent Agenda. Motion **passed** with all voting in favor (5-0). The Consent Agenda was approved as follows:

- 1) **Claim Checks** – September 17, 2015, No. 42673 through No. 42735 and EFTs in the amount of \$170,388.76
- 2) **Payroll** - No. 18656 through No. 18679 (voids 18658, 18664) and ACH payment in the amount of \$268,719.01
- 3) **Minutes** – Tri City Meeting of May 27, 2015, Special Meeting of July 16, 2015, Council Meeting of September 3, 2015

**PUBLIC COMMENTS: None**

**PUBLIC HEARINGS: None**

**UNFINISHED BUSINESS: None**

## **NEW BUSINESS:**

### **Resolution No. 15-1042, Resolution Adopting Interlocal Agreement with Association of Washington Cities Risk Service Agency Regarding Membership**

Mayor Benson announced the action before Council is due to a work session that was held regarding switching insurance pools. She also noted that a new resolution was distributed tonight with minor changes recommended by attorney Susan Drummond who reviewed the material as our City Attorney has a conflict of interest due to being AWC's attorney.

A **motion** was made by Councilmember Edelman and **seconded** by Councilmember Deady to adopt Resolution No. 15-1042, regarding membership in the Association of Washington Cities Risk Management Service Agency. Motion **passed** with all voting in favor (5-0).

### **Resolution No. 15-1043, rescinding Resolution No. 15-1038 and authorizing a replacement Resolution authorizing an amendment to Resolution No. 15-1026 due to scriveners' error for two corrections and an omitted error**

Finance Director Miller reported when Council adopted the fee schedule at the last meeting it was discovered that Exhibit A to Resolution No. 15-1038 was not the final fee schedule that was adopted by Resolution No. 15-1026. She noted this action rescinds Resolution No. 15-1038 and authorizes a replacement resolution to correct the errors and includes the correct Exhibit A (fee schedule).

A **motion** was made by Councilmember Edelman and **seconded** by Councilmember Deady to adopt Resolution No. 15-1043, rescinding Resolution No. 15-1038 and amending Resolution No. 15-1026 due to scrivener's errors as show in Exhibit A. Motion **passed** with all voting in favor (5-0).

### **Resolution No. 15-1044, authorizing the Mayor to sign an agreement to purchase credit card series with Invoice Cloud to process City credit card payments**

Finance Director Miller reported the City is upgrading the utility billing system that was purchased through Vision Software and desires to purchase credit card processing service that is already integrated with this billing software.

She noted this new automated credit card receipting process will provide our customers with a new automated payment and utility billing on-line process. Customers can view 24 months of billing and payment information and it also allows for easy automated payment processing. She also noted this will save staff time in processing credit card payments and will automatically update each customer's account, which are now updated manually.

Customers will now have options for paying city fees. Utility payments with credit cards will be charged a \$2.95 fee for each transaction, stormwater only payments will be charged \$1.95 per transaction and non-utility fees paid by credit card will be charged 2.95%. Customers will also have the option to make payments with e-Checks for \$1.95 per transaction.

The upgrade of the utility billing system and utility payment processing is expected to be completed by November 2015.

City Attorney Morris stated she will not be approving this contract as to form since she did not understand and agree with the contract.

Discussion ensued between Councilmembers on this topic.

A **motion** was made by Councilmember Deady and **seconded** by Councilmember Edelman to adopt Resolution No. 15-1044, authorizing the Mayor to execute an agreement to purchase credit card processing services with Invoice Cloud to process credit card payments. Motion **passed** with all voting in favor (5-0).

**Resolution No. 15-1045, authorizing the Mayor to execute an amendment to the grant agreement with King County department of Community and Human Services, Housing and Community Development to extend the project schedule for the Downtown AC Water Main Replacement and Looping project.**

Public Works Director Boettcher reported the City executed a grant agreement with King County in January of 2015 for the Downtown AC Watermain Replacement and Looping project. However, the execution of the agreement was delayed for several months due to obstacles at the federal level that staff had to overcome.

He also noted due to those delays, design was not completed until May and the project went to bid in June where bids came back higher than the engineer's opinion of probable cost. Because of the high bids, staff solicited King County to extend the agreement so the City could re-bid the project in the late fall/early winter, a more favorable time to solicit bids. King County agreed and submitted this extension that would move the project completion date from November 2015 to July 2016.

A **motion** was made by Councilmember Goodwin and **seconded** by Councilmember Taylor to adopt Resolution No. 15-1045, authorizing the Mayor to execute an amendment to the grant agreement with King County Department of Community and Human Services, Housing and Community Development to extend the project schedule for the Downtown AC Water Main Replacement and Looping project. Motion **passed** with all voting in favor (5-0).

**DEPARTMENT REPORTS: None**

**MAYOR'S REPORT:**

Mayor Benson announced attending the finance committee meeting and bi weekly management and budget meetings and noted she will be presenting a balanced budget to Council on October 1<sup>st</sup>. She and the Community Development Director met with the consultants for the Comprehensive Plan Update. She noted this being a very positive meeting and it appears they should be able to complete the work within the allotted budget.

**COUNCIL REPORTS:**

Councilmember Deady reported attending the Chamber debate; public safety meeting regarding the E911 work plan; finance committee meeting; Domestic Violence Task Force meeting; she let folks know that October 3<sup>rd</sup> is the Dinner Auction at the Black Diamond Community Center; she welcomed new businesses in town – Cronin’s, Hot Yoga and Wine, Europa and Mix Martial Arts.

Councilmember Morgan stated she met with several folks during the Labor Days festivities and upcoming issues to be discussed at the parks and cemetery meetings.

Councilmember Edelman reported that all Councilmembers attended the Labor Day festivities; she attended the Chamber Luncheon and candidate forum; Domestic Violence Task Force meeting; She noted September 26 is Purple Light Nights in Covington; attended the September 9th Public Information Committee (PIC) meeting where the new 911 system was discussed along with the oversight committee they will be forming on this matter. She also thanked Councilmembers for their input on this item.

Councilmember Goodwin – no report.

Councilmember Taylor commented on 911 service and where funding for this program comes from. He discussed “Next Gen” which is a whole new way of communication for 911. He noted attending the Labor Day festivities, the candidate forum and the public safety meeting where the public information flyer regarding fire service was discussed. He asked Council if they would be willing to have the City move forward with printing these flyers for distribution. He also discussed the City’s website needing an overhaul.

**ATTORNEY REPORT: None**

**PUBLIC COMMENTS:**

Brock Deady, Black Diamond reminded everyone of the Tough Mudder event coming up September 19<sup>th</sup> and 20<sup>th</sup> and urged folks to register.


**EXECUTIVE SESSION: None**

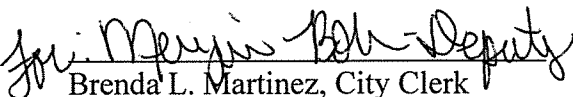
**ADJOURNMENT:**

A **motion** was made by Councilmember Taylor and **seconded** by Councilmember Deady to adjourn the meeting. Motion **passed** with all voting in favor (5-0).

Meeting ended at 7:36:22 p.m.

ATTEST:

  
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Carol Benson, Mayor

  
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Brenda L. Martinez, City Clerk