

**BLACK DIAMOND CITY COUNCIL MINUTES**  
**August 19, 2010**  
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

**CALL TO ORDER, FLAG SALUTE:**

Mayor Olness called the regular meeting to order at 7:00 p.m. and lead us all in the Flag Salute.

**ROLL CALL:**

**PRESENT:** Councilmembers Hanson, Boston, Goodwin, Mulvihill and Saas.

**ABSENT: None**

Staff present were: Andy Williamson, Economic Development Director; Dan Dal Santo, Public Works Supervisor; May Miller, Finance Director; Greg Smith, Fire Chief; Jamey Kiblinger, Police Chief; Bruce Disend, City Attorney and Brenda L. Martinez, City Clerk.

Mayor Olness introduced City Attorney Bruce Disend.

**PUBLIC COMMENTS: None**

A **motion** was made by Councilmember Boston and **seconded** by Councilmember Mulvihill to make a change on the agenda to have the second public comment period moved to right after new business. Motion **passed** with all voting in favor (5-0).

Mayor Olness announced staff will bring forward a resolution.

**PRESENTATIONS: None**

**PUBLIC HEARINGS: None**

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:**

**Resolution No. 10-705, adopting an Emergency Management Plan for the City of Black Diamond**

Chief Kiblinger reported she was appointed by Mayor Botts a year ago as the Emergency Management Director for the City. This plan comes before Council after two years of work. Chief Kiblinger stated that she has worked with every department to get feedback

on the proposed plan and there is a huge need for training in getting all staff up-to-date with National Incident Management System (NIMS) training. She stated this is a work in progress and hoping to have an Emergency Operations Center (EOC) budget in 2011, she also noted that the Police Department building is the EOC site for the City.

Councilmember Mulvihill asked under item ESF 13 through 19 which states they don't currently exist, what type of information will go there once it's completed.

Chief Kiblinger stated that is just a place holder, things will be changing all the time.

Councilmember Goodwin noted one comment in yellow and questioned in terms of the document as it is a work in progress what is Council adopting tonight.

Chief Kiblinger responded that Council is adopting the basic guidelines and structure which operate under NIMS, and that this is the framework.

A **motion** was made by Councilmember Hanson and **seconded** by Councilmember Saas to adopt Resolution No. 10-705, adopting the Emergency Management Plan for the City of Black Diamond. Motion **passed** with all voting in favor (5-0).

**Resolution No. 10-706, authorizing the Mayor to execute a 60 month lease agreement for a new Kyocera CS400ci copy machine**

Chief Kiblinger reported she has met with the Finance and Public Safety committees on this resolution and explained the current copier at the department is at the end of its life. City Hall originally had the copier, which the police department inherited when they moved to their new location. The machine no longer functions properly and maintenance is called at least twice a month. Chief Kiblinger stated that three bids were received from vendors on a new machine, purchase vs. lease, and received the best from the Witt Company. The new desired copier will include additional functions that the current copier does not have.

Councilmember Goodwin commented that on lease vs. buy he feels based on the budget the lease is the best option. In addition the lowest bidder services the rest of the City, so it makes a lot of sense.

A **motion** was made by Councilmember Mulvihill and **seconded** by Councilmember Saas to adopt Resolution No. 10-706, authorizing the Mayor to execute a 60 month lease agreement for a new Kyocera CS400ci copy machine. Motion **passed** with all voting in favor (5-0).

**Resolution No. 10-707, awarding a contract for catch basin pumping services to Best Parking Lot Cleaning, Inc.**

Public Works Supervisor Dal Santo reported this contract is to have Best Parking Lot Cleaning, Inc. clean the catch basins in Black Diamond. He reported that this is one of

the stormwater permit requirements; the City has received funds for this project through a Department of Ecology grant.

A **motion** was made by Councilmember Goodwin and **seconded** by Councilmember Boston to adopt Resolution No. 10-707, awarding a contract for catch basin pumping services to Best Parking Lot Cleaning, Inc. and set a spending limit of \$30,000. Motion **passed** with all voting in favor (5-0).

**PUBLIC COMMENTS: None**

**DEPARTMENT REPORTS:**

Finance Director Miller highlighted for Council the second quarter financial reports. She noted the report distributed in broken into three parts general fund, utility operating funds, and capital project funds. Referred to page 4 of the report and noted the June actual. She explained which line items are above or below anticipated trends, went over basic revenue accounts such as licenses and fees, land use and permitting, charges for services, court fines and miscellaneous revenues. Ms. Miller noted that possibly we could end with \$100,000 of additional ending fund balance meaning we would not have to use the \$50,000 we budgeted with the end result of adding \$50,000 to fund balance. She highlighted areas in the street fund, water fund, wastewater fund, stormwater fund and capital projects.

Councilmember Goodwin complimented the Mayor and staff on the way the budget is being respected and used wisely.

**MAYOR'S REPORT:**

Mayor Olness reported on National Night Out; Emergency Management Conference; hosting Mayor's meeting regarding participation in SEARCH which addresses affordable housing and have asked them to come and present at the Tri-City Council meeting; Chief for a Day event; reported on budget meeting she attended today; addressed statement at the last Council meeting made that XTERRA contributed to her campaign, and read a letter she received from Patty of Raise the Bar; noted the positive comments received on the temporary parking area and reminded everyone of the school supply drive.

**COUNCIL REPORTS:**

Councilmember Mulvhill reminded folks that programs for the Black Diamond Labor Days are available to pick up at several locations around the City.

**ATTORNEY REPORT: None**

**CONSENT AGENDA:**

A **motion** was made by Councilmember Mulvihill and **seconded** by Councilmember Boston to adopt the Consent Agenda. Motion **passed** with all voting in favor (5-0).

The Consent Agenda was approved as follows:

**Claim Checks** – August 19, 2010, No.35878 and No. 35933 through No. 35997 in the amount of \$123,633.61

**Payroll** – July 31, 2010, No. 17210 through No. 17230 (voided checks No. 17194 through No. 17195) and ACH Pay in the total amount of \$266,428.25

**Minutes** – Council Meeting of August 5, 2010

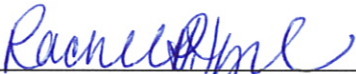
**EXECUTIVE SESSION: None**  
**UNFINISHED BUSINESS: None**

**ADJOURNMENT:**

A **motion** was made by Councilmember Boston and **seconded** by Councilmember Hanson to adjourn the meeting. Motion **passed** with all voting in favor (5-0).

ATTEST:

  
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Rebecca Olness, Mayor

  
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Rachel Pitzel, Deputy City Clerk