

**BLACK DIAMOND CITY COUNCIL MINUTES**  
**January 16, 2014**  
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

**CALL TO ORDER, FLAG SALUTE:**

Mayor Gordon called the regular meeting to order at 7:00 p.m. and lead us all in the Flag Salute.

**ROLL CALL:**

**PRESENT:** Councilmembers Deady, Morgan, Edelman, Benson.

**ABSENT:** Councilmember Taylor (excused).

Staff present were: Andrew Williamson, Executive Director of Economic Development and Engineering Services, Stacey Welsh, Community Development Director; Aaron Nix, Natural Resources/Parks Director; Mayene Miller, Finance Director; Greg Smith, Fire Chief; Jamey Kiblinger, Police Chief; P. Stephen DiJulio, Interim City Attorney and Brenda L. Martinez, City Clerk.

**PUBLIC COMMENTS:**

Brian Weber, Black Diamond – touched on the audio issue with the last meeting; Chamber of Commerce luncheon and if there was approval form the Council and Mayor on the presentation by Andrew Williamson; commented on YarrowBay and the Developments.

Vern Gibson, Black Diamond – thanked Council for going to all the meetings they attend on behalf of the City; would like to see Mr. Williamson five the presentation he prepared for luncheon at an upcoming council meeting.

**APPOINTMENTS, PRESENTATIONS, ANNOUONCEMENTS:**

A **motion** was made by Councilmember Benson and **seconded** by Councilmember Edelman adopt the Mayor's appointments to the Council Standing Committees as presented in AB14-011. Motion **passed** with all voting in favor (4-0).

**PUBLIC HEARINGS: None**

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:**

**Ordinance No. 14-1019, amending the 2014 salary schedule to add an Accounts Payable Clerk position**

Finance Director Miller reported the proposed ordinance amends the 2014 salary schedule to add an Accounts Payable Clerk position. After internal discussion it was decided to move forward with hiring a part-time Accounts Payable Clerk position after the departure of the Permit Tech Supervisor who was responsible for the AP function at the City. Therefore, the proposal to City Council is that an accounting clerk position be created, along with a salary scale, so that accounts payable functions can be transferred back to the Finance Department. Ultimately, this will result in savings to the City because the accounting clerk position will be paid at a lower salary scale than the Permit Tech Supervisor. She noted using the AWC salary schedule to aid in setting the pay scale for this position.

A **motion** was made by Councilmember Benson and **seconded** by Councilmember Edelman to adopt Ordinance No. 14-1019, amending the 2014 salary schedule to add an Accounts Payable Clerk position. Motion **passed** voting in favor (4-0).

**Ordinance No. 14-1020, relating to Council meeting locations; amending 2.04.010 of the Black Diamond Municipal Code; changing the location for Town Hall meetings; providing for severability; and establishing an effective date**

A **motion** was made by Councilmember Edelman and **seconded** by Councilmember Deady to adopt Ordinance No. 14-1020, relating to Council meeting locations; amending 2.04.010 of the Black Diamond Municipal Code; changing the location for Town Hall meetings; providing for severability; and establishing an effective date. Motion **passed** voting in favor (4-0).

**Resolution No. 14-922, relocating Town Hall meetings from the Community Center to the Municipal Building**

A **motion** was made by Councilmember Deady and **seconded** by Councilmember Benson to adopt Resolution No. 14-922, relocating Town Hall meetings from the Community Center to the Municipal Building. Motion **passed** voting in favor (4-0).

**DEPARTMENT REPORTS:**

**Administration – City Administrator Todd:**

Ms. Todd addressed with Council the AWC Legislative Action Conference schedule for Wednesday and Thursday in Olympia. She noted the purpose is to hear about the updates that are being proposed and to listen to the Governor and to mingle with your Legislature; she discussed ideas for regular communications/information updates and department reports. She noted working with the Clerk and staff on how agenda items for the packets are submitted. Committee meeting packet material will be uploaded to the website in advance of each meeting and noted these meetings are open to the public. She noted a city update form that would be used and included in the Council packet material so Council is aware of issues and the public too. She highlighted the purpose of each heading on the form and asked for Council discussion and feedback. Council retreat planning – when? Ms. Todd mentioned having it in the 1<sup>st</sup> Quarter and would Council like to see a Professional Facilitator; Ms. Todd discussed a formation of Citizen Task Forces and asked Council to think about what they would like to see and also if they are interested in doing this and setting priorities how this will be utilized. She noted she would like to solicit ideas and interest and funnel those to the Council retreat for consideration. Ms. Todd also mentioned the Regional Committee

appointments and noted to move forward to a form process of Appointment at the February 6th meeting.

## **MAYOR'S REPORT:**

Mayor Gordon recognized two staff members tonight; Aaron Nix, Employee Special Recognition and Brenda L. Martinez, Meritorious Award. He discussed the ticket system he will be developing regarding Council requests for staff resources, this is just in the development stage and will be used to help the Administration to be organized. Mayor Gordon also noted the City will be opening the RFP process for the services of Contracted City Attorney.

## **COUNCIL REPORTS:**

### **Budget, Finance, Administration Committee:**

Councilmember Benson discussed reviewing the A/P vouchers and reported that Ms. Miller will be supplying the Committee in the next month a spreadsheet on the cost saving, credit cards changing and the AP Clerk.

### **Cemetery and Parks Committee:**

Councilmember Deady discussed Ginder Creek Trail and the hiring of Perteeet to perform a wetland assessment.

### **Regional Committee:**

Councilmember Edelman discussed she attended the Public Information Committee, updated through Sound Cities Association and noted the Transportation Benefit District formation the County is currently undertaking. She noted she will be sending out a report after her attendance to these meetings; she also noted PSRC Grant monies from Federal Government that will be available and divided up among Cities.

## **ATTORNEY REPORT:**

Mr. DiJulio commented on the State Attorney General's opinion relating to I-502 and how it affects Black Diamond.

## **PUBLIC COMMENTS:**

Brian Derdowski, Issaquah – commented on the joy of this meeting and the collaboration he sees. Discussed the performance measurement program he was involved with in this tenure at the King County Council; amazed with City Administrator and her accomplishments these past few weeks. Discussed the difference between Council/Mayor and Council/Manager forms of Government and the dynamics; Council retreats and considering doing this on a weekend and make the public feel welcomed and having a public participation part during the retreat; likes the idea of an Advisory Task Force and consider using this for functional work; he noted Council may want to look at local talent for a

facilitator. He also stated that working together and collaboration will build a stronger community.

Bob Edelman, Black Diamond – congratulated the Mayor, City Administrator and Council on the organization and openness the Citizens are seeing. He commented on the resolution that was signed a few weeks ago and it being the wrong resolution that was signed and wondered how it will be resolved.

Mayor Gordon asked City Administrator Todd to look into this and if it needs to be corrected we need to do it ASAP.

### **CONSENT AGENDA:**

A **motion** was made by Councilmember Edelman and **seconded** by Councilmember Deady to adopt the Consent Agenda. Motion **passed** with all voting in favor (4-0). The Consent Agenda was approved as follows:

**AB14-004A** – Resolution Authorizing Agreement with Olympic Environmental Services Mr. Nix

**AB14-005A** – Resolution Accepting Local Hazardous Waste Program Grant Mr. Nix

**AB14-006A** – Resolution Accepting Waste Reduction and Recycling Grant Mr. Nix

**Claim Checks** – January 16, 2014, No. 40425 through No. 40476 (void 4047) in the amount of \$192,302.82

**Payroll Checks**– December 31, 2013 No.18214 through No. 18234 and ACH Pay in the amount of \$281,688.39

**Minutes** – Council Meeting of January 2, 2104

### **EXECUTIVE SESSION:**

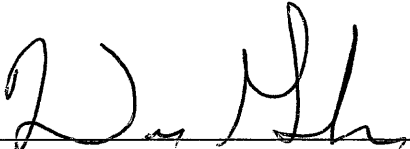
Mayor Gordon announced an Executive Session at 8:22:40 p.m. pursuant to RCW 42.30.110(1)(i) to discuss with Legal Counsel possible litigation. No action was anticipated to follow the Executive Session, which was expected to last approximately 25 minutes.

The regular meeting was called back to order at 8:47:50 p.m.

### **ADJOURNMENT:**

A **motion** was made by Councilmember Benson and **seconded** by Councilmember Deady to adjourn the meeting. Motion **passed** with all voting in favor (4-0).

ATTEST:

  
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Dave Gordon, Mayor

  
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Rachel Pitzel, Deputy City Clerk