

**CITY OF BLACK DIAMOND  
CITY COUNCIL  
WORKSTUDY NOTES**

**September 3, 2009**

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

Mayor Botts called the meeting to order at 6:00 p.m.

**PRESENT:** Mayor Botts, Councilmembers Hanson, Bowie, Boston, Olness and Mulvihill.

**ABSENT: None**

Staff present: Gwendolyn Voelpel, City Administrator; May Miller, Finance Director; Jana King, Deputy Finance Director; Andy Williamson, Economic Development Director; Steve Pilcher, Community Development Director; Aaron Nix, Natural Resources/Parks Director; Seth Boettcher, Public Works Director; Greg Smith, Fire Chief; Gregory F. Amann, Assistant City Attorney and Brenda L. Martinez, City Clerk.

**2009-2014 Capital Improvement Plan**

Finance Director Miller reported this workstudy will focus on the general government and park sections of the Capital Improvement Plan as the public works sections are scheduled to be reviewed at a workstudy scheduled for October 15, 2009.

Ms. Miller discussed how a Capital Improvement Plan (CIP), is an important fiscal planning tool that identifies the City's capital asset needs and schedules projects for funding and implementation over a period of years. She added a CIP is usually required by granting agencies at the state and federal level to qualify for grant funding and/or low-interest loans. Projects remain on the plan until completed or removed by the City Council in its annual review of the CIP. Since the CIP is not a legally binding document, it can and does change every year during the review process by the City Council. Ms. Miller also mentioned that the 2010 capital projects approved by Council will be incorporated into the City's 2010 budget.

Ms. Miller gave an overview of the following general government and parks projects:

Police – Patrol car replacement program and firearms (equipment) training program.

City Facilities – Metal building upgrades, Court/Council Chamber remodel, space study for a new City Hall, pool car purchase, Energy Audit, Wayfinding Signs. Following discussion there was concern by Councilmember Hanson as to the cost of the space study.

Information Technology – City technology upgrades and police technology upgrades. Ms. Miller noted that both budgets were reduced significantly this year due to reduced cost associated with the replacement of the phone systems at City Hall, Police and Court.

Parks – Skate Park improvements, Union Stump Memorial Park, Lake Sawyer Boat Launch improvements, trail system development, BMX park course, Lake Sawyer Regional Park, Eagle Creek park upgrades, Tree City USA money fund, parks and cemetery mowers and equipment.


Councilmember Olness announced the Park Committee recommends that the Council look into park impact fees.

Fire Department – Replace engine 98, aid car and brush truck chassis, discussed fire station study.

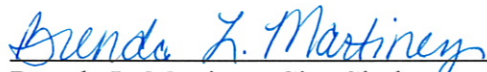
**ADJOURNMENT:**

The workstudy ended at 7:00 p.m.

ATTEST:



Howard Botts, Mayor



Brenda L. Martinez, City Clerk